



TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 26
Council Chambers, City Hall

September 7, 2021
5:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

A. ROLL CALL: Council Member Meyers, Johnson, Berg, Dalbey, Roe and Mayor Lazio.

B. CONSENT AGENDA:

1. Minutes from Regular Meeting No. 25 on August 17, 2021 as presented.
2. Acknowledgement of June and July financial reports and payment of bills as submitted by the Finance Department.
3. Recommend appointment of Constance Lewis to the Cemetery Board of Trustees, term to expire 7/1/2028 due to a vacancy.
4. Civil Service Commission Eligibility List for August 25, 2021: Airport Line Technician Entrance.
5. Approve the appointment of Troy Fadiga to the position of Pre-Treatment Coordinator for the WPCF, on or about September 12, 2021.
6. Approve the updated Salary Schedule effective July 1, 2021.
7. Approve the Bid from Pierce Fence for \$11,100 for fencing along the lagoon adjacent to the Beach.
8. Approve the replacement of an over-head garage door from Klodt Door Service for \$9,956 for the east side of the Public Works Garage.
9. Approve the purchase of four (4) galvanized light poles for the Public Works Department for a total amount of \$15,068.
10. Approve the replacement of a Vaughan Chopper Pump from Allied Systems Inc. for the quoted price of \$8,390 for the WPCF.
11. Approve the purchase of thirty-eight (38) LED Street lights for the Public Works Department for a total amount of \$13,181.25.
12. Approve the purchase of a Traffic Signal Microwave Detection System from MoboTrex for the signal on Hwy 149 and Woodland Ave. in the amount of \$22,215.
13. Beer and/or liquor applications for: Reds Pub, 618 Church St.; adding Sunday Sales to current license and temporary outdoor service area on 9/25/2021; Parkview Plaza/Hotel Ottumwa, 107 E. Second St., temporary outdoor service area for 9/17/2021; all applications pending final inspections.

C. APPROVAL OF AGENDA

D. ADMINISTRATORS REPORT TO COUNCIL AND CITIZENS:

1. RISE Project Completion Settlement
2. Primary & City Election Dates
3. Recognition of Council & Staff

All items on this agenda are subject to discussion and/or action.

E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to **three minutes or less**. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:

G. PUBLIC HEARING:

1. This is the time, place and date set for a public hearing on the intent to adopt the Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa.

- A. Open the public hearing.
- B. Close the public hearing.
- C. Resolution No. 171-2021, adopting the 2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa.

RECOMMENDATION: Pass and adopt Resolution No. 171-2021.

2. This is the time, place and date set for a public hearing to accept written or oral comments from the public on the spending plans for the 2021 Justice Assistance Grant (JAG) Program funds to be obtained from the Bureau of Justice Assistance.

- A. Open the public hearing.
- B. Close the public hearing.
- C. Consider accepting the 2021 JAG Grant from the Bureau of Justice Assistance in the amount of \$19,839.

RECOMMENDATION: Approve submission of the grant over the internet and authorize the Mayor to sign any related documents as may be required.

H. RESOLUTIONS:

1. Resolution No. 169-2021, approve the Memorandum of Understanding between the City of Ottumwa and the Ottumwa Police Union Teamster's Local #238, to clean up the language regarding officers holiday pay included in the current contract for the period of January 1, 2019 through June 30, 2023.

RECOMMENDATION: Pass and adopt Resolution No. 169-2021.

2. Resolution No. 170-2021, approve the employee Light Duty Policy.

RECOMMENDATION: Pass and adopt Resolution No. 170-2021.

3. Resolution No. 172-2021, approving Change Order No. 1 and accepting the work as final and complete and approving the final pay request for the 2021 RFP#3, Eisenhower Pedestrian Bridge Repair Project.

RECOMMENDATION: Pass and adopt Resolution No. 172-2021.

4. Resolution No. 173-2021, approving a collateral assignment related to the Development Agreement between Washington Apartments, L.L.L.P and the City of Ottumwa, Iowa.

RECOMMENDATION: Pass and adopt Resolution No. 173-2021.

5. Resolution No. 174-2021, fixing date for a public hearing on the proposal to enter into a Development Agreement with Cobblestone Hotel Development, LLC, which includes the sale of real property, and providing for publication of notice thereof.

RECOMMENDATION: Pass and adopt Resolution No. 174-2021.

6. Resolution No. 175-2021, awarding the contract for the Forrest Avenue Flood Wall Project to Iowa Bridge and Culvert of Washington, Iowa, in the amount of \$527,175.

RECOMMENDATION: Pass and adopt Resolution No. 175-2021.

I. ORDINANCES:

J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. PETITIONS AND COMMUNICATIONS

ADJOURN

***** It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. *****



[CITY OF]
O T T U M W A

FAX COVER SHEET

City of Ottumwa

DATE: 9/3/21 TIME: 8:30AM NO. OF PAGES 4
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #26 to be held on 9/7/2021 at 5:30 P.M.

*** FAX MULTI TX REPORT ***

JOB NO. 4395
DEPT. ID 4717
PGS. 4
TX INCOMPLETE -----
TRANSACTION OK 96847834
916606271885
96823269
ERROR 96828482

Ottumwa Courier
KTVO
Ottumwa Waterworks
Tom FM



FAX COVER SHEET

City of Ottumwa

DATE: 9/3/21 TIME: 8:30AM NO. OF PAGES 4
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #26 to be held on 9/7/2021 at 5:30 P.M.

*** TX REPORT ***

JOB NO.	4395	
DEPT. ID	4717	
ST. TIME	09/03 08:34	
SHEETS	4	
FILE NAME		
TX INCOMPLETE	-----	
TRANSACTION OK	96847834	Ottumwa Courier
	916606271885	KTVO
	96823269	Ottumwa Waterworks
ERROR	96828482	Tom FM



FAX COVER SHEET

City of Ottumwa

DATE: 9/3/21 TIME: 8:30AM NO. OF PAGES 4
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #26 to be held on 9/7/2021 at 5:30 P.M.

OTTUMWA CITY COUNCIL MINUTES

Item No. B.-1.

REGULAR MEETING NO. 25
Council Chambers, City Hall

August 17, 2021
5:30 O'Clock P.M.

The mtg. convened at 5:37 P.M.

Present were Council Member Roe, Meyers, Berg, Dalbey and Mayor Lazio.
One Council Seat Vacant.

Meyers requested point of order to bypass interviews and then Meyers moved, seconded by Roe to appoint Rick Johnson to the vacant seat; effective at the next City Council mtg. on Sept. 7, 2021. Vote taken: Ayes: Roe, Meyers, Berg. Nays: Dalbey. Motion carried 3-1 vote.

Councilperson Dalbey expressed his disappointment in this process with Meyers countering stating we received responses from two of the candidates to the interview questions sent to them. Four of the five original candidates were contacted by Clerk Reinhard to attend tonight; and Keith Caviness submitted a stmt. to withdraw from consideration due to already serving on OWW Brd. of Trustees.

Meyers moved, seconded by Berg to approve the following consent agenda items: Mins. from Regular Mtg. No. 23 on Aug. 3, 2021 as presented; Approve Appointment of Gabriel Alvarez to probationary firefighter; Approve updated Salary Schedule effective July 1, 2021; Approve MOU between the City and Wapello County for the 2021 JAG Grant; Approve revised three-yr. lease Agt. with IHCC for use of hangar at Ottumwa Reg. Airport; Approve revised maintenance Agt. between the City and IHCC to provide maintenance services for their aircraft; Res. No. 162-2021, auth. destruction of certain records according to the Code of IA, 2017, as amended; Beer and/or liquor applications for: Front Runners, 837 Church St., temp. ext. OSA 9/18-9/19/2021; all applications pending final inspections. Councilperson Meyers asked for clarification on the updated Salary Schedule. HR Dir. Codjoe explained that all of the changes are listed in the staff summary; a new position has been created and included in the schedule. Motion carried 4-0 vote.

Roe moved, seconded by Meyers to approve the agenda as presented with removal of Item H-4, Res. No. 166-2021, approving a ROW License Agt. between the City and PEG Bandwidth IL. Motion carried 4-0 vote.

City Admin. Rath discussed the Sports Facility project and how SEIA Sports Commission is attempting to make this dream a reality. The City does support this vision and Council may receive a request for funds sometime in the future. We will hold a Special Work Session on Sept. 14, 2021 to discuss City Hall Remodel/HVAC with council, staff and the public. An announcement made last Wed. by city partners that MCG of Oskaloosa plans to build out fiber/broadband across the City.

Mayor Lazio inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

Berg moved, seconded by Roe to approve the fee increase for birthday parties at the Beach Ottumwa. Parks & Rec. Dir. Rathje reported indoor party fee will increase from \$90 to \$100 and outdoor party fee will go from \$105 to \$125. These fee increases were approved by the Ottumwa Parks Adv. Brd. at their Aug. 2021 mtg. Motion carried 4-0 vote.

Dalbey moved, seconded by Meyers to approve the bid from Jerry's Tree Service for \$110/hr. for tree removal, to speed up the removal of dead, diseased, and dangerous trees in the City ROW. Parks & Rec

Dir. Rathje reported this add'l contractor will begin Sept. 1, 2021 and work for a max. of 2 yrs. Budgeted \$100,000 in current CIP for tree removal. Motion carried 4-0 vote.

Berg moved, seconded by Roe to approve the appointment of Jay Wheaton to full-time Airport Facilities Mgr. effective Aug. 30, 2021. HR Dir. Codjoe explained the position was moved to exempt status with increased supervisory duties; City Admin. Rath, Dir. of Airport Operations Ball and myself will develop deliverables for this position that correlate to performance and salary step increases. City Admin. Rath further stated Mr. Wheaton will have onsite facilities management at the airport while Comm. Dev. Dir. Simonson and I will focus on economic development. Further, this is a position we need to have and Mr. Wheaton is qualified to fill it. Vote taken: Ayes: Roe, Berg, Dalbey. Nays: Meyers. Motion carried 3-1 vote.

Meyers moved, seconded by Roe that Res. No. 163-2021, Approving Change Orders No. 1 & 2 and accepting the work as final and complete for the WPCF Concrete Repairs Project, be passed and adopted. PW Dir. Seals reported CO#1 decreased the contract by \$5,216.36 for qty. adj. and CO#2 increased the contract by \$700 for gate repair; new contract sum \$80,163.64. Motion carried 4-0 vote.

Roe moved, seconded by Berg that Res. No. 164-2021, Approving submission for a REAP Grant to fund a multi-use trail from Richmond Ave & Ferry Intersection to Greater Ottumwa Park Project, be passed and adopted. PW Dir. Seals reported this project will provide a safe route from the residential areas south of Greater Ottumwa Parks system paralleling Ferry Ave. and Wapello St. This is 100% not to exceed \$150,000 grant program. The City will provide design, permitting, construction management and construction observation in-kind services. Motion carried 4-0 vote.

