

TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO.20
Council Chambers, City Hall

July 16, 2019
5:30 O'Clock P.M.

- A. ROLL CALL: Council Member Stevens, Streeby, Berg, Dalbey, Roe and Mayor Lazio.
- B. CONSENT AGENDA:
1. Minutes from Regular Meeting No. 19 on July 2, 2019 as presented.
 2. Appointment of Madonna Fisher to the Water Works Board of Trustees, term to expire 7/22/2025.
 3. Approve the appointment of Zachary Simonson to the position of Planner I for the Ottumwa Planning Department effective July 8, 2019.
 4. Approve the appointment of Jeffrey Hamann to the position of Building Inspector in the Health Department effective July 8, 2019.
 5. Approve the appointment of Laura Deaton as Police Officer effective on or about July 17, 2019.
 6. Approve the appointment of Jordan Woodward as Police Officer effective on or about July 17, 2019 and authorize payment of training costs in the amount of \$8,949 to attend Peace Officer Certification Training at the state law enforcement academy.
 7. Approve the purchase of one 2020 Ford Utility Police Interceptor vehicle from Stivers Ford of Waukee, IA in the amount of \$34,473 and the purchase and installation of the police equipment necessary for basic police functions in the amount of \$11,700.
 8. Award the City Hall Door Project to Winger Companies in the amount of \$13,950.
 9. Authorizing reimbursement of expenses in the amount of \$25,000 incurred by the City as qualified urban renewal expenditures eligible for reimbursement from the West Gate TIF as per Iowa Code Section 403.19, in support for the Main Street Program.
 10. Resolution No. 157-2019, setting August 20, 2019 as the date of a Public Hearing on the disposition of City owned property located at 507 N. Wapello St.
 11. Resolution No. 159-2019, Authorizing the Loan and Transfer of \$41,200 from the Airport Fund to the Airport Urban Renewal Area Fund for a Qualified Urban Renewal Project.
 12. Resolution No. 160-2019, Authorizing Reimbursement of Expenses in the amount of \$41,200 incurred by the City for payment from the Airport TIF as per Iowa Code Section 403.19.
 13. Beer and/or liquor applications for: Morgan's Corner Bar & Grill, 436 W. Second St., temporary outdoor service area on 7/27, 8/10, 8/17/19; all applications pending final inspections.
- C. APPROVAL OF AGENDA
- D. REPORTS FROM CITY OFFICERS, BOARDS, COMMISSIONS, COMMITTEES:
1. Heartland Humane – Representative Shelle Harvey to present.
 2. Streetscape Update – Public Works Director, Larry Seals
- E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:
(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)
- F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:
1. Bid report for the 2019 Roofing Improvements Project.

RECOMMENDATION: Rebid project with a Spring 2020 start date.

- G. PUBLIC HEARING:

1. This is the time, place, and date set for a public hearing on the sale of City owned property located at Lot 18 in Castle's Second Addition to the City of Ottumwa, Wapello County, Iowa, commonly known as 407 W. Park.
 - A. Open the public hearing.
 - B. Close the public hearing.
 - C. Resolution No. 155-2019, approving the sale of City-owned property located at 407 W. Park, Ottumwa, Iowa, to Ricardo S. Magana for the sum of \$250 plus the cost of the tax sale certificate, back real estate taxes and the costs for the public hearing and transfer expenses.

RECOMMENDATION: Pass and adopt Resolution No. 155-2019.

2. This is the time, place, and date set for a public hearing on the plans, specifications, form of contract and estimated cost for the Bridge View Center PCC Precast Panel Repair Project.
 - A. Open the public hearing.
 - B. Close the public hearing.
 - C. Resolution No. 163-2019, approving the plans, specifications, form of contract and estimated cost for the Bridge View Center PCC Precast Panel Repair Project.

RECOMMENDATION: Pass and adopt Resolution No. 163-2019.

H. RESOLUTIONS:

1. Resolution No. 156-2019, approving Change Order No. 1 for the Jefferson Street Reconstruction Project.

RECOMMENDATION: Pass and adopt Resolution No. 156-2019.

2. Resolution No. 161-2019, approving Change Order No. 2 and accepting the work as final and complete, and approving the final pay request for the Davis Street Reconstruction Project.

RECOMMENDATION: Pass and adopt Resolution No. 161-2019.

3. Resolution No. 162-2019, approving Change Order No. 1 and accepting the work as final and complete, and approving the final pay request for the Sheridan Avenue Reconstruction Project.

RECOMMENDATION: Pass and adopt Resolution No. 162-2019.

4. Resolution No. 164-2019, approving Change Order No. 3 and accepting the work as final and complete, and approving the final pay request for the Richmond Ferry Mini-Roundabout Project.

RECOMMENDATION: Pass and adopt Resolution No. 164-2019.

5. Resolution No. 165-2019, awarding the contract for the Beach Renovations Phase 4 Slide Structure Repainting Project to Mongan Painting Company, Inc. of Cherokee, IA, in the amount of \$110,000.

RECOMMENDATION: Pass and adopt Resolution No. 165-2019.

6. Resolution No. 166-2019, approve and authorize the purchase of a new rescue boat for the Ottumwa Fire Department from Oquawka Boats in the amount of \$54,286.

RECOMMENDATION: Pass and adopt Resolution No. 166-2019.

I. ORDINANCES:

1. Ordinance No. 3157-2019, amending the Code of Ordinances by changing the zoning classification on certain property located at 608 E. Williams in the City of Ottumwa, Wapello County, Iowa from R-2 Two-Family Residential to R-5 Multi-Family Residential.

RECOMMENDATION: A) Pass the seconded consideration of Ordinance No. 3157-2019.
 B) Waive the third consideration of Ordinance No. 3157-2019.
 C) Pass and adopt Ordinance No. 3157-2019.

2. Ordinance No. 3158-2019, amending Chapter 26, entitled Parks and Recreation, by adding new Sections 26-1 and 26-2, reserving Sections 26-3 through 26-18, and by repealing Section 26-27 and enacting a new Section 26-27 of the Municipal Code of the City of Ottumwa, Iowa.

RECOMMENDATION: A) Pass the first consideration of Ordinance No. 3158-2019.
 B) Waive the second and third consideration, pass and adopt Ordinance No. 3158-2019.

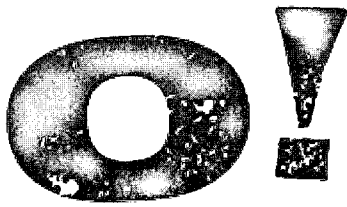
J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. PETITIONS AND COMMUNICATIONS

ADJOURN

***** It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. *****



[CITY OF]
O T T U M W A

FAX COVER SHEET

City of Ottumwa

DATE: 7/12/19 TIME: 7:30
8:00 AM NO. OF PAGES 4
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #20 to be held on 7/16/19

OTTUMWA CITY COUNCIL MINUTES **Item No. B.-1.**

REGULAR MEETING NO. 19
Council Chambers, City Hall

July 2, 2019
5:30 O'Clock P.M.

The meeting convened at 5:36 P.M.

Present were Council Member Berg, Roe, Stevens, Streeby and Dalbey. Mayor Lazio was absent

Berg moved, seconded by Roe to appoint Matt Dalbey to preside as Mayor Pro Tem for the mtg. Ayes: Berg, Roe, Stevens, Streeby. Abstained: Dalbey. Motion passed.

Streeby moved, seconded by Berg to approve the following consent agenda items: Mins. from Reg. Mtg. No. 18 on June 18, 2019 as presented; Appointment of Patricia Essick to the Library Brd. of Trustees, term to expire 7/01/2025; Approve the purchase of a new Flygt Model 3153 NP pump from Electric Pump of Des Moines, IA for \$13,657.60 to replace one of three Barton's Branch Pumps at WPCF; Res. No. 146-2019, authoring the transfer of \$22,873 from the Wildwood Hwy. 34 Urban Ren. Area Fund to the General Fund for a partial repymt. of monies advanced; Res. No. 147-2019, approving the City's Wellness Program – one-year extension amendment to Healthy Choice\$ Services Agt. to be provided by ORHC, term to end May 23, 2020; Res. No. 152-2019, accepting the work as final and complete for Beach Ph. 4, RFP 2X, Overhead Door Replacement Proj.; Res. No. 153-2019, accepting the work as final and complete for 2018 RFP #16, Eisenhower Bridge Repairs Proj.; Res. No. 154-2019, setting July 16, 2019 as the date of a public hearing on the disposition of City owned property located at 407 W. Park; Beer and/or liquor applications for: Courtside Bar & Grill, 2511 N. Court; Smokin' Joe's Tobacco and Liquor Outlet, 1115 Albia Rd.; all applications pending final inspections. All ayes.

Roe moved, seconded by Stevens to approve the agenda as presented. All ayes.

Mayor Pro Tem Dalbey introduced CVB Dir., Wartenberg. Items of note: Numerous events coming to Ottumwa over the next few months, updated marketing material, shifted focus to Instagram, Gateway signage initiative, Midwest Travel Network blogger trip October 2019, Marketing partnerships.

City Admin. Morris reported the following:

- Healthy Neighbors Update several applications have been submitted; hope to utilize some funding from Legacy for this initiative.
- Digital Door Keyless entry for City Hall will be on the agenda for July 16, 2019.
- Landfill scale replacement will be brought before SWC for approval.
- Lt. Farrington reported the OPD will implement 12-hour shifts August 4, 2019. Currently have 2 open positions that need filled prior to implementation.

Mayor Pro Tem Dalbey inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

PW Dir. Seals provided update on cost of new logos for vehicles in our fleet.

Streeby moved, seconded by Roe to approve the purchase of fifteen (15) tasers with batteries and cartridges for \$21,825 for the Ottumwa Police Dept. Chief McAndrew reported that the current model the dept. uses has been discontinued and can no longer be repaired. This purchase will replace all discontinued models they have. Purchased through CIP funding. All ayes.

Roe moved, seconded by Berg to award 2019 RFP #6, Sidewalk Replacement at City Hall to McClure & Co. Concrete of Floris, IA, in the amount of \$3,908.75. PW Dir. Seals reported two bids were received on June 25, 2019. All ayes.

Streeby moved, seconded by Stevens to award 2019 RFP #7, Ottumwa Public Library Sidewalk Proj. to Christy Construction of Ottumwa, IA, in the amount of \$9,282.75. PW Dir. Seals reported one bid was received on June 25, 2019. All ayes.

Roe moved, seconded by Streeby to award 2019 RFP #8, Ray St. Sidewalk Installation Proj. to Christy Construction of Ottumwa, IA, in the amount of \$3,291.45. PW Dir. Seals reported two bids were received on June 25, 2019. All ayes.

This was the time, place, and date set for a public hearing approving the plans, specifications, form of contract and estimated cost for the 4/22 - 2019 Apron Improvements Proj. at the Ottumwa Regional Airport. Airport Supv. Cobler reported plans and specs were drafted by Kirkham Michael and estimated cost is \$321,352. Bids will be opened on July 30, 2019 at 2:00 P.M. Award recommendation at the August 6, 2019 City Council Mtg. No objections were received. Streeby moved, seconded by Roe to close the public hearing. All ayes.

Roe moved, seconded by Streeby that Res. No. 134-2019, approving the plans, specifications, form of contract and estimated cost for the 4/22 2019 Apron Improvements Proj. at the Ottumwa Regional Airport, be passed and adopted. All ayes.

This was the time, place, and date set for a public hearing on proposed Ord. No. 3157-2019, amending the Code of Ordinances by changing the zoning classification on certain property located at 608 E. Williams in the City of Ottumwa, Wapello County, IA from R-2 Two-Family Residential to R-5 Multi-Family Residential. Dir. of Hlth. Insp. & Planning Flanagan reported Jim Danaher plans to develop an approximate 36 unit LMI (Labor Market Information) housing project at the former site of Agassiz Elementary. Mr. Danaher will be applying for the state's federal tax credits program this December. The R-5 zoning district will be necessary for his project to be viable. The City will also be placing the property within a stand alone LMI TIF district in order to facilitate an incentives package for our local match.

Jim Danaher reported that he desires to meet the historical landmark requirements to obtain additional funding for the project. Current process can take upwards of 2 yrs. to complete before construction phase can begin. Cannot start construction until all financing is secured.

Price range for 1, 2 and 3 bedroom apartments ave. \$400-\$600/month. Target income levels 30, 40 and 50% of LMI. 90% of the units will be considered "affordable" for those parties/families that make between 30-80% of the area's median income.

Mr. Danaher also has property on Asbury that is currently in the architecture plan and civil work process. Guess for construction to begin at Asbury within the next 18 months; subject to financing.

No objections were received. Streeby moved, seconded by Roe to close the public hearing. All ayes.

Roe moved, seconded by Streeby that the first consideration of Ord. No. 3157-2019, amending the Code of Ordinances by changing the zoning classification on certain property located at 608 E. Williams in the City of Ottumwa, Wapello County, IA from R-2 to R-5, be passed. All ayes.

Streeby moved, seconded by Berg that Res. No. 148-2019, approving Chg. Order No. 2 and accepting the work as final and complete and approving the final pay request for Beach Reno., Ph. 3-2018, Contract B, be passed and adopted. Parks & Rec. Dir. Rathje reported this change order increases the contract \$1,296. Revised total \$81,189.25. Final pymt. to Christner Contracting \$5,610.11. All ayes.

Roe moved, seconded by Berg that Res. No. 149-2019, approving Chg. Order No. 1 for Beach Reno. Ph. 3 – Contract A, be passed and adopted. Parks & Rec. Dir. Rathje reported this change order increases the contract \$5,268.97. Revised total \$148,968.97. All ayes.

Streeby moved, seconded by Berg that Res. No. 150-2019, approving Chg. Order No. 2 and accepting the work as final and complete and approving the final pay request for Beach Reno., Ph. 3 – 2018, Contract D, be passed and adopted. Parks & Rec. Dir. Rathje reported this change order increases the contract \$985.22. Revised total \$59,066.46. Final pymt. to Van Maanen Electric \$3,889.28. All ayes.

Roe moved, seconded by Streeby that Res. No. 151-2019, approving Chg. Order No. 2 and accepting the work as final and complete and approving the final pay request for Beach Ph. 4, RFP 4X, Safety Netting Replacement Proj., be passed and adopted. Parks & Rec. Dir. Rathje reported this change order increases the contract \$395. Revised total \$9,983.88. Final pymt. to Pierce Fence Comp. \$874.44. All ayes.

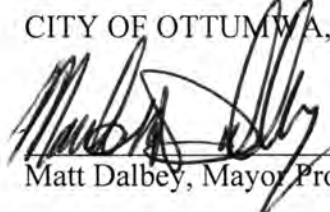
Mayor Pro Tem Dalbey inquired if anyone from the audience wished to address an item not on the agenda. There were none.

