

Ottumwa Police Department



2011 Annual Report



Jim Clark
Chief of Police

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Dear Ottumwa Community,

I am very proud of the achievements of the men and women of the Ottumwa Police Department during 2011. As we look back, it was an exciting year with crime levels continuing to decline, community policing programs being expanded, and restructuring of the Department in an effort to streamline operations.

As a result of each employee’s efforts, the number of reported crimes dropped to its lowest level since 1989, arrests increased to its second highest number ever, and injury accidents dropped to its second lowest number since 1989. This was the fifth year in a row for crimes to decrease resulting in a reduction of nearly 20% since 2006. Another very encouraging figure was that the Police Department utilized \$817,277.08 in grants and alternative funding in order to enhance law enforcement services to the community.

The Department expanded our community policing efforts during the year by implementing a new program called the Citizens Police Academy. The Academy provides an educational opportunity for citizens to learn first-hand about local police operations and to gain a deeper understanding of today’s law enforcement functions. It is our belief that a clearer understanding of a police officer’s duties, how the officer carries out those duties, and the end result of the officer’s actions will help develop a better relationship between the police department and the community. After the success of the first Academy, the eight-week program will be held annually in February and March with a cross-section of local officials, business owners, community leaders, and citizens being invited to attend.

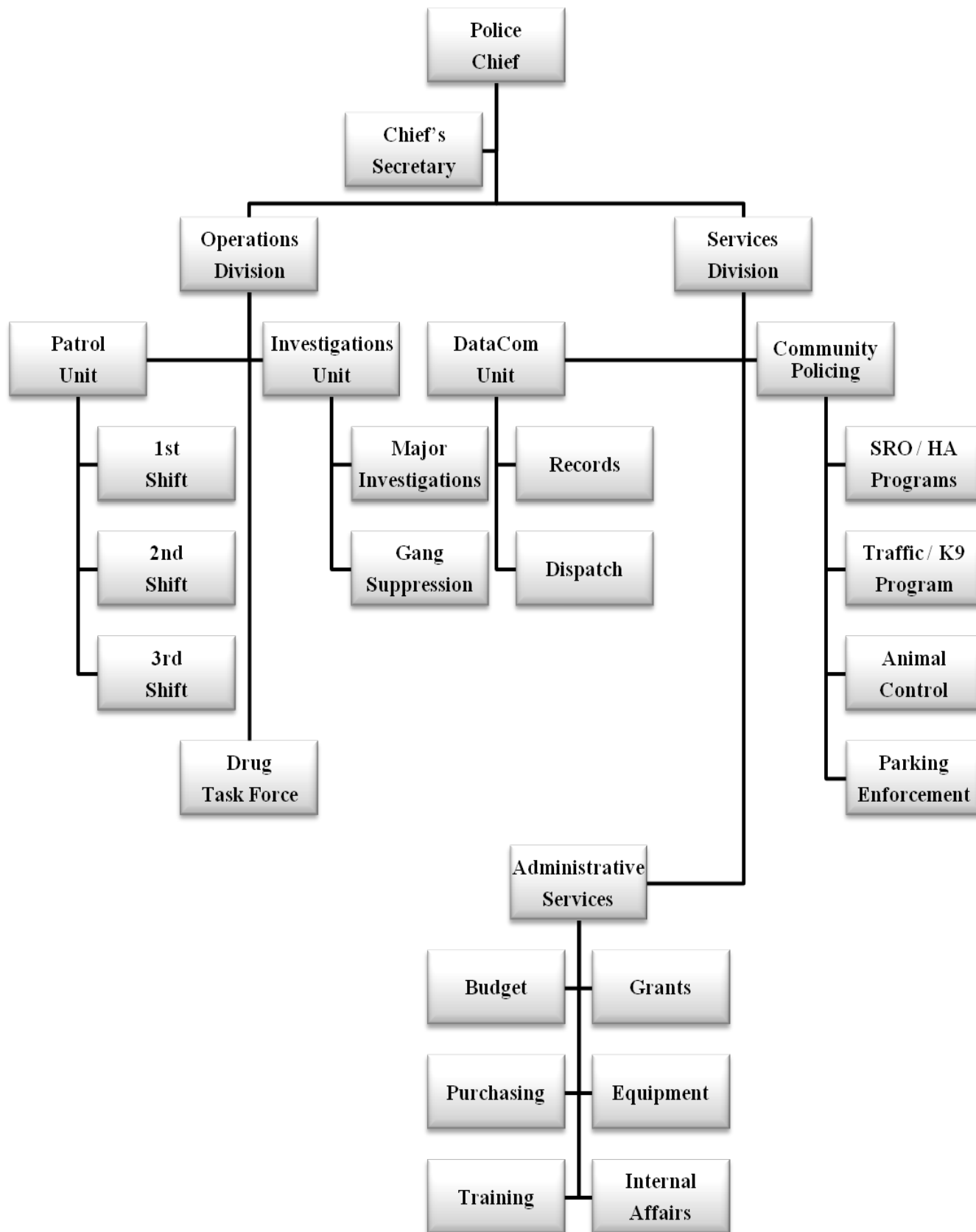
At the end of the year, the Department was restructured in order to streamline operations by reducing the number of Divisions from three to two. Each Division reports to a Lieutenant and restructuring allowed one Lieutenant to be reassigned to 1st Shift in the Patrol Unit, which should significantly reduce the overtime usage on day shift.

As you review the annual report for this past year, you can be proud of the accomplishments of the men and women of the Ottumwa Police Department – your police department! We look forward to continuing to serve the citizens of Ottumwa with professionalism and integrity.