Meyers moved, seconded by Berg that Res. No. 165-2021, Approving Pro. Services Agt. between the City and Garden & Associates. LTD for the Richmond Ave. Pump Station pressure main, be passed and adopted. PW Dir. Seals reported this agt. provides for the design and bid phase services including preliminary site survey for design purposes, plan development, specification, phasing, IDNR permitting and shop drawings review. This is a standard hourly rate contract est. at \$20,000. Motion carried 4-0 vote.

Berg moved, seconded by Roe that Res. No. 167-2021, Approving Supplemental Agt. No. 2 between the City and Garden & Associates, LTD for add'l Pro. Eng. Services for construction surveying for the Woodland Ave Recon. Project, be passed and adopted. PW Dir. Seals reported est. cost is \$16,000 based on a standard hourly rate and will increase the original contract. Motion carried 4-0 vote.

Roe moved, seconded by Berg that Res. No. 168-2021, Approve Change Order No. 4 for the Blake's Branch Sewer Separation Ph. 8, Div. 1 Project, be passed and adopted. PW Dir. Seals reported CO#4 increases the contract by \$271,398.62. New contract sum \$12,154,777.25. Motion carried 4-0 vote.

Mayor Lazio inquired if anyone from the audience wished to address an item not on the agenda. Rick Johnson wanted to thank council for showing their support in allowing him to fill the vacant seat.

There being no further business, Berg moved, seconded by Roe that the meeting adjourn. Motion carried 4-0 vote.

Adjournment was at 6:25 P.M.

ATTEST:


Christina Reinhard
Christina Reinhard, CMC City Clerk

Tom X. Lazio
Tom X. Lazio, Mayor

Item No. B.-2.

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JUNE, 2021**

Vendor #	Vendor Name	Check	Check	Amount	Reason
00198	ABC PEST CONTROL INC.	211288	6/25/2021	42.95	BLDG MAINT & REPAIR
00320	ACCO	211289	6/25/2021	9,740.25	OPERATING SUPPLIES
00626	SCOTT ADAMS	211209	6/18/2021	31.24	TRAVEL & CONFERENCE
00690	AFLAC	211093	6/11/2021	1,705.00	AFLAC DEDUCTION PAYABLE
00800	AHLERS & COONEY P.C.	211006	6/4/2021	14,909.00	LEGAL FEES
00855	AIRGAS USA LLC	211007	6/4/2021	460.70	OPERATING SUPPLIES
01235	ALFIE PACKERS, INC	211210	6/18/2021	256.00	LAB SUPPLIES
01700	ALLIANT ENERGY/IPL	211095	6/11/2021	77,888.38	ELECTRIC
02080	ALTORFER INC.	211291	6/25/2021	5,041.57	VHCL MTCE SUPPLIES
04718	ANIMAL CARE EQUIPMENT &	211008	6/4/2021	221.46	TOOLS & SMALL EQUIP
05668	A-TEC RECYCLING INC	211292	6/25/2021	853.11	HAZARDOUS WASTE DISPOSAL
05675	ATHS SE IOWA CHAPTER	211212	6/18/2021	100.00	REFUNDS
05681	ATLANTIC BOTTLING COMPANY	211096	6/11/2021	1,202.04	CONCESSION - RESALE
05687	AT&T MOBILITY	211098	6/11/2021	1,234.69	TELEPHONE/IT
05700	ATOMIC TERMITE & PEST	211099	6/11/2021	195.00	RAMP MAINT & REPAIR
05860	AUTOZONE INC	211009	6/4/2021	399.98	VHCL MTCE SUPPLIES
05862	AVFUEL CORP	211100	6/11/2021	18,084.47	AVIATION FUEL
05877	A W METAL	211101	6/11/2021	2,142.78	OPERATING SUPPLIES
06481	BAILEY OFFICE OUTFITTERS	211103	6/11/2021	2,158.12	OFFICE SUPPLIES
07229	MEGAN BATTERSON	211104	6/11/2021	50.00	REFUNDS
07648	MARK J BECKER & ASSOC LLC	211105	6/11/2021	8,429.97	OTHER PROF SERV
07690	BEGGS MAGNETO SPEEDOMETER	211293	6/25/2021	309.20	VHCL MTCE SUPPLIES
09352	BLACKSTONE PUBLISHING	211106	6/11/2021	150.00	LIBRARY MAT-GRUBB ESTATE
09360	BLACK'S TIRE COMPANY LLC	211294	6/25/2021	59.39	VHCL MTCE SUPPLIES
09515	BLOOMFIELD COMMUNICATIONS	211107	6/11/2021	71.88	TELEPHONE/IT
09523	BLUEGLOBES LLC	211108	6/11/2021	208.66	GROUNDS MAINT & REPAIR
10233	C & C MANUFACTURING, LLC	211010	6/4/2021	4,140.32	VHCL MTCE SUPPLIES
11496	BRIDGE CITY SANITATION LL	211216	6/18/2021	140,026.60	OTHER PROF SERV
11506	BRIDGE VIEW CENTER	211109	6/11/2021	392.70	TRAINING
12500	BUB'S TREE CARE	211295	6/25/2021	7,200.00	TREE TRIMMING
12605	BUDGET RESTAURANT SUPPLY	211218	6/18/2021	1,137.87	OPERATING SUPPLIES
13589	CDW GOVERNMENT	211219	6/18/2021	6,322.84	TECHNOLOGY SERVICES
13592	CDNE, INC.	211013	6/4/2021	375.00	PROGRAM SUPPLIES
14234	AARON CANTRELL	211111	6/11/2021	50.00	REFUNDS
14236	GREG CANTRELL	211014	6/4/2021	180.00	SUSTENANCE SUPPLIES
14243	ASHLEY CAPETILLO	211112	6/11/2021	50.00	REFUNDS
14317	CAPITAL ONE	211015	6/4/2021	1,699.41	OPERATING SUPPLIES
15760	CARROLL CONSTRUCTION SUPP	211016	6/4/2021	4,113.93	STREET MAINT SUPPLIES
15788	CATERPILLAR GOLBAL SERVIC	211017	6/4/2021	3,869.51	VHCL MTCE SUPPLIES
16265	CENTER POINT LARGE PRINT	211113	6/11/2021	85.08	LIBRARY MAT-GRUBB ESTATE
16300	CENTRAL IOWA FASTENERS	211018	6/4/2021	291.94	MISCELLANEOUS
16402	CENTURYLINK	211020	6/4/2021	4,424.30	TELEPHONE/IT
16403	CENTURYLINK	211115	6/11/2021	233.00	TELEPHONE/IT
17520	CHRISTY CONSTRUCTION CO	211021	6/4/2021	27,179.97	MISCELLANEOUS
17620	CINTAS CORPORATION	211222	6/18/2021	82.46	SUSTENANCE SUPPLIES
17621	CINTAS	211382	6/25/2021	235.65	BLDG MAINT & REPAIR
17825	CITY OF OTTUMWA, CEMETERY	211023	6/4/2021	1,225.00	CASH INVESTED PASSBK SVNG
18379	CLEMONS INC OF OTTUMWA	211116	6/11/2021	1,473.38	VHCL MTCE SUPPLIES
18825	CHRIS COBLER	211296	6/25/2021	177.60	SUSTENANCE SUPPLIES
18977	COLE-PARMER INSTRUMENT CO	211024	6/4/2021	81.99	LAB SUPPLIES
18980	COLLECTION SERVICES	211297	6/25/2021	4,138.54	CHILD SUPPORT PAYABLE
21818	CREATIVE FORMS & CONCEPTS	211224	6/18/2021	243.15	OFFICE SUPPLIES
21825	CREDIT UNION	211118	6/11/2021	38,154.12	CREDIT UNION PAYABLE
21842	CRESCENT ELECTRIC SUP CO	211119	6/11/2021	736.56	OPERATING SUPPLIES
22020	DAN CROSSMON	211025	6/4/2021	164.99	SUSTENANCE SUPPLIES
22085	CRP SERVICES, LLC	211120	6/11/2021	1,883.00	OPERATING SUPPLIES