There being no further business, Roe moved, seconded by Streeby that the meeting adjourn. All ayes.

Adjournment was at 6:28 P.M.

ATTEST:

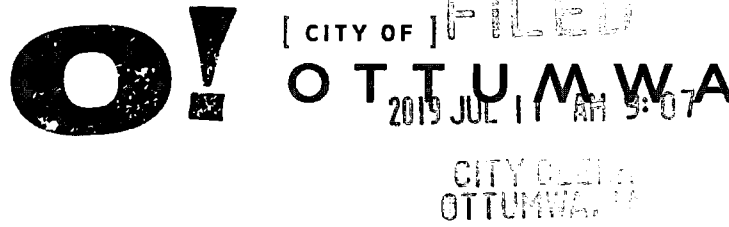
CITY OF OTTUMWA, IOWA



Matt Dalbey, Mayor Pro Tem




Christina Reinhard, City Clerk



July 16, 2019

TO: Ottumwa City Council Members

FROM: Tom X. Lazio, Mayor

SUBJECT: APPOINTMENT TO CITY BOARDS AND/OR COMMISSIONS

Recommend reappointment to the Water Works Board of Trustees, term to expire 7/22/2025.

Madonna Fisher
12 Park Lane

Item No. B.-3.

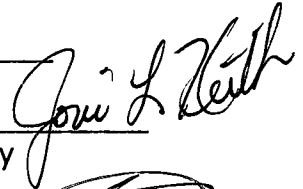
CITY OF OTTUMWA

STAFF SUMMARY ID: 59
2019 JUL -1 AM 10:59

Council Meeting of: July 16, 2019

CITY CLERK
OTTUMWA, IOWA ITEM NO. _____

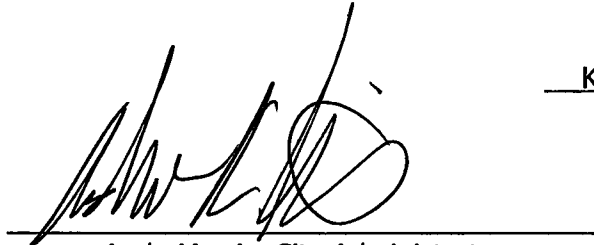
Joni Keith
Prepared By



Kevin Flanagan
Department Head



Planning
Department



Andy Morris, City Administrator

AGENDA TITLE: Approve the appointment of Zachary Simonson to the position of Planner I for the Ottumwa Planning Department effective July 8, 2019.

PURPOSE: Approve the appointment of Zachary Simonson to the position of Planner I for Ottumwa effective July 8, 2019.

RECOMMENDATION: Approve the appointment.

DISCUSSION: This position fills the position vacated by Isaac Pezley who resigned to take a position in Waverly. This position works closely with Planning Director Kevin Flanagan to implement the City's and Council's planning and zoning goals. The duties of this position will include: site plan reviews; coordinate review of development projects with other City departments; review and present sub-divisions, rezoning requests, conditional use permits and variances to various boards & commissions; and the application and administration of CDBG and other grants; as well as other duties as assigned. This is a full-time, non-civil service position. Zachary is an Ottumwa native and is being promoted from his current position of Building Inspector. Starting pay on the schedule is \$26.32 per hour, plus benefits.

Item No. B.-4.

CITY OF OTTUMWA

STAFF SUMMARY

FILED
2019 JUL 1 AM 8:09
CITY CLERK
OTTUMWA, IA

Council Meeting of: July 16, 2019

Health Department
Department

ITEM NO. Joni Keith
Joni Keith
Prepared By
Kevin Flanagan (KLF)
Department Head

[Signature]
Approved by City Administrator
Act'g

AGENDA TITLE: Approve the appointment of Jeffrey Hamann to the position of Building Inspector in the Health Department effective July 8, 2019.

PURPOSE: Approve the appointment of Jeffrey Hamann to the position of Building Inspector in the Health Department effective July 8, 2019.

RECOMMENDATION: Approve the appointment.

DISCUSSION: Jeffrey Hamann would fill the position vacated by Zach Simonson who took the position of Planner, which was vacated by Isaac Pezley. This position is effective July 8, 2019 and his salary under the Municipal Employees Collective Bargaining Agreement will be \$23.69 per hour. This is a Civil Service, Bargaining Unit position.

FILED

2019 JUL 16 AM 7:30
CITY OF OTTUMWA

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Jul 16, 2019

Mary Lou Donaldson

Prepared By



Department Head

Police

Department

Act. [Signature]
City Administrator Approval

AGENDA TITLE: Approve the Police Department appointment of Laura Deaton as Police Officer.

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Approve the appointment of Laura Deaton to the position of Police Officer effective on or about July 17, 2019.

DISCUSSION:

The appointment of Laura Deaton will fill an opening caused by the resignation of James Avon. Deaton is an Iowa certified peace officer. She received her Bachelor's degree from Buena Vista University. This appointment is pending test results.

Deaton is on the current civil service list and this position is included in the 2019/2020 Police Department budget.

Source of Funds: 001-110-6010

Budgeted Item:

Budget Amendment Needed: No

FILED

2019 JUL 1 10:30 AM CITY OF OTTUMWA

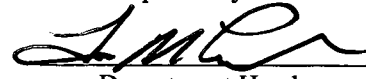
CITY CLERK
OTTUMWA, IA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Jul 16, 2019

Mary Lou Donaldson

Prepared By



Department Head

Police

Department

Act. [Signature]
City Administrator Approval

AGENDA TITLE: Approve the Police Department appointment of Jordan Woodward as Police Officer.

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Approve the appointment of Jordan Woodward to the position of Police Officer effective on or about July 17, 2019.

DISCUSSION: The appointment of Jordan Woodward will fill one of the additional officer positions approved by City Council on September 19, 2017. This appointment is pending test results.

Woodward is on the current civil service list and this position is included in the 2019/2020 Police Department budget.

FILED

2019 JUL 16 10 57 AM
CITY OF OTTUMWA

CITY OF OTTUMWA
OTTUMWA, IA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Jul 16, 2019

Mary Lou Donaldson

Prepared By



Department Head

Police

Department

Aut. [Signature]
City Administrator Approval

AGENDA TITLE: Authorize payment for training costs in the amount of \$8,949.00 for the cost of Peace Officer Certification Training for Jordan Woodward.

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Authorize payment for training costs in the amount of \$8,949.00 for one officer to attend peace officer certification training at the state law enforcement academy.

DISCUSSION: Jordan Woodward is expected to begin employment as a police officer for the City of Ottumwa in August 2019. New officers are required by Iowa law to successfully complete peace officer certification within one year of employment. The officer is scheduled to attend the fourteen week certification course beginning in August 2019. The cost for one officer to attend the course is \$8,949.00. The cost of the academy comes out of the department training budget.

FILED

2019 JUL 11 AM 11:51

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: Jul 16, 2019

Mary Lou Donaldson

Prepared By



Department Head

Police

Department

Act 17 City Administrator Approval

AGENDA TITLE: Approve the purchase of one (1) 2020 Ford Utility Police Interceptor vehicle from Stivers Ford of Waukee, Iowa in the amount of \$34,473.00 and the purchase & installation of the police equipment necessary for basic police functions in the amount of \$11,700.

Public hearing required if this box is checked.

RECOMMENDATION: Approve the purchase of one (1) Ford Utility Police Interceptor vehicle and approve the purchase & installation of the police equipment necessary for basic police functions.

DISCUSSION: The City's Fleet Committee and the Police Department recommend replacing one older vehicle in the department's fleet with one new vehicle. City garage staff will determine which City department the older vehicle will be transferred to.

Stivers Ford in Waukee, Iowa was awarded the state contract for the Ford Utility Police Interceptor. The new vehicle will be AWD (all wheel drive)

with a V6 engine.

Ford Utility Police Interceptor AWD @ \$34,473.00 x 1 = \$34,473.00
Equipment & Installation @ \$11,700.00 x 1 = \$11,700.00

The department budgeted for the purchase of one new vehicle and the purchase and installation of the police equipment necessary. The cost for equipment and installation is an estimate due to not knowing what costs will be at the time of purchase.



Stivers Ford
1450 East Highway 6, Waukee, Iowa, 502638310
Office: 515-987-3697
Fax: 515-987-0163

Customer Proposal

Prepared for:

City of Ottumwa

Prepared by:

Ron Reese
Office: 515-987-3697
Email: rreese@stiversfordia.com

Date: 01/16/2019

Vehicle: 2020 Police Interceptor Utility Base
AWD

Quote ID: 011619





Stivers Ford
 1450 East Highway 6, Waukee, Iowa, 502638310
 Office: 515-987-3697
 Fax: 515-987-0163

2020 Police Interceptor Utility, Sport
 Utility

AWD Base(K8A)
 Price Level: 15 Quote ID: 011619

Pricing - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$40,615.00
Options & Colors	\$150.00
Upfitting	\$165.00
Destination Charge	\$995.00

Subtotal \$41,925.00

Pre-Tax Adjustments

Code	Description	
GPC	Government Concession & Discounts	-\$7,452.00

Total \$34,473.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: City of Ottumwa
 By: Ron Reese Date: 01/16/2019

FILED

2019 JUL 10 AM 10:42

City of Ottumwa

Staff Summary

CITY CLERK
OTTUMWA, IA

Council Meeting of: July 16, 2019

Item No. _____

Finance Department
Department

Edward Wilson
Prepared By
[Signature]
Dept. Head

[Signature]
Acting City Administrator

Agenda Title: Award City Hall Door Project to Winger Companies.

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Purpose: To award the City Hall door project.

Recommendation: Approve Winger Companies as the City Hall door project contractor.

Discussion: Edward Wilson requested three quotes from vendors that supplied Key Card door security systems. Three quotes were received and they are attached. We are recommending awarding the project to Winger Companies, with the local preference they are the low bid.

Source of Funds CIP

Budgeted Item No Budget Amendment Needed Yes



TO: City of Ottumwa

ATTN: Edward Wilson

FROM: Shea Bates

DATE: 06/17/2019

RE: City Hall Access Control – Option #2

PROPOSAL NO: 19-820 REV.02

Our quote is to supply labor, materials, and equipment for the following scope of work.

Scope:

1. Provide and Install Access Control on (4) doors at Ottumwa City Hall.
2. (1) 4 door controller to be installed.
3. Readers to be Keyscan KEYSMART 3.
4. New electric strikes and RIM push bars to be installed on all (4) doors.
5. Server software is included, allowing (2) concurrent users.
6. Server hardware is not included but available for additional cost.
7. All Cabling and hardware is included including REX motion sensors on all (4) doors.

Clarifications:

1. Sales tax is not included if applicable.
2. All work to be complete M-F 7-3:30PM

Our price for the above scope of work is:

Material: \$ 10,000.00
Labor: \$ 3,950.00
Total: \$ 13,950.00

“Past due balances will accrue interest at the rate of 2%. If collection requires litigation, we will be entitled to reimbursement for reasonable attorney fees and court costs incurred.”

This quote is valid for 30 days from date of issue.

Thank you for the opportunity to quote this work. If you have any questions, please call.

Respectfully submitted,

By: Shea Bates

Shea Bates

Data Comm & Fire Alarm Manager

Accepted by: _____

Winger Contracting Company
P.O. Box 637, 918 Hayne Street
Ottumwa, IA 52501-0637
sbates@wingercompanies.com
Tel: (641) 682-3407 ext. 1003



List of Materials

City of Ottumwa - City Hall Access Control - Option #2

Line Item	Description	Quantity
1	4READER CONTROL UNIT - KEY CA4500	1
2	Keysmart Prox - KEY KSMART3	4
3	STANDARD SOFTWARE - KEY AURORA	1
4	36BIT ISO CARDS - 50 - KEY C1386	1
5	1/2" RIM SOLENOID - RCI 0163X32D	4
6	GREY REX-PIR 12/24 V - RCI 915XG	4
7	1.5A POWER SUPPLY - RCI 101	4
8	22/4 - 22/3 OAS / 22 Yellow Access Cable - REM 725901L1Y	1
9	1K MiFare 13.56MHz smart card -36 bit - KEY KSECURE1K	1 Pack
10	Network Communication Card - KEY NETCOM2P	1
11	NP7-12-187 12V 7AH B - YUA NP712	4



4663 121st Street
 Urbandale, IA 50323
 Phone: (515) 276-7030
 Website: www.strausslock.com
 Sales: Dave Kruse
 Mobile: 641-521-1800
 Email: dave@strausslock.com

City of Ottumwa
 105 3rd St E
 Ottumwa, IA 52501
 Phone: (641) 683-0600
 Contact: Edward Wilson
 Mobile: (641) 799-4420
 Email: wilsone@ci.ottumwa.ia.us

2019-CITY HALL 4 DOORS ACCESS CONTROL

	ACCESS CONTROL SYSTEM	Unit Price	Ext. Item
1	PREMISYS KIT - 2 Door Controller & Premisys Software Bundle <i>PREMISYS SOFTWARE with 2 door cotroller</i>	\$2,948.33	\$2,948.33
1	DUAL DOOR Board <i>DUAL DOOR Board</i>	\$902.90	\$902.90
1	PREMISYS ENCLOSURE <i>PREMISYS ENCLOSURE</i>	\$346.67	\$346.67
1	12VDC 4.5 Amp Power Supply with Enclosure - UL Listed <i>1, 4 or 8 polyswitch (PTC) 2A circuit breakers based on model LEDs monitor zone status (voltage, no voltage) Slide switches connect or disconnect load from power (excludes 1 Amp) Sealed lead acid-gel battery charging capability (battery not included) Rugged steel enclosure Provided with terminals for fire alarm relay connection, allowing release of all devices upon fire alarm activation Clean linear power for flawless operation with all sensitive active electronic components BPS UL Listed MagnaCare® lifetime replacement, no fault warranty</i>	\$621.66	\$621.66
1	Power Supply Cord <i>AC power cord for power supply.</i>	\$6.95	\$6.95
1	12V 7AMP Battery <i>Battery back up power in case of power outage</i>	\$27.09	\$27.09



4

iCLASS SE R10 Mullion Card Reader

\$108.32

\$433.28

iCLASS SE® readers are part of HID Global's iCLASS SE platform for adaptable, interoperable access control. Dynamic, iCLASS SE 13.56 MHz contactless readers support a broad array of credential technologies and a variety of form factors including; cards, fobs and mobile devices.



4

Request-to-Exit Sensor

\$85.00

\$340.00

Adjustable relay time 0.5 - 64 seconds Micro-based signal processing Adjustable tamper proof shutters which provide precise target area Two Form C outputs Swivel optics - allow for offset mounting Patented black bug guard Available in white or black Cover tamper

4

Door Contact

\$7.36

\$29.44

Door contact for alarm and Brivo installations.