Yours for a Safer Community,

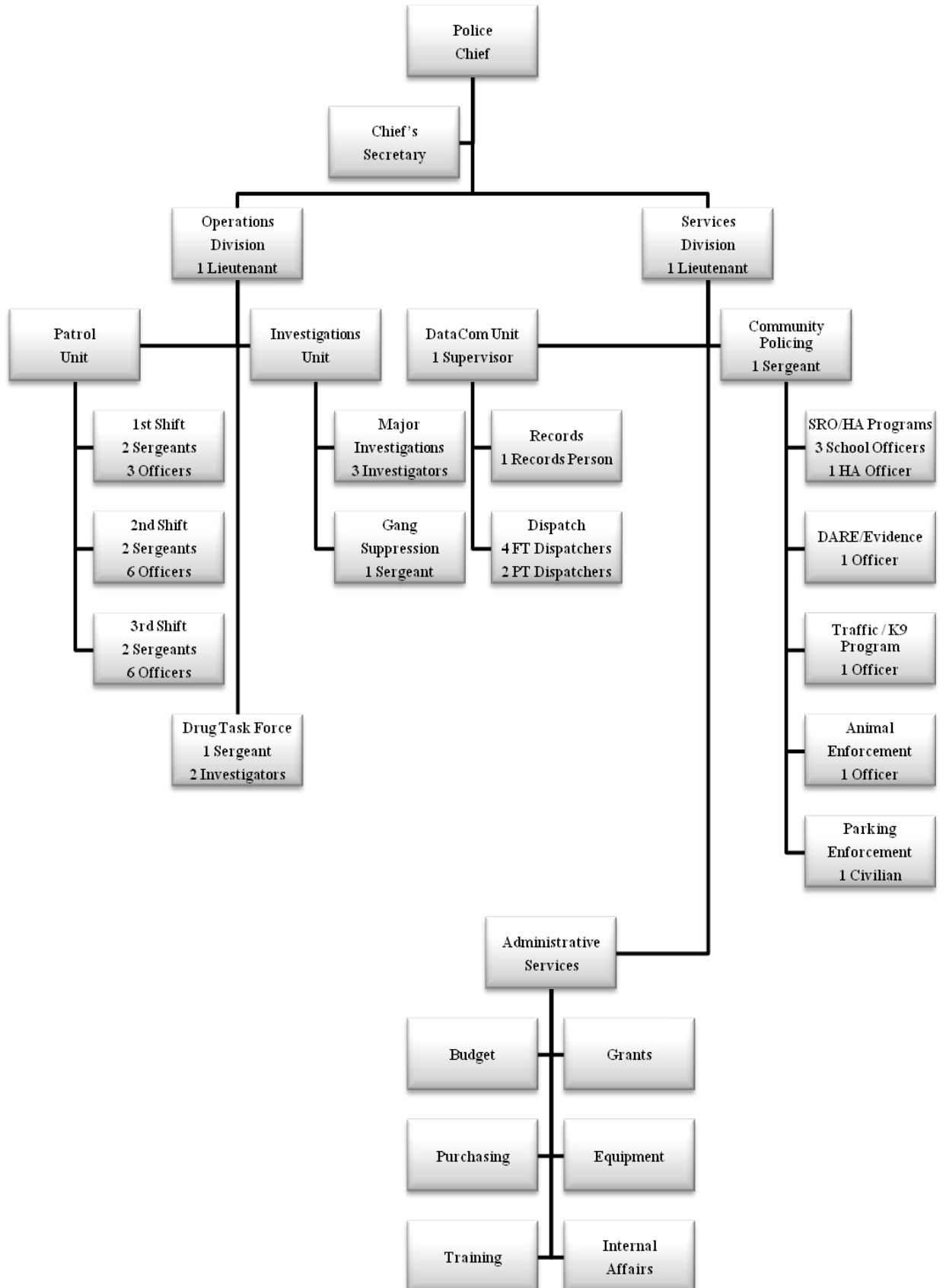
Jim Clark
 Chief of Police

Ottumwa Police Department Organizational Structure



Ottumwa Police Department

Staffing Chart



Ottumwa Police Department

2011

Staff Funding & Generated Revenue

The Ottumwa Police Department's authorized strength is forty (40) sworn officers and they are funded in the following manner:

Current Officers and Funding Sources *(Includes salary and benefits)*

| | | |
|-----------------------------------|---|---|
| 1 Housing Authority Officer | - | 100% from Ottumwa Housing Authority |
| 1 School Resource Officer (Evans) | - | 100% from Ottumwa Community School District |
| 1 School Resource Officer (OHS) | - | 45% from OCSD / 55% from general fund |
| 1 School Resource Officer (OHS) | - | 100% from COPS grant / OCSD |
| 2 Drug Task Force Investigators | - | 75% from Byrne grant / 25% from general fund |
| 1 Drug Task Force Investigator | - | 75% from Byrne grant / 25% from DTF forfeitures |
| 1 Gang Investigator | - | 100% from COPS grant / fine revenue |
| 1 Traffic Enforcement Officer | - | 100% from COPS grant / fine revenue |
| <u>31 Officers</u> | - | 100% from general fund |
| 40 Officers | | |

From January 1, 2011 through December 31, 2011, the Police Department generated the following revenue:

| | | |
|---|---|-----------------------|
| Reports & Fingerprints | - | \$ 2,969.75 |
| Animal Pickup Fees | - | 6,576.00 |
| DARE/GREAT Donations | - | 18,049.06 |
| Witness Fees | - | 200.00 |
| Extra Duty Administrative Fees | - | 5,544.00 |
| Alarm Monitoring Fees | - | 1,200.00 |
| Arrest Warrant Service Fee | - | 1,408.00 |
| Parking Fines (collected) | - | 26,604.93 |
| Traffic & Criminal Fines (collected) | - | 287,253.29 |
| <u>Grants & Alternative Funding</u> | - | <u>817,277.08</u> |
| Total | | \$1,167,082.10 |

Ottumwa Police Department Annual Statistics

| Year | Annual Budget | Alternative Funding | Calls-For-Service | Incident Reports | Arrests | Traffic Citations | OWI's | Personal Injury Accidents | Property Damage Accidents | Animals Impounded |
|-------------|-----------------------|---------------------|-------------------|------------------|--------------|-------------------|------------|---------------------------|---------------------------|-------------------|
| 1989 | \$1,258,488.00 | No Data | No Data | 2,597 | 1,444 | 4,349 | No Data | No Data | No Data | No Data |
| 1990 | No Data | No Data | No Data | No Data | No Data | No Data | No Data | No Data | No Data | No Data |
| 1991 | \$1,508,623.00 | No Data | 21,799 | 4,220 | 1,802 | 2,716 | No Data | 186 | No Data | No Data |
| 1992 | \$1,534,319.00 | No Data | 28,042 | 5,042 | 2,166 | 4,516 | No Data | 147 | No Data | No Data |
| 1993 | \$1,550,251.00 | No Data | 26,710 | 5,022 | 2,474 | 3,777 | No Data | 218 | No Data | No Data |
| 1994 | \$1,622,944.00 | No Data | No Data | 4,797 | 2,733 | 3,918 | No Data | 203 | No Data | No Data |
| 1995 | \$1,747,179.00 | No Data | 28,110 | 4,919 | 2,917 | 4,880 | No Data | 166 | No Data | No Data |
| 1996 | \$1,775,494.00 | No Data | No Data | 4,458 | 3,157 | 5,094 | No Data | 150 | No Data | No Data |
| 1997 | \$1,967,375.00 | No Data | 43,478 | 4,705 | 3,530 | No Data | 122 | 118 | No Data | No Data |
| 1998 | \$2,089,073.00 | No Data | 43,094 | 4,427 | 3,864 | No Data | 163 | 144 | No Data | No Data |
| 1999 | \$2,125,317.00 | \$190,000.00 | 48,257 | 4,261 | 3,786 | No Data | 187 | 138 | No Data | No Data |
| 2000 | \$2,168,338.00 | \$149,000.00 | 51,554 | 4,244 | 3,030 | 3,631 | 156 | 150 | 225 | No Data |
| 2001 | \$2,254,037.00 | No Data | 54,762 | 4,108 | 2,990 | 5,740 | 262 | 143 | 219 | No Data |
| 2002 | \$2,238,308.00 | \$275,000.00 | 52,698 | 4,124 | 3,357 | 5,355 | 188 | 173 | 267 | 382 |
| 2003 | \$2,354,214.00 | \$276,000.00 | 49,161 | 4,496 | 3,678 | 4,561 | 186 | 135 | 240 | 397 |
| 2004 | \$2,706,096.00 | \$280,399.91 | 51,058 | 4,527 | 3,623 | 4,277 | 177 | 183 | 292 | 356 |
| 2005 | \$2,919,290.00 | \$290,923.92 | 50,104 | 4,289 | 3,607 | 4,675 | 177 | 163 | 328 | 385 |
| 2006 | \$3,075,014.00 | \$347,819.91 | 54,427 | 4,973 | 3,788 | 5,222 | 224 | 161 | 329 | 323 |
| 2007 | \$3,126,904.00 | \$349,495.46 | 58,007 | 4,792 | 3,606 | 4,620 | 167 | 175 | 321 | 312 |
| 2008 | \$3,132,238.00 | \$320,550.84 | 61,140 | 4,559 | 4,110 | 4,710 | 206 | 154 | 353 | 448 |
| 2009 | \$3,462,270.00 | \$530,404.94 | 58,038 | 4,098 | 3,780 | 5,179 | 162 | 156 | 265 | 430 |
| 2010 | \$3,628,290.00 | \$675,091.41 | 57,691 | 4,084 | 3,925 | 4,168 | 180 | 130 | 274 | 355 |
| 2011 | \$3,953,135.00 | \$817,277.08 | 58,825 | 3,980 | 3,987 | 4,042 | 146 | 121 | 227 | 400 |

Department Organization

The Department is organized into two major components: Operations Division and Services Division. Both Divisions operate under the command of a Lieutenant, also referred to as a Division Commander. Both Lieutenants report to the Chief of Police.



Lt. Tom McAndrew
Operations
Division Commander

The responsibilities of the Operations Division include the Patrol Unit, the Investigations Unit, and the Southeast Iowa Interagency Drug Task Force. Activities of the Patrol Unit include answering calls for service, responding to emergencies, traffic law enforcement, preliminary criminal and follow-up investigations, detection of violations of the law, and apprehension of violators of the law.

The Investigations Unit is responsible for criminal / major case investigations, special investigations, intelligence gathering and dissemination, and gang suppression.

The Drug Task Force is responsible for investigating, apprehending, and prosecuting drug and drug-related criminal offenders in a six county area.

Lt. McAndrew has a Bachelors Degree in Criminal Justice from Truman State University and has been with the Department since August 3, 1988.



Jim Clark
Chief of Police

The Chief of Police is responsible for the direction, operation, supervision, and fiscal management of the Police Department. The Chief of Police reports to the City Administrator.

Additional duties include planning, organizing, and directing the programs and activities of the Department; promulgating orders, policies, procedures, rules, and regulations; preparing the annual Departmental budget and controlling the expenditures of appropriations; monitoring the conduct, performance, and efficiency of Department personnel; and, hiring, discharging, and disciplining employees.

Chief Clark has a Bachelors Degree in Criminal Justice from Buena Vista University and has been with the Department since July 1, 1982.



