

OTTUMWA CITY COUNCIL MINUTES Item No. B.-1.

REGULAR MEETING NO. 33  
Council Chambers, City Hall

December 3, 2019  
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Stevens, Berg, Roe and Mayor Pro Tem Dalbey.  
Council Member Streeby was absent.

Roe moved, seconded by Berg to approve the following consent agenda items: Mins. from Reg. Mtg. No. 32 on Nov. 19, 2019 as presented; Approve re-appointment of John Ohlinger to the Zoning Brd. of Adjustment, term to expire 12/12/2024; Approve the appointment of Jeremy Lipe to the position of Housing Code Enforcement in the Health Dept. effective 12/2/19; Approve the appointment of Kala Mulder to the position of City Finance Dir. effective 12/9/19; Approve the appointment of Josh Miller to the position of Beach Maint. Worker at the Beach effective 1/6/20; Civil Service Commission Eligibility List for Nov. 26, 2019 – Police Dept. Communication Specialist; Res. No. 262-2019, accepting the work as final and complete and approving the final pay request for the WPCF – VLR Gate Installation Project; Res. No. 264-2019, award the contract for Janitorial Services for City Hall to Professional Janitorial Services of Ottumwa, IA in the amount of \$2000 per month and authorize the Mayor Pro Tem to sign; Beer and/or liquor applications for: Uncle Buck's Bar & Grill, 518 Church St.; all applications pending final inspections. All ayes.

Dalbey moved, seconded by Stevens to approve the agenda as presented with removal of Item H-1, Res. No. 256-2019, approving the contract for the City wide fire extinguishers services with Summit Companies of Ottumwa, IA and Item H-3, Res. No. 260-2019, setting the license fees for dogs effective Jan. 1, 2020. All ayes.

Breanna Hinmon, introduced her K-5 TAG Lego League Team who presented the "Un Trouble Bubble" as their City Shapers presentation. Students present: Lydia Krueger, Addy Thompson, Spencer Dalbey, Ramon Hernandez, Daniel Sierra, Joey Naumann, McKenna Ryan, Finley Zuithoff, Raina Plate.

Andy Wartenberg, CVB Dir. presented update to council requesting a funding increase for FY2020. Proposed increase of 2.5% for a total contribution percentage of 37.5% (up from current contribution of 35%).

Interim City Admin. Lazio stated we will look closely during budget preparation for FY20 and won't know property taxes until the end of this month which must be factored into our equation.

We are fortunate to have numerous volunteers who put in many hours for downtown events and Holiday Nights and Lights. We are currently working through an issue with Nights and Lights and our first responsibility is the safety of our citizens visiting our parks. I hope to have direction soon on how best to resolve the issue.

We will have a special work session in January 2020 to discuss transit.

Mayor Pro Tem Dalbey inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Roe moved, seconded by Berg to accept bid and award contract for asbestos removal and demolition and disposal of the structures located at 902 S. Hancock to Dan Laursen of Ottumwa, IA in the amount of \$3,450. Dir. of Hlth. Insp. & Planning Flanagan reported six bids were received. All ayes.

Berg moved, seconded by Stevens to accept bid and award contract for demolition and disposal of the structures located at 1006 Tuttle to Daniel Fane, of Eldon, IA, in the amount of \$5,900. Dir of Hlth. Insp. & Planning Flanagan reported six bids were received. All ayes.

Roe moved, seconded by Berg to accept bid and award contract for demolition and disposal of the structures located at 210 S. Van Buren to Daniel Fane of Eldon, IA, in the amount of \$5,999. Dir. of Hlth. Insp. & Planning Flanagan reported five bids were received. All ayes.

This was the time, place and date set for a public hearing on the sale of City owned property located at 502 Lee in the City of Ottumwa, Wapello County, IA. Dir. of Hlth. Insp. & Planning Flanagan reported Ms. Carr owns property next to this vacant lot and plans to use it as green space. No objections were received. Stevens moved, seconded by Roe to close the public hearing. All ayes.

Berg moved, seconded by Roe that Res. No. 255-2019, accepting the offer and approving the sale of Lot 69 in A. E. Hammond's Second Addition to the City of Ottumwa, Wapello County, IA, commonly known as 502 Lee to Theresa L. Carr for the sum of \$250, be passed and adopted. All ayes.

This was the time, place and date set for a public hearing on the proposed renovation and purchase of 203 E. Main / 116 S. Market in the City of Ottumwa, Wapello County, IA, to J. Kelly Reed and Lois M. Reed doing business as Kelly Reed Real Estate LLC. City Attorney Keith reported the city acquired this property through the Iowa Code Chp. 657A process as abandoned property under IA law. The City received three bids. Development shall be completed within three years of the real estate transaction closing date. No objections were received. Roe moved, seconded by Berg to close the public hearing. All ayes.

Roe moved, seconded by Stevens that Res. No. 261-2019, approving a Development Agt. with J. Kelly Reed and Lois M. Reed doing business as Kelly Reed Real Estate LLC for the renovation of 203 E. Main / 116 S. Market and authorizing the sale of 203 E. Main / 116 S. Market in the City of Ottumwa, Wapello County, IA to Kelly Reed Real Estate LLC for the sum of \$27,000, be passed and adopted. All ayes.

Berg moved, seconded by Stevens that Res. No. 259-2019, support and financial commitment for the Main Street Ottumwa Program, be passed and adopted. It is an Iowa Main Street requirement that the City of Ottumwa Council approve a resolution of support and financial assistance for Ottumwa Main Street in order to continue with the program. All ayes.

Roe moved, seconded by Berg that Res. No. 263-2019, accepting the work as final and complete, approving change orders and approving release of retainage to R.G. Construction of Ottumwa, IA, for the 2018 Upper Story Housing Pilot Project for the 300 block of E. Main, CDBG#18-OT-001, be passed and adopted. This project to create upper-story housing units in bldgs. 303, 305, 315 and 320 E. Main St. is substantially complete and the contractor has submitted their pay request for retainage in the amount of \$43,603.87. Area 15 RPC Senior Planner Bradley Grefe, the grant administrator, presented a review of the project. This resolution approves all the change orders, accepts the project as complete and releases the retainage. All ayes.

Roe moved, seconded by Berg to pass the first consideration Ord. No. 3167-2019, amending the Zoning Ord. No. 3088-2015 of the City of Ottumwa, IA and as set forth in Chp. 38 in the Municipal Code – City of Ottumwa, IA, by amending Sections 38-77, 38-115, 38-872 and 38-904. Planner Simonson reported the four recommended language changes to permit tearooms and banquet halls in the City. No objections were received. All ayes.

Berg moved, seconded by Roe to waive the second and third consideration, pass and adopt Ord. No. 3167-2019. All ayes.

Mayor Pro Tem Dalbey inquired if anyone from the audience wished to address an item not on the agenda. There were none.

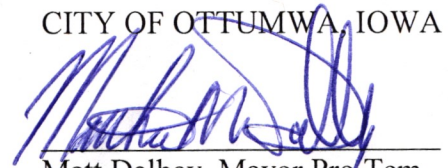
Interim City Admin. Lazio stated we will swear in new council members at the next regularly scheduled council meeting on 12/17 with a short public reception after for exiting member Streeby.

PW Dir. Seals reported additional information on the city wide fire extinguisher services contract that was pulled from legislative action. This will be presented at the next regularly scheduled meeting on 12/17/19 with additional clarification.

There being no further business, Stevens moved, seconded by Roe that the meeting adjourn. All ayes.

Adjournment was at 6:32 P.M.

CITY OF OTTUMWA, IOWA

  
Matt Dalbey, Mayor Pro Tem

ATTEST:

  
Christina Reinhard, City Clerk