10

4 Element Composite Access Control Wire

\$58.33

\$583.30

50 FT of YELLOW four element composite wire. Plenum Rated



4

Rim L\NL Function Panic Bar in Dura Finish

\$361.60

\$1,446.40

Exit device ONLY, no trim. DC13 Anodized Dark Bronze finish.



4

3/4" Surface Mount Electric Strike - Bronze Finish

\$485.83

\$1,943.33

The 9600 Series is a windstorm rated, surface mounted electric strike designed to accommodate rim exit devices with a 3/4" throw latch. All components are completely encased within its 3/4" thick stainless steel housing, so no cutting on the frame is required for installation. Simply place the electric strike on the surface of the frame, align it with the exit latchbolt and install. It is field selectable for fail secure and fail safe operation, and for 12 or 24VDC.



4

DOOR CORD

\$29.16

\$116.64

Consists of an 18" [460mm] or 36" [920mm] armored stainless steel cable and plastic end pieces in light gray and black
Cable has an interior diameter of .25" [6mm]
Supports interior wire cables up to .2" [5mm] thick



100

ICLASS SE Printable Prox Card

\$4.08

\$408.00

Cards must be ordered in quantities of 100.

PROJECT SUMMARY

Equipment Total	\$10,153.99
Installation Total	\$3,570.00
Design, Project Management	\$183.90
<u>Tax</u>	<u>\$0.00</u>
TOTAL	\$13,907.89

NOTE: Customer to provide lifts as needed, otherwise rental will be additional.

******Customer training and system support included******

Ask me about Medeco High Security Locks

Door Hardware | Access Control | Video Systems | Alarm Systems | Safes

Our business is securing yours...thank you for the opportunity to serve you.



STRAUSS
SECURITY SOLUTIONS

EST 1927

Terms, Scope and Acceptance

Your satisfaction is important to us, and we plan to exceed your expectations!
This proposal is a complete package, including design, wiring, equipment, installation, and coordination of plans with architects and electricians.

Prices are valid for 30 days

All equipment is warranted by the manufacturers. We guarantee all installation work to be free of defects for a period of ninety days from installation date. If service is required, we will be happy to provide you with excellent service for your system. Strauss Security Solutions assumes no responsibility for damages, either direct or consequential, that may result from accidents associated with the design, installation, and operation of the security equipment listed herein.

Responsibilities of others: High voltage electrical wiring and cabinetry are to be supplied by others. Internet service connection will be furnished by others. Any 'prewire' locations do not include termination of wiring or wall outlets. Cabinetry must be adequate to fit this equipment and drawings must be submitted for our approval. Any conduits or trenching required to bury outdoor cabling are not included and will be provided by others.

Terms: 50% with acceptance and balance (50%) upon completion of the installation. We require 14 days advance notice before beginning each phase of the work. This equipment shall remain the property of Strauss Security Solutions until all installation and equipment charges have been paid in full.

Accepted by

Date

Strauss Security Solutions

I accept this proposal and authorize the work to be done and accept responsibility for payments due.

Lock Master/Williams Construction

24971 Nectarine Ave
Bloomfield, IA 52537
641-680-1999
lockmaster25@gmail.com

Estimate

Date	Estimate #
5/27/2019	17

Name / Address
City of Ottumwa Edward Wilson 105 E Third St. Ottumwa, IA 52501

Description	Terms	Other	Project
	Qty	Rate	Total
Aurora Software	1	1,133.75	1,133.75T
K- Smart 3 Prox Reader	4	290.00	1,160.00T
Networking and Communications Board	1	206.25	206.25T
NETCOM2P	1	417.50	417.50T
4 Reader Panel	1	1,570.00	1,570.00T
Electric Strike	4	351.25	1,405.00T
Power Supply	1	196.25	196.25T
Panic Bar	4	347.50	1,390.00T
Prox Cards	50	3.75	187.50T
Access Control Cable 1000 ft	1	900.00	900.00T
Labor	80	75.00	6,000.00
Additional parts as needed; conduit, electrical boxes, etc.		250.00	250.00T
I look forward to working with you!		Subtotal	\$14,816.25
		Sales Tax ()	\$0.00
		Total	\$14,816.25

FILED

2019 JUL 10 PM 3:05

CITY CLERK
OTTUMWA, IA

City of Ottumwa
Staff Summary

Council Meeting of: July 16, 2019

Item No _____

Finance Department
Department

Robert Jay
Prepared By
[Signature]
Dept. Head

[Signature]
Act. City Administrator

Agenda Title: Authorizing Reimbursement of Expenses in the Amount of \$25,000 Incurred by the City for Payment Under Iowa Code Section 403.19.

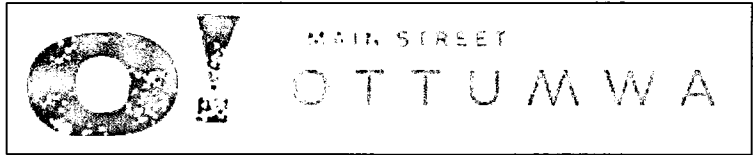
.....
Purpose: This staff summary designates certain qualified urban renewal expenditures eligible for reimbursement from the West Gate TIF as per Iowa Code Section 403.19.

Recommendation: Approve Staff Summary

Discussion: Certain disbursements are eligible urban renewal area disbursements. The above dollar amount is support for the Main Street Program for the fiscal year ending June 30, 2021. This staff summary authorizes for the reimbursement from the West Gate TIF fund to seek reimbursement in accordance with Iowa Code Section 403.19. The reimbursement will be funded with future tax increment financing revenue (FY 2021). Total support for Main Street will be in the amount of \$25,000. The request for support is attached.

Source of Funds TIF Prop.Tax

Budgeted Item N/A Budget Amendment Needed _____



July 9, 2019

The Honorable Tom Lazio, Mayor of Ottumwa
Members of the Ottumwa City Council
Ottumwa City Hall
Ottumwa, Iowa

Dear Mayor Lazio and Members of the City Council:

Thank you for the continued partnership of the City of Ottumwa with Main Street Ottumwa – a 501(c)(3) not-for-profit. Main Street Ottumwa would not exist without the vision of the City in supporting this citizen-led effort to preserve and revitalize the cultural and architectural heritages of our downtown. Additionally, without your ongoing investment, we would not have achieved the success we have experienced in our Main Street Ottumwa district.

By organizing, promoting, designing and restructuring our district’s economic assets over the last Thirteen years, we have seen great impact on our Main Street Ottumwa district. Over the first 9 years the City invested \$15,000 annually into Main Street Ottumwa program; over the next 3 years the City invested \$20,000 annually into our program. Last year the City raised their contribution to 25,000.00, MSO would like to ask for that amount again for 2020/21. We are especially proud of the impact MSO has had on the district as listed in the following table:

	2006-2016 First Ten Years	2016-May of 2019 Three Years	13 year District Totals
Number of Buildings Sold	35	22	57
Dollars Invested in Acquisitions	\$1,704,500	\$1,867,651	\$3,572,151
Private Dollars Invested in Building Projects	\$6,122,407	\$9,955,903	\$16,078,310
Grants MSO Helped received for District Improvements	\$2,052,426	\$10,648,746	\$12,701,172
Business Starts , Relocations & Expansions	34	21	54
Net New Jobs to District	126	267	393
New Upper Story Housing Units	23	34	57
Volunteer Hours	26,514	11,633	38,147

Continued City of Ottumwa financial support is *essential* for Main Street Ottumwa to maintain our status with Main Street Iowa and the National Main Street Center. All of the accomplishments listed in the above table are accomplished by our only MSO employee – Executive Director Fred Zesiger—and a very dedicated MSO Board of Directors and Committee Volunteers. Main Street Ottumwa asks you to consider our contributions to economic growth as you consider our annual request.

If more details are needed please contact me Fred Zesiger at either of these numbers 641-226-1353 or 641-799-3464. We Look forward to ongoing partnerships, and again appreciate the financial and other support you and the council have granted us.

Thank You!

Sincerely,

Bradley Grefe
President, Board of Directors
Main Street Ottumwa

Fred Zesiger
Executive Director
Main Street Ottumwa

FILED

2019 JUL -8 PM 4:19

CITY CLERK
OTTUMWA, IA

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Jul 16, 2019

Jody Gates

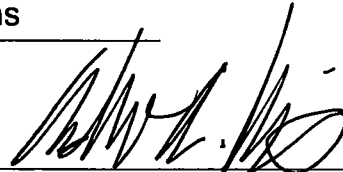
Prepared By

Kevin C Flanagan 

Department Head

Health & Inspections

Department



City Administrator Approval

AGENDA TITLE: Resolution No. 157 - 2019, a resolution setting August 20, 2019 as the date of a Public Hearing on the disposition of City owned property located at 507 North Wapello Street

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution No. 157 - 2019

DISCUSSION: The City is accepting bids on this property until August 13, 2019. The successful bidder will be identified at that time and the bid will be brought to the August 20th City Council meeting.

RESOLUTION No. 157 - 2019

A RESOLUTION SETTING AUGUST 20, 2019 AS THE DATE OF A PUBLIC HEARING ON THE DISPOSITION OF CITY OWNED PROPERTY LOCATED AT 507 NORTH WAPELLO STREET

WHEREAS, the City of Ottumwa, is the present title holder to the property legally described as the South 86 feet of Lots 16 and 17 in Kellogg's Subdivision of the East Part of Lot 14 of Gilmore's Subdivision of the East Half of the Northeast Quarter of Section 24, Township 72 North, Range 14 West of the 5th P.M., said tract facing 86 feet on Wapello Street and running back of equal width of said Lots. Said tract also facing the width of said Lots on Ottumwa Street, all in the City of Ottumwa, Wapello County, Iowa also known as 507 N. Wapello; and

WHEREAS, the above described property is a placarded house which will be sold to be repaired to meet the minimum housing standards; and

WHEREAS, the City will dispose of the property to the successful bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

That the 20th day of August 2019 at 5:30 PM in the City Council Chambers located at 105 East Third Street in the City of Ottumwa, Iowa, be and the same is hereby fixed as the time, date and place for a public hearing on the notice of intent to dispose of real property legally described above to the highest bidder and the City Clerk is authorized and directed to publish notice of said public hearing as provided by law.

PASSED AND ADOPTED this 16th day of July 2019.

City of Ottumwa, Iowa


Tom X. Lazio, Mayor

ATTEST:


Sherrie Jones Acting City Clerk

FILED

2019 JUL -9 PM 1:36

CITY CLERK
OTTUMWA, IA

City of Ottumwa

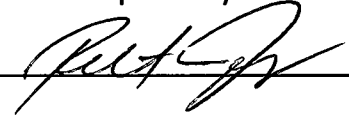
Staff Summary

Council Meeting of: July 16, 2019

Item No. _____

Robert Jay

Prepared By



Dept. Head

Finance Department

Department



Acting City Administrator

Agenda Title: Resolution No. 159-2019 Authorizing The Loan and Transfer of \$41,200.00 From the Airport Fund to the Airport Urban Renewal Area Fund for a Qualified Urban Renewal Project.

.....
Purpose: This loan will assist in making the first bond payment due for the Airport Runway Reconstruction Project.

Recommendation: Pass and Adopt Resolution No. 159-2019.

Discussion: This loan is required to assist with the first payment for the 2019 B bonds that were issued for the Airport Runway Reconstruction Project. This loan will be repaid with Airport TIF revenue received in FY 2021.

Source of Funds TIF Prop.Taxes

Budgeted Item No

Budget Amendment Needed No

RESOLUTION NO. 159-2019

A RESOLUTION AUTHORIZING THE LOAN AND TRANSFER OF \$41,200.00 FROM THE AIRPORT FUND TO THE AIRPORT URBAN RENEWAL AREA FUND FOR A QUALIFIED URBAN RENEWAL PROJECT.

WHEREAS, The Airport Urban Renewal Area Fund received bond money for the Airport Runway Reconstruction Project and

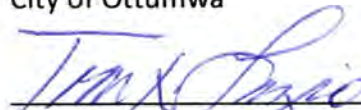
WHEREAS, The Airport Urban Renewal Area Fund will need to make its first bond payment in June 2020 and,

WHEREAS, The Airport Urban Renewal Area Fund will not have sufficient TIF revenue on hand when the bond payment will be due without a loan from the Airport Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA: That the Finance Director loan and transfer \$41,200.00 from the Airport Fund to the Airport Urban Renewal Area Fund for the future bond payment.


PASSED AND APPROVED THIS 16th DAY OF July 2019.

City of Ottumwa



Tom X. Lazio, Mayor

ATTEST:

Sherrie Jones Acting City Clerk

(Seal)

FILED

2019 JUL -9 PM 1:36

CITY CLERK
OTTUMWA, IA

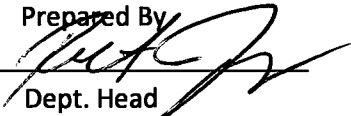
City of Ottumwa
Staff Summary

Council Meeting of: July 16, 2019

Item No. _____

Finance Department
Department

Robert Jay

Prepared By

Dept. Head


Acting City Administrator

Agenda Title: Resolution No. 160-2019 Authorizing Reimbursement of Expenses in the Amount of \$41,200 incurred by the City for Payment Under Iowa Code Section 403.19.

.....
Purpose: Resolution No. 160-2019 designates certain qualified urban renewal expenditures for repayment from the Airport TIF as per Iowa Code Section 403.19.

Recommendation: Pass and Adopt Resolution No. 160-2019.

Discussion: This resolution authorizes for the reimbursement from the Airport TIF fund to reimburse the Airport Fund in accordance with Iowa Code Section 403.19. The money advanced by the Airport Fund will allow the Airport TIF fund to make the first payment on the 2019 Series B bonds. The reimbursement will be repaid with future tax increment financing revenue in FY 2021.

Source of Funds Airport Fund

Budgeted Item N/A

Budget Amendment Needed N/A

RESOLUTION NO. 160-2019

RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES IN THE AMOUNT OF \$41,200 INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19.

WHEREAS, the City of Ottumwa on March 17, 2015 amended the Ottumwa Airport Urban Renewal Area for the second time and:

WHEREAS, the City of Ottumwa specified in the second amendment that previous amendment authorizations were ongoing and:

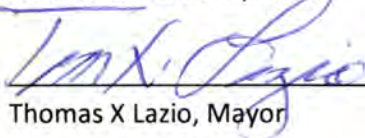
WHEREAS, reimbursement of costs associated with the Airport Runway Reconstruction and Apron Improvements are a lawful and appropriate expenditure, pursuant to Iowa Code Chapter 403.19, and authorized by said Ottumwa Airport Urban Renewal Plan (as amended).

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA THAT:

The Finance Director is hereby authorized to certify the costs for reimbursement from the special fund created under Iowa Code Section 403.19 in the amount of \$41,200 for the Ottumwa Airport Urban Renewal Area (as amended) of the City.

APPROVED, PASSED, AND ADOPTED this 16th day of July 2019.

CITY OF OTTUMWA, IOWA


Thomas X Lazio, Mayor

ATTEST:



Sherrie Jones, Acting City Clerk

Ladies and Gentlemen of the Council,

D-1.
August Mtg.
Staff to review
Holly comparable to
other cities

My name is Joshua Steele and I am the Director at Heartland Humane Society. I am accompanied by our Board President Shelle Harvey as well as _____. We are here this evening to ask the Council for funding for the shelter. As all of you are aware, we are a non profit organization that provides the community as well as surrounding communities a much needed service dealing with domesticated pets. We are a No Kill Shelter that currently houses roughly 70 dogs and 85 cats. We rely on the public as well as businesses to help support our belief that we give temporary shelter and care to homeless/lost animals, to educate the public on proper care of animals, and to promote neuter and spay programs.

We are in a contract currently with the City of Ottumwa to provide temporary housing and care for the Animal Control Division of the Ottumwa Police Department. Per this contract we are to receive boarding fees in the amount of \$9/day for the pets that get claimed by their owners. We are also to be reimbursed for the animals that need to have rabies shots given. If the animal goes unclaimed after 7 days, ownership of the animal is transferred to Heartland Humane Society. Previously, those animals were to be euthanized unless a shelter or rescue paid \$89 to the city to obtain ownership.

This past fiscal year, 230 animals were captured by Animal Control. Of those, 126 animals were claimed by their owners. That left 104 loving adoptable pets being transferred to Heartland. Those innocent lives would have been euthanized with the prior arrangement denying families the opportunity to find the perfect pet. If those pets would have been euthanized the city would have had to pay \$11,254 for euthanization and cremation fees. (See table 1).

Table 1

Month	# Claimed Dogs	# Claimed Cats	# Unclaimed Dog	# Unclaimed Cats	Total
Jul 18	13	0	9	1	23
Aug 18	8	0	12	0	20
Sep 18	13	0	9	1	23
Oct 18	5	0	11	2	18
Nov 18	6	0	6	3	15
Dec 18	6	0	2	0	8
Jan 19	9	0	6	0	15
Feb 19	13	0	6	1	20
Mar 19	9	0	3	2	14
Apr 19	13	0	5	1	19
May 19	15	0	5	0	20
June 19	16	0	18	1	35
Total	126	0	92	12	230
Euthanasia Fee \$59			\$5428	\$708	\$6136

Cremation Dog \$54			\$4698	0	\$4698
Cremation Cat \$35			0	\$420	\$420
TOTAL			\$10,126	\$1,128	\$11,254

For the 126 claimed animals, the owners are responsible to pay \$9/day for boarding. This resulted in \$3,390 being paid to Heartland for the caring of those animals. 78 of those animals also required rabies shots resulting in the reimbursement to Heartland for \$1,560. However if you figure in everything that goes into the care of these animals, such as the wages for the kennel worker, food, water, electricity to Animal Control building, maintenance of said building, wages for transporting rabies shot animals, and mileage for said transportation, the total cost is \$4,214 on the conservative side. Producing a net loss of \$824 for last fiscal year. (See Table 2).

Table 2

Boarding	\$3,390	\$9/day	
Wages)	\$2,639	(1 hr/day x 365 days x \$7.25/hr)	
Food	\$250		
Water	\$100		
Elect	\$600		
Maint	\$300	Cleaning supplies, fixing, gen upkeep	
Wages for trans. rabies shot animals	\$283	78 animals x .5hr x \$7.25	
Mileage for rabies	\$42	78 animals x 1 mi. rd trip x \$0.54/mi	
TOTAL	-\$824		

In respect to the 104 unclaimed animals from Animal Control, Heartland Humane Society receives nothing from the city for the care of said animals. Heartland Humane Society assumes ownership of the animals which requires many different aspects such as all vaccinations, spay/neuter, food, water, electricity, wages of kennel workers, maintenance, supplies, insurance for property and vehicle, etc. Using these aspects the current average cost per animal is \$493. Using this figure, the total cost per year for these 104 animals is \$51,272. IF 100% of these animals are adopted, the shelter will recoup \$15,320. That leaves a net loss of \$35,940 for the year. However only 60% of these animals were adopted this past fiscal year. Therefore on the 104 unclaimed Animal Control animals, the shelter has lost approximately \$42,000. (See Table 3)

Table 3

20

Total # Intake Dog	426	
Total # Intake Cat	183	
Intake from ACO Dog	92	(21.5% total intake)
Intake from ACO Cat	12	(6.5% total intake)
Avg Cost/Animal	\$493	Includes all wages, food, water, elect, supplies, etc
Avg Total Cost for ACO Intakes	\$51,272	
100% Adoption fees recoup	\$15,320	
Current 60% adoption Rate	\$9,192	
Total Net Loss	\$42,080	

In addition to the unclaimed Animal Control animals, Heartland took in 111 dogs and 123 cats for a total of 234 animals as strays from the public within Ottumwa City Limits. These were also unclaimed by any owners as we are required to hold and advertise for 7 days. The City of Ottumwa does not incur any expenses such as salaries for officers, transportation costs, boarding, etc. Using the above average cost per animal this results in an operating cost of \$115,362. Again, if 100% of these animals are adopted, the shelter can recoup \$23,910. This results in a net loss of \$91,452. (See Table 4).

Table 4

Public

Total # Intake Dog	426	
Total # Intake Cat	183	
Intake from ACO Dog	111	(26.1% total intake)
Intake from ACO Cat	123	(67.2% total intake)
Avg Cost/Animal	\$493	Includes all wages, food, water, elect, supplies, etc
Avg Total Cost for ACO Intakes	\$115,362	
100% Adoption fees recoup	\$23,910	
Total Net Loss	\$91,452	

Between the strays within city limits brought in by the public and Animal Control, the shelter's net loss on operating costs is \$134,276. This is money that the public and businesses absorb through their generous donations to the shelter. The city absorbs none of this cost. However the City of Ottumwa does SAVE money. They save an estimated \$11,254 in euthanasia fees and \$6,550 in boarding fees on unclaimed Animal Control animals. They also save \$24,105 in euthanasia

fees and \$14,742 in boarding fees on the strays brought in by the public within city limits. The city also saves at the minimum \$40,000 (conservative estimate) for not having a second Animal Control Officer to handle the extra 234 animals that are strays that the public brings in. The total savings by the City of Ottumwa is \$96,651. (See Table 5).

Table 5

Animal Control	Euthanasia Fee	\$11,254	From table 1
	Boarding of Unclaimed	\$6,550	7 day mandatory hold
Public Strays	Euthanasia Fee	\$24,105	
	Boarding of Unclaimed	\$14,742	7 day mandatory hold
	Salary of AC Officer	\$40,000	Low estimate
Total		\$96,651	

The figure about to be proposed would include all rabies shots for claimed animals through Animal Control as well as all boarding fees for claimed animals. The strays brought in by Animal Control and the public within city limits that do not get claimed represents 56% of Heartland Humane Society's total intake. Therefore, we are asking the Council to approve the expenditure of \$85,000 to Heartland Humane Society in the City of Ottumwa Budget. This figure represents 28% of Heartland Humane Society's annual budget. We ask that you help us to continue to help the community by providing the services of housing and caring for unwanted or lost pets and finding these wonderful loving pets a good home where they will be loved and enjoyed.

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

FILED
2019 JUL 1 11:14 PM
CITY CLERK
OTTUMWA, IA

Council Meeting of: July 16, 2019

Engineering
Department

Alicia Bankson
Prepared By
Darryl Seals
Department Head

Act *[Signature]*
City Administrator Approval

AGENDA TITLE: Bid Report for 2019 Roofing Improvements Project

 Public hearing required if this box is checked. ** **The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Rebid project with a Spring 2020 start date.

DISCUSSION: This project included furnishing all labor, materials and equipment to remove existing roofing systems on the Water Pollution Control Maintenance Roof, Water Pollution Control Airport Pump Station Roof, and Fire Station No. 1 Dormitory Roof. New roofing systems to be installed shall include rigid tapered insulation and single ply membrane qualifying for a 20-year no dollar limit water tightness system warranty. Bids were scheduled to be opened 2:00 pm July 10, 2019. No bids were received.

Plans for the project include removal of asbestos containing material in the roofing systems on the Fire Station roof and Water Pollution Control Maintenance roof. Plans were downloaded by two asbestos abatement companies and two roofing companies. Two roofing companies attended the pre-bid meeting. A discussion with one of the roofing companies after the planned bid opening indicated the timing of the project is late in the season and would not work out for them. They suggested rebidding at a later date.

Engineer's Opinion of Cost: \$107,000.00.

WPCF Maintenance Roof	\$45,000.00
WPCF Airport Pump Station	\$17,000.00
Fire Station No. 1 Dormitory	\$45,000.00

Source of Funds: Fire: \$99,000 CIP Funds Budgeted Item: Yes Budget Amendment Needed: No
WPCF: \$70,000

FILED
CITY OF OTTUMWA
2019 JUL -2 AM 11:06
STAFF SUMMARY
CITY CLERK
OTTUMWA, IA

Council Meeting of: July 16, 2019

ITEM NO. _____

Joni L. Keith

Prepared By

Administration

Department

Andy Morris

Department Head

AGENDA TITLE: Pass and Adopt Resolution #155-2019 approving the sale of City-owned property located at 407 W. Park, Ottumwa, Iowa to Ricardo S. Magana and Juanita Patlan Corona.

RECOMMENDATION: Pass and adopt Resolution #155-2019 approving the sale.

DISCUSSION: The City acquired 407 W. Park on a tax sale. The owner of the property failed to redeem it in a timely manner allowing the City to obtain title. Unfortunately, the owner's residence is on two lots resulting in the city's ownership of a portion of the owner's residence. The City has been in touch with the mortgage company and the owners, Ricardo S. Magana and Juanita Patlan Corona, who are requesting that the City sell the property back to the owners for the sum of \$250 plus the cost of the tax sale certificate, back real estate taxes and the costs for the public hearing and transfer expenses. After the public hearing on July 16, 2019, and approval by Council, the City will convey said property back to the owners via Quit Claim Deed.

RESOLUTION #155-2019
APPROVING THE SALE OF 407 W. PARK, OTTUMWA, IOWA, TO
RICARDO S. MAGANA AND JUANITA PATLAN CORONA.

WHEREAS, the City of Ottumwa is the present title holder to the property legally described as Lot 18 in Castle's Second Addition to the City of Ottumwa, Wapello County, Iowa, commonly known as 407 W. Park; and

WHEREAS, the above-described property was acquired by tax sale; and

WHEREAS, the original owners' residence is located on their lot and the lot owned by the City; and

WHEREAS, the owners, Ricardo S. Magana and Juanita Patlan Corona, proposes that the property be sold back to them creating the necessity for the Council to set a public hearing on the proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA;

That sale of this property to Ricardo S. Magana and Juanita Patlan Corona is specifically approved. The Mayor and City Clerk are authorized to sign all conveyance documents. The purchasers shall pay the sum of \$250, plus the costs of the tax sale certificate and all costs of conveyance including publication fees prior to the recording of said transfer documents.


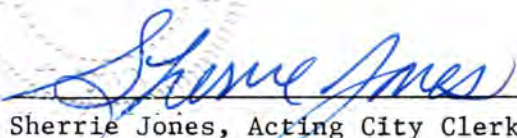
PASSED AND ADOPTED this 16th day of July, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:

Sherrie Jones, Acting City Clerk

PUBLIC NOTICE

**NOTICE OF INTENT TO SELL CITY-OWNED PROPERTY
TO RICARDO S. MAGANA**

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Ottumwa City Council will hold a public hearing to consider selling 401 W. Park, to Ricardo S. Magana. Said real estate is legally described as: Lot 18 in Castle's Second Addition to the City of Ottumwa, Wapello County, Iowa.

All documents are on file in the office of the City Clerk for inspection by interested persons and said documents are hereby made part of this official publication by this reference.

This public hearing will be held by the City Council on July 16, 2019 at 5:30 p.m. in the Council Chambers at City Hall. At said time and place, any person(s) interested is invited to appear to present objections to, or argument for, the proposed sale.

FOR THE CITY OF OTTUMWA, IOWA
Christina Reinhard, City Clerk

PROOF OF PUBLICATION

STATE OF IOWA
WAPELLO COUNTY

I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

407 W Park
City Of Ottumwa hereto attached was
published in said newspaper for 1 consecutive weeks to-wit 7/5/19 Subscribed and sworn to
before me, and in my presence, by the said 5th day of July, 2019



Traci Counterman

Notary Public

In and for Wapello County

Printer's fee \$13.78

COPY OF ADVERTISEMENT

PUBLIC NOTICE NOTICE OF
INTENT TO SELL CITY-
OWNED PROPERTY TO
RICARDO S. MAGANA AND
JUANITA PATLAN CORONA TO
WHOM IT MAY CONCERN:
Notice is hereby given that the
Ottumwa City Council will hold a
public hearing to consider sell-
ing 407 W. Park, to Ricardo S.
Magana and Juanita Patlan
Corona. Said real estate is
legally described as: Lot 18 in
Castle's Second Addition to the
City of Ottumwa, Wapello
County, Iowa. All documents are
on file in the office of the City
Clerk for inspection by interest-
ed persons and said documents
are hereby made part of this offi-
cial publication by this refer-
ence. This public hearing will be
held by the City Council on July
16, 2019 at 5:30 p.m. in the
Council Chambers at City Hall.
At said time and place, any per-
son(s) interested is invited to
appear to present objections to,
or argument for, the proposed
sale. FOR THE CITY OF
OTTUMWA, IOWA Christina
Reinhard, City Clerk

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: July 16, 2019

FILED
2019 JUL 17 11:14 AM
CITY CLERK
OTTUMWA, IA

Alicia Bankson
Prepared By

Engineering Department
Department

Darryl Seal
Department Head

[Signature]
Act City Administrator Approval

AGENDA TITLE: Resolution #163-2019. Approving the Plans, Specifications, Form of Contract and Estimated Cost for the Bridge View Center PCC Precast Panel Repair.

**Public hearing required if this box is checked. **

**The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda **

RECOMMENDATION: Pass and adopt Resolution #163-2019.

DISCUSSION: The project will consist of routing all cracks in the PCC Precast Panels and fill with epoxy. Clean and apply clear water repellent to all panels. Clean and apply waterproof coating to designated parapet walls and recaulk designated coping stones. Install new fabricated steel ladders at designated locations.

The precast concrete panels have prematurely show hairline cracks in the surface. These cracks have led to water infiltration which will cause these cracks to widen over time causing the problem to grow worse. It is suspected that these cracks are potentially the source of some of the known leakage in the stage area.