Lt. Mickey Hucks
Services
Division Commander

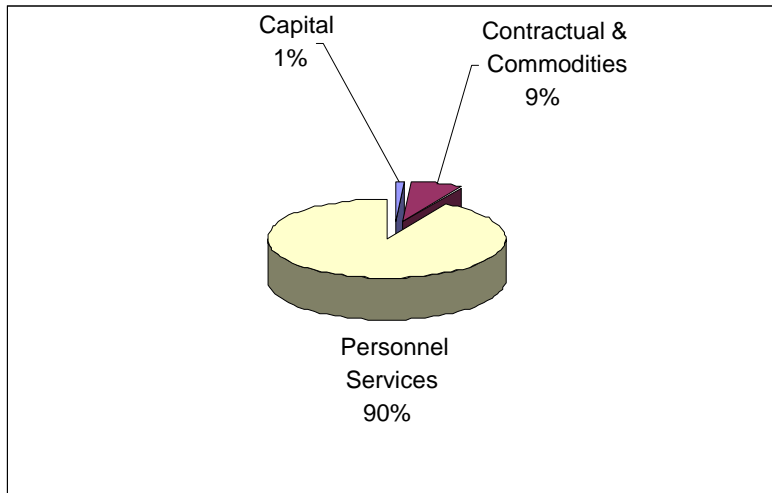
The Services Division is responsible for Budget/Fiscal Management, Grant Administration, Planning, Policy Formulation, Law Center Management, Internal Affairs, Training, Entry Level Testing, Department Equipment, Inspections, Property/Evidence, D.A.R.E./G.R.E.A.T. Program, School Resource Officer Program, Traffic Safety Program, K-9 Program, Housing Authority Officer, and Community Service Officers assigned to Parking and Animal Control Enforcement.

Additionally, the Division is responsible for the Records and Communications functions within the Department.

Lt. Hucks has a Bachelors Degree in Criminal Justice from Mt. Mercy College and has been with the Department since July 15, 1996.

During 2011, the Department reorganized from three to two Divisions in an effort to streamline operations.

Ottumwa Police Department FY 2011-2012 Budget



The total budget for the Ottumwa Police Department is \$3,953,135.00. The funds can be divided into the following three categories:

Personnel Services

This category is comprised of line items for officer and civilian wages, overtime (including extra duty), and employee benefits, including health insurance, life insurance, retirement, holiday pay, sick leave pay, Medicare and worker's compensation. The total amount budgeted for Personnel Services is \$3,523,900.00.

Capital

This category includes line items for protective vests, vehicles, etc. Total amount budgeted for Capital is \$63,625.00.

Contractual & Commodities

This category is the remainder of the budget which includes line items for employee physicals, dues, books, training, travel, vehicle maintenance, fuel, equipment repair, utilities, sanitation services, telephone, advertising, printing, rents & leases, recruitment, towing, copying, photos, professional services, janitorial services, tools, & small equipment, office supplies, postage & shipping, sustenance supplies, and miscellaneous. The total amount budgeted for Contractual and Commodities is \$365,610.00.

Alternative Funding

In 2011, the Department received over \$817,000.00 from various local, state, and federal sources for the purpose of enhancing law enforcement in Ottumwa. These funds assisted the Department with a variety of policing functions, including increased traffic and alcohol enforcement; expanding our substance abuse education program; purchasing equipment; and, operation of the Southeast Iowa Interagency Drug Task Force.

Governor's Traffic Safety Bureau

During 2011, the Department received \$36,230.71 from the Governor's Traffic Safety Bureau to fund our traffic enforcement program. The objective of the program was to increase compliance with OWI, seat belt, and other traffic laws in order to reduce the frequency and severity of personal injury accidents in Ottumwa. The grant funds were used to pay overtime costs for enforcement activities.

Tobacco Grant

The Department received \$100.00 from the Alcoholic Beverages Division of the Iowa Department of Commerce. These funds were used to conduct compliance checks of Iowa's tobacco laws and to provide training to retailers.

COPS Grant

In 2008, the Department received a COPS Grant to hire three new officers. One officer was hired in November of 2008 while the other two were hired in January of 2009. During 2011, the Department received \$121,412.00 in grant and matching funds for the salary and benefits of the three officers.

Local Grants

The Department received \$8,009.00 for combating underage drinking from Juvenile Court Services.

The Department received \$1,250.00 from South Ottumwa Savings Bank to continue the Citizens Police Academy to be held the beginning of 2011.

The Department received \$750.00 from the Rosenman's Trust for general law enforcement purposes.

The Department received \$500.00 from John Deere for general law enforcement purposes.

Local Funding

The Department received over \$161,000.00 from local funding sources. The funds were used to place officers at the Ottumwa Housing Authority, Ottumwa High School, and Evans Middle School. Part of the funds were also used to help support the **DARE** Program in the elementary schools and the **GREAT** Program at Evans Middle School.

Justice Assistance Grant Program (JAG Grant)

The Department received \$44,124.00 in federal funds from the Bureau of Justice Assistance through the Justice Assistance Grant (JAG) Program. These funds were used to purchase equipment, including tasers and equipment for the Emergency Response Team. Funds were also used to continue the K-9 program.

Edward Byrne Memorial State and Local Law Enforcement Assistance Program

The Drug Task Force received over \$158,464.00 in federal grant funds from the Bureau of Justice Assistance through the Edward Byrne Memorial State and Local Law Enforcement Assistance Program. These funds were used primarily for the salary and benefits of Ottumwa Police Department personnel who were assigned to the Task Force.

Police Department Receives COPS Technology Grant

The Police Department received a Congressional appropriation funneled through the COPS Technology Program in the amount of \$375,000.00 for the purchase and installation of computers in the police cars and a camera system for the downtown area to include a wireless network and recording system at the Law Center. The project was divided into two phases.

Phase I included purchasing and installing ten (10) computers in ten (10) marked patrol cars, which was completed in early 2011.

Phase II of the project was the purchase and installation of the downtown camera system, purchase and installation of a recording system at the Law Center, and developing a wireless network to transmit video from the cameras to the Law Center. Phase II was completed in the fall of 2011.

One of the City of Ottumwa's essential goals of its strategic plan is to revitalize and redevelop the downtown area. A critical element of revitalizing downtown is implementing a successful crime prevention strategy for the area. This grant and the technology it has allowed the City to purchase are critical in making the downtown a safer place for all.



We are very fortunate in Ottumwa to be surrounded by people and organizations willing to support law enforcement. The contributions from our community partners and from everyday citizens who are willing to come forward when called upon are immeasurable. We look forward to continuing our partnerships for a better tomorrow!

Operating While Intoxicated

In 2011, the Ottumwa Police Department arrested 146 persons for drunk driving. The following is a summary of the drivers arrested for OWI (Operating While Intoxicated) in 2011:

- The average age of the drivers was 32.
- 79.5 % (116) of the drivers were male.
- 20.5 % (30) of the drivers were female.
- The average blood alcohol content of the drunk drivers was .154. (As of July 2003, a person with a blood alcohol content of .08 or above is considered legally intoxicated in Iowa).
- 34 persons refused to provide a breath sample in order to determine the level of alcohol in their system. (Failure to provide a sample for testing results in a person having their drivers license revoked for a minimum of one year).

Question: Why does the Ottumwa Police Department place such a strong emphasis on combating drunk driving in Ottumwa?

According to the Governor's Traffic Safety Bureau, 2009 statistics show 86 alcohol-related traffic deaths were reported in Iowa. 23% of Iowa's traffic fatalities are alcohol-related.

A total of 1,529 people were injured in Iowa alcohol-related traffic crashes. This is a decline of nearly 60 % since 1990.

About 30% of all persons injured in alcohol-related crashes in Iowa were between the ages of 14 and 25. Tragically, nearly 30% of all victims who died in alcohol-related crashes in Iowa from 2000-2009 were 25 years old or younger.

Statistics show if the present trends continue, during the next 10 years approximately 35,000 persons age 25 and under will die in alcohol-related crashes in the US with over 350 of those deaths occurring in Iowa.

Answer: To save the lives of our citizens and to keep our community safer!

Annual Arrests and Traffic Citations By Race and Gender

Ottumwa enjoys a very diverse population. In an effort to support our diversity, the Police Department has implemented a program to collect statistical data on race and gender of each person arrested or issued a traffic citation. The data is then reviewed in order to ensure that officers are not engaged in racial profiling and that laws are enforced without regard to race, gender, or ethnicity.

