

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 12
Council Chambers, City Hall

April 20, 2021
5:30 O'Clock P.M.

The meeting convened at 5:30 P.M.

Present were Council Member Berg, Dalbey, Roe, Stevens, Meyers and Mayor Lazio.

Roe moved, seconded by Berg to approve the following consent agenda items: Mins. from Regular Mtg. No. 11 on April 6, 2021 as presented; Ack. of March financial rpt. and pymt. of bills as submitted by the Finance Dept.; Proclamation of Arbor Day on April 30, 2021; Recommend re-appointment of Rick McFarland to Planning and Zoning Commission, term to exp. 4/1/2026 and appointment of Brian Hammack to Airport Adv. Brd., term to exp. 10/1/2022 due to a vacancy; Civil Service Commission Elig. List for April 14, 2021 – Communication Specialist Entrance; Approve appointment of Brandie Headrick to full-time Communication Specialist for Ottumwa Police Dept. effective April 20, 2021; Approve upgrade and implementation of software changes to the dept.'s in-house computer system (CIS) as required by the IDPS in the amount of \$14,100; Approve conflict of interest waiver for Ahlers & Cooney, P.C. between the City of Ottumwa and IHCC in order to draft an airport usage agt. between the two partners; Res. No. 82-2021, setting May 18, 2021 as the date of a Public Hearing on the disposition of City owned property located at 510 N. Market St.; Beer and/or liquor applications for: Kariden Wine Company, 620 Church St.; Manny Martinez, temp. license 5/8/2021 at 219 Fox Sauk Rd.; all applications pending final inspections. All ayes.

Meyers moved, seconded by Stevens to approve the agenda as presented. All ayes.

City Admin. Rath introduced Barb Codjoe, HR Director. Moved to Ottumwa about 3 yrs ago, previously worked for a big box company that allowed her to develop a love for HR; excited to be here.

He also introduced Tim Richmond, Wapello County Emergency Mgmt. Agency, to provide update on COVID-19 mitigation efforts. A yr. ago today, we had been through our first full month of COVID mitigation; a yr. later, we have 8,412 (about 24% of population) that completed the vaccination process; with another 32% that received at least one step of the vaccine; about 2% of all tests are coming back positive now; not a reason to let our guard down, we must cont. mitigation efforts while we learn the behavior of the virus; learn to live with COVID and get back to business; we are thinking recovery mode while we start to look at other areas that have affected our community; I will begin my focus on mental health; I will be back in a month to discuss our 5 yr. hazard mitigation plan.

City Admin. Rath reminded everyone Work Session on 4/27/2021 – Code Compliance & Nuisance Enforcement. Overview of current process, what works and doesn't, and reflection/discussion of best practices.

Mayor Lazio inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Roe moved, seconded by Berg to accept bid and award contract to Dan Laursen in the amt. of \$13,500 for asbestos removal at 815 Allison, 1214 W. Highland and 2433 E. Main St., Ottumwa, IA. Interim Dir. Bldg. & Code Enforcement, P&D, Simonson reported two bids were rec'd. All ayes.

This was the time, place and date set for a public hearing on proposed Ord. No. 3181-2021, amending the Code of Ord. by changing the zoning classification on property located at 105 S. Vine St. in the City of

Ottumwa, Wapello County, IA from C-3 Commercial Mixed-Use District to C-2 Community Commercial District. Interim Dir. Bldg. & Code Enforcement, P&D, Simonson reported the applicant purchased the property believing it was suitable for an auto sales lot and initiated the rezoning application when he was unable to obtain a cert. of zoning compliance to provide to the IDOT for a dealership license. Property to the south and east of the 105 S. Vine is already zoned C-2. There are at least three auto sales or auto service businesses within 250 ft. of applicant. The rezoning would be compatible with the character of the surrounding neighborhood. If the rezoning request were granted, the applicant would be required to only display vehicles available for purchase; park vehicles only on paved surfaces; have at least 200 sq. ft. of display area per vehicle excluding maneuvering space; and at least one customer parking space per 2,000 sq. ft. of outdoor display area. This would allow for the display of a max. of 15 vehicles on the existing paved surface. We will be allowed to do periodic inspections to ensure that the applicant is abiding by code restrictions. No objections were received. Berg moved, seconded by Dalbey to close the public hearing. All ayes.

Roe moved, seconded by Dalbey to pass the first consideration of Ord. No. 3181-2021, amending the Code of Ord. by changing the zoning classification on certain property located at 105 S. Vine St. in the City of Ottumwa, Wapello County, IA from C-3 Commercial Mixed-Use District to C-2 Community Commercial District. All ayes.

Meyers moved, seconded by Dalbey that Res. No. 84-2021, approving the agt. between the City of Ottumwa and Calhoun-Burns and Associates, Inc. for Professional Engineering Services to conduct the 2021-22 Biennial Bridge Inspections and Load Rating, be passed and adopted. PW Dir. Seals reported the scope of work includes routine inspection of 11 bridges in the City, updates of the load rating calculations if necessary, and updates of the scour evaluation if necessary. All work will be in accordance with the IDOT and Federal Highway Admin. guidelines. Time to complete inspections should not exceed 6 months. Budgeted \$50,000, with estimate cost \$39,700. All ayes.

Roe moved, seconded by Dalbey that Res. No. 86-2021, auth. the Planning Dept. to pursue a State Historical Society of IA Historic Resource Development Program Grant and auth. the Mayor to sign the Grant Application, be passed and adopted. Interim Dir. Bldg. & Code Enforcement, P&D, Simonson reported this grant will allow a preservation architect to complete a study of the property (131 E. Main) and prepare the necessary Historic Structure Report to guide the developer in the complete rehabilitation of the property. The application will request up to \$10,000 to prepare the plan. The City would be required to provide matching funds up to \$5,000, for a total of \$15,000. The City published an RFQ seeking qualified preservation architects to assist with the project. This closes April 28, 2021. All ayes.

Mayor Lazio inquired if anyone from the audience wished to address an item not on the agenda. There were none.

There being no further business, Roe moved, seconded by Berg that the meeting adjourn. All ayes.

Adjournment was at 6:03 P.M.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk