

OTTUMWA CITY COUNCIL MINUTES **Item No. B.-1.**

REGULAR MEETING NO. 1
Council Chambers, City Hall

January 7, 2020
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Stevens, Meyers, Berg and Mayor Pro Tem Dalbey.
Council Member Roe was absent.

Stevens moved, seconded by Berg to approve the following consent agenda: Mins. from Reg. Mtg. No. 35 on Dec. 17, 2019 as presented; Approve the Proclamation for Jan. 26 through Feb. 1, 2020 as School Choice Week; Acknowledge Nov. financial stmt. and pymt. of bills as submitted by the Finance Dept.; Approve re-appointment of Tom Maher to the Inspection Brd. of Review, term to expire 1/18/2025; Approve the appointment of John Hanks to the position of Wastewater Plant Operator at WPCF effective Dec. 30, 2019; Approve the appointment of Haley Rose to the full-time position of Communication Specialist for the Ottumwa Police Dept. effective Jan. 8, 2020; Approve the appointment of Michael Ortega to the full-time position of Communication Specialist for the Ottumwa Police Dept. effective Jan. 9, 2020; Approve the appointment of Troy Fadiga to the position of Wastewater Plant Operator at WPCF effective on or about Jan. 27, 2020; Approve the pymt. to Computer Information Systems, Inc. for \$19,831 for a One Yr. License Renewal and Maint. Agt. for the Police Dept.'s in-house computer software; Authorize City Staff to work with Piper Jaffray on consulting for CSO Div. 2 and 3 projects and refinancing of existing debt by executing Engagement Ltr.; Approve the emergency re-tubing of one digester heat exchanger for WPCF in the amount of \$8,478; Res. No. 6-2020, setting Feb. 4, 2020 as the date of a public hearing on the disposition of City owned property located at 102 N. Ransom; Beer and/or liquor applications for: Tequila Grill, 112 N. Market; La Guadalupana, 301 Church St.; all applications pending final inspections. All ayes.

Meyers moved, seconded by Berg to approve the agenda as presented. All ayes.

AJ Gevock discussed Lemonade Days, an educational program for 3rd and 4th grade students in Ottumwa. This will be the first event of this kind in Iowa. Goal is to have 30 stands, with two students at each throughout the city. Students will learn how to set goals, create and work within a budget and select investors for their business. Registration opens tomorrow on their website lemonade.org/ottumwa. Lemonade Day will be May 16, 2020.

Teresa Keck, 1422 N. Elm, presented a timeline of events that occurred regarding a void found under the street at 1422 N. Elm St; specifically the grout/concrete that held the sewer lateral to the City sewer main had failed and she received notice from the City Engineering Dept. that it was her responsibility to fix. Ms. Keck would appreciate a better explanation as to why this repair is her responsibility, and if it really was an urgent repair. Interim City Admin. Lazio stated this will be looked into by the PW Dir. and a recommendation will be made at the next council mtg.

Interim City Admin. Lazio explained the City Admin. selection process will begin with candidates coming to Ottumwa on Friday, Jan. 24, 2020 for a tour. Candidates will stay overnight and meet with groups comprised of City Dept. Heads, public individuals and City Council members throughout the morning. Council will enter closed session to deliberate Saturday afternoon and hopefully offer the position to one of the candidates. This process will be very open and welcomed by public input.

Reminder of Res. No. 204-2015, that was passed and adopted on Sept. 15, 2015 to establish regular mtgs. of the City Council, the rules of order and mtg. procedures. Any changes recommended?

Mayor Pro Tem Dalbey inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Meyers moved, seconded by Berg to approve the Agt. and Consent to Lien for water service costs for 316 E. Main in connection with the Ottumwa Main Street Project (Downtown Streetscape) and authorize the Mayor to sign. All ayes.

Berg moved, seconded by Meyers to approve the appointment of Mayor and City Planning Dir. to the Rippling Waters Brd. of Dir., effective Jan. 2020. Rippling Waters will operate as a separate organization from Legacy. Both Mayor and Planning Dir. will be ex officio members of the BOD for this new organization, with voting rights granted to the Planning Dir. All ayes.

Meyers moved, seconded by Stevens to reject all bids received for the City Wide Fire Extinguisher Services Project. After additional internal discussion and consideration of budget constraints, it was recommended by the dept. to reject all of the bids received and the Ottumwa Fire Dept. would inspect and manage the fire protection certification needs of the City. All ayes.

City Engineer Dohlman presented Facilities Maint. Rpt. which breaks down repairs recommended based on the urgency of the repair for all depts. within the City. Total tier 1 (most urgent) repairs \$740,250 which is a great place to start. We are faced with a really tight budget so this will play into our long term repair plan and hope to address some of these in the next 3-5 years.

This was the time, place and date set for a public hearing on the sale of City owned property located at 811 E. Mary in the City of Ottumwa, Wapello County, IA. Dir. of Hlth. Insp. & Planning Flanagan reported the Fishers would like to purchase this vacant lot next to their rental property to use as extra yard space. No objections were received. Berg moved, seconded by Meyers to close the public hearing. All ayes.