Arrests

| Gender | White | Black | Hispanic | Other | Total | Percentage |
|------------|--------------|-------------|--------------|------------|-------------|--------------|
| Male | 2198 | 194 | 347 | 25 | 2764 | 69.3% |
| Female | 1111 | 41 | 68 | 3 | 1223 | 30.7% |
| Total | 3310 | 235 | 415 | 27 | 3987 | |
| Percentage | 83.0% | 5.9% | 10.4% | .7% | | |

Traffic Citations

| Gender | White | Black | Hispanic | Other | Total | Percentage |
|------------|---------------|--------------|-------------|-------------|-------------|--------------|
| Male | 2037 | 93 | 313 | 25 | 2468 | 61.1% |
| Female | 1431 | 36 | 99 | 8 | 1574 | 38.9% |
| Total | 3468 | 129 | 412 | 33 | 4042 | |
| Percentage | 84.8 % | 3.7 % | 11 % | .5 % | | |

Investigations Unit

The Investigations Unit is a component of the Operations Division.

Investigators handle a wide variety of criminal investigations, to include:

- Homicide/Death Investigations
- Sexual Assault Investigations
- Burglary/Theft Investigations
- Forgery Investigations
- Child Abuse Investigations
- Assault Investigations
- Robbery Investigations
- Registered Sex Offender Investigations

Investigators typically handle felony cases or other criminal cases that require special expertise or large time commitments to complete. Investigators also assist with investigations initiated by officers assigned to the Patrol Division and by outside law enforcement agencies. In 2011, Investigators worked a total of 157 criminal cases.

The Investigations Unit also updates the "Ottumwa's Most Wanted" page on the Department's website. On this page, the public can view information and images of persons with who have current warrants issued for their arrest. Citizens who have information on the location of a specific wanted person are then encouraged to contact us and let us know where the person is. Since developing the program, Ottumwa's Most Wanted has proven to be very successful with a number of wanted persons being apprehended due to the cooperation and information received from the public. The website may be accessed at: www.cityofottumwa.org/police/most_wanted



Investigator Steve Harris processes evidence seized at a crime scene.

Southeast Iowa Inter-Agency Drug Task Force

In an effort to integrate and facilitate multi-jurisdictional drug investigations, area cities and counties banded together to form the Southeast Iowa Inter-Agency Drug Task Force in 1990. The overall mission of the Task Force is to identify, investigate, apprehend and prosecute drug and drug related criminal offenders in its six county area. The Task Force targets drug manufacturers and traffickers through shared investigatory and prosecutorial resources. Our expected outcome is to reduce the availability and demand for controlled substances through the use of the multi-jurisdictional task force in conjunction with its member agencies.

Key activities of the Southeast Iowa Inter-Agency Drug Task Force include the purchase of drugs utilizing confidential informants and undercover officers; investigation of methamphetamine manufacturers through surveillance, informants and information supplied by local businesses who sell precursors; case preparation and court testimony; prosecution of drug cases by the DTF Prosecutor; intelligence gathering and dissemination, and coordination of drug investigations with member agencies.

In 2011, the Southeast Iowa Inter-Agency Drug Task Force participated in the execution of 53 search warrants, seized 7 methamphetamine labs, and conducted 5 chemical/glassware/equipment seizures.

The following is a list of controlled substances the Task Force confiscated in 2011 as the result of search warrants, undercover purchases and controlled purchases.

| | |
|------------------------------------|------------------|
| Methamphetamine | 2,292 grams |
| Cocaine | 103 grams |
| Crack | 0 grams |
| Marijuana | 1,516 ounces |
| Marijuana Commercial Plants seized | 35 |
| Pharmaceuticals | 533 dosage units |

The Task Force initiated 58 distribution cases, 23 manufacture investigations, and 12 possession cases. Investigator's made 2 case referrals involving 4 individuals to the U. S. Attorney's Office for federal prosecution. Investigators filed a total of 213 charges against 174 individuals.

Professionalism Through Training

The Police Department has an obligation to provide a professional standard of law enforcement service to the community. In fulfilling that responsibility, it is essential to properly train all employees. The Iowa Legislature also recognizes the need to properly train law enforcement personnel and, as a result, has mandated specific training for both sworn and civilian employees.



Academy Training

Iowa Administrative Code (IAC) Chapter 501-3.1(1) requires that any person hired as a police officer must become certified through the Iowa Law Enforcement Academy within one year from the date of hire. The Iowa Law Enforcement Academy is located at Camp Dodge in Johnston, Iowa. Currently, the police academy is thirteen (13) weeks in duration and its curriculum includes training in patrol techniques, traffic law and enforcement, officer survival skills, investigation of specific crimes, criminal and constitutional law, court procedures, and human behavior. Incidentally, the Police Department's newest recruit officer began the academy on January 9, 2012. The cost of the academy is \$6,652.00 per officer and the cost of salary and benefits for the thirteen (13) weeks is \$16,211.00. The total cost for one officer to attend the academy and obtain certification is \$22,863.00. This is why it is *critical* to retain our officers after they are trained.

PTO Training

Following academy certification and a return to the Department, a recruit officer is placed in the Police Training Officer Program. The PTO Program is the process by which an individual recruit officer receives formal job instruction after completing and graduating from the law enforcement academy and is a minimum of fifteen (15) weeks in duration. Each recruit is placed with an experienced officer and receives consistent, systematic, and documented training while in the program. The recruit is evaluated weekly by his PTO and the shift supervisor during the fifteen week training program. Additionally, each recruit is evaluated midway through the training with a comprehensive evaluation at the end of the training period. Following successful completion of the program, each recruit officer functions as a single-officer unit and is evaluated by his supervisor on a monthly basis through the remainder of the probationary period. Although state law does not require implementing a PTO Program, agencies that fail to do so have been found to be negligent by federal courts in civil lawsuits.

In-Service Training

A police department must also ensure that officers continually receive in-service training that serves to reinforce previous training and develop new skills. Our agency has emphasized such training by conducting annual "Basic Skills" training for all officers. These sessions cover critical policies, legal updates, mandatory certification renewals for such things as CPR, firearms, defensive tactics, mandatory

reporting, and hazardous material recognition. We have attempted to develop in-house instructors to develop and deliver such training in an effort to get the "most bang for our buck". We currently have in-house instructors certified to teach firearms, baton, defensive tactics, less lethal weapons, and chemical agents.

Dispatcher Training

IAC Chapter 501-13.2(1) requires that any person hired as a police dispatcher must successfully complete a 40-hour basic telecommunicator training course within one year from the date of hire. Currently, only the Iowa Law Enforcement Academy offers the course. Its curriculum includes human relations and communications skills, basic dispatch/broadcast techniques, multiple tasking and prioritization, liability and legal issues, and stress management and awareness. The Iowa Administrative Code also requires each dispatcher to receive a minimum of 8 hours of in-service training annually. In addition to training requirements, dispatchers must be certified every two years to operate the NCIC/state computer system. This is the system that is used to query motor vehicle registrations, driver licenses, wanted or missing persons, and stolen property.

Training Administration

The Sergeant assigned to the Services Division is responsible for the training function. This person spends approximately half his time performing training duties while the other half is spent supervising Services Division personnel and performing administrative duties.