The presence of these cracks have been known for several years. Possible legal action against the contractor and/or material supplier is no longer possible as both entities have dissolved.

Bids will be received and opened by the City of Ottumwa on August 14, 2019 at 2:00 p.m. The bid report and bid award recommendation will be presented at the City Council meeting on August 20, 2019, or at a later date as determined by staff. The project is expected to be completed by November 30, 2019.

Engineers estimate: \$130,000.00

Source of Funds: CIP Bonds

Budgeted Item: Yes

Budget Amendment Needed:

RESOLUTION #163-2019

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS,
FORM OF CONTRACT, AND ESTIMATED COST FOR THE
BRIDGE VIEW CENTER PCC PRECAST PANEL REPAIR

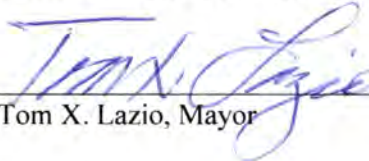
WHEREAS, The City Council of the City of Ottumwa, Iowa has conducted a public hearing on the plans, specifications, form of contract, and estimated cost for the above referenced project; and,

WHEREAS, No objections to the said plans, specifications, form of contract and estimated cost were received.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The plans, specifications, form of contract, and estimated cost for the above referenced project are hereby approved and adopted.

APPROVED, PASSED, AND ADOPTED, this 16th day of July 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:




Sherrie Jones, Acting City Clerk

7/6/19

SECTION 00010 NOTICE OF PUBLIC HEARING The City Council of Ottumwa, Iowa, will hold a public hearing on the proposed Plans and Specifications, form of contract and estimate of cost for the construction of said improvements described in general as Bridge View Center PCC Precast Panel Repair, Ottumwa, Iowa" at 5:30 o'clock p.m. on July 16th, 2019, in the Council Chambers, City Hall, Ottumwa, Iowa. At said hearing any interested person may appear and file objections thereto or to the cost of the improvements. At the hearing, the City will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed form of Contract, and the estimate of cost for the project. The work to be done is as follows: Furnish all labor, materials and equipment to construct the following: Rout all cracks in the PCC Precast Panels and fill with epoxy. Clean and apply clear water repellent to all panels. Clean and apply waterproof coating to designated walls and recaulk designated coping stones. Install new fabricated steel ladders at designated locations. All work and materials are to be in strict compliance with the Plans and Specifications prepared by the City of Ottumwa Engineering Department which together with the proposed form of contract and estimate of cost have heretofore been approved by the City and are now on file for public examination in the office of the Clerk, and are by this reference made a part hereof as though fully set out and incorporated herein. CITY OF OTTUMWA, IOWA By: Tom X. Lazio, Mayor ATTEST: Christina Reinhard, City Clerk

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: July 16, 2019

FILED
2019 JUL 16 PM 1:14
CITY CLERK
OTTUMWA, IA

Engineering
Department

Alicia Bankson
Prepared By
Larry Seals
Department Head

[Signature]
Act. City Administrator Approval

AGENDA TITLE: Resolution #156-2019. Approving Change Order No. 1 for the Jefferson Street Reconstruction Project.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #156-2019.

DISCUSSION: The City Council approved the contract in the amount of \$794,777.00 to Jones Contracting of West Point, Iowa through Resolution #55-2019 on March 19, 2019.

Construction survey was originally going to be performed by the Engineering Department. Our staff surveyor left to pursue other opportunities so a Construction Survey line item was added to the contract. Surveying will be subcontracted to Garden and Associates of Oskaloosa, IA.

Change Order #1 increases the contract sum by \$14,850.00 for Construction Survey.

Original Contract Amount	\$794,777.00
Change Order #1	\$ 14,850.00
New Contract Amount	\$809,627.00

Funding:	
City of Ottumwa:	\$671,379
Ottumwa Water Works:	\$ 93,550
	\$764,929

FY 18/19 - \$336,000
FY 19/20 - \$300,000

RESOLUTION #156-2019

A RESOLUTION APPROVING CHANGE ORDER #1
FOR THE JEFFERSON STREET RECONSTRUCTION PROJECT

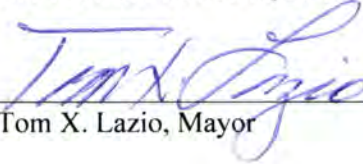
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract with Jones Contracting of West Point, Iowa for the above referenced project; and

WHEREAS, Change Order #1 increases the contract amount by \$14,850.00 resulting in a new contract sum of \$809,627.00.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 16th day of July, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:




Sherrie Jones, Acting City Clerk

**Section 640
CHANGE ORDER**

Project: Jefferson Street Reconstruction To Contractor: Jones Contracting

Change Order Number: 1

The Contract is changed as follows: 27-Jun-19

Add Line Item for Construction Survey	<u>\$14,850.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
Total:	\$14,850.00

Base bid amount \$794,777.00

NEW PROJECT TOTAL \$809,627.00

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$794,777.00</u>
Net change by previously authorized Change Orders	<u>\$0.00</u>
The Contract Sum prior to this change order	<u>\$794,777.00</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$14,850.00</u>
The new Contract Sum including this change order	<u>\$809,627.00</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

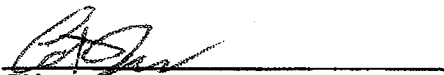
The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.


ENGINEER/
DIRECTOR OF PUBLIC WORKS

06-28-2019
DATE

Jones Contracting
CONTRACTOR

6/28/2019
DATE


BY

President
TITLE

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: July 16, 2019

Alicia Bankson

Prepared By

Darryl Seals
Department Head

Engineering Department
Department

[Signature]
Act. City Administrator Approval

AGENDA TITLE: Resolution #161-2019. Approving Change Order #2 and accepting the work as final and complete and approving the Final Pay Request for the Davis Street Reconstruction Project.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #161-2019.

DISCUSSION: The City Council approved the contract in the amount of \$549,692.35 to Fye Excavating of Sperry, Iowa through Resolution #222-2017 on October 3, 2017.

This project consisted of the full-depth, full-width PCC (7") reconstruction of Davis Street from Williams to Mary Street. Included in the design was installation of a new 6" water main and services to the stop boxes. Ottumwa Water & Hydro will be reimbursing the City for water main expense. Additional work included ADA compliant sidewalk drops, and intake modifications.

Change Order #1 increased the contract sum by \$14,470.00 for extra work to adjust intake and manhole tops. The existing boxes had a monolithically poured lid/pavement section, which wasn't apparent until pavement removal began.

Change Order #2 decreases the contract sum by \$20,168.12 for quantity and liquidated damage adjustments.

Original Contract Amount	\$549,692.35
Change Order #1	\$ 14,470.00
Change Order #2	<u>\$ (20,168.12)</u>
New Contract Amount	\$543,994.23
Less Previous Payments	<u>\$517,942.88</u>
Final Payment	\$ 26,051.35

Source of Funds: CIP

Budgeted Item: X

Budget Amendment Needed: No

FILED

2019 JUN 11 PM 1:14

CITY CLERK
OTTUMWA, IA

Funding: \$422,117.00 CIP

	City	OWW	
Engineer's Estimate	\$420,067.00	\$282,725.00	
Actual	\$389,790.59	\$154,204.29	\$543,994.88

Source of Funds: CIP

Budgeted Item: X

Budget Amendment Needed: No

RESOLUTION #161-2019

A RESOLUTION APPROVING CHANGE ORDER #2 AND ACCEPTING THE WORK
AS FINAL AND COMPLETE AND APPROVING THE FINAL PAY REQUEST
FOR THE DAVIS STREET RECONSTRUCTION PROJECT

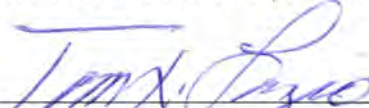
WHEREAS, The City Council of the City of Ottumwa, awarded a contract on October 3, 2017 with Fye Excavating of Sperry, Iowa for the above referenced project; and

WHEREAS, Change Order #2 decreases the contract amount by \$20,168.12. The total new contract sum is \$543,994.23. The project is now completed in accordance with the plans and specifications.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The Davis Street Reconstruction Project is hereby accepted as complete and authorization to make final payment to Fye Excavating of Sperry, Iowa in the amount of \$26,051.35 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 16th day of July, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:




Sherrie Jones, Acting City Clerk

**Section 640
CHANGE ORDER**

Project: Davis Street Reconstruction To Contractor: FYE Excavating

Change Order Number: 2

The Contract is changed as follows:
Qty Adjustments: See Tab Sheet
Liquidated Damages 15 Days

	DATE
	<u>-\$12,668.12</u>
	<u>-\$7,500.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
Total:	<u>(\$20,168.12)</u>

Base bid amount \$549,692.35

NEW PROJECT TOTAL \$543,994.23

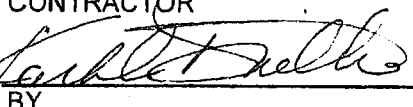
NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

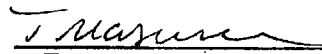
The Original Contract Sum was	<u>\$549,692.35</u>
Net change by previously authorized Change Orders	<u>\$14,470.00</u>
The Contract Sum prior to this change order	<u>\$564,162.35</u>
The Contract Sum will be <u>decreased</u> by this change order in the amount of	<u>(\$20,168.12)</u>
The new Contract Sum including this change order	<u>\$543,994.23</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.


ENGINEER/
DIRECTOR OF PUBLIC WORKS

07-10-2019
DATE

FYE Excavating
CONTRACTOR

BY

7/9/19
DATE

TITLE

**SECTION 630
PAY ESTIMATE**

CITY OF OTTUMWA

APPLICATION FOR PAYMENT

TO OWNER: City of Ottumwa

PROJECT: Davis Street Reconstruction

PAY REQUEST NO. 9

Final

FROM CONTRACTOR: FYE Excavating

PAY PERIOD: 21-Jun-19

CONTRACTOR'S APPLICATION FOR PAYMENT

Application for payment is made as follows:

1. Original Contract Sum	<u>\$549,692.35</u>
2. Net change by Change Orders	<u>(\$5,698.12)</u>
3. Contract Sum to Date (Line 1± Line 2)	<u>\$543,994.23</u>
4. Total Completed and Stored to Date	<u>\$543,994.23</u>
5. Retainage: <u>0</u> % of Completed work	<u>\$0.00</u>
6. Total Earned Less Retainage Amount	<u>\$543,994.23</u>
7. Less Previous Payments	<u>\$517,942.88</u>
8. Current Payment Due	<u>\$26,051.35</u>

The undersigned Contractor certifies that to the best of their knowledge, the Work covered by this Application has been completed in accordance with the Contract Documents, that the Contractor has paid for all Work which previous Applications for Payment were issued and payments received from the Owner, and that current payment (Line 8) is now due.

CONTRACTOR: FYE Excavating, Inc DATE: 7/10/19
BY: Joshua D. Walker TITLE: Treasurer

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observations and the information contained in this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge the Work has progressed as indicated, the quality of the Work is in accordance with the contract Documents, and the Contract entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$26,051.35

DATE: 07-10-2019

Phil Byrnes
ENGINEER/DIRECTOR OF PUBLIC WORKS

Davis Street Reconstruction									
ITEM	DESCRIPTION	UNIT	QTY	PRICE	EXTENSION	AS BUILT QTY	EXTENSION	QUANTITY OVER/UNDER	% OF CONTRACT
1	Topsoil, Strip, Salvage and Spread	CY	100	\$69.00	\$5,900.00	100	\$5,900.00	\$0.00	100.00%
2	Excavation Class 10, Roadway and Borrow	CY	837	\$14.30	\$11,969.10	837	\$11,969.10	\$0.00	100.00%
3	Excavation Class 10, Unsuitable or Unstable	CY	200	\$12.00	\$2,400.00	99.75	\$1,197.00	(\$1,203.00)	49.88%
4	Subgrade Stabilization Material, Polymer Grid	SY	4140	\$1.45	\$6,003.00	4140	\$6,003.00	\$0.00	100.00%
5	Modified Subbase	SY	4315	\$5.40	\$23,301.00	4943	\$26,662.20	\$3,391.20	114.55%
6	Trench Compaction Testing	LS	1	\$6,438.00	\$6,438.00	1	\$6,438.00	\$0.00	100.00%
7	Sanitary Sewer Service, PVC, 6"	LF	100	\$32.50	\$3,250.00	4	\$130.00	(\$3,120.00)	4.00%
8	Storm Sewer Gravity Main, Trenched, RCP 15"	LF	42	\$40.10	\$1,684.20	42	\$1,684.20	\$0.00	100.00%
9	Subdrain, STD, Perforated, 4"	LF	2820	\$8.40	\$16,128.00	2286	\$14,643.20	(\$1,484.80)	90.78%
10	Subdrain Outlet (4040.233)	EA	10	\$220.00	\$2,200.00	14	\$3,080.00	\$880.00	140.00%
11	Water Main, Trenched, PVC, 6"	LF	1345	\$26.86	\$36,247.75	1399.75	\$37,723.26	\$1,475.51	104.07%
12	Single Grate Intake, SW-501	EA	2	\$2,441.00	\$4,882.00	2	\$4,882.00	\$0.00	100.00%
13	Rectangular Area Intake, SW-511, Modified	EA	1	\$3,903.00	\$3,903.00	1	\$3,903.00	\$0.00	100.00%
14	Fittings by Weight, DI	LB	338	\$5.40	\$1,825.20	525	\$2,835.00	\$1,009.80	155.33%
15	Water Service Stub, Copper, 3/4"	EA	35	\$1,348.00	\$47,180.00	39	\$52,572.00	\$5,392.00	111.43%
16	Valve, Gate, DIP, 6"	EA	5	\$1,070.00	\$5,350.00	4	\$4,280.00	(\$1,070.00)	80.00%
17	Fire Hydrant Assembly, WM-201	EA	3	\$3,730.00	\$11,190.00	3	\$11,190.00	\$0.00	100.00%
18	Valve Box Replacement	EA	5	\$543.00	\$2,715.00	0	\$0.00	(\$2,715.00)	0.00%
19	Manhole Adjustment, Minor	EA	4	\$300.00	\$1,200.00	4	\$1,200.00	\$0.00	100.00%
20	Intake Adjustment, Minor	EA	13	\$300.00	\$3,900.00	5	\$1,500.00	(\$2,400.00)	36.46%
21	Standard or Slip Form PCC Pavement, Class C, CI 3, 7"	SY	3820	\$45.40	\$173,428.00	3657.08	\$175,111.43	\$1,683.43	100.87%
22	Removal of Paved Driveway	SY	485	\$8.25	\$4,001.25	489.68	\$4,039.86	\$38.61	100.96%
23	Removal of Sidewalk	SY	995	\$4.50	\$4,477.50	1022.18	\$4,599.72	\$122.22	102.73%
24	Sidewalk, PCC, 4"	SY	37	\$43.00	\$1,591.00	41.97	\$1,804.71	\$213.71	113.43%
25	Sidewalk, PCC, 6"	SY	1163	\$46.95	\$54,602.85	1108.75	\$52,055.81	(\$2,547.04)	95.34%
26	Detachable Warning Curb Ramps	SF	184	\$48.00	\$8,832.00	111.17	\$5,336.16	(\$3,495.84)	60.42%
27	Driveway, PC Concrete, 6"	SY	325	\$46.50	\$15,242.50	330.78	\$15,513.58	\$271.08	101.78%
28	Driveway, 3/4" Granular Surface	TN	50	\$17.50	\$875.00	50	\$875.00	\$0.00	100.00%
29	Patches, Full Depth Finish, by Area	SY	80	\$57.00	\$4,560.00	0	\$0.00	(\$4,560.00)	0.00%
30	Removal of Pavement	SY	3900	\$3.30	\$12,870.00	3900	\$12,870.00	\$0.00	100.00%
31	Seeding, Fertilizing, and Mulching (Urban)	AC	0.7	\$10,000.00	\$7,000.00	0.29	\$2,900.00	(\$4,100.00)	41.43%
32	Erosion Control, Silt Fence and Filter Sock	LF	100	\$3.00	\$300.00	0	\$0.00	(\$300.00)	0.00%
33	Removal of Silt Fence and Filter Sock	LF	100	\$1.50	\$150.00	0	\$0.00	(\$150.00)	0.00%
34	Construction Survey	LS	1	\$7,900.00	\$7,900.00	1	\$7,900.00	\$0.00	100.00%
35	Mobilization	LS	1	\$56,196.00	\$56,196.00	1	\$56,196.00	\$0.00	100.00%
					\$14,470.00				
					\$ (7,500.00)				
					TOTAL		\$548,682.35		
					ASBUILT TOTAL		\$543,994.23	(\$12,668.12)	

