

OTTUMWA CITY COUNCIL MINUTES

WORK SESSION NO. 7  
Room 8B – Depot Conference Room

February 13, 2024  
5:30 O'Clock P.M.

The meeting was called to order at 5:30 P.M.

Present were Council Member Hoffman, McAntire, Caviness, Bossou, Galloway. Mayor Johnson was absent; Council Member Galloway acted as Mayor Pro Tem.

Staff present City Admin. Rath, Int. Finance Dir. Kinser, Accountant McGriff, PIO Lawrence, Police Chief Farrington, Interim Fire Chief Short, Dir. Airport Oper. Wheaton, PW Dir./Engineer Burgmeier, HR Dir. Codjoe, Com. Dev. Dir. Simonson, WPCF Supt. Lloyd, Parks & Rec. Dir. Rathje. Exec. Dir. BVC Hallgren was also present.

Caviness moved, seconded by Hoffman to approve agenda as presented. All ayes.

Kinser cont. discussion on FY24/25 Budget. General Fund; able to reduce some expenditures; currently looking at deficit of \$289,361.97 for FY25, which is more manageable than original figure (\$855,263.22). 100% employment is not reality; net zero in new positions (add parks utility position and remove Act. Specialist in Finance). New finance software will dramatically change how the finance dept. operates; should make processes more efficient.

Special Revenue Funds; 110 Road Use Tax (RUT) is based on Per Capita from IA DOT; this fund covers street maint., bridge maint., street lighting, traffic maint., traffic light maint., snow removal, street cleaning, alley maint./tree trimming PW bldg., central garage and Engineering (New for FY25). 112 Employee Benefits – this category makes up \$7.35 of the \$8.10 tax levy and covers everything that is an employee benefit. TIF 125 Westgate, 126 Airport, 128 Wildwood can only use dollars in these funds for items included in approved Urban Renewal Plan. 129 Risk Mgmt. and 130 411 Medical cover property/liability ins.; workers comp and makes up \$0.71472 of the combined levy. 131 Airport – fuel is the largest revenue and expenditure along with hangar rent. 137 HazMat. 141 2023 Upper Story Housing CDBG – will close out in FY24. 151 Other Bond Projects – includes Demo, City Hall Improv.; carries an ongoing balance due to past bond proceeds. 162 SSMID District. 174 Comm. Development Fund.

Enterprise Funds; 610 Sewer Fund – includes sewage treatment, maint., manhole construction, sewer spot repairs, storm water, catch basin program and sewer easement cleaning. 611 Sewer Sinking Fund and 613 Sewer Improvement Fund – will be utilized to fund Ph. 8, Div. II sewer work pending final passage of Ord. to change the language.

Will continue discussion at Feb 20 mtg.; Landfill, Landfill Reserve, Recycling, Golf Course and Internal Self-Insurance Funds. Plan to set Max Levy public hearing at March 6 mtg.

There being no further discussion, Caviness moved, seconded by Hoffman that the mtg. adjourn. All ayes.

Adjournment was at 6:39 P.M.

ATTEST:

  
Christina Reinhard, CMC, City Clerk

CITY OF OTTUMWA, IOWA

  
Cara Galloway, Mayor Pro Tem