| <u>Communications Unit</u> | | <u>Records Unit</u> |
|---|---|--|
| <p>The Communications Unit is a component of the Services Division and is responsible for meeting the informational and communication needs of the Department in the course of its normal daily activities and during emergency situations. The duties and tasks of the Communications Unit personnel include receiving incoming emergency and nonemergency telephone calls twenty-four hours a day; dispatching police and fire personnel to calls-for-service; monitoring police and fire activities; entering all police and fire call-for-service data into the in-house computer system; monitoring numerous radio frequencies, including police, fire, ambulance, public works, state patrol, and sheriff's department; monitoring residential and business fire and burglar alarms; querying the state computer system for motor vehicle registration, driver license status, stolen property, and wanted/missing persons; entering wanted/missing person and stolen property information into the state computer system; activating the Outdoor Warning System; activating the Emergency Alert System; traffic citation data entry into the in-house computer system; conduct criminal history checks through the state and federal repositories; and, acts as the first contact person for people walking into the police station. The Communications Unit is staffed with four full-time and three part-time Communications Specialists (dispatchers), who report to the DataCom Supervisor. The Unit has five 911 emergency lines and five non-emergency and administrative lines.</p> | <p>The Communications Unit handled 58,825 calls-for-service in 2011. The Unit also received 10,393 emergency 911 telephone calls, averaging approximately 28.5 emergency calls per day. These calls included police, fire and medical emergencies. The Communications Unit also answered 64,978 administrative calls.</p> <p style="text-align: center;">When To Use 911</p> <p><i>Use 911 when...</i> ...an immediate police, fire, or medical response is necessary to protect lives or property</p> <p>When It's NOT an Emergency, use the Police Department's non-emergency telephone number when requesting non-emergency police services. Using 683-0661 to request non-emergency police services helps ensure the City's 911 system remains free for emergency purposes only.</p> <p><i>Use 683-0661 when...</i> ...you want to report a loud party, a barking dog, or any other noise problem. ...you want to report an abandoned auto in front of your home or to report a car blocking your driveway. ...you want to report a crime after it has occurred. For example, when you return home and find your home has been burglarized and the suspect is gone.</p> <p>Calling 911 in such instances ties up 911 telephone lines and 911 dispatchers making it difficult for people with life threatening emergencies to get help.</p> | <p>The Records Unit is a component of the Services Division and maintains records of all incident reports, traffic citations, arrests, personal injury and property damage accidents, tow sheets, and other documents generated by the Department. The Records Unit utilizes a computerized records system, which interfaces with the computer aided dispatch system used in the Communications Center. The Records Clerk (Communications Specialist) is responsible for entering data from each report into the computer system so that personnel can prepare required statistical and analytical reports. The Records Clerk also provides copies of reports to the City and County Attorney, the court system, officers, insurance companies, media, and other persons or entities that need or request copies of Department reports. Criminal history checks of Department arrest records are also frequently conducted for military recruiters and employers. Release of Department records is governed by various local, state, and federal laws and guidelines. The Records Unit is staffed by one full-time Communications Specialist, who is supervised by the DataCom Supervisor.</p> <p style="background-color: #cccccc;">All full-time positions within the police department are civil service positions and subject to Chapter 400 of the Iowa Code. Sworn personnel at the rank of Officer and full-time Communications Specialists are represented by the Ottumwa Police Union, Teamster's Local #238.</p> |

Part 1 Index Crimes

Part 1 Index Crimes are those crimes that are required to be reported to the FBI and are divided into two categories – property crime and violent crime. Property crimes of burglary, theft, motor vehicle theft, and arson increased by 5.4% when compared to 2010. However, violent crimes consisting of murder, rape, robbery, and aggravated assault reported in 2011 **decreased** by 24.3% when compared to 2010. The term “Rape” is a term which means any kind of adult or child sexual abuse, including Indecent Contact With A Child and Lascivious Acts With A Child.

PART 1 Index Crimes

| OFFENSES | 2010 | 2011 | 2011 COMPARED TO 2010 |
|------------------------|-------------|-------------|-----------------------------|
| Murder | 2 | 2 | 0.0% |
| Rape | 52 | 43 | -17.3% |
| Robbery | 13 | 10 | -23.1% |
| Agg Assault | 204 | 150 | -26.5% |
| Burglary | 191 | 199 | 4.2% |
| Theft | 799 | 842 | 5.4% |
| Auto Theft | 35 | 39 | 11.4% |
| Arson | 13 | 14 | 7.7% |
| TOTAL | 1309 | 1299 | -0.8% |
| VIOLENT CRIMES | 271 | 205 | -24.3% |
| PROPERTY CRIMES | 1038 | 1094 | 5.4% |

Total Crimes Reported

The total number of incidents reported to the Ottumwa Police Department in 2011 was 3,980. This was a **decrease** of **2.5%** when compared to 4,084 in 2010. *In fact, it was the fifth year in a row of reduced crime in Ottumwa and the lowest number of reported crimes since 1989.* Overall reported crimes have dropped by nearly 20% since 2006. As in previous years, the most frequently reported crime was theft with a total of 842. The second most frequent crime was vandalism with a total of 437.

Arrests

Officers made a total of 3,987 arrests during 2011. The number of arrests increased by 1.6% when compared to 2010 and was the second highest number of arrests in Department history. Topping the list of arrests were Narcotics at 409 and Disorderly Conduct at 356. The third most common arrest was for Public Intoxication at 322.

Traffic Citations

Officers issued 4,042 traffic citations during the year. This is a decrease of -3.0% from the previous year’s high of 4,168. During the year, emphasis was placed on seatbelt compliance and speed control.



A POLICE OFFICER'S PRAYER

Lord I ask for courage

Courage to face and
Conquer my own fears...

Courage to take me
Where others will not go...

I ask for strength

Strength of body
to protect others
And strength of spirit
to lead others...

I ask for dedication

Dedication to my job,
to do it well
Dedication to my community,
To keep it safe...

Give me Lord, concern
For others who trust me
And compassion
for those who need me...

And please Lord

Through it all be at my side...

--*Author Unknown* –



Crime Highlights In 2011

FEBRUARY – Two persons were arrested after tying up and robbing a realtor at knifepoint. 40-year-old Carl Lennie and 24-year-old Matthew Howard were arrested within hours of the incident and charged with Robbery in the 1st Degree.

FEBRUARY – 24-year-old Charles Zwer was arrested for displaying a weapon after he refused to pay for a meal at the Ching Dow Restaurant. Zwer was charged with Robbery in the 1st Degree.

MARCH – Four juveniles were arrested after setting fire to an abandoned house in the 600 Block of Ellis.

MARCH – 18-year-old Ricky Medina and 24-year-old Robert Carillo were arrested and charged with Robbery in the 1st Degree after robbing a person at gunpoint the previous August.

MARCH – Police arrested and charged Noelle Stanbridge with Animal Cruelty after she was filmed striking a dog at least fifteen times. Police responded to and investigated a domestic-related murder/suicide.

APRIL – Two people were arrested and charged with Burglary in the 3rd Degree following a series of thefts, burglaries, and property damage at the Kum & Go located at North Quincy Avenue.

APRIL – 18-year-old Derick Hendrickson was arrested and charged with making threats on Facebook to blow up the Ottumwa High School.

MAY – 39-year-old Bobby Joe Snow was arrested and charged with Murder after an Ottumwa man he assaulted died. He was additionally charged with Attempted Murder after running over a second person with a car.

AUGUST – 20-year-old Breanna Goemaat was arrested and charged with three counts of Forgery and twenty counts of Theft in the 5th Degree after police received a complaint that she was fraudulently going door-to-door soliciting funds for a softball team.

AUGUST – 28-year-old Nicholas Strunk was arrested and charged with Robbery in the 1st Degree after a robbery occurred at a residence on North Marion in which the victim was kicked into unconsciousness and various things taken.

AUGUST – 20-year-old Stephen Murrell was arrested after a report of a disturbance in which shots were fired in the 2500 Block of North Court. No one was injured during the incident.

AUGUST – Three people were arrested after a home invasion of an elderly couple. 18-year-old Trent Jones, 17-year-old Rickie Scott, and 17-year-old Taylor Gerths were charged with Robbery in the 1st Degree.

SEPTEMBER – Three persons were arrested for Burglary in the 3rd Degree after breaking into a house in the 300 Block of South Willard.

OCTOBER – Two people were arrested and charged with being involved in a major burglary/theft ring. John Wey and Michael Jones were both charged with numerous thefts and burglaries.

NOVEMBER – One person was arrested for Burglary, Forgery, and Unauthorized Use of Credit Cards after breaking into a house and stealing credit cards from a purse.

NOVEMBER – 18-year-old Brandon Seim was arrested and charged with Murder after the stabbing death of an Ottumwa man in the 1100 Block of East Division Street.