CO#1

Liquidated Damages

CITY OF OTTUMWA

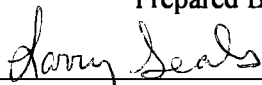
Staff Summary

**** ACTION ITEM ****

Council Meeting of: July 16, 2019

FILED
 2019 JUL 16 PM 1:14
 CITY CLERK
 OTTUMWA, IA

Engineering Department
 Department

Alicia Bankson
 Prepared By

 Department Head


 Act City Administrator Approval

AGENDA TITLE: Resolution #162-2019. Approving Change Order #1 and accepting the work as final and complete and approving the Final Pay Request for the Sheridan Avenue Reconstruction Project.

 Public hearing required if this box is checked. ** **The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #162-2019.

DISCUSSION: The City Council approved the contract in the amount of \$1,355,189.78 to Fye Excavating of Sperry, Iowa through Resolution #201-2017 on October 3, 2017.

This project consisted of the full-depth, full-width PCC (8") reconstruction of Sheridan Avenue from Finley Avenue to Mary Street. Included in the design was installation of a new 8" water main and services to the stop boxes. Ottumwa Water & Hydro will be reimbursing the City for water main expense. Additional work included ADA compliant sidewalk drops where required.

Change Order #1 decreases the contract sum by \$57,697.28 for quantity and liquidated damage adjustments.

Original Contract Amount	\$1,355,189.78
Change Order #1	\$ (57,697.28)
New Contract Amount	\$1,297,492.50
Less Previous Payments	\$1,216,269.58
Final Payment	\$ 81,222.92

Funding: \$738,403 CIP
\$250,000 LOST
 \$988,402

		City	OWW	Original Amount
Engineer Estimate:	\$1,475,476	\$995,000	\$480,260	
Bid		\$986,842.23	\$368,347.55	\$1,355,189.78
Actual		\$924,940.31	\$291,329.27	\$1,216,269.58

Source of Funds: CIP, LOST

Budgeted Item: X

Budget Amendment Needed: Yes

RESOLUTION #162-2019

A RESOLUTION APPROVING CHANGE ORDER #2 AND ACCEPTING THE WORK
AS FINAL AND COMPLETE AND APPROVING THE FINAL PAY REQUEST
FOR THE SHERIDAN AVENUE RECONSTRUCTION PROJECT

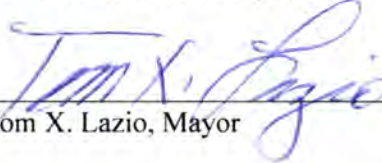
WHEREAS, The City Council of the City of Ottumwa, awarded a contract on October 3, 2017 with Fye Excavating of Sperry, Iowa for the above referenced project; and

WHEREAS, Change Order #1 decreases the contract amount by \$57,697.28. The total new contract sum is \$1,297,492.50. The project is now completed in accordance with the plans and specifications.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The Sheridan Avenue Reconstruction Project is hereby accepted as complete and authorization to make final payment to Fye Excavating of Sperry, Iowa in the amount of \$81,222.92 is hereby approved.


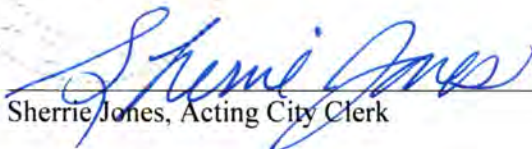
APPROVED, PASSED, AND ADOPTED, this 16th day of July, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:

Sherrie Jones, Acting City Clerk

**Section 640
CHANGE ORDER**

Project: Sheridan Ave Reconstruction

To Contractor: FYE Excavating

Change Order Number: 1

The Contract is changed as follows:

Adjustment of Qtys: See Tab Sheet

Liquidated Damages

Price Adjustment for 5" Walk 2.53 per sy @467.85 sy

(Qty underrun due to water main alignment relocation)

DATE

-\$54,380.94

-\$4,500.00

\$1,183.66

\$0.00

\$0.00

\$0.00

\$0.00

Total: (\$57,697.28)

Base bid amount \$1,355,189.78

NEW PROJECT TOTAL \$1,297,492.50

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was \$1,355,189.78

Net change by previously authorized Change Orders \$0.00

The Contract Sum prior to this change order \$1,355,189.78

The Contract Sum will be decreased by this change order in the amount of (\$57,697.28)

The new Contract Sum including this change order \$1,297,492.50

The Contract Time will be unchanged by 0 days

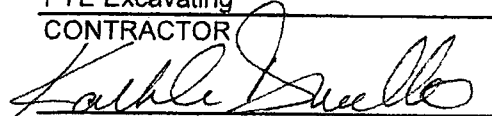
The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.



ENGINEER/
DIRECTOR OF PUBLIC WORKS

07-10-2019

DATE

FYE Excavating
CONTRACTOR


BY

7/10/19

DATE
Treasurer

TITLE

**SECTION 630
PAY ESTIMATE**

CITY OF OTTUMWA

APPLICATION FOR PAYMENT

TO OWNER: City of Ottumwa

PROJECT: Sheridan Ave Reconstruction

PAY REQUEST NO. 10

Final

FROM CONTRACTOR: FYE Excavating

PAY PERIOD: 8-Jul-19

CONTRACTOR'S APPLICATION FOR PAYMENT

Application for payment is made as follows:

1. Original Contract Sum	<u>\$1,355,189.78</u>
2. Net change by Change Orders	<u>(\$57,697.28)</u>
3. Contract Sum to Date (Line 1 ± Line 2)	<u>\$1,297,492.50</u>
4. Total Completed and Stored to Date	<u>\$1,297,492.50</u>
5. Retainage: <u>0</u> % of Completed work	<u>\$0.00</u>
6. Total Earned Less Retainage Amount	<u>\$1,297,492.50</u>
7. Less Previous Payments	<u>\$1,216,269.58</u>
8. Current Payment Due	<u>\$81,222.92</u>

The undersigned Contractor certifies that to the best of their knowledge, the Work covered by this Application has been completed in accordance with the Contract Documents, that the Contractor has paid for all Work which previous Applications for Payment were issued and payments received from the Owner, and that current payment (Line 8) is now due.

CONTRACTOR: FYE Excavating, Inc
BY: Jason S. Suelke

DATE: 7/10/19
TITLE: Treasurer

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observations and the information contained in this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge the Work has progressed as indicated, the quality of the Work is in accordance with the contract Documents, and the Contract entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$81,222.92

DATE: 07-10-2019

[Signature]
ENGINEER/DIRECTOR OF PUBLIC WORKS

Sheridan Ave Reconstruction

10	7/8/2019		FYE Excavating			AS BUILT		QUANTITY	% OF
ITEM	DESCRIPTION	UNIT	QTY	PRICE	EXTENSION	QTY	EXTENSION	OVER/UNDER	CONTRACT
1	Excavation Class 10 Roadway & Borrow	CY	3646	\$12.00	\$43,752.00	3646	\$43,752.00	\$0.00	100.00%
2	Excavation Class 10 Unsuitable or Unstable	CY	200	\$12.00	\$2,400.00	0	\$0.00	(\$2,400.00)	0.00%
3	Topsoil, Strip, Salvage and Spread	CY	250	\$41.20	\$10,300.00	250	\$10,300.00	\$0.00	100.00%
4	Construction of Natural Subgrade for Pavement	MI	0.5	\$15,000.00	\$7,500.00	0.5	\$7,500.00	\$0.00	100.00%
5	Modified Subbase	CY	1815	\$33.30	\$60,439.50	1815	\$60,439.50	\$0.00	100.00%
6	Standard or Slip Form PCC Pavement, Class C, 8 in	SY	9990	\$48.75	\$487,012.50	8950	\$485,062.50	(\$1,950.00)	99.80%
7	Surfacing, Driveway, Class A Crushed Stone	TN	130	\$18.00	\$2,340.00	185.65	\$3,341.70	\$1,001.70	142.81%
8	Reinforcing Steel, Epoxy Coated	LB	9000	\$0.75	\$6,750.00	6214.26	\$4,660.70	(\$2,089.30)	69.05%
9	Manhole, Sanitary Sewer SW-303, 48"	EA	4	\$4,491.00	\$17,964.00	5	\$22,455.00	\$4,491.00	125.00%
10	Intake, SW-501	EA	1	\$2,893.00	\$2,893.00	1	\$2,893.00	\$0.00	100.00%
11	Intake, SW-503	EA	2	\$3,813.00	\$7,626.00	2	\$7,626.00	\$0.00	100.00%
12	Manhole Adjustment, Minor	EA	4	\$640.00	\$2,560.00	3	\$1,920.00	(\$640.00)	75.00%
13	Manhole Adjustment, Major	EA	3	\$1,550.00	\$4,650.00	2	\$3,100.00	(\$1,550.00)	68.87%
14	Intake Adjustment, Minor	EA	9	\$640.00	\$5,760.00	7	\$4,480.00	(\$1,280.00)	77.78%
15	Intake Adjustment, Major	EA	8	\$1,390.00	\$11,120.00	10	\$13,900.00	\$2,780.00	125.00%
16	Subdrain, STD Perforated, 4"	LF	5100	\$6.38	\$32,538.00	4680	\$29,858.40	(\$2,679.60)	91.78%
17	Subdrain Outlet (4040.233)	EA	30	\$220.00	\$6,600.00	20	\$4,400.00	(\$2,200.00)	66.67%
18	Storm Sewer Gravity Main, Trenched Class V, RCP 15"	LF	343	\$38.01	\$13,037.43	343	\$13,037.43	\$0.00	100.00%
19	Sanitary Sewer Gravity Main, Trenched, DIP, 12"	LF	67	\$80.87	\$5,424.99	64.5	\$5,222.57	(\$202.42)	96.27%
20	Remove Sanitary Sewer <=38"	LF	112	\$12.00	\$1,344.00	131.5	\$1,578.00	\$234.00	117.41%
21	Sanitary Sewer Service, PVC 6"	LF	100	\$40.68	\$4,068.00	52	\$2,115.36	(\$1,952.64)	52.00%
22	Removal of Pavement	SY	9743	\$6.90	\$67,226.70	8876.2	\$68,145.78	\$919.08	101.37%
23	Removal of Intakes and Utility Accesses	EA	3	\$400.00	\$1,200.00	10	\$4,000.00	\$2,800.00	333.33%
24	Removal of Sidewalk	SY	1475	\$4.50	\$6,637.50	773.12	\$3,479.04	(\$3,158.46)	52.41%
25	Sidewalk, PCC, 5"	SY	1195	\$44.99	\$53,763.05	467.85	\$21,048.57	(\$32,714.48)	39.15%
26	Sidewalk, PCC, 6"	SY	280	\$50.04	\$14,011.20	373.36	\$18,682.93	\$4,671.73	133.34%
27	Detectable Warning Curb Ramps	SF	440	\$42.00	\$18,480.00	446.2	\$18,740.40	\$260.40	101.41%
28	Driveway, PC Concrete, 6"	SY	363	\$51.53	\$18,705.39	368.47	\$18,987.26	\$281.87	101.51%
29	Removal of Paved Driveway	SY	351	\$8.72	\$3,060.72	352.22	\$3,071.36	\$10.64	100.35%
30	Safety Closure	EA	33	\$100.00	\$3,300.00	33	\$3,300.00	\$0.00	100.00%
31	Construction Survey	LS	1	\$14,500.00	\$14,500.00	1	\$14,500.00	\$0.00	100.00%
32	Traffic Control	LS	1	\$10,400.00	\$10,400.00	1	\$10,400.00	\$0.00	100.00%
33	Mobilization	LS	1	\$83,037.00	\$83,037.00	1	\$83,037.00	\$0.00	100.00%
34	Spot Repair, by Pipe Replacement	LF	100	\$64.45	\$6,445.00	87.6	\$5,645.82	(\$799.18)	87.60%
35	Trench Compaction Testing	LS	1	\$17,050.00	\$17,050.00	1	\$17,050.00	\$0.00	100.00%
36	Water Main, Trenched, PVC 8"	LF	3300	\$33.26	\$109,758.00	3157	\$105,001.82	(\$4,756.18)	95.67%
37	Fittings By Weight, DI,	LB	4110	\$4.58	\$18,823.80	4420	\$20,243.60	\$1,419.80	107.54%
38	Water Service Stub, Copper 3/4"	EA	50	\$1,433.40	\$71,670.00	39	\$55,902.60	(\$15,767.40)	78.00%
39	Water Service Stub, Copper 1"	EA	10	\$989.00	\$9,890.00	1	\$989.00	(\$8,901.00)	10.00%
40	Valve, Gate, DIP, 8"	EA	25	\$1,439.00	\$35,975.00	25	\$35,975.00	\$0.00	100.00%
41	Tapping Valve Assembly, 12"	EA	1	\$7,111.00	\$7,111.00	1	\$7,111.00	\$0.00	100.00%
42	Fire Hydrant Assembly, WM-201	EA	8	\$3,730.00	\$29,840.00	8	\$29,840.00	\$0.00	100.00%
43	Removal of Railroad Track	LF	1000	\$8.50	\$8,500.00	1040	\$16,480.00	\$7,980.00	194.00%
44	Mulching	AC	0.92	\$2,575.00	\$2,369.00	1.11	\$2,858.25	\$489.25	120.65%
45	Seeding, Fertilizing, Urban	AC	0.92	\$7,725.00	\$7,107.00	1.11	\$8,574.75	\$1,467.75	120.65%
46	Erosion Control, Silt Fence and Filter Sock	LF	100	\$3.00	\$300.00	25	\$75.00	(\$225.00)	25.00%
47	Removal of Silt Fence and Filter Sock	LF	100	\$1.50	\$150.00	25	\$37.50	(\$112.50)	25.00%
	Liquidated Damages						(\$4,500.00)		
	5" walk Price Adjustment						\$1,183.66		
	STORED MATERIALS						\$		
					TOTAL		\$1,355,189.78		
					ASBUILT TOTAL		\$1,297,492.50		
								(\$54,380.94)	

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

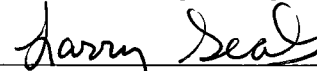
Council Meeting of: July 16, 2019

FILED
2019 JUL 16 PM 1:13
CITY CLERK
OTTUMWA, IA

Engineering Department
Department

Alicia Bankson

Prepared By



Department Head


City Administrator Approval

AGENDA TITLE: Resolution #164-2019. Approving Change Order #3 and accepting the work as final and complete and approving the Final Pay Request for the Richmond Ferry Mini-Roundabout Project.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #164-2019.