Meyers moved, seconded by Berg that Res. No. 1-2020, accepting the offer and approving the sale of Lot 12 Block 15 in Clinton Place an Addition to the City of Ottumwa, Wapello County, IA also known as 811 E. Mary to Gary and Kamala Fisher for the sum of \$250, be passed and adopted. All ayes.

Berg moved, seconded by Meyers that Res. No. 2-2020, removing a special assessment applied to a vacant lot on N. McPherson, Parcel No. 007413500016000 on Res. No. 284-2018, be passed and adopted. Dir. of Hlth. Insp. & Planning Flanagan reported this vacant lot was mowed by the City in 2018 and a special weed assessment in the amount of \$560 was assessed to the property. Real estate taxes on this lot have not been paid in years so the special assessment has not been collected. A neighbor to the lot approached Wapello County interested in purchasing the lot if the assessment was removed. All ayes.

Meyers moved, seconded by Berg that Res. No. 3-2020, approving Change Order No. 1, in the amount of \$870 for the Memorial Park Water Service Project, be passed and adopted. Park & Rec. Dir. Rathje reported K.M. King required an additional 15 linear feet of 1 inch copper water line, one additional curb valve box and one additional service connection when repairing water service to Memorial Park. Total project costs \$10,170. All ayes.

Berg moved, seconded by Stevens that Res. No. 4-2020, amending the Agt. with Ottumwa Economic Development Corporation (OEDC) now known as the Greater Ottumwa Partners in Progress (GOPIP) for the period of Dec. 18, 2019 to June 30, 2020 and authorize the Mayor Pro Tem to sign on behalf of the City of Ottumwa, be passed and adopted. This Agt. will now be between the City and GOPIP, with total budgeted funding set at \$20,000 paid in four quarterly installments of \$5,000. All ayes.

Meyers moved, seconded by Berg that Res. No. 5-2020, fixing an amount for abating a nuisance against properties in the City of Ottumwa, IA for a total of \$2,738.46, be passed and adopted. Dir. of Hlth. Insp. & Planning Flanagan reported a total of 5 properties were included. All ayes.

Berg moved, seconded by Meyers that Res. No. 9-2020, approving Change Order No.'s 2 and 3 for the Main Street (Downtown Streetscape) Reconstruction Project, be passed and adopted. PW Dir. Seals reported these change orders increase the contract amount by \$12,127.22; making the new contract sum \$5,138,680.88. All ayes.

Meyers moved, seconded by Berg that Res. No. 10-2020, approving Change Order No. 1 for the Beach Reno. Ph. 4, Slide Structure Repainting Project, be passed and adopted. Park & Rec. Dir. Rathje reported change order no. 1 increases the contract by \$3,687.75; making the new contract sum \$113,687.75. All ayes.

Berg moved, seconded by Meyers that Res. No. 11-2020, approving Change Order No. 1 and accepting the project as final and complete and approving the final pay request in the amount of \$7,960 for the Beach Ph. 4, RFP 1X Kitchen Floor Resurface Project, be passed and adopted. Park & Rec Dir. Rathje reported change order no. 1 increases the contract by \$1,250; making the new contract sum \$7,960. All ayes.

Mayor Pro Tem Dalbey inquired if anyone from the audience wished to address an item not on the agenda. There were none.

Interim City Admin. Lazio reminded everyone about the Legislative Roundtable that will be held at Bridge View Center Thursday, Jan. 9, 2020, starting at 5:30 P.M.

There being no further business, Mayor Pro Tem Dalbey stated that the meeting recess and reconvene in Room 108 for closed session proceedings. The meeting recessed at 6:19 P.M.

REGULAR MEETING NO. 1
Room 108, City Hall

January 7, 2020
6:30 O'Clock P.M.

The meeting reconvened at 6:27 P.M.

Present were Council Member Stevens, Meyers, Berg and Mayor Pro Tem Dalbey.
Council Member Roe was absent.

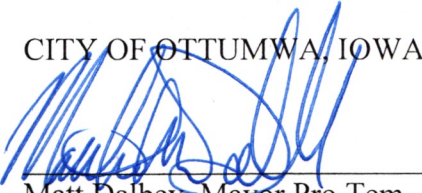
Berg moved, seconded by Dalbey to enter closed session in accordance with the Iowa Code Section 21.5(1) (i). ("To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.") for the purpose of discussing possible applicants for the City Admin. position. All ayes.

The meeting entered closed session at 6:28 P.M.

Stevens moved, seconded by Meyers to return to open session for adjournment at 7:05 P.M. All ayes.

Berg moved, seconded by Meyers that the meeting adjourn. All ayes. Adjournment was at 7:05 P.M.

CITY OF OTTUMWA, IOWA



Matt Dalbey, Mayor Pro Tem

ATTEST:





Christina Reinhard, City Clerk