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JUNE, 2021**

Vendor #	Vendor Name	Check	Check	Amount	Reason
22399	CYGNET ENTERPRISES, INC	211026	6/4/2021	643.90	GROUPS MAINT & REPAIR
22479	D P PLUMBING PLUS	211225	6/18/2021	149.42	BUILDING MAINTENANCE REPA
22608	DANI'S AUTO SUPPLY LLC	211028	6/4/2021	1,618.12	VHCL MTCE SUPPLIES
24320	DNR	211384	6/29/2021	14,494.20	IDNR SOLID WASTE FEES
24325	DEMCO, INC	211299	6/25/2021	226.85	OPERATING SUPPLIES
24580	DEZURIK INC BIN# 135058	211226	6/18/2021	9,719.00	OTHER MAINT & REPAIR
24840	DIAMOND MOWERS INC	211227	6/18/2021	367.86	VHCL MTCE SUPPLIES
25390	R. D. DRENKOW & CO INC	211300	6/25/2021	3,993.98	R.D. DRENKOW/FLEX PAY
25394	DRISH CONSTRUCTION, INC.	211029	6/4/2021	93,616.98	ENGINEERING
25542	MICHELLE DUKER	211030	6/4/2021	135.00	TRAINING
26580A	EBSCO INFORMATION SERVICE	211122	6/11/2021	4,257.00	LIBRARY MAT-GRUBB ESTATE
26640	ECOSYSTEMS INC	211123	6/11/2021	16,204.50	SLUDGE HAULING
27010	ELECTRICAL ENGINEERING &	211228	6/18/2021	12,425.33	OPERATING SUPPLIES
27272	ELLIOTT BULK SERVICES LLC	211229	6/18/2021	9,020.64	VHCL MTCE SUPPLIES
27280	ELLIOTT OIL COMPANY	211230	6/18/2021	15,671.88	VHCL-FUEL
27782	ENVISIO SOLUTIONS INC	211231	6/18/2021	25,000.00	TECHNOLOGY SERVICES
27802	EQUIPMENT MANAGEMENT CO	211232	6/18/2021	557.00	SUSTENANCE SUPPLIES
28416	EVIDENT INC.	211233	6/18/2021	130.00	TOOLS & SMALL EQUIP
28449	EVORA CONSULTING, LTD	211125	6/11/2021	4,385.83	ENGINEERING
29090	FAMILY ANIMAL CARE	211126	6/11/2021	1,274.00	OTHER PROF SERV
29300	FASTENAL COMPANY	211127	6/11/2021	738.12	VHCL MTCE SUPPLIES
29750	KEN FESKE	211234	6/18/2021	30.20	SUSTENANCE SUPPLIES
30568	ROBIN FITZSIMMONS	211128	6/11/2021	123.05	SUSTENANCE SUPPLIES
31302	FRASE COMPANY INC.	211129	6/11/2021	2,000.00	OPERATING SUPPLIES
31454	GPM	211304	6/25/2021	460.97	OPERATING SUPPLIES
31459	GRP & ASSOCIATES	211034	6/4/2021	367.00	HAZARDOUS WASTE DISPOSAL
31682	GALLS LLC-DBA CARPENTER	211235	6/18/2021	995.00	OTHER SMALL CAPITAL
31682A	GALLS, LLC	211305	6/25/2021	1,189.32	SUSTENANCE SUPPLIES
31686	GAMETIME	211131	6/11/2021	280.41	OPERATING SUPPLIES
33202	GRACE OTTUMWA	211035	6/4/2021	100.00	REFUNDS
33390	GRAINGER	211036	6/4/2021	106.54	OPERATING SUPPLIES
33635	GREAT WESTERN SUPPLY CO	211037	6/4/2021	416.11	OPERATING SUPPLIES
33676	SHAYLEE GREENLEE	211038	6/4/2021	50.00	REFUNDS
33765	GRIMES ASPHALT & PAVING	211039	6/4/2021	3,436.84	STREET MAINT SUPPLIES
34001	GULLET FENCE COMPANY	211236	6/18/2021	1,948.00	STREET MAINT SUPPLIES
34927	DARCY HANNA-MCDANIEL	211132	6/11/2021	100.00	REFUNDS
36073	HAWKEYE ENTERPRISES	211306	6/25/2021	5,882.15	CAPITAL IMPROVEMENTS
36302	HEARTLAND HUMANE SOCIETY	211040	6/4/2021	340.00	OTHER PROF SERV
37415	HICKENBOTTOM INC	211133	6/11/2021	884.78	STREET MAINT SUPPLIES
37476	HILL PRODUCTIONS & MEDIA	211237	6/18/2021	111.40	ADVERT/LEGAL PUBL
37560	HINDMAN PERSON HEATING	211042	6/4/2021	155.00	BLDG MAINT & REPAIR
38147	THE HOME CITY ICE CO	211308	6/25/2021	304.00	OPERATING SUPPLIES
38192	BRUCE HOPKINS	211309	6/25/2021	159.81	TRAINING
39185	HUMANA INSURANCE CO	211310	6/25/2021	24,180.00	MEDICARE PREMIUMS
39431	HYMBAUGH CONSTRUCTION,INC	211134	6/11/2021	31,307.82	OTHER MAINT & REPAIR
39439	HYVEE	211311	6/25/2021	175.68	SUSTENANCE SUPPLIES
40155	IDEXX DISTRIBUTION INC	211135	6/11/2021	1,313.37	LAB SUPPLIES
40320	IOWA DEPT/TRANSPORTATION	211043	6/4/2021	1,529.84	STREET MAINT SUPPLIES
41480	ICMA RETIREMENT TRUST 457	211312	6/25/2021	2,680.00	ICMA DEF COMP PAYABLE
41505	IMWCA	211313	6/25/2021	50,361.29	IMWCA TPA FEES
41600	IDEAL READY MIX	211239	6/18/2021	3,558.00	STREET MAINT SUPPLIES
41754	INDIAN HILLS COMMUNITY	211045	6/4/2021	2,011.23	PAYMENTS IN LIEU OF TAXES
41920A	INDUSTRIAL CHEMICAL	211046	6/4/2021	31.00	BUILDING MAINTENANCE REPA
41925	INDUSTRIAL MEDICINE	211139	6/11/2021	544.00	EMPLOYEE PHYSICALS/TESTS
42090	INFOMAX OFF SYSTEMS INC	211140	6/11/2021	1,382.18	PHOTOCOPIES
42160	INGRAM LIBRARY SERVICES	211047	6/4/2021	1,246.44	LIBRARY MAT-GRUBB ESTATE

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JUNE, 2021**

Vendor #	Vendor Name	Check	Check	Amount	Reason
42170	INLAND TRUCK PARTS & SERV	211315	6/25/2021	63.31	VHCL MTCE SUPPLIES
43265	INTERSTATE BATTERY	211241	6/18/2021	521.80	VHCL MTCE SUPPLIES
43271	INTERSTATE POWERSYSTEMS	211242	6/18/2021	6,674.10	VHCL MTCE SUPPLIES
43440	IOWA CITY PRESS CITIZEN	211316	6/25/2021	120.01	LIBRARY MAT-GRUBB ESTATE
43465	IOWA COMMUNITIES ASSURANC	211243	6/18/2021	1,166.53	JANITORIAL
43519	IOWA DEPT NATURAL RESOURC	211142	6/11/2021	540.00	DUES & MEMBERSHIPS
43521	IOWA DEPT NATURAL RESOURC	211317	6/25/2021	175.00	PERMITS
43543	IOWA DEPT OF PUBLIC SAFET	211143	6/11/2021	3,582.00	RENTS & LEASES
43547	IOWA DIVISION OF LABOR	211318	6/25/2021	40.00	PERMITS
43550	IOWA DIVISION OF LABOR	211144	6/11/2021	175.00	BLDG MAINT & REPAIR
43880A	IA LAW ENFORCEMENT ACADEM	211145	6/11/2021	6,875.00	TRAINING
44037	IOWA PRISON INDUSTRIES	211319	6/25/2021	4,793.75	STREET MAINT SUPPLIES
44704	IWORQ SYSTEMS INC	211244	6/18/2021	15,000.00	TECHNOLOGY SERVICES
45044	JEO CONSULTING GROUP, INC	211245	6/18/2021	19,700.00	ENGINEERING
45057	J & J MOWING	211246	6/18/2021	14,345.00	CONTRACTUAL SERVICES
45518	JEFFERSON COUNTY QUARRY	211321	6/25/2021	66.69	CELL DEVELOPMENT
45627	J F BRENNAN	211147	6/11/2021	3,862.50	CAPITAL IMPROVEMENTS
45974	JOHN DEERE FINANCIAL	211381	6/25/2021	365.78	OPERATING SUPPLIES
46183	KIM JOHNSON	211050	6/4/2021	75.00	REFUNDS
47726	KAYSER SOIL SERVICE	211148	6/11/2021	741.50	VHCL MTCE SUPPLIES
48785	KIESLER POLICE SUPPLY	211323	6/25/2021	3,351.00	TOOLS & SMALL EQUIP
48809	KIESLER'S POLICE SUPPLY,	211149	6/11/2021	4,513.60	TOOLS & SMALL EQUIP
49042	KIRKHAM MICHAEL	211324	6/25/2021	3,685.20	INFRASTRUCTURE
49206	KLODT DOOR SERVICE LLC	211150	6/11/2021	2,387.61	OPERATING SUPPLIES
49687	KOHL WHOLESALE	211248	6/18/2021	12,219.79	CONCESSION - RESALE
49798	JEFF KROPF	211052	6/4/2021	174.25	SUSTENANCE SUPPLIES
49804D	KRONOS, A UKG COMPANY	211326	6/25/2021	6,854.94	TECHNOLOGY SERVICES
50620	LANGMAN CONSTRUCTION, INC	211053	6/4/2021	893,363.22	UTILITY SYSTEM
51072	JESS LAY	211249	6/18/2021	50.00	REFUNDS
51074	TOM X LAZIO	211250	6/18/2021	38.64	TRAVEL & CONFERENCE
51417	LEGACY FIRE APPARATUS	211327	6/25/2021	473.22	EQUIP REPAIR
51968	LIBERTY TIRE	211251	6/18/2021	2,296.33	TIRE DISPOSAL
51969	LIBERTY TIRE SERVICES LLC	211153	6/11/2021	3,905.27	TIRE DISPOSAL
52254	LISCO	211252	6/18/2021	270.00	TECHNOLOGY SERVICES
52990	LOKTRONICS SECURITY CORP	211253	6/18/2021	199.78	STREET MAINT SUPPLIES
53691	MACQUEEN EQUIPMENT	211055	6/4/2021	4,576.31	VHCL MTCE SUPPLIES
54390	MANATT'S INC	211154	6/11/2021	3,432.70	STREET MAINT SUPPLIES
55311	MASSMUTUAL RETIREMENT SER	211330	6/25/2021	700.00	HARTFORD DEF COMP PAYABLE
56665	MCKIM TRACTOR SERVICE LLC	211156	6/11/2021	814.61	VHCL MTCE SUPPLIES
57195	MCMASTER-CARR	211157	6/11/2021	281.81	OPERATING SUPPLIES
57367	MEDIACOM	211158	6/11/2021	154.43	TELEPHONE/IT
57385	MENARDS	211160	6/11/2021	1,741.05	STREET MAINT SUPPLIES
57518	SYMETRA LIFE INSURANCE CO	211333	6/25/2021	4,477.98	GROUP LIFE PREMIUMS
58500	MIDAMERICAN ENERGY CO	211162	6/11/2021	2,480.14	NATURAL GAS
59200	MIDWEST ALARM SERVICES	211334	6/25/2021	861.14	BLDG MAINT & REPAIR
59382	MIDWEST TAPE	211163	6/11/2021	141.17	LIBRARY MAT-GRUBB ESTATE
59741	MIKAYLA OZ	211256	6/18/2021	350.00	PROGRAM SUPPLIES
59753	MIKES TIRE AND	211164	6/11/2021	257.00	VHCL MTCE SUPPLIES
60079	DAN MILLER	211336	6/25/2021	18.00	REFUNDS
60083	SHARON MILLER	211165	6/11/2021	30.00	MISCELLANEOUS
60087	MILLER MECHANICAL	211166	6/11/2021	709.48	OTHER MAINT & REPAIR
60278	MSA SAFETY SALES LLC	211337	6/25/2021	1,354.80	OPERATING SUPPLIES
60780	MOBILE LOCKSMITH & ALARM,	211258	6/18/2021	136.00	OPERATING SUPPLIES
60788	MOBOTREX	211338	6/25/2021	22,215.00	OTHER CAPITAL EQUIP
61785	MOTION INDUSTRIES	211058	6/4/2021	39.22	OPERATING SUPPLIES
62575	MUNICIPAL FIRE & POLICE	211059	6/4/2021	120,578.48	FIRE RETIREMENT

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JUNE, 2021**

Vendor #	Vendor Name	Check	Check	Amount	Reason
62580	MUNICIPAL PIPE TOOL CO LL	211339	6/25/2021	67.30	VHCL MTCE SUPPLIES
62600	MUNICIPAL SUPPLY INC	211060	6/4/2021	1,076.50	OPERATING SUPPLIES
62601	MUNICODE	211167	6/11/2021	1,300.00	OTHER PROF SERV
62830	MICHAEL MURPHY	211340	6/25/2021	200.00	SUSTENANCE SUPPLIES
62872	DEB MYERS	211261	6/18/2021	50.00	REFUNDS
63032	NCL OF WISCONSIN INC	211168	6/11/2021	282.64	LAB SUPPLIES
63655	NATIONAL ALLIANCE OF	211262	6/18/2021	100.00	DUES & MEMBERSHIPS
64400	NATIONWIDE RETIREMENT SOL	211341	6/25/2021	3,470.00	NRS-NATION RETIRE SOL
64677	NEAPOLITAN LABS LLC	211170	6/11/2021	1,000.00	DONATIONS-OPEN HOUSE
64803	DONNA NELSON	211061	6/4/2021	50.00	REFUNDS
65497	ADAM NICKEL	211171	6/11/2021	149.79	SUSTENANCE SUPPLIES
65985	NORSOLV SYSTEMS ENVIRONM	211342	6/25/2021	178.95	OPERATING SUPPLIES
66001	NORRIS ASPHALT PAVING INC	211343	6/25/2021	843.28	STREET MAINT SUPPLIES
66561	OFFICIAL PEST CONTROL	211172	6/11/2021	55.00	SUSTENANCE SUPPLIES
66730	OHARA HARDWARE	211175	6/11/2021	814.00	TOOLS & SMALL EQUIP
67058	ONSITE SERVICE SOLUTIONS	211176	6/11/2021	3,407.04	CONTRACTUAL SERVICES
67098	O'REILLY AUTOMOTIVE	211091	6/7/2021	260.15	VHCL MTCE SUPPLIES
67101	OTC BRANDS INC	211344	6/25/2021	680.56	PROGRAM SUPPLIES
67104	ONYX VALVE COMPANY	211264	6/18/2021	17,277.08	CAPITAL IMPROVEMENTS
67106	OPG-3, INC.	211062	6/4/2021	909.27	TECHNOLOGY SERVICES
67685	OTTUMWA AREA CONVENTION &	211178	6/11/2021	22,656.74	CONV & VISITOR BUREAU
67759	OTTUMWA COMMUNITY SCHOOLS	211345	6/25/2021	421.46	OFFICE SUPPLIES
67760	OTTUMWA COMMUNITY SCHOOL	211063	6/4/2021	25,189.92	PAYMENTS IN LIEU OF TAXES
68000	OTTUMWA COURIER	211180	6/11/2021	1,048.48	ADVERT/LEGAL PUBL
68000A	OTTUMWA COURIER	211265	6/18/2021	104.92	ADVERT/LEGAL PUBL
68560	OTTUMWA PRINTING, INC.	211266	6/18/2021	1,918.00	PRINTING
68800	OTTUMWA TENT & AWNING	211064	6/4/2021	2,410.00	OPERATING SUPPLIES
69040	OTTUMWA WATER AND HYDRO	211181	6/11/2021	11,259.49	BILLING FEES-WW
69259	KATLYN OVERTURF	211349	6/25/2021	66.46	SUSTENANCE SUPPLIES
69264	COLE OWENS	211350	6/25/2021	217.94	TRAVEL & CONFERENCE
69688	DIXIE L PARKER	211065	6/4/2021	1,600.00	JANITORIAL
70180	PATTERSON MONUMENT CO	211351	6/25/2021	100.00	OPERATING SUPPLIES
70610	PAYMENT REMITTANCE CENTER	211354	6/25/2021	11,217.45	SUSTENANCE SUPPLIES
71273	BILL PESTER	211355	6/25/2021	50.00	REFUNDS
72236	PITNEY BOWES INC.	211182	6/11/2021	148.26	RENTS & LEASES
72238	PURCHASE POWER	211268	6/18/2021	478.25	RENTS & LEASES
72253	PPG ARCHITECTURAL FINISHE	211183	6/11/2021	119.14	OPERATING SUPPLIES
72561	PLUMB SUPPLY COMPANY-OT	211269	6/18/2021	49.97	OPERATING SUPPLIES
73420	PRAIRIE AG SUPPLY INC	211184	6/11/2021	262.00	OPERATING SUPPLIES
73960	PROFESSIONAL COMPUTER	211066	6/4/2021	119.88	TECHNOLOGY SERVICES
74090	PROSECUTING ATTORNEYS	211356	6/25/2021	193.70	OPERATING SUPPLIES
74740	RJ PERFORMANCE INC	211185	6/11/2021	474.99	VHCL MTCE SUPPLIES
74799	R & R INDUSTRIES, INC.	211067	6/4/2021	126.20	SUSTENANCE SUPPLIES
74955	RACOM CORPORATION	211186	6/11/2021	977.50	AUTOMOTIVE EQUIPMENT
76285	REHRIG PACIFIC COMPANY	211270	6/18/2021	434.00	TRASH TAGS & STICKERS
76291	REHRIG PACIFIC COMPANY	211358	6/25/2021	434.00	TRASH TAGS & STICKERS
76998	RIDGWAY ELECTRIC, LLC	211068	6/4/2021	234.72	BLDG MAINT & REPAIR
77116	COLLEN RIEDEL	211187	6/11/2021	47.00	CEMETERY SPEC SERVICES
77466	ROCHESTER ARMORED CAR	211359	6/25/2021	437.33	OTHER PROF SERV
78105	ROYAL PORTABLE TOILETS	211271	6/18/2021	194.40	OPERATING SUPPLIES
78279	S & L ALL SEASON	211189	6/11/2021	490.97	TOOLS & SMALL EQUIP
78350	SADLER POWER TRAIN	211360	6/25/2021	700.00	VHCL MTCE SUPPLIES
78718	SANDRY FIRE SUPPLY LLC	211190	6/11/2021	1,278.95	TOOLS & SMALL EQUIP
79358	SCHUMACHER ELEVATOR CO	211274	6/18/2021	498.70	BUILDING MAINTENANCE REPA
80174	BRAD SERTTERH	211191	6/11/2021	180.00	SUSTENANCE SUPPLIES
81378	SHAWN SHIRK	211275	6/18/2021	13,266.00	CAPITAL IMPROVEMENTS

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JUNE, 2021**

Vendor #	Vendor Name	Check	Check	Amount	Reason
81507	SHRED-IT USA	211361	6/25/2021	95.05	CONTRACTUAL SERVICES
82103	CINDY SIMMERS	211071	6/4/2021	35.00	REFUNDS
82127	ZACH SIMONSON	211072	6/4/2021	165.66	TRAVEL & CONFERENCE
82136	SINCLAIR NAPA	211092	6/7/2021	1,324.45	VHCL MTCE SUPPLIES
83920	SOUTHERN IOWA ELECTRIC	211193	6/11/2021	75.88	ELECTRIC
86199	STIVERS FORD	211073	6/4/2021	174,890.00	OTHER CAPITAL EQUIPMENT
86290	CARSON STORY	211362	6/25/2021	200.00	SUSTENANCE SUPPLIES
86970	SUPREME STAFFING INC	211194	6/11/2021	32,747.71	MISC CONTRACT WORK
87593	TK CONCRETE	211195	6/11/2021	57,059.05	ENGINEERING
88000	TEAMSTER LOCAL UNION 238	211364	6/25/2021	1,369.68	POLICE UNION DUES PAYABLE
88307	TERRA UNIVERSAL,INC	211196	6/11/2021	1,927.94	LAB SUPPLIES
88334	TERRACON CONSULTANTS	211365	6/25/2021	414.25	CONTRACTUAL SERVICES
88345	TESTAMERICA LABORATORIES	211366	6/25/2021	1,533.79	LAB SUPPLIES
88858	TIFCO INDUSTRIES	211278	6/18/2021	582.75	TOOLS & SMALL EQUIP
88869	TIM HILDRETH CO. INC.	211279	6/18/2021	332.50	BLDG MAINT & REPAIR
89206	TRAFFIC & TRANSPORTATION	211367	6/25/2021	4,928.00	STREET MAINT SUPPLIES
89302	TRANSPARENT LANGUAGE INC	211197	6/11/2021	300.00	LIBRARY MAT-GRUBB ESTATE
89855	TRUITT ABSTRACT COMPANY	211368	6/25/2021	300.00	CONTRACTUAL SERVICES
89986	TUBE PRO INC.	211369	6/25/2021	659.00	OPERATING SUPPLIES
90313	UPHDM OCCUPATIONAL MEDICI	211370	6/25/2021	970.00	EMPLOYEE PHYSICALS/TESTS
90846	UPS	211371	6/25/2021	174.27	POSTAGE & SHIPPING
90861	US CELLULAR	211372	6/25/2021	168.96	CONTRACTUAL SERVICES
90885	UNITYPOINT CLINIC	211200	6/11/2021	84.00	EMPLOYEE PHYSICALS/TESTS
91835	USA BLUE BOOK	211281	6/18/2021	3,592.96	LAB SUPPLIES
92000	UTILITY EQUIPMENT COMPANY	211202	6/11/2021	4,502.25	SEWER/DRAINAGE SUPPLIES
92555	THE VAN METER COMPANY	211282	6/18/2021	2,451.26	OPERATING SUPPLIES
92679	VERIZON WIRELESS	211283	6/18/2021	90.04	TELEPHONE/IT
92681A	VERMEER IOWA & N MISSOURI	211374	6/25/2021	54,775.00	OTHER CAPITAL EQUIP
93835	THE WALLING COMPANY INC	211078	6/4/2021	3,136.14	OPERATING SUPPLIES
94075	WAPELLO CO AGRICULTURAL	211079	6/4/2021	350.21	PAYMENTS IN LIEU OF TAXES
94100	WAPELLO CO ASSESSOR	211080	6/4/2021	703.58	PAYMENTS IN LIEU OF TAXES
94490	WAPELLO COUNTY TREASURER	211081	6/4/2021	13,648.57	PAYMENTS IN LIEU OF TAXES
94649	WAPELLO COUNTY FAIR	211082	6/4/2021	50.00	TRAVEL & CONFERENCE
94649A	WAPELLO COUNTY FAIR	211083	6/4/2021	75.00	TRAVEL & CONFERENCE
94704	WAPELLO COUNTY RECORDER	211084	6/4/2021	80.00	RECORDING & COURT FEES
94725	WAPELLO COUNTY SHERIFF	211375	6/25/2021	707.92	GARNISHMENTS PAYABLE
95000	WAPELLO COUNTY UNITED WAY	211376	6/25/2021	26.00	FICA CITY SHARE PAYABLE
95120	WAPELLO RURAL WATER ASSC	211085	6/4/2021	117.77	WATER
95368	WAYNE'S TIRE	211286	6/18/2021	516.88	VHCL MTCE SUPPLIES
95454	STACEY WEEKS	211377	6/25/2021	75.00	REFUNDS
96514	JUANITA WEYENBERG	211087	6/4/2021	50.00	REFUNDS
96792	WILLETT HOFMANN	211088	6/4/2021	12,051.76	OTHER PROF SERV
97305	WINDSTREAM	211205	6/11/2021	169.25	TELEPHONE/IT
97320	WINGER COMPANIES	211206	6/11/2021	19,308.77	ENGINEERING
97321	WINGER SERVICE	211378	6/25/2021	500.00	BLDG MAINT & REPAIR
97334	WINN CORP	211090	6/4/2021	11,211.80	STREET MAINT SUPPLIES
98684	ZIMMER & FRANCESCO INC	211379	6/25/2021	8,574.00	OTHER MAINT & REPAIR
ACH	US TREASURY	ACH		58,042.92	EMPLOYERS SHARE OF FICA
ACH	US TREASURY	ACH		60,263.96	EMPLOYERS SHARE OF FICA
ACH	TREASURER STATE OF IOWA	ACH		19,936.00	EMPLOYERS SHARE OF STATE TAX
ACH	TREASURER STATE OF IOWA	ACH		20,464.00	EMPLOYERS SHARE OF STATE TAX
ACH	IPERS	ACH		43,594.83	EMPLOYERS SHARE OF IPERS

Totals for June

2,679,703.12

REPORT DATE 06/30/2021
 SYSTEM DATE 08/30/2021
 FILES ID 0

CITY OF OTTUMWA
 STATEMENT OF CHANGES IN CASH BALANCE
 AS OF 06/30/2021

PAGE 1
 TIME 08:52:57
 USER TJ

ACCOUNT NUMBER	BEG. PERIOD	CASH	CASH	END PERIOD	OUTSTANDING	TREASURY
ACCOUNT DESCRIPTION	BALANCE	DEBITS	CREDITS	BALANCE	CHECKS	BALANCE
TOTALS FOR FUND 001 GENERAL OPER	4121738.97	1246260.54	1293251.14	4074748.37	30167.10	4104915.47
TOTALS FOR FUND 002 PARKING RAMP	32940.00	1372.00	60.00	34252.00		34252.00
TOTALS FOR FUND 003 GENERAL-ARPA						
TOTALS FOR FUND 110 ROAD USE TAX	6893041.31	674752.21	3317877.29	4249916.23	27614.98	4277531.21
TOTALS FOR FUND 112 EMPLOYEE BEN	1004182.49	816247.25	823585.76	996843.98		996843.98
TOTALS FOR FUND 119 EMERGENCY FU		1814.47	1814.47			
TOTALS FOR FUND 121 SALES TAX 1%	3303726.01	1586257.59	933483.66	3956499.94		3956499.94
TOTALS FOR FUND 122 *****						
TOTALS FOR FUND 123 AGASSI TIF D						
TOTALS FOR FUND 124 VOGEL URBAN						
TOTALS FOR FUND 125 WESTGATE TIF	-399428.49	4022.60	1450.00	-399855.89		-399855.89
TOTALS FOR FUND 126 AIRPORT TIF	35765.31	300.00	43277.00	-7211.69		-7211.69
TOTALS FOR FUND 127 PENNSYLVANIA						
TOTALS FOR FUND 128 WILDWOOD HWY	25793.59		36938.92	-11145.33		-11145.33
TOTALS FOR FUND 129 RISK MANAGEM	862285.85	34372.71	114606.34	782052.22		782052.22
TOTALS FOR FUND 131 AIRPORT FUND	-74614.09	160747.52	96409.48	-10276.05	2830.41	-7445.64
TOTALS FOR FUND 133 LIBRARY FUND	255771.95	65385.49	64831.57	256325.87	398.80	256724.67
TOTALS FOR FUND 135 CEMETERY FUN	-2589.32	55816.92	48687.41	4540.19	4760.85	9301.04
TOTALS FOR FUND 137 HAZ-MAT FUND	141910.74	7465.89	7602.45	141774.18		141774.18
TOTALS FOR FUND 141 2018 UPPER S	8078.12			8078.12		8078.12
TOTALS FOR FUND 142 HOAP/HILP ES						
TOTALS FOR FUND 143 EPA BROWNIE						
TOTALS FOR FUND 144 2013 CDBG HO						
TOTALS FOR FUND 145 DOWNTOWN REV						
TOTALS FOR FUND 146 DOWNTOWN STR	241301.46		361.47	240939.99		240939.99
TOTALS FOR FUND 147 CDBG P-2 MAS	17628.32			17628.32		17628.32
TOTALS FOR FUND 148 2016 OWW CDB						
TOTALS FOR FUND 151 OTHER BOND P	1623544.64	1756.00	182824.02	1442476.62	149391.55	1591868.17
TOTALS FOR FUND 162 SSMID DISTRI	39569.01	219.68	.04	39788.65		39788.65
TOTALS FOR FUND 167 FIRE BEQUEST	18567.57	114.70	.04	18682.23		18682.23
TOTALS FOR FUND 169 START UP/DON	-165.20			-165.20		-165.20
TOTALS FOR FUND 171 RETIREE HEAL	992788.75	229719.18	29690.94	1192816.99		1192816.99
TOTALS FOR FUND 173 LIBRARY BEQU	94226.77	60689.02	8260.72	146655.07	305.40	146960.47
TOTALS FOR FUND 174 COMMUNITY DE	134024.14	526.51	.18	134550.47		134550.47
TOTALS FOR FUND 175 POLICE BEQUE	92306.33	77842.99	718.89	169430.43	209.70	169640.13
TOTALS FOR FUND 177 HISTORIC PRE	1599.19		100.00	1499.19		1499.19
TOTALS FOR FUND 200 DEBT SERVICE	350333.63	30082.88	26958.95	353457.56		353457.56
TOTALS FOR FUND 301 STREET PROJE	3298461.34	914759.96	122152.83	4091068.47		4091068.47
TOTALS FOR FUND 303 AIRPORT PROJ	261992.99	531.09	3685.38	258838.70	3685.20	262523.90
TOTALS FOR FUND 307 SIDEWALK & C	224964.70	463.60	1149.10	224279.20		224279.20
TOTALS FOR FUND 309 PARK PROJECT	419430.20	2397.09	57966.99	363860.30		363860.30
TOTALS FOR FUND 311 LEVEE PROJEC	501886.68	2121.72	18684.49	485323.91		485323.91
TOTALS FOR FUND 313 EVENT CENTER	101139.03			101139.03		101139.03
TOTALS FOR FUND 315 SEWER CONSTR	8865039.63	775005.79	916190.36	8723855.06		8723855.06
TOTALS FOR FUND 320 WEST END FLO						
TOTALS FOR FUND 501 CEMETERY MEM	3760.00		3064.71	695.29		695.29
TOTALS FOR FUND 503 CEMETERY PER	505.00	16429.05	15882.05	1052.00		1052.00
TOTALS FOR FUND 610 SEWER UTILIT	3206929.43	629997.96	1057525.84	2779401.55	6851.00	2786252.55
TOTALS FOR FUND 611 SEWER SINKIN	1270163.00	106837.00		1377000.00		1377000.00
TOTALS FOR FUND 612 STORM WATER						
TOTALS FOR FUND 613 SEWER IMPROV	3508337.00	41663.00		3550000.00		3550000.00
TOTALS FOR FUND 670 LANDFILL FUN	667229.00	460972.09	157207.57	970993.52	14806.52	985800.04

REPORT DATE 06/30/2021
 SYSTEM DATE 08/30/2021
 FILES ID 0

CITY OF OTTUMWA
 STATEMENT OF CHANGES IN CASH BALANCE
 AS OF 06/30/2021

PAGE 2
 TIME 08:52:57
 USER TJ

ACCOUNT NUMBER	BEG. PERIOD	CASH	CASH	END PERIOD	OUTSTANDING	TREASURY
ACCOUNT DESCRIPTION	BALANCE	DEBITS	CREDITS	BALANCE	CHECKS	BALANCE
TOTALS FOR FUND 671 LANDFILL RES	1145278.00	22024.00		1167302.00		1167302.00
TOTALS FOR FUND 673 RECYCLING	192383.29	68664.84	37431.61	223616.52	2299.45	225915.97
TOTALS FOR FUND 690 TRANSIT FUND	623079.81	24028.42	3213.39	643894.84	116004.16	759899.00
TOTALS FOR FUND 695 1015 TRANSIT						
TOTALS FOR FUND 720 BRIDGEVIEW E	137835.16			137835.16		137835.16
TOTALS FOR FUND 750 GOLF COURSE	30111.62			30111.62		30111.62
TOTALS FOR FUND 810 POOLED INVES	-42525654.38	12287.29	294344.25	-42807711.34		-42807711.34
TOTALS FOR FUND 820 PAYROLL CLEA	309477.50	1058338.60	1148807.42	219008.68	2138.92	221147.60
TOTALS FOR FUND 840 EQUIPMENT PU	1679251.88		283290.21	1395961.67	34978.00	1430939.67
TOTALS FOR FUND 860 GROUP HEALTH	4710955.75	372652.18	27074.36	5056533.57		5056533.57
TOTALS FOR FUND 861 POST 65 RETI						
TOTALS FOR FUND 862 DENTAL INSUR						
TOTALS FOR FUND 863 LIFE INSURAN						
<hr/>						
TOTALS FOR ALL LISTED FUNDS	8446883.68	9564939.83	11180461.30	6831362.21	396442.04	7227804.25

REPORT DATE 06/30/2021
SYSTEM DATE 08/30/2021
FILES ID 0

CITY OF OTTUMWA
STATEMENT OF CHANGES IN CASH BALANCE
AS OF 06/30/2021

PAGE 3
TIME 08:52:57
USER TJ

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

END OF REPORT

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JULY, 2021**

Vendor #	Vendor Name	Check #	Check Date	Amount	Reason
198	ABC PEST CONTROL INC.	211753	7/23/2021	42.95	BLDG MAINT & REPAIR
299	ABSOLUTE SCIENCE	211385	7/2/2021	350.00	PROGRAM SUPPLIES
316	ACCENT WIRE-TIE	211789	7/30/2021	5,297.20	VHCL MTCE SUPPLIES
320	ACCO	211596	7/16/2021	5,104.70	OPERATING SUPPLIES
690	AFLAC	211597	7/16/2021	1,696.36	AFLAC DEDUCTION PAYABLE
781	AGUERO, YURIESKA	211679	7/23/2021	105.00	REFUNDS
800	AHLERS & COONEY P.C.	211490	7/9/2021	11,442.70	LEGAL FEES
855	AIRGAS USA LLC	211598	7/16/2021	1,680.21	SUSTENANCE SUPPLIES
01296A	ALIG PLUMBING	211386	7/2/2021	90.00	BLDG MAINT & REPAIR
1700	ALLIANT ENERGY/IPL	211491	7/9/2021	103,593.44	ELECTRIC
1719	ALLIED SYSTEMS, INC.	211600	7/16/2021	16,835.96	OTHER MAINT & REPAIR
2080	ALTORFER INC.	211492	7/9/2021	5,076.13	VHCL MTCE SUPPLIES
2592	AMERICAN BOTTLING COMPANY	211493	7/9/2021	1,289.06	MERCHANDISE - RESALE
5668	A-TEC RECYCLING INC	211603	7/16/2021	819.45	HAZARDOUS WASTE DISPOSAL
5681	ATLANTIC BOTTLING COMPANY	211389	7/2/2021	4,498.18	OPERATING SUPPLIES
5687	AT&T MOBILITY	211494	7/9/2021	1,192.83	TELEPHONE/IT
5700	ATOMIC TERMITE & PEST	211604	7/16/2021	130.00	RAMP MAINT & REPAIR
5856	AUTO-OWNERS INSURANCE	211390	7/2/2021	422.00	GEN LIABIL INSURANCE
5862	AVFUEL CORP	211605	7/16/2021	94,894.92	AVIATION FUEL
6481	BAILEY OFFICE OUTFITTERS	211495	7/9/2021	1,729.27	OFFICE SUPPLIES
7002	BARADA ASSOCIATES	211392	7/2/2021	49.00	TECHNOLOGY SERVICES
7879	CORY BENGE	211393	7/2/2021	106.44	TRAVEL & CONFERENCE
8873	BIBLIOTHECA, LLC	211794	7/30/2021	1,374.00	OPERATING SUPPLIES
08894A	BILL & RAY'S AUTO INC.	211394	7/2/2021	472.94	VHCL MTCE SUPPLIES
9352	BLACKSTONE PUBLISHING	211606	7/16/2021	139.99	LIBRARY MAT.-JAMES ESTATE
9360	BLACK'S TIRE COMPANY LLC	211607	7/16/2021	5,178.05	VHCL MTCE SUPPLIES
9395	JANE BLEW	211396	7/2/2021	200.00	REFUNDS
9523	BLUEGLOBES LLC	211795	7/30/2021	124.63	GROUNDS MAINT & REPAIR
9680	GEORGE BOITNOTT	211608	7/16/2021	329.00	SANITATION
10233	C & C MANUFACTURING, LLC	211609	7/16/2021	1,353.12	VHCL MTCE SUPPLIES
11470	THE BRIDGE CHURCH	211796	7/30/2021	100.00	REFUNDS
11495	BRIDGE CITY TRUCK REPAIR	211497	7/9/2021	17.53	VHCL MTCE SUPPLIES
11496	BRIDGE CITY SANITATION LL	211610	7/16/2021	147,705.83	OTHER PROF SERV
11506	BRIDGE VIEW CENTER	211683	7/23/2021	376.04	TRAINING
12500	BUB'S TREE CARE	211684	7/23/2021	9,600.00	TREE TRIMMING
12620	NATALIE BUISON	211685	7/23/2021	100.00	REFUNDS
13262	BYTESPEED, LLC	211686	7/23/2021	4,610.00	SMALL FURN/FIXTURES
13589	CDW GOVERNMENT	211399	7/2/2021	4,759.05	TELEPHONE/IT
13900	CALVARY BAPTIST CHURCH	211499	7/9/2021	50.00	REFUNDS
14244	CAPETILLO, CORIAMA	211687	7/23/2021	35.00	REFUNDS
14315	CAPITAL CITY BOILER &	211400	7/2/2021	1,030.98	BUILDING MAINTENANCE REPA
14317	CAPITAL ONE	211401	7/2/2021	2,184.66	OPERATING SUPPLIES
14318A	CAPITAL CITY EQUIPMENT CO	211500	7/9/2021	301.25	VHCL MTCE SUPPLIES
15760	CARROLL CONSTRUCTION SUPP	211501	7/9/2021	5,569.84	TOOLS & SMALL EQUIP
15788	CATERPILLAR GOLBAL SERVIC	211402	7/2/2021	3,869.51	VHCL MTCE SUPPLIES
16265	CENTER POINT LARGE PRINT	211502	7/9/2021	85.08	LIBRARY MAT.-JAMES ESTATE
16300	CENTRAL IOWA FASTENERS	211403	7/2/2021	110.39	MISCELLANEOUS
16310	CENTRAL SERVICE & SUPPLY	211503	7/9/2021	1,059.20	OTHER MAINT & REPAIR
16402	CENTURYLINK	211405	7/2/2021	4,422.52	TELEPHONE/IT
16403	CENTURYLINK	211689	7/23/2021	231.46	TELEPHONE/IT
17250	CHOICE1	211406	7/2/2021	149.70	SUSTENANCE SUPPLIES
17520	CHRISTY CONSTRUCTION CO	211612	7/16/2021	2,855.53	MISCELLANEOUS
17620	CINTAS CORPORATION	211802	7/30/2021	958.11	SUSTENANCE SUPPLIES
17621	CINTAS	211803	7/30/2021	157.10	BLDG MAINT & REPAIR

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JULY, 2021**

Vendor #	Vendor Name	Check #	Check Date	Amount	Reason
17825	CITY OF OTTUMWA, CEMETERY	211408	7/2/2021	1,052.00	CASH INVESTED PASSBK SVNG
18379	CLEMONS INC OF OTTUMWA	211613	7/16/2021	1,398.18	VHCL MTCE SUPPLIES
18502	CLUB SENTRY SOFTWARE	211757	7/23/2021	65.90	TECHNOLOGY SERVICES
18829	CODJOE, BARB	211758	7/23/2021	78.18	TRAVEL & CONFERENCE
18834	COLD SPRING GRANITE COMPA	211804	7/30/2021	325.00	MERCHANDISE - RESALE
18980	COLLECTION SERVICES	211690	7/23/2021	3,693.28	CHILD SUPPORT PAYABLE
21421	TRAVIS COURTNEY	211410	7/2/2021	175.00	SUSTENANCE SUPPLIES
21670	MIKE CRAFF	211759	7/23/2021	12.00	TRAVEL & CONFERENCE
21825	CREDIT UNION	211691	7/23/2021	38,348.06	CREDIT UNION PAYABLE
21842	CRESCENT ELECTRIC SUP CO	211692	7/23/2021	70.10	OPERATING SUPPLIES
22112	CUES	211693	7/23/2021	3,400.00	TECHNOLOGY SERVICES
22457	DC CONCRETE & CONST. LLC	211614	7/16/2021	51,932.76	MISCELLANEOUS
22479	D P PLUMBING PLUS	211509	7/9/2021	1,234.77	CONTRACTUAL SERVICES
22599	RICHARD DAMM	211412	7/2/2021	94.52	TRAINING
22608	DANI'S AUTO SUPPLY LLC	211511	7/9/2021	4,839.67	VHCL MTCE SUPPLIES
23025	BRADLEY DAVIS	211761	7/23/2021	141.23	SUSTENANCE SUPPLIES
23958	DELL MARKETING LP	211694	7/23/2021	10,756.80	OTHER CAPITAL EQUIPMENT
24306	DEPARTMENT OF JUSTICE	211512	7/9/2021	71.10	OPERATING SUPPLIES
24322	DEPT. OF THE TREASURY	211695	7/23/2021	1,656.00	MISCELLANEOUS
24325	DEMCO, INC	211762	7/23/2021	594.06	OPERATING SUPPLIES
24330	DERANS TOWING SERVICE	211615	7/16/2021	315.00	STATE TOWING/STORAGE FEES
25390	R. D. DRENKOW & CO INC	211696	7/23/2021	3,993.98	R.D. DRENKOW/FLEX PAY
25394	DRISH CONSTRUCTION, INC.	211413	7/2/2021	93,250.44	ENGINEERING
26024	E & H RESTORATION, LLC	211806	7/30/2021	36,292.00	ENGINEERING
26050	EARL MAY SEED & NURSERY	211616	7/16/2021	103.98	OPERATING SUPPLIES
26640	ECOSYSTEMS INC	211698	7/23/2021	24,028.50	SLUDGE HAULING
27005	ELECTRIC PUMP, INC.	211617	7/16/2021	6,123.32	OPERATING SUPPLIES
27010	ELECTRICAL ENGINEERING &	211763	7/23/2021	2,019.90	GROUNDS MAINT & REPAIR
27246	ELKS LODGE	211416	7/2/2021	100.00	REFUNDS
27272	ELLIOTT BULK SERVICES LLC	211618	7/16/2021	5,712.69	VHCL-FUEL
27280	ELLIOTT OIL COMPANY	211516	7/9/2021	29,595.58	VHCL-FUEL
27518	EMERGENCY MEDICAL PRODUCT	211517	7/9/2021	313.98	MISCELLANEOUS
27552	EMPOWER RETIREMENT	211700	7/23/2021	700.00	HARTFORD DEF COMP PAYABLE
27787	ENVIRONMENTAL RESOURCES	211418	7/2/2021	339.79	LAB SUPPLIES
27789	ENVIRONMENTAL EDGE	211519	7/9/2021	1,040.00	CONTRACTUAL SERVICES
27795	ENVISIONWARE, INC.	211619	7/16/2021	725.00	CONTRACTUAL SERVICES
27819	STEVE ERWIN	211419	7/2/2021	180.00	SUSTENANCE SUPPLIES
27822	MELIENA EPISOA	211420	7/2/2021	100.00	REFUNDS
28208	EUROFINS- TEST AMERICA	211810	7/30/2021	1,737.82	LAB SUPPLIES
28449	EVORA CONSULTING, LTD	211620	7/16/2021	5,846.20	ENGINEERING
28697	4 STATES AIRPORT CONF	211621	7/16/2021	590.00	TRAVEL & CONFERENCE
29090	FAMILY ANIMAL CARE	211520	7/9/2021	67.00	OTHER PROF SERV
29300	FASTENAL COMPANY	211811	7/30/2021	533.22	TOOLS & SMALL EQUIP
29750	KEN FESKE	211764	7/23/2021	180.00	STREET MAINT SUPPLIES
29829	FIDELITY SECURITY LIFE	211702	7/23/2021	1,594.86	AVESIS PAYABLE
30120	FIRE SERVICE TRAINING	211422	7/2/2021	100.00	TRAVEL & CONFERENCE
30145	1ST CHURCH OF THE OPEN BI	211522	7/9/2021	100.00	REFUNDS
30400	FISHER, CLARA	211703	7/23/2021	100.00	REFUNDS
30560	FISHER SCIENTIFIC	211812	7/30/2021	655.72	LAB SUPPLIES
30720	FLOOR TO CEILING STORE	211523	7/9/2021	264.25	OTHER SMALL CAPITAL
31320	FREEDOM FOR YOUTH MINISTR	211524	7/9/2021	50.00	REFUNDS
31459	GRP & ASSOCIATES	211525	7/9/2021	142.00	TIRE DISPOSAL
31682A	GALLS, LLC	211526	7/9/2021	25,811.08	OTHER SMALL CAPITAL
32783	DALLAS GLICK	211527	7/9/2021	139.39	TRAVEL & CONFERENCE

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JULY, 2021**

Vendor #	Vendor Name	Check #	Check Date	Amount	Reason
32914	GOLDEN WEST INDUSTRIAL	211625	7/16/2021	122.77	OPERATING SUPPLIES
33051	RONI GOULD	211424	7/2/2021	50.00	REFUNDS
33202	GRACE OTTUMWA	211765	7/23/2021	250.00	REFUNDS
33385	GRAINGER	211529	7/9/2021	2,421.75	OPERATING SUPPLIES
33635	GREAT WESTERN SUPPLY CO	211427	7/2/2021	289.33	OPERATING SUPPLIES
33648	GREATER OTTUMWA PARTNERS	211530	7/9/2021	100.00	REFUNDS
33765	GRIMES ASPHALT & PAVING	211531	7/9/2021	2,395.86	STREET MAINT SUPPLIES
34900	HAMILTON PRODUCE COMPANY	211766	7/23/2021	257.36	PROPANE GAS
34966	HARDY DIAGNOSTICS	211815	7/30/2021	409.72	LAB SUPPLIES
36074	HAWKEYE ENVIRONMENTAL	211534	7/9/2021	175.00	CONTRACTUAL SERVICES
36302	HEARTLAND HUMANE SOCIETY	211704	7/23/2021	1,555.00	DOG LICENSES
37284	CARLOS HERNANDEZ	211705	7/23/2021	50.00	REFUNDS
37560	HINDMAN PERSON HEATING	211816	7/30/2021	225.00	GROUND MAINT & REPAIR
37640	JEFFREY HOFFMAN	211428	7/2/2021	171.19	SUSTENANCE SUPPLIES
39185	HUMANA INSURANCE CO	211706	7/23/2021	23,762.00	MEDICARE PREMIUMS
39307	HYDRO DRAMATICS	211767	7/23/2021	38.95	OPERATING SUPPLIES
40127	ID AMERICA	211626	7/16/2021	189.00	OFFICE SUPPLIES
40155	IDEXX DISTRIBUTION INC	211817	7/30/2021	194.79	LAB SUPPLIES
41505	IMWCA	211429	7/2/2021	13,369.00	WORKMENS COMPENSATION
41505A	IMWCA	211627	7/16/2021	14,522.34	FIRE W/C 411 CLAIMS
41600	IDEAL READY MIX	211628	7/16/2021	21,542.15	OTHER CAPITAL EQUIP
41920	INDUSTRIAL CHEMICAL CO IN	211431	7/2/2021	31.00	BUILDING MAINTENANCE REPA
41920A	INDUSTRIAL CHEMICAL	211536	7/9/2021	128.00	MISC CONTRACT WORK
41925	INDUSTRIAL MEDICINE	211629	7/16/2021	383.00	EMPLOYEE PHYSICALS/TESTS
42090	INFOMAX OFF SYSTEMS INC	211537	7/9/2021	2,312.72	PHOTOCOPIES
42160	INGRAM LIBRARY SERVICES	211630	7/16/2021	5,701.22	LIBRARY MAT.-JAMES ESTATE
43265	INTERSTATE BATTERY	211539	7/9/2021	530.90	VHCL MTCE SUPPLIES
43275	INTERSTATE INDUS. SERVICE	211540	7/9/2021	599.84	OPERATING SUPPLIES
43388	IOWA CIVIL CONTRACTING,IN	211541	7/9/2021	330,410.58	STREET MAINT
43485	IOWA COUNTY ATTORNEY ASSC	211631	7/16/2021	140.00	TRAINING
43547	IOWA DIVISION OF LABOR	211435	7/2/2021	80.00	OPERATING SUPPLIES
43880A	IA LAW ENFORCEMENT ACADEM	211542	7/9/2021	625.00	OTHER PROF SERV
43901	IOWA LEAGUE OF CITIES	211708	7/23/2021	50.00	OTHER PROF SERV
43902	IOWA LEAGUE OF CITIES	211436	7/2/2021	9,128.00	DUES & MEMBERSHIPS
43999	IOWA ONE CALL	211709	7/23/2021	577.80	TELEPHONE/IT
44014	IOWA PARKS AND RECREATION	211710	7/23/2021	170.00	DUES & MEMBERSHIPS
44053	IOWA RECYCLING ASSOCIATIO	211438	7/2/2021	175.00	DUES & MEMBERSHIPS
44255	IOWA STORMWATER EDUCATION	211439	7/2/2021	4,390.00	DUES & MEMBERSHIPS
45044	JEO CONSULTING GROUP, INC	211711	7/23/2021	6,900.00	ENGINEERING
45057	J & J MOWING	211820	7/30/2021	17,477.00	WEED MOWING
45221	J & S ELECTRONIC BUSINESS	211821	7/30/2021	358.75	TELEPHONE/IT
45518	JEFFERSON COUNTY QUARRY	211771	7/23/2021	619.25	STREET MAINT SUPPLIES
45974	JOHN DEERE FINANCIAL	211822	7/30/2021	644.91	OPERATING SUPPLIES
48325	KEMPF, JOHNNY MAC	211712	7/23/2021	30.00	MUNICIPAL INFRACTIONS
48769	KEYSTONE LABORATORIES INC	211772	7/23/2021	438.40	LAB SUPPLIES
49042	KIRKHAM MICHAEL	211440	7/2/2021	35,352.00	INFRASTRUCTURE
49050	KAROL KIRKPATRICK	211441	7/2/2021	238.00	MERCHANDISE - RESALE
49687	KOHL WHOLESALE	211544	7/9/2021	9,200.16	CONCESSION - RESALE
49804D	KRONOS, A UKG COMPANY	211634	7/16/2021	4,954.94	TECHNOLOGY SERVICES
50620	LANGMAN CONSTRUCTION, INC	211635	7/16/2021	1,345,408.41	UTILITY SYSTEM
50817	DAN LAURSEN EXCAVATING	211443	7/2/2021	6,000.00	CONTRACTUAL SERVICES
50845A	DAN LAURSEN EXCAVATING	211444	7/2/2021	11,900.00	CONTRACTUAL SERVICES
51417	LEGACY FIRE APPARATUS	211714	7/23/2021	120.10	VHCL MTCE SUPPLIES
51724	LEXIPOL, LLC	211445	7/2/2021	15,635.00	OTHER PROF SERV

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JULY, 2021**

Vendor #	Vendor Name	Check #	Check Date	Amount	Reason
51969	LIBERTY TIRE SERVICES LLC	211547	7/9/2021	2,296.33	TIRE DISPOSAL
52093	THE LIFEGUARD STORE	211636	7/16/2021	678.70	SUSTENANCE SUPPLIES
52254	LISCO	211637	7/16/2021	270.00	TECHNOLOGY SERVICES
52990	LOKTRONICS SECURITY CORP	211638	7/16/2021	634.90	OPERATING SUPPLIES
54187	MAIN STREET OTTUMWA	211548	7/9/2021	9,784.50	DOWNTOWN MAINTENANCE
54390	MANATT'S INC	211446	7/2/2021	3,510.00	STREET MAINT SUPPLIES
55120	MANDY MARTELL	211827	7/30/2021	10.12	TRAVEL & CONFERENCE
55130	MARTIN'S FLAG COMPANY,LLC	211716	7/23/2021	620.66	OPERATING SUPPLIES
55390	MASON, SCOTT	211717	7/23/2021	50.00	REFUNDS
56163	JASON MCDANIEL	211718	7/23/2021	180.00	SUSTENANCE SUPPLIES
56665	MCKIM TRACTOR SERVICE LLC	211593	7/8/2021	822.62	VHCL MTCE SUPPLIES
57195	MCMMASTER-CARR	211640	7/16/2021	1,123.77	OPERATING SUPPLIES
57367	MEDIACOM	211448	7/2/2021	644.62	TELEPHONE/IT
57385	MENARDS	211643	7/16/2021	6,599.82	STREET MAINT SUPPLIES
57387	MED-TECH RESOURCE LLC	211449	7/2/2021	2,794.40	SUSTENANCE SUPPLIES
58490	MICRO MOTION INC	211553	7/9/2021	2,433.35	OTHER MAINT & REPAIR
58500	MIDAMERICAN ENERGY CO	211555	7/9/2021	1,927.14	NATURAL GAS
59382	MIDWEST TAPE	211645	7/16/2021	255.37	LIBRARY MAT.-JAMES ESTATE
59753	MIKES TIRE AND	211830	7/30/2021	745.00	VHCL MTCE SUPPLIES
60097	TONY MILLER	211778	7/23/2021	12.00	TRAVEL & CONFERENCE
60100	MILLERBERND MANUFACTURING	211557	7/9/2021	104.00	STREET MAINT SUPPLIES
60289	MIRACLE RECREATION	211646	7/16/2021	169.59	OPERATING SUPPLIES
60299	MISSION SQUARE RETIREMENT	211722	7/23/2021	2,680.00	ICMA DEF COMP PAYABLE
61785	MOTION INDUSTRIES	211451	7/2/2021	117.55	MISCELLANEOUS
62575	MUNICIPAL FIRE & POLICE	211831	7/30/2021	248,634.08	FIRE RETIREMENT
62580	MUNICIPAL PIPE TOOL CO LL	211648	7/16/2021	60.10	VHCL MTCE SUPPLIES
62600	MUNICIPAL SUPPLY INC	211723	7/23/2021	2,249.00	OPERATING SUPPLIES
62629	WILL MUNLEY	211453	7/2/2021	105.52	TRAVEL & CONFERENCE
62889	MYOU	211649	7/16/2021	960.00	ADVERT/LEGAL PUBL
63032	NCL OF WISCONSIN INC	211650	7/16/2021	765.55	LAB SUPPLIES
64400	NATIONWIDE RETIREMENT SOL	211724	7/23/2021	3,470.00	GARNISHMENTS PAYABLE
65489	NICHOLS EQUIPMENT LLC	211725	7/23/2021	1,607.60	VHCL MTCE SUPPLIES
65624	NOAH RIEMER PRODUCTIONS	211454	7/2/2021	450.00	PROGRAM SUPPLIES
65985	NORSOLV SYSTEMS ENVIRONM	211651	7/16/2021	152.95	MISCELLANEOUS
66561	OFFICIAL PEST CONTROL	211652	7/16/2021	55.00	SUSTENANCE SUPPLIES
66643	OHD LLLP	211653	7/16/2021	860.00	OTHER PROF SERV
66730	OHARA HARDWARE	211457	7/2/2021	1,498.17	OPERATING SUPPLIES
66737A	OLD DOMINION BRUSH	211834	7/30/2021	1,452.80	VHCL MTCE SUPPLIES
67058	ONSITE SERVICE SOLUTIONS	211654	7/16/2021	2,767.91	CONTRACTUAL SERVICES
67098	O'REILLY AUTOMOTIVE	211560	7/9/2021	245.47	VHCL MTCE SUPPLIES
67101	OTC BRANDS INC	211835	7/30/2021	1,179.83	PROGRAM SUPPLIES
67759	OTTUMWA COMMUNITY SCHOOLS	211459	7/2/2021	162.10	OPERATING SUPPLIES
68000	OTTUMWA COURIER	211656	7/16/2021	195.12	BOOKS FILMS RECORDING/ART
68001	OTTUMWA COURIER	211460	7/2/2021	390.24	DUES & MEMBERSHIPS
68192	OTTUMWA FIBER LLC	211461	7/2/2021	150.00	TECHNOLOGY SERVICES
68237	OTTUMWA LEADERSHIP ACADEM	211836	7/30/2021	75.00	DUES & MEMBERSHIPS
68248A	OTTUMWA MUNICIPAL BAND	211657	7/16/2021	7,414.96	OTHER PROF SERV
68560	OTTUMWA PRINTING, INC.	211658	7/16/2021	1,351.50	DONATIONS-OPEN HOUSE
69040	OTTUMWA WATER AND HYDRO	211562	7/9/2021	12,678.22	BILLING FEES-WW
69259	KATLYN OVERTURF	211465	7/2/2021	105.00	SUSTENANCE SUPPLIES
69495	PANTHER UNIFORMS INC	211659	7/16/2021	1,776.42	SUSTENANCE SUPPLIES
69688	DIXIE L PARKER	211466	7/2/2021	1,600.00	JANITORIAL
70610	PAYMENT REMITTANCE CENTER	211729	7/23/2021	13,030.33	SUSTENANCE SUPPLIES
71186	PERMACARD	211780	7/23/2021	1,027.54	OPERATING SUPPLIES