DISCUSSION: The min-roundabout at the Richmond Ferry intersection utilizes 3" sloped curbs and colored PCC islands to direct traffic yet allows drive-over if needed. This project was expanded to include more of the northbound lane on Ferry Street. The extra work had to be timed to coincide with lane closures at the Albia Road Roundabout, which delayed contract closeout, but it allowed the city to fully utilize the available TSIP grant money.

Change Order #1 increased the contract sum by \$17,053.10 for normal change order work. Change Order #2 increased the contract sum by \$26,898.80. Change Order #3 increases the contract sum by \$19,276.65 for additional seeding and pavement work.

Final project cost will be \$261,207.55 after reimbursement from design engineering firm (\$26,898.80) included in Change Order #2.

Original Contract Amount	\$224,877.80
Change Order #1	\$ 17,053.10
Change Order #2	\$ 26,898.80
Change Order #3	<u>\$ 19,276.65</u>
New Contract Amount	\$288,106.35
Less Previous Payments	<u>\$250,699.82</u>
Final Payment	\$ 37,406.53

Funding: \$500,000.00 TSIP grant; (\$200,000 LOST, \$300,000 RU)

Date application approved: July 19, 2016

Date design contract was approved: January 17, 2017

Source of Funds: TSIP Grant

Budgeted Item: No

Budget Amendment Needed: No

RESOLUTION #164-2019.

A RESOLUTION APPROVING CHANGE ORDER #3 AND ACCEPTING THE WORK
AS FINAL AND COMPLETE AND APPROVING THE FINAL PAY REQUEST
FOR THE RICHMOND FERRY MINI-ROUNDBOUT PROJECT

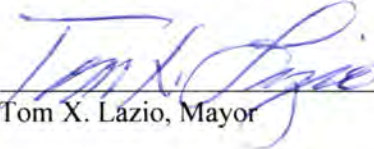
WHEREAS, The City Council of the City of Ottumwa, awarded a contract on May 30, 2017 with DC Concrete & Construction of Douds, Iowa for the above referenced project; and

WHEREAS, Change Order #3 increases the contract amount by \$19,276.65. The total new contract sum is \$288,106.35. The project is now completed in accordance with the plans and specifications.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above mentioned change order for this project is hereby approved. The Richmond Ferry Mini-Roundabout is hereby accepted as complete and authorization to make final payment to DC Concrete & Construction of Douds, Iowa in the amount of \$37,406.53 is hereby approved.



APPROVED, PASSED, AND ADOPTED, this 16th day of July, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:

Sherrie Jones, Acting City Clerk

**SECTION 630
PAY ESTIMATE**

CITY OF OTTUMWA

APPLICATION FOR PAYMENT

TO OWNER: City of Ottumwa

PROJECT: North Ferry St. and Richmond Mini-Rounda PAY REQUEST NO. 6
Final

FROM CONTRACTOR: DC Concrete & Construction

PAY PERIOD: 10-Jul-19

CONTRACTOR'S APPLICATION FOR PAYMENT

Application for payment is made as follows:

1. Original Contract Sum	<u>\$224,877.80</u>
2. Net change by Change Orders	<u>\$63,228.55</u>
3. Contract Sum to Date (Line 1+ Line 2)	<u>\$288,106.35</u>
4. Total Completed and Stored to Date	<u>\$288,106.35</u>
5. Retainage: <u>0</u> % of Completed work	<u>\$0.00</u>
6. Total Earned Less Retainage Amount	<u>\$288,106.35</u>
7. Less Previous Payments	<u>\$250,699.82</u>
8. Current Payment Due	<u>\$37,406.53</u>

The undersigned Contractor certifies that to the best of their knowledge, the Work covered by this Application has been completed in accordance with the Contract Documents, that the Contractor has paid for all Work which previous Applications for Payment were issued and payments received from the Owner, and that current payment (Line 8) is now due.

CONTRACTOR: DC Concrete Construction

DATE: 07-10-19

BY: Quinton Jeffries

TITLE: CO-owner

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observations and the information contained in this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge the Work has progressed as indicated, the quality of the Work is in accordance with the contract Documents, and the Contract entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$37,406.53

Phil B...
ENGINEER/DIRECTOR OF PUBLIC WORKS

DATE: 07-10-2019

**Section 640
CHANGE ORDER**

Project: North Ferry St. and Richmond Mini-Roundabout To Contractor: DC Concrete & Construct

Change Order Number: 3

The Contract is changed as follows:
Added Seeding Item in lieu of SOD
Mobilization for additional paving
Qty Adjustments: See Tab Sheet

DATE
\$4,500.00
\$5,000.00
\$9,776.65
\$0.00
\$0.00
\$0.00
\$0.00

Total: \$19,276.65

Base bid amount \$224,877.80

NEW PROJECT TOTAL \$288,106.35

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$224,877.80</u>
Net change by previously authorized Change Orders	<u>\$43,951.90</u>
The Contract Sum prior to this change order	<u>\$268,829.70</u>
The Contract Sum will be <u>increased</u> by this change order in the amount of	<u>\$19,276.65</u>
The new Contract Sum including this change order	<u>\$288,106.35</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.

Phil Bynner
ENGINEER/
DIRECTOR OF PUBLIC WORKS

07-10-2019
DATE

DC Concrete & Construction
CONTRACTOR

07-10-19
DATE

Justin C. [Signature]
BY

CO-owner
TITLE

North Ferry St. and Richmond Mini-Roundabout		DC Concrete & Construction		AS BUILT		EXTENSION		QUANTITY OVER/UNDER		% OF CONTRACT	
ITEM	DESCRIPTION	UNIT	QTY	PRICE	EXTENSION	AS BUILT QTY	EXTENSION	QUANTITY OVER/UNDER	% OF CONTRACT		
1	CLEARING AND GRUBBING	LS	1	\$1,000.00	\$1,000.00	1	\$1,000.00	\$0.00	100.00%		
2	TOP-SOIL, OFF-SITE	CY	250	\$7.00	\$1,750.00	114	\$1,140.00	(\$1,360.00)	45.80%		
3	EXCAVATION, CLASS 10, CLASS 12, OR CLASS 13	CY	500	\$20.00	\$10,000.00	504.8	\$10,098.00	\$98.00	100.96%		
4	SUBGRADE PREPARATION	SY	1500	\$2.00	\$3,000.00	1602.42	\$3,204.84	\$204.84	106.83%		
5	SUBBASE, 6", MODIFIED	SY	1239.8	\$10.00	\$12,398.00	1903.62	\$19,036.20	\$6,638.20	153.54%		
6	COMPACTION TESTING	LS	1	\$2,000.00	\$2,000.00	0	\$0.00	(\$2,000.00)	0.00%		
7	TRENCH COMPACTION TESTING	LS	1	\$2,000.00	\$2,000.00	1	\$2,000.00	\$0.00	100.00%		
8	STORM SEWER, TRENCHED, RCP, 18"	LF	83	\$70.00	\$5,810.00	101	\$7,070.00	\$1,260.00	121.69%		
9	REMOVAL OF STORM SEWER PIPE	LF	96	\$10.00	\$960.00	84	\$840.00	(\$120.00)	87.50%		
10	SUBDRAIN, PERFORATED, 8"	LF	530.5	\$5.00	\$2,652.50	460	\$2,300.00	(\$352.50)	86.71%		
11	SUBDRAIN CLEANOUT, TYPE A-2, 6"	EA	5	\$100.00	\$500.00	6	\$600.00	\$100.00	120.00%		
12	MANHOLE, SW-401, 48"	EA	1	\$6,800.00	\$6,800.00	1	\$6,800.00	\$0.00	100.00%		
13	INTAKE, SW-507	EA	2	\$3,000.00	\$6,000.00	2	\$6,000.00	\$0.00	100.00%		
14	MANHOLE ADJUSTMENT, MINOR	EA	3	\$500.00	\$1,500.00	3	\$1,500.00	\$0.00	100.00%		
15	CONNECTION TO EXISTING MANHOLE	EA	1	\$1,500.00	\$1,500.00	5	\$7,500.00	\$6,000.00	500.00%		
16	REMOVE INTAKE	EA	2	\$500.00	\$1,000.00	1	\$500.00	(\$500.00)	50.00%		
17	PAVEMENT, PCC, 8"	SY	1075.5	\$50.00	\$53,775.00	1583.41	\$79,670.50	\$25,895.50	148.18%		
18	PAVEMENT, COLORED AND STAMPED PCC, 8"	SY	287.7	\$110.00	\$31,647.00	282.28	\$31,050.80	(\$596.20)	98.12%		
19	8" CURB AND GUTTER, 1.5" WIDTH, 8" THICKNESS	LF	231.4	\$25.00	\$5,785.00	72.66	\$1,816.50	(\$3,968.50)	31.40%		
20	PCC PAVEMENT SAMPLES AND TESTING	LS	1	\$1,500.00	\$1,500.00	0	\$0.00	(\$1,500.00)	0.00%		
21	REMOVAL OF SIDEWALK	SY	103.6	\$9.00	\$932.40	221.72	\$1,995.48	\$1,063.08	214.02%		
22	REMOVAL OF DRIVEWAY	SY	14.8	\$9.00	\$133.20	63.95	\$575.55	\$442.35	432.09%		
23	DETECTABLE WARNING	SY	100	\$40.00	\$4,000.00	240.55	\$9,622.00	\$5,622.00	240.55%		
24	DRIVEWAY, PAVED, PCC, 6"	SF	40	\$50.00	\$2,000.00	60	\$3,000.00	\$1,000.00	150.00%		
25	PAVEMENT REMOVAL	SY	50	\$45.00	\$2,250.00	144.17	\$6,487.65	\$4,237.65	288.34%		
26	TRAFFIC CONTROL	SY	1490.3	\$9.00	\$13,412.70	1715.37	\$15,438.33	\$2,025.63	115.10%		
27	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	16.2	\$300.00	\$4,860.00	14.13	\$4,239.00	(\$621.00)	87.22%		
28	PAINTED SYMBOLS AND LEGENDS	EA	5	\$500.00	\$2,500.00	5	\$2,500.00	\$0.00	100.00%		
29	PAVEMENT MARKINGS REMOVED	STA	3.9	\$400.00	\$1,560.00	3.9	\$1,560.00	\$0.00	100.00%		
30	SYMBOLS AND LEGENDS REMOVED	EA	6	\$400.00	\$2,400.00	6	\$2,400.00	\$0.00	100.00%		
31	TYPE A SIGN, SHEET ALUMINUM	SF	162.3	\$25.00	\$4,057.50	162.3	\$4,057.50	\$0.00	100.00%		
32	STEEL, 2" X 2" PERFORATED 14-GUAGE SQUARE TUBING	LF	162	\$10.00	\$1,620.00	108	\$1,080.00	(\$540.00)	66.67%		
33	SOD	SQ	31.2	\$200.00	\$6,240.00	0	\$0.00	(\$6,240.00)	0.00%		
34	FILTER SOCK, 12"	LF	379	\$7.00	\$2,653.00	432	\$3,024.00	\$371.00	113.98%		
35	FILTER SOCK REMOVAL	LF	379	\$1.00	\$379.00	432	\$432.00	\$53.00	113.98%		
36	INLET PROTECTION DEVICE, FILTER SOCK, 12"	EA	2	\$250.00	\$500.00	0	\$0.00	(\$500.00)	0.00%		
37	CONSTRUCTION SURVEY	LS	1	\$8,500.00	\$8,500.00	1	\$8,500.00	\$0.00	100.00%		
38	MOBILIZATION	LS	1	\$6,700.00	\$6,700.00	1	\$6,700.00	\$0.00	100.00%		
39	Change Order #1 - City (non line item work)						\$3,480.00				
40	Change Order #2 - Shive Hattery (no line item work)						\$14,110.00				
	Change Order #3						\$9,500.00				
				TOTAL	\$224,877.80			\$288,106.35			
				ASBUILT TOTAL				\$36,158.55			

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

FILED

2019 JUL 11 PM 1:13

CITY CLERK
OTTUMWA, IA

Council Meeting of: July 16, 2019

Alicia Bankson

Prepared By

Gene Rathje
Department Head

Engineering
Department

[Signature]
Act. City Administrator Approval

AGENDA TITLE: Resolution #165-2019. Awarding the contract for the Beach Renovations Phase 4 Slide Structure Repainting.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #165-2019.

DISCUSSION: This project entails the preparation and repainting of all the structural support steel for the four (4) fiberglass slides and the slide tower.

This project was originally put out to bid in January of 2019. One bid was received that was significantly higher than the engineer's estimate, so Council rejected the lone bid and directed staff to rebid the project.

Plans for the project were posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement was published in the Ottumwa Courier notifying the public of the project. Project notices were sent to four contractors.

Bids were received and opened by the City of Ottumwa on July 10, 2019 at 2:00 p.m. Three (3) bids were received. One bid has been deemed noncompliant for not bidding specified material and following specified bidding procedures. Staff recommends the City Council award the contract to the low bidder, Mongan Painting Company, Inc. of Cherokee, Iowa, in the amount of \$110,000.00.

Bid Tab and Plan Holders List are attached.