Comparing Crime In Ottumwa With Other Iowa Cities

(Per 100,000 population)

| City | Population | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |
|--------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|-------|-------|-------------|-------------|-------------|-------------|
| Ottumwa | 24,998 | 339.4 | 457.5 | 422.0 | 390.0 | 427.3 | 437.6 | 433.1 | 459.7 | 435.6 | 367.9 | 351.6 | 314.6 |
| Ft. Dodge | 25,136 | 462.7 | 512.6 | 550.8 | 565.8 | 491.3 | 537.7 | 504.7 | 515.2 | 470.2 | 476.9 | 456.3 | 336.2 |
| Marshalltown | 26,009 | 409.2 | 402.1 | 422.8 | 459.0 | 417.1 | 368.7 | 358.2 | 365.0 | 289.9 | 326.8 | 344.6 | 292.2 |
| Marion | 26,294 | 110.5 | Unavailable | 67.1 | 77.9 | 106.3 | 138.7 | 109.3 | 121.5 | 115.9 | 129.7 | 130.6 | 141.6 |
| Burlington | 26,839 | 409.0 | 389.5 | 394.7 | 356.4 | 372.4 | 382.1 | 357.6 | 358.9 | 423.7 | 419.0 | 374.0 | 378.7 |
| Ankeny | 27,117 | 136.5 | 188.6 | 146.0 | 128.7 | 162.5 | 174.0 | 143.1 | 134.1 | Unavailable | Unavailable | Unavailable | Unavailable |
| Clinton | 27,772 | Unavailable | Unavailable | Unavailable | Unavailable | Unavailable | Unavailable | 396.8 | 416.7 | 437.2 | 343.0 | 375.5 | 371.4 |
| Urbandale | 29,072 | 131.7 | 150.6 | Unavailable | 209.8 | 193.8 | 185.9 | 123.2 | 175.1 | 144.9 | 118.3 | 132.2 | 136.2 |
| Mason City | 29,172 | 445.6 | 370.8 | 338.9 | 296.7 | 339.8 | 323.5 | 347.0 | 329.4 | 263.5 | 198.1 | 250.3 | 239.4 |

Crime Index Legend

| | |
|-----------|-----------|
| Very Low | <50 |
| Low | 50 – 350 |
| Moderate | 350 – 700 |
| High | 700 – 999 |
| Very High | 1000 |

Each year when *Crime in the United States* is published by the FBI, some entities use reported figures to compile rankings of cities and counties. These rough rankings provide no insight into the numerous variables that mold crime in a particular town, city, county, state, or region. Consequently, they lead to simplistic and/or incomplete analyses that often create misleading perceptions adversely affecting communities and their residents. Valid assessments are possible only with careful study and analysis of the range of unique conditions affecting each local law enforcement jurisdiction.

The data user is, therefore, cautioned against comparing statistical data of individual reporting units from cities, metropolitan areas, states, or colleges or universities solely on the basis of their population coverage or student enrollment. For example, one city may report more crime than a comparable one, not because there is more crime, but rather because its law enforcement agency, through proactive efforts, identifies more offenses. Attitudes of the citizens toward crime and their crime reporting practices, especially concerning minor offenses, also have an impact on the volume of crimes known to police.

Emergency Response Team

The original Emergency Response Team (ERT) was formed in 1991 to handle high-risk calls and warrant services. Since then, the Ottumwa Police Department and the Wapello County Sheriff's Department joined together to form a joint Emergency Response Team. The ERT trains monthly in the use of special weapons and tactics, and trains to respond to a wide variety of emergency situations in the city and county.

The team consists of thirteen members, all of whom are sworn law enforcement officers with either the Police or Sheriff's Department. Each team member is assigned to other areas of their respective Department on a full-time basis and participation on the team is in addition to their regular duties. Members volunteer to serve on the team and all officers/deputies are eligible to apply for positions as they become available. Upon appointment to the team, personnel are required to maintain satisfactory performance during both regular duty assignments and ERT activities. Personnel failing to maintain satisfactory performance are removed from the team.

The Emergency Response Team can be deployed for any situation that requires a police response that likely could result in serious injury and/or death to citizens, officers, or suspects. These situations include, but are not limited to:

- Hostage situations;
- Barricaded suspects;
- Sniper situations;
- High-risk warrant service;
- Apprehension of an armed or potentially armed person; and
- Any other incident approved by the Chief of Police or designee.

The ERT trained over 1,200 hours during 2011 to develop their tactical skills, maintain proficiency with specialized equipment, and review relevant policies, procedures, and legal updates.

Lt. Mickey Hucks is the Team Commander. Under the direction of the Chief, the Team Commander is responsible for the overall operation, direction, and administration of the Emergency Response Team. When the ERT is deployed, he is the liaison between the Chief of Police and the Team, and carries out all orders of the Chief.

Sgt. Chad Farrington is the Team Leader. Under the direction of the Team Commander, he is responsible for the training and immediate supervision of the team, and for its deployment at the scene of a critical incident.

Sgt. Steve Kovacs is the Assistant Team Leader. In the absence of the Team Leader, he is responsible for the training and supervision of the team, and its deployment at the scene of a critical incident.



While we can never, be completely prepared for all eventualities, we must constantly strive to expand our resources and capabilities to insure the highest likelihood for success while insuring the highest possible degree of safety in all of our enforcement activities.

In 2011, grant funds were used to update the equipment of the Emergency Response Team, to include Kevlar helmets, ballistic shields, rain gear, radio headsets, chemical munitions and launcher, and gas mask cartridges. Grant funds were also used to send members to formal tactical training.

Diversifying the Police Department

In the interest of improving its' effectiveness and responsiveness to the community, the Department aggressively recruits women and other individuals who represent the racial, ethnic, and cultural diversity of our service area. Currently we have forty sworn officers with six officers being female. This demonstrates an underutilization of women in sworn positions compared to the number of women in the community's workforce. Likewise, we only have one minority in sworn or non-sworn positions. This also demonstrates an underutilization of minorities on the Police Department compared to the community's workforce.

In analyzing the under-representation of women and minorities, it should be noted that they are often inadequately represented among applicant pools. Therefore, an area of primary focus in addressing under-representation in all police positions is recruitment. Broad in scope, recruitment involves everything from outreach to local minority communities and organizations, to widening searches across geographic areas.

We recognize that not all people are the same and that people have varied and equally valuable skills, experience, and knowledge to offer. We also recognize that we cannot recruit women and minorities without the help of the community. That's why we partner with local minority leaders, organizations, and groups to help us with recruiting women and minorities who might have an interest in a law enforcement career. During the last recruitment phase, we reached out to numerous organizations and businesses, both local and statewide, to help us with increasing our applicant pool, including the Ottumwa Human Rights Commission, The Ottumwa Diversity Committee, NAACP Centers (Sioux City and Des Moines), Coalition of Black Students (Drake University), Iowa Asian Alliance (West Des Moines), Asian American

Council (Des Moines), American Legion Hispanic Post 731 (Des Moines), Latinos Unidos of Iowa, and the New Iowan Center (Ottumwa). We also reached out to local minority leaders to assist us including Father Bernie Weir (St. Mary's), Sister Irene Munoz (St. Mary's), Himar Hernandez (Iowa State University Extension), Hugo Civadanés (New Iowan Center), and Norma Rosales Heilmann (IHCC). In an effort to expand our geographic recruitment area, we advertised in the Ottumwa Courier, Des Moines Register, two Spanish-written newspaper (El Heraldillo Hispano in Mt. Pleasant and El Comunicador in Des Moines) and two African-American newspapers (Iowa Bystander in Des Moines and Omaha Star in Omaha, NE). Lastly, we participated in Career Day at Indian Hills Community College as well as sent employment flyers to every college and university in Iowa that has a criminal justice program.

Effective diversity and equal opportunity employment programs necessitate a positive and planned approach to recruiting, hiring, promoting, and retaining qualified women and minorities. The Ottumwa Police Department endeavors to employ individuals in all protected classes such that its workforce is proportionately representative of the community it serves. One of the most important factors in achieving workforce diversity is a balanced and representative applicant pool. The Police Department will continue to put forth a comprehensive, good faith effort in reaching this balance through expanded and targeted recruitment of women and minorities.

Community Members Help With Promotional Tests

In an effort to make the police department more responsive to the community, a three-member oral interview panel comprised of community members has been utilized in the testing process since 2009. Jim McDonald (civil service commissioner), Hugo Civadanés (New Iowan Center and community minority leader), and Jon Wagner (Criminal Justice Professor at Buena Vista University) acted as the panel in 2011 and helped determine the next generation of leaders on the police department.

Higher Education Is Important For Today's Criminal Justice Practitioners

For the past several decades, there have been efforts to increase the education requirements for law enforcement officers across the country. Newspaper, magazine, and journal articles cite numerous studies whose findings support the notion that better educated police officers are better performers. Increasingly, departments are requiring applicants to have completed a certain number of college credit hours or even earned two- or four-year college degrees.

Researchers, practitioners, commissions, and even police agencies themselves have been calling for increased education requirements for police officers for many reasons. Some point out that police work has become increasingly complex and, as a result, education requirements for police officers should be increased. Others suggest that better educated police officers will be "more rounded thinkers and exhibit a greater humanistic approach to the profession." Still others believe that college educated officers were less likely to break the rules and, consequently, needed less discipline. Most agree that college educated officers have better communications skills, both oral and written.