Engineer's Opinion of Cost: \$70,000.00

Source of Funds: Bond Proceeds

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #165-2019

A RESOLUTION AWARDING THE CONTRACT FOR THE
BEACH RENOVATIONS PHASE 4 SLIDE STRUCTURE REPAINTING.

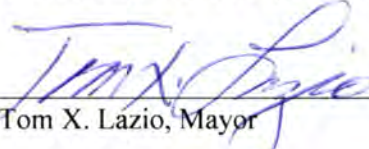
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, Mongan Painting Company, Inc. of Cherokee, Iowa in the amount of \$110,000.00.

APPROVED, PASSED, AND ADOPTED, this 16th day of July, 2019.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:




Sherrie Jones, Acting City Clerk

**Beach Ottumwa Phase 4 –Slide Structure Repainting Project
 Bid Tabulation
 July 10, 2019 2:00 PM**

Company Name	Alt. Bid #1	10% Bid Bond	Lump Sum Bid Amt
Safe Slide Restoration*		x	\$109,000.00*
Mongan Painting	x	x	\$110,000.00
A1A Sandblasting (Iowa)	x	x	\$120,900.00
Engineer's Opinion of Cost			\$70,000

*Noncompliant Bid

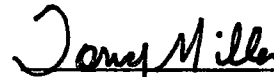
I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION OF THE PROPOSALS RECEIVED JULY 10, 2019 AT 2:00 PM. Dwight L. Dohlman, P.E.

FILED
2019 JUL 11 PM 1:21
CITY CLERK
OTTUMWA, IA

Item No. _____

CITY OF OTTUMWA
STAFF SUMMARY
ACTION ITEM

Council Meeting of: July 16, 2019


Prepared By

Fire Department
Department

Tony Miller
Department Head


Act. City Administrator Approval

AGENDA TITLE: Resolution No. 166-2019 Authorizing the Purchase of a New Rescue Boat in the amount of \$54,286.00 from Oquawka Boats.

.....
PURPOSE: To receive Council approval to pay for the new rescue boat.

Recommendation: Pass and adopt Resolution 166-2019.

Discussion: The Ottumwa Fire Department lost their river rescue boat October 8th, 2018 doing a rescue. The total cost to replace this boat is \$54,286. I have included the cost breakdown to purchase this boat:

City of Ottumwa CIP		\$21,002.14
ICAP	Reimbursement	\$9,783.86
Washington County Riverboat Foundation	Grant	\$10,000
Wapello County Board of Supervisors	Donation	\$10,000
Wal Mart	Grant	\$2,500
ICAP-SIRG	Grant	\$1,000

Resolution No. 166-2019

A RESOLUTION TO APPROVE THE PURCHASE OF A NEW RESCUE BOAT

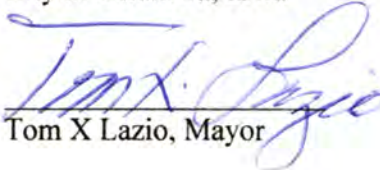
WHEREAS, The City Council of the City of Ottumwa, Iowa operates the Ottumwa Fire Department, and;

WHEREAS, The Ottumwa Fire Department lost their rescue boat October 8th, 2018th doing a rescue;

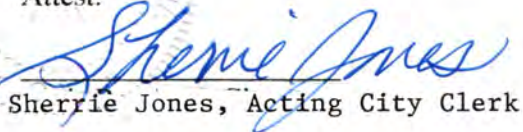
WHEREAS, There have been numerous grants written to assist replacing this boat

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: Authorizing the Purchase of a New Rescue Boat in the amount of \$54,286.00 from Oquawka Boats.
Passed and adopted this 16th, day of July, 2019

City of Ottumwa, Iowa


Tom X Lazio, Mayor

Attest:


Sherrie Jones, Acting City Clerk



FILED

2019 JUL 10 AM 10:42

CITY CLERK
OTTUMWA, IA

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Jul 16, 2019

Kevin C. Flanagan

Prepared By

Kevin C. Flanagan

Department Head

Planning & Development

Department

Acting City Administrator Approval

AGENDA TITLE: ORDINANCE NO. 3157-2019, An ordinance amending the Code of Ordinances by changing the zoning classification on property located at 608 East Williams Street from R-2 Two-Family Residential to R-5 Multi-Family Residential (High Density)



Public hearing required if this box is checked.

RECOMMENDATION: 1) Pass the 2nd consideration of Ordinance No. 3157-2019

2) Waive the 3rd consideration of Ordinance No. 3157-2019

3) Pass and Adopt Ordinance NO. 3157-2019

DISCUSSION:

Jim Danaher plans to develop an approximately 36 unit LMI housing project on what is the former site of Agassiz Elementary school, at 608 East Williams. Mr. Danaher will be applying for the state's federal tax credits program(s) this December. The R-5 zoning district will be necessary for his project to be viable. The City will also be placing the property within a stand alone LMI TIF District, in order to facilitate an incentives package for our

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

local match, insuring the competitiveness of the application on a state level. The City's incentive for the project will be a TIF Rebatement for a yet undetermined period of years. The developer has made a request for a TIF Rebatement of 15 years. We are still waiting on development information concerning overall project costs and likely tax assessment, in order to discern what a fifteen year incentive would look like for the City. The City will be engaged in negotiations with the developer following this rezoning and will bring a development contract forward for consideration in the early Fall, following our establishment of this TIF district, which should be taking place over the Summer months.

ORDINANCE NO. 3157-2019

AN ORDINANCE AMENDING THE CODE OF ORDINANCES (MUNICIPAL CODE OF THE CITY OF OTTUMWA, IOWA) BY CHANGING THE ZONING CLASSIFICATION ON CERTAIN PROPERTY LOCATED AT 608 EAST WILLIAMS STREET FROM R-2 TO R-5 IN THE CITY OF OTTUMWA, WAPELLO COUNTY, IOWA

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA, THAT:

SECTION 1

Zoning Ordinance #3105 - 2015 of the City of Ottumwa, Iowa, as amended and as set forth in Chapter 38 of the Municipal Code, City of Ottumwa, Iowa be and the same is hereby amended and changed to conform with this ordinance and the following described property, to wit:

Lot Three (3) in J.J. McCoy Baker's Third Addition to the City of Ottumwa, Wapello County, Iowa

SECTION 2

The official zoning map of the City of Ottumwa, Iowa duly designated as such, and on file in the office of the City Clerk and the Wapello County Recorder, is hereby amended and changed to conform to this ordinance and the City Clerk, pursuant to Section 38-111 of the Zoning Ordinance #3088 - 2015, as amended, is hereby directed to record a certified copy of this said ordinance with the Wapello County Recorder and attach a certified copy of this said ordinance to the official zoning map.

SECTION 3

This ordinance shall be in full force and effect, from and after its passage, adoption and approval and publication as required by law, unless a subsequent effective date is set out hereinabove.

SECTION 4

When this ordinance is in effect, it shall automatically supplement, amend and become a part of the said Code of Ordinance (Municipal Code) of the City of Ottumwa, Iowa.

Passed on its first consideration on the 2 day of July, 2019.


Passed on its second consideration on the 16 day of July, 2019.

Requirement of consideration and vote at two prior council meetings suspended

on the ____ day of _____, 2019.

Final passage and adoption on the 16 day of July, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

___ No action taken by Mayor.

___ Vetoed this ___ day of _____, 2019.


Tom X. Lazio, Mayor

___ Repassed and adopted over the veto this ___ day of _____, 2019.

___ Veto affirmed this ___ day of _____, 2019 by failure of vote taken to repass.

___ Veto affirmed, no timely vote taken to repass over veto.

ATTEST:


Sherrie Jones, Acting City Clerk

CITY OF OTTUMWA

STAFF SUMMARY

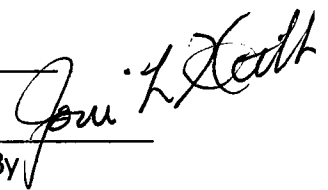
FILED
2019 JUL 16 AM 8:09
CITY CLERK
OTTUMWA, IA

Council Meeting of: July 16, 2019

ITEM NO. _____

Joni Keith

Prepared By



Administration

Department

Andy Morris

Department Head


AG. City Admin.

AGENDA TITLE: Ordinance No. 3158-2019 Amending Chapter 26, entitled Parks and Recreation, by adding new Sections 26-1 and 26-2, reserving Sections 26-3 through 26-18, and by repealing Section 26-27 and enacting a new Section 26-27 of the Municipal Code of the City of Ottumwa, Iowa.

PURPOSE: The ordinance designates appropriate city property for camping and temporary housing within the city limits.

RECOMMENDATION: Pass the first consideration of Ordinance No. 3158-2019.
Waive second and third considerations and pass and adopt Ordinance No. 3158-2019.

DISCUSSION: New Section 26-1 is created prohibiting camping or temporary housing on city property or on city right of way, other than within the designated Ottumwa Campgrounds. New Section 26-2 defines the city's designated park areas for which City Ordinances apply. The Park Closure section is amended to clarify ball games completion and the ability of the Parks Director, City Administrator or City Council to revise opening and closing hours for specific occasions. Attached is a copy of the proposed Ordinance. Due to unauthorized camping on various city locations, staff is requesting the second and third readings of this ordinance be waived, which will allow staff and police to promptly deal with current situations.

ORDINANCE NO. 3158 - 2019

AN ORDINANCE AMENDING CHAPTER 26, PARKS AND RECREATION, OF THE CODE OF ORDINANCES (MUNICIPAL CODE OF THE CITY OF OTTUMWA, IOWA) BY ENACTING SECTIONS 26-1 AND 26-2, RESERVING SECTIONS 26-3 THROUGH 26-18, BY REPEALING SECTION 26-27 AND ENACTING A SUBSTITUTE SECTION 26-27 THEREOF

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA:

SECTION ONE: The Code of Ordinances (Municipal Code of the City of Ottumwa, Iowa) is hereby amended by enacting Section 26-1 as follows:

Section 26-1. – Camping Prohibited on Public Property and Public Rights of Way.

A. As used in this Section:

1. “To camp” means to set up, or to remain in or at a campsite, for the purpose of establishing or maintaining a temporary place to live.

2. “Campsite” means any place where any bedding, sleeping bag, or other sleeping matter, or any stove or fire is placed, established, or maintained, whether or not such place incorporates the use of any tent, lean-to, shack, or any other structure, or any vehicle or part thereof.

B. It is unlawful for any person to camp in or upon any public property or public right of way, or public parks shelter or transit shelter unless otherwise specifically authorized in the Ottumwa Park campground, by this Code or by City Regulations or City Rules or by temporary permit to allow camping on public or private property in connection with a special event or by declaration by the Mayor in emergency circumstances.

C. This section is not intended to prohibit overnight camping on private residential property by friends or family of the property owner, so long as the owner consents and the temporary housing is limited pursuant to City Code Chapter 20.

D. This section is not intended to prohibit or make unlawful, activities of an owner of private property or other lawful user of private property that are normally associated with and incidental to the lawful and authorized use of private property for residential or other purposes; and provided further, nothing is intended to prohibit or make unlawful, activities of a property owner or other lawful user if such activities are expressly authorized by the Planning and Development Code, Zoning Code or other laws, ordinances and regulations.

E. Violation of this camping prohibition shall be deemed a trespass and subject the person to the penalties of a simple misdemeanor as provided for in Chapter 1, Article III.

SECTION two: The Code of Ordinances (Municipal Code of the City of Ottumwa, Iowa) is hereby amended by enacting Section 26-2 as follows:

Section 26-2 – Ottumwa City Parks Identified.

A. The Ottumwa Park System consists of the following identified park areas as well as any additional park areas acquired and designated as parks within the City's park system:

1. Ballingall Park located between East Main Street and River Drive.
2. Bell Park located on Eleanor Drive.
3. Caldwell Park located between Arrison Street and West Main Street.
4. Central Park located on West Third Street.
5. Foster Park located between East Main Street and Franklin Street.
6. Franklin Park located between Second Street and Adams Street.
7. Hamilton Park located between North Court Street and Highland Avenue.
8. Harmon Park located between West Main Street and Clay Street.
9. Hillcrest Park located between North Court Street and Albany Street.
10. Jefferson Park located between Jefferson Street and East Court Street.
11. Memorial Park located between North Elm Street and Jefferson Street.
12. Ottumwa Park Campground located at #1 Joe Lord Drive.
13. Central Addition Park located off of Highway 34 West.
14. Sycamore Park located at 101 Church Street.
15. Ottumwa Park located between South Wapello Street and Teal Drive.
16. Troeger Park located at 105 Church Street.
17. Pickwick Park located between Schuyler and Keota Streets.
18. Skate Park located between Market Street and River Drive.
19. Union Park located between Fairview Street and West Main Street.
20. Wildwood Park located between Shaul Avenue and Finley.
21. Blackhawk Boat Ramp located on Blackhawk Road.
22. Ottumwa Trail System as designated by resolution.

SECTION THREE: The Code of Ordinances (Municipal Code of the City of Ottumwa, Iowa) is hereby amended by repealing Section 26-27 and substituting new Section 26-27 as follows:

Section 26-27. – Park closure.

The parks shall be open to the public between the hours of 5:00 a.m. and 11:00 p.m. each day unless special permission is granted by the Parks Director, City Administrator or the City Council for earlier opening or later closing hours on a specific occasion. Persons participating in and attending scheduled tournament ball games in progress may remain to completion of game if not finished by 11:00 p.m. The Ottumwa Park campground will remain open 24 hours per day. In addition, a park or portion thereof may be closed at any time it is deemed in the best interest of the health, safety and welfare of the public by the city administrator, city council or parks director.

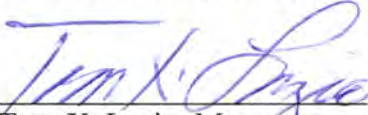
SECTION FOUR: All ordinances or parts of ordinances or provisions in the Code of Ordinances (Municipal Code of the City of Ottumwa, Iowa) in conflict herewith are hereby repealed.

Passed on its first consideration on the 16 day of July, 2019.

Waive the second and third considerations. Requirement of consideration and vote at two prior council meetings suspended on the 16 day of July, 2019.

Final passage and adoption on the 16 day of July, 2019.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

No action taken by Mayor.

Vetoed this ___ day of _____, 2019.


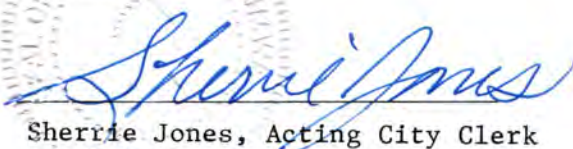
Tom X. Lazio, Mayor

Repassed and adopted over the veto this ___ day of _____, 2019.

Veto affirmed this ___ day of _____, 2019 by failure of vote taken to repass.

Veto affirmed, no timely vote taken to repass over veto.

ATTEST:



Sherrrie Jones, Acting City Clerk