Although the minimum educational requirement to be an Ottumwa Police Officer is graduation from high school or possession of a GED, we have been fortunate to develop a close relationship with the Criminal Justice Program at Indian Hills Community College as well as similar programs at colleges across Iowa. As a result, we have a high percentage of our employees with advanced college degrees. The following is a breakdown of the higher education possessed by our 40 sworn officers and 10 civilian employees :

| | | |
|---------------------------|-------------------|---------------------------|
| 22 employees | 44% | Bachelor Degree |
| 15 employees | 30% | Associate Degree |
| 7 employees | 14% | Some College |
| <u>6 employees</u> | <u>12%</u> | No College Credits |
| 50 employees | 100% | |

Nearly 75% of our employees have Associate or Bachelor Degrees. In fact, out of the twenty-two employees with Bachelor Degrees, one is nearing completion of her Master's Degree while a second has been accepted into Graduate School.

Indian Hills Community College Partnership

The Ottumwa Police Department enjoys a close partnership with Indian Hills Community College. Nineteen of our personnel are graduates from IHCC while six others have attended classes there.

Additionally, several officers have been appointed to IHCC advisory committees. Chief Jim Clark is on the Criminal Justice Advisory Committee while Sgt. Steve Kovacs, Inv. Ruben Ross, and Off. Dan Lentsch are on the Computer Forensics Advisory Committee. Each committee is comprised of professionals charged with the responsibility of contributing their knowledge and experience to enable Indian Hills Community College to meet and exceed expectations in each degree program.

During 2011, Indian Hills Community College also utilized the skills, knowledge, and abilities of many Department personnel as adjunct instructors or guest lecturers, including:

Chief Jim Clark (*Adjunct Instructor*)
"Law Enforcement Management"

Officer Darren Batterson (*Adjunct Instructor*)
"Defensive Tactics"

CS Specialist Amber Ulin (*Adjunct Instructor*)
CPR Certification Course

Sergeant Kevin Ward (*Guest Lecturer*)
"EMS Continuing Education"

Sergeant Chad Farrington (*Guest Lecturer*)
"EMS Continuing Education"

Sergeant Steve Kovacs (*Guest Lecturer*)
"Criminal Investigation"

Investigator Steve Harris (*Guest Lecturer*)
"Strangulation Conference"

Officer Cody McCoy (*Guest Lecturer*)
"Patrol Procedures"

Off. Derek Shaw & Off. Aaron Vose
(*Guest Lecturers*)
"Defensive Tactics"

Community Policing

Community policing is a philosophy that promotes proactive problem solving through community, government, and police partnerships. Through these partnerships, problems and issues in the community are identified and addressed in a cooperative effort. The Police Department believes that involvement by the community in the policing process is essential for the success of the police mission.

School Resource Officer Program

The Police Department partners with the Ottumwa Community School District through the School Resource Officer Program. An officer has been assigned full-time at the Ottumwa High School since 1994 while an officer has been assigned full-time at Evans Middle School since 1996. The presence of the officers reduces the potential for crime-related problems and helps to provide a safer environment at each school. An additional benefit is the increased interaction between students and police officers due to the officers' accessibility. The Ottumwa Community School District pays 100% of the salary and benefits of the SRO assigned to the Middle School and approximately 60% of the salary and benefits of the officer assigned to the High School.

This year we added a second officer full-time at the High School through a partnership with the Ottumwa Community School District and the U.S. Department of Justice/COPS Office. The Department received a COPS grant that pays approximately fifty percent of the salary and benefits of the officer while the School District is providing the local match for the remaining amount.

Our current SRO's are:
OHS – Off. Higgins / Off. Murphy
Evans – Off. Batterson
Elementary – Off. Gravett

G.R.E.A.T. and DARE Program

In an effort to combat the escalating gang presence in our city, we have partnered with the Ottumwa Community School District to implement the Gang Resistance and Education Training Program, commonly referred to as **GREAT**, in our local middle school. The G.R.E.A.T. Program is a school-based, law enforcement officer-instructed classroom curriculum. The Program's primary objective is prevention and is intended as an immunization against delinquency, youth violence, and gang membership. G.R.E.A.T. is a thirteen week program with lessons that focus on providing life skills to students to help them avoid delinquent behavior and violence to solve problems.



Additionally, the Property / Evidence Officer instructs the Drug Abuse Resistance Education Program, commonly referred to as **DARE**, in the Ottumwa Community School District's elementary schools. The **DARE** Program is an integral part of the Department's community policing initiative as well as the School District's substance abuse prevention curriculum.

G.R.E.A.T. and DARE Program (Con't)

The curriculum consists of seventeen weeks of instruction that focuses on a variety of substance abuse prevention and self-esteem topics, including drugs and their effects, violence, decision making, consequences, social pressures and their sources, and respect. The Ottumwa Community School District contributes \$10,000.00 annually towards the cost of the elementary program.

Housing Authority Officer Program

The Police Department also partners with the Ottumwa Housing Authority through the Housing Authority Officer Program. An officer has been assigned full-time to the Housing Authority since 1996. The officer is responsible for investigating a variety of criminal and non-criminal incidents involving Housing Authority property, personnel, tenants, and clients; coordinating police services to the OHA; and, maintaining communication between the OHA and the Department. The Housing Authority Officer patrols over 225 single-family homes, 60 townhouses, and nearly 300 apartments in 3 high-rise towers. The Ottumwa Housing Authority pays 100% of the salary and benefits of the officer assigned to the OHA.

Community Policing Continued

Home Expo Show Bridgeview Event Center

For the fourth year in a row, the Police Department setup a display booth at the Home Expo Show held at the Bridgeview Event Center. The event was held on March 4th, 5th, and 6th. Participating in the Home Expo Show allowed the public and police employees to meet in a more relaxed and fun environment. Members of the Police Department were able to meet and greet literally thousands of citizens from in and around Ottumwa during the three-day show. Besides meeting the public, the staff enjoyed passing out freebies to visitors to our booth. Freebies included bead necklaces; red, white, and blue leis; pens; pencils; gun locks; public safety magnets; stickers; crayons and coloring books; inclement weather handbooks; and, the always popular flashing-light police car pins.

Over a dozen Police employees manned the booth during the Home Show. We were also fortunate to have several of our local elected officials join us, including Mayor Dale Uehling, Councilman Bob Meyers, Councilman Keith Caviness, and Councilman Jeremy Weller.

We also had the K-9 police car on display which allowed the public to see all the equipment inside a squad car.

Community Policing Through Radio

The Department continued to partner with local radio station 1480 KLEE-AM to have the Police Chief as a regularly-scheduled guest on the “Ken Williams Dialogue Show”. During the year, the Chief’s appearance went from once to twice a month. Now, Chief Clark is on “Dialogue” at 9:15 AM the second Thursday and last Friday of each month to discuss relevant law enforcement issues, update the community on police activities, and answer questions from the public.

1480 KLEE-AM “Dialogue with Ken Williams”



1240 KBIZ-AM “Mid-Morning Magazine”

During the year, the Police Department expanded its presence on the radio by also partnering with 1240 KBIZ-AM as a regular guest on Mike Buchanon’s “Mid-Morning Magazine”. Chief Clark is on the program the second Thursday and last Friday of each month at 8:45 AM.

Ride-Along Program

The Police Department believes a Ride-Along Program promotes a better understanding of the challenges, risks, and rewards of the police officer’s role in the community. Therefore, the Department allows interested citizens and college students to ride as passenger observers with patrol officers. All participants in the Ride-Along Program must be at least 18 years of age and must sign a liability waiver.

Ottumwa Police Department Internship Program

The Ottumwa Police Department Internship Program is a cooperative effort between the Police Department and participating area colleges and universities with Criminal Justice Programs. Students interested in law enforcement-related careers gain valuable experience and knowledge by working with officers while they perform their law enforcement duties. Upon successful completion, an intern receives academic credit for participating in the program. Interns may be assigned to the Patrol Unit, Records Unit, Communications Center, Investigations Unit, School Resource Officer Program, K-9 Program, or Traffic Enforcement Program.

Community Events

Home Expo Show March 4, 5, and 6, 2011 Bridgeview Event Center



*Our booth before the Home Show started!
This was our fourth year participating in the event.*



*Sgt. Aljets, Off. McCoy, Councilmember Meyers, and
Chief's Secretary Donaldson ready to work the booth.*



*Chief's Secretary MaryLou Donaldson and City
Councilmember Jeremy Weller passing out goodies!*

Meeting people in a friendly, non- confrontational manner is key to developing a good relationship with the community.



*Off. McCoy, Councilmember Caviness, Councilmember
Meyers, and Councilmember Weller.*



*Investigator Steve Harris and Investigator Ruben Ross
answer questions from visitors to our booth.*



*City Councilmember Bob Meyers, Sgt. Chad Farrington,
and Lt. Mickey Hucks before the crowd hit!*

Community Events

D.A.R.E. / G.R.E.A.T. Haunted House October 21st, 22nd, 28th, and 29th, 2011 City Hall



Co-producer of the haunted house and volunteer Nancy Morrow is one scary lady!!!



A "chicken exit" was provided for those going through the haunted house who got too scared to finish. It was used a lot this year!!!



*Communications Specialist Lynn Diveley
Creator, director, and producer of the
D.A.R.E. / G.R.E.A.T. Haunted House.*

Over 75 volunteers worked the Haunted House raising over \$17,000.00 for the DARE/GREAT Programs with a record 2,900 people going through it.



*Ottumwa Fire Department Captain Pat Short
Displaying his expertise with a chainsaw!*



D.A.R.E. Officer Brandon Gravett demonstrates the proper technique for a chainsaw massacre.

Citizens Police Academy

In 2011, the Ottumwa Police Department implemented a new program called the Citizens Police Academy. As part of our community policing effort, the purpose of the Academy is to provide an educational opportunity for citizens to learn first-hand about local police operations and to gain a deeper understanding of today's law enforcement functions. It is our belief that a clearer understanding of a police officer's duties, how the officer carries out those duties, and the end result of the officer's actions will help develop a better relationship between the police department and the community.

About the Citizens Police Academy

The Citizen Police Academy is an eight-week program, with each session lasting three hours. Sessions were held from 6:30 – 9:30 PM on each Monday in February and March. The course curriculum included Department Overview & Orientation, Administration, Operations Division, Services Division, Drug Task Force, Gang Suppression, Animal Control, Parking Enforcement, Immigration, Communications (Dispatch), and Records.

Participants also had the opportunity to schedule time on the Department's new state-of-the-art use-of-force simulator and test his/her judgment in reacting to potentially volatile situations. Participants also had the option of going to the Department's firearms range during the summer and shooting a variety of weapons.

The Police Department would like to thank *South Ottumwa Savings Bank* for their ongoing sponsorship of the Citizens Police Academy. The Department would also like to thank **Randy Zorn and **Cargill** for their generous donation along with **Three Brothers BBQ**.**

Participants of the 1st Annual Citizens Police Academy

Dale Uehling
Mayor

Keith Caviness
City Councilmember

Jeremy Weller
City Councilmember

Brian Morgan
City Councilmember

Bob Meyers
City Councilmember

Cindy Woodbury
Main Street Ottumwa

Tom Awtry
South Ottumwa Savings Bank

Mike Buchanon
KTWA / KBIZ

Randy Zorn
Cargill

Dave Balcom
Ottumwa Courier

Ken Williams
KOTM / KLEE

Andy Grove
KTVO

Participants Continued

Dr. Jackie Thompson
Community Leader

Nicole Pasqual
Bridgeview Center

John Kearney
Bridgeview Center

Don Kirchner
Human Rights Commission

Tom Palen
KOTM / KLEE

Tom Rodgers
City Public Info Coordinator

Pam Kaupins
South Ottumwa Savings Bank

Jeff Downing
KTWA / KBIZ

Larry Jackson
Public Safety Advisory Board



Citizens Police Academy

**6:30 – 9:30 PM Each Monday
In February and March**



Ken Williams from KOTM / KLEE being presented his Citizens Police Academy jacket and certificate.

**Sponsored By
South Ottumwa Savings Bank**



The participants were very attentive and helped make the first Academy successful.



Each participant was issued a Citizens Police Academy jacket and a certificate upon completion of the class.



Officer Jeff Williams and Chief Jim Clark discuss animal control laws and procedures.



The graduating class with their jackets of the 1st Annual Citizens Police Academy!



Public Information Coordinator Tom Rodgers enjoys a beverage and a wrap. Participants never left hungry!

Citizens Police Academy

Ottumwa Police Department's Firearms Range



Tom Awtry and Larry Jackson receive instructions from Off. Dan Lentsch and Sgt. Chad Farrington.



Tom Rodgers, Off. Dan Lentsch, and Tom Palen strike a formidable pose. (Magazines empty/fingers off trigger)



Off. Dan Lentsch observes Pam Kaupins fire a fully-auto, suppressed "pink" .223 AR15.

Sponsored By South Ottumwa Savings Bank



Tom Palen was right on target with a fully-auto, suppressed .223 AR15



City Councilmember Bob Meyers tries his hand at a fully- auto, suppressed 9mm H&K MP5.



Sgt. Chad Farrington watches as Tom Awtry has his turn with the fully-auto, suppressed 9mm H&K MP5.

New Employees



**Officer Carlos Puente
Operations Division
Patrol Unit**

Officer Carlos Puente was sworn in as an Ottumwa Police Officer on October 24, 2011. He received an Associate Degree from Ellsworth Community College and graduated from the 225th Basic Academy at the Iowa Law Enforcement Academy on December 12, 2008. Puente has been a member of the Iowa National Guard for many years and has served in both Iraq and Afghanistan holding the rank of Sergeant. He was a Deputy with the Franklin County Sheriff's Department until he was laid off after returning from a tour in Afghanistan. He is fluent in speaking and writing Spanish. Officer Puente has been assigned to the Patrol Unit.

The Police Department is staffed with 40 sworn officers and 10 civilian employees.



**CS Michelle Palmer
Services Division
Communications Unit**

Michelle Palmer began her duties as a Communications Specialist On December 15, 2011 and has been assigned to the Communications Center as a police dispatcher. She attended Indian Hills Community College and previously worked in the child development field at the YMCA.

The Police Officer's Oath of Office

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially, to the best of my ability, discharge all duties of a police officer for the City of Ottumwa, Wapello County, and the State of Iowa, as now or hereafter required by law.



**Officer Joe Yarkosky
Operations Division
Patrol Unit**

Officer Joe Yarkosky was sworn in as an Ottumwa Police Officer on November 7, 2011. He received an Associate Degree from Indian Hills Community College and a Bachelors Degree from Buena Vista University. He will graduate from the 243rd Basic Academy at the Iowa Law Enforcement Academy on April 6, 2012. Yarkosky has been a correctional officer at the local Residential Facility for several years. Officer Yarkosky has been assigned to the Patrol Unit.



Promotions



Sergeant Mickey Hucks was promoted to the rank of Lieutenant on February 6, 2011. Lt. Hucks obtained a Bachelors Degree in Criminal Justice Administration from Mt. Mercy College. He was sworn in as an Ottumwa Police Officer on July 15, 1996 and he graduated from the Iowa Law Enforcement Academy in December of 1996. He was promoted to Sergeant on June 30, 2004. Lt. Hucks has served the Ottumwa Police Department as a Patrol Officer, Investigator, Housing Authority Officer, Patrol Sergeant, Training/Investigations Sergeant, and Services Division Sergeant. He has been assigned to Services Division as the Division Commander and is the Team Commander for the Emergency Response Team.



Officer Noah Aljets was promoted to the rank of Sergeant on July 3, 2011. Sgt. Aljets obtained an Associate's Degree from Indian Hills Community College. He has been with the Ottumwa Police Department since July of 2002, except for a short period of time when he was with the Iowa Division of Criminal Investigation. He graduated from the Iowa Law Enforcement Academy in December of 2002. Sgt. Aljets completed the Supervisor Leadership Institute presented by the FBI - LEEDA. Sgt. Aljets has served the Ottumwa Police Department as a Patrol Officer, Field Training Officer, Investigator, and Drug Task Force Investigator. He has been assigned to Operations Division as the 2nd Shift Field Supervisor in the Patrol Unit.

“...to protect and to serve...”



Several of the officers who attended the funeral of Keokuk County Deputy Eric Stein



Off. Vose, Off. Lane, and Off. Puente with the 82 pounds of high-grade marijuana they seized from a California man



Off. Lane befriends a stray dog



An officer utilizing one of the new computers in patrol cars



Leading the high school Homecoming parade



We were visited by a number of these hybrid turkeys during Thanksgiving

Partnerships with the community are the key to making any law enforcement agency successful. The Ottumwa Police Department takes pride in the partnerships we have developed over the years and we look forward to developing new ones in 2012!