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JULY, 2021**

Vendor #	Vendor Name	Check #	Check Date	Amount	Reason
71690	PETTY CASH/WPCF	211467	7/2/2021	38.10	POSTAGE & SHIPPING
71761	PHENOVA, INC.	211837	7/30/2021	445.90	LAB SUPPLIES
72032	PIPER SANDLER	211660	7/16/2021	1,500.00	BOND ISSUE COSTS
72238	PURCHASE POWER	211730	7/23/2021	1,500.00	POSTAGE & SHIPPING
72253	PPG ARCHITECTURAL FINISHE	211563	7/9/2021	56.52	OPERATING SUPPLIES
72561	PLUMB SUPPLY COMPANY-OT	211781	7/23/2021	2,545.04	SUSTENANCE SUPPLIES
72986	PORTZEN CONSTRUCTION INC	211839	7/30/2021	190,900.34	CONTRACTUAL SERVICES
73088	POST, GEORGE	211732	7/23/2021	108.00	REFUNDS
73926	PRODUCTIVITY PLUS ACCOUNT	211840	7/30/2021	422.10	VHCL MTCE SUPPLIES
73960	PROFESSIONAL COMPUTER	211841	7/30/2021	115.00	TELEPHONE/IT
73971	PROFESSIONAL JANITORIAL	211565	7/9/2021	4,200.00	JANITORIAL
74626	QUALITY SERVICES CORP	211842	7/30/2021	1,311.36	VHCL MTCE SUPPLIES
74740	RJ PERFORMANCE INC	211470	7/2/2021	77.99	VHCL MTCE SUPPLIES
74955	RACOM CORPORATION	211471	7/2/2021	9,124.80	OTHER CAPITAL EQUIP
75152	PHILIP RATH	211567	7/9/2021	108.64	TRAVEL & CONFERENCE
77180	RICHARD LEVI RITZ	211843	7/30/2021	12.00	TRAVEL & CONFERENCE
77309	GAIL ROBERTS	211568	7/9/2021	104.47	TRAVEL & CONFERENCE
77466	ROCHESTER ARMORED CAR	211733	7/23/2021	441.66	OTHER PROF SERV
77965	ROTARY CLUB OF OTTUMWA	211661	7/16/2021	155.00	DUES & MEMBERSHIPS
78105	ROYAL PORTABLE TOILETS	211472	7/2/2021	373.68	DONATIONS-OPEN HOUSE
78279	S & L ALL SEASON	211844	7/30/2021	111.95	TOOLS & SMALL EQUIP
78718	SANDRY FIRE SUPPLY LLC	211783	7/23/2021	3,313.65	OTHER CAPITAL EQUIP
79298	SCHOLASTIC INC.	211846	7/30/2021	467.40	PROGRAM SUPPLIES
79358	SCHUMACHER ELEVATOR CO	211663	7/16/2021	772.80	BLDG MAINT & REPAIR
79721	SCOTT MERRIMAN INC.	211664	7/16/2021	1,188.00	PHOTOCOPIES
80050	SECRETARY OF STATE	211570	7/9/2021	30.00	DUES & MEMBERSHIPS
81360	SHERWIN WILLIAMS	211734	7/23/2021	197.33	STREET MAINT SUPPLIES
81367	BEN SHINN TRUCKING INC	211474	7/2/2021	1,333.01	STREET MAINT SUPPLIES
81507	SHRED-IT USA	211784	7/23/2021	94.78	CONTRACTUAL SERVICES
82127	ZACH SIMONSON	211571	7/9/2021	94.44	TRAVEL & CONFERENCE
82133	SINCLAIR BROADCAST GROUP	211572	7/9/2021	450.00	ADVERT/LEGAL PUBL
82134	SINCLAIR BROADCAST GROUP	211573	7/9/2021	965.00	ADVERT/LEGAL PUBL
82135	SINCLAIR TRACTOR	211575	7/9/2021	13,630.13	VHCL MTCE SUPPLIES
82136	SINCLAIR NAPA	211576	7/9/2021	1,389.96	VHCL MTCE SUPPLIES
82240	SKYLINE TRADETEC OF CR	211735	7/23/2021	1,454.99	EMPLOYEE RECRUITMENT
82416	SMITH AND SON	211847	7/30/2021	667.60	OPERATING SUPPLIES
83920	SOUTHERN IOWA ELECTRIC	211736	7/23/2021	75.66	ELECTRIC
84107	SPIRALEDGE INC.	211848	7/30/2021	1,322.35	SUSTENANCE SUPPLIES
84944	STAMS GREENHOUSE	211577	7/9/2021	5,888.00	MERCHANDISE - RESALE
85262	STATE HYGIENIC LABORATORY	211666	7/16/2021	94.50	CONTRACTUAL SERVICES
85285	STATE LIBRARY OF IOWA	211849	7/30/2021	9,455.20	CONTRACTUAL SERVICES
86196	THE STITCH DOCTOR	211578	7/9/2021	291.76	OPERATING SUPPLIES
86970	SUPREME STAFFING INC	211667	7/16/2021	40,777.56	CONTRACT EMPLOYEES
87250	SWANA	211668	7/16/2021	446.00	DUES & MEMBERSHIPS
87468	KEVIN SYLVESTER	211476	7/2/2021	180.00	SUSTENANCE SUPPLIES
87593	TK CONCRETE	211739	7/23/2021	23,997.50	ENGINEERING EXPENSE
88000	TEAMSTER LOCAL UNION 238	211740	7/23/2021	1,253.84	POLICE UNION DUES PAYABLE
88345	TESTAMERICA LABORATORIES	211477	7/2/2021	1,865.85	LAB SUPPLIES
88697	THUMBS UP GIFTS & AWARDS	211478	7/2/2021	500.00	DONATIONS-OPEN HOUSE
88858	TIFCO INDUSTRIES	211669	7/16/2021	898.67	VHCL MTCE SUPPLIES
89050	TOPETE, CYNTHIA	211852	7/30/2021	50.00	REFUNDS
89206	TRAFFIC & TRANSPORTATION	211580	7/9/2021	13,200.00	OTHER CAPITAL EQUIP
89855	TRUITT ABSTRACT COMPANY	211853	7/30/2021	600.00	CONTRACTUAL SERVICES
90180	TURSIC, JACKIE	211741	7/23/2021	100.00	REFUNDS

**CITY OF OTTUMWA
VENDOR PAYMENT REPORT
JULY, 2021**

Vendor #	Vendor Name	Check #	Check Date	Amount	Reason
90454	ULINE	211582	7/9/2021	471.38	OPERATING SUPPLIES
90844	U S CELLULAR	211787	7/23/2021	168.96	CONTRACTUAL SERVICES
90846	UPS	211481	7/2/2021	139.20	POSTAGE & SHIPPING
90885	UNITYPOINT CLINIC	211671	7/16/2021	420.00	EMPLOYEE PHYSICALS/TESTS
91835	USA BLUE BOOK	211742	7/23/2021	2,695.13	LAB SUPPLIES
92273	VALLEY ENVIRONMENTAL SERV	211743	7/23/2021	276.00	MISC CONTRACT WORK
92555	THE VAN METER COMPANY	211674	7/16/2021	13,268.77	SUSTENANCE SUPPLIES
92640	VAUGHN AUTOMOTIVE	211586	7/9/2021	224.32	VHCL MTCE SUPPLIES
92648	VEENSTRA & KIMM INC	211482	7/2/2021	128,109.56	OTHER PROF SERV
92676	VERIZON WIRELESS	211857	7/30/2021	100.00	TECHNOLOGY SERVICES
92679	VERIZON WIRELESS	211744	7/23/2021	90.04	TELEPHONE/IT
92923	VISION INDUSTRIAL SALES	211858	7/30/2021	385.95	VHCL MTCE SUPPLIES
93371	VULCAN INDUSTRIES INC.	211859	7/30/2021	7,380.83	OTHER MAINT & REPAIR
942350	WAPELLO COUNTY CLERK	211483	7/2/2021	120.00	RECORDING & COURT FEES
94651	WAPELLO COUNTY FAMILY	211860	7/30/2021	150.00	REFUNDS
94707	WAPELLO CO REPUBLICANS	211485	7/2/2021	50.00	REFUNDS
94720	WAPELLO COUNTY SHERIFF	211675	7/16/2021	9,502.57	NATURAL GAS
94725	WAPELLO COUNTY SHERIFF	211745	7/23/2021	717.37	GARNISHMENTS PAYABLE
95000	WAPELLO COUNTY UNITED WAY	211746	7/23/2021	26.00	FICA CITY SHARE PAYABLE
95120	WAPELLO RURAL WATER ASSC	211588	7/9/2021	94.67	WATER
95161	WASHINGTON COUNTY	211747	7/23/2021	1,136.00	PERMITS
95368	WAYNE'S TIRE	211676	7/16/2021	320.00	VHCL MTCE SUPPLIES
95485	WEILBRENNER, SEAN	211749	7/23/2021	50.00	REFUNDS
95611	WELLMARK BC & BS OF IOWA	211595	7/8/2021	503,079.02	GROUP HEALTH CLAIMS
97305	WINDSTREAM	211486	7/2/2021	505.09	TELEPHONE/IT
97320	WINGER COMPANIES	211750	7/23/2021	4,364.45	OTHER CAPITAL EQUIP
97334	WINN CORP	211678	7/16/2021	13,878.24	STREET MAINT SUPPLIES
97577	WOODRIVER ENERGY LLC	211489	7/2/2021	8,741.34	NATURAL GAS
98820	HEATHER ZUERCHER	211752	7/23/2021	26.32	TRAVEL & CONFERENCE
ACH	US TREASURY			62,015.49	EMPLOYERS SHARE OF FICA
ACH	US TREASURY			66,277.41	EMPLOYERS SHARE OF FICA
ACH	TREASURER STATE OF IOWA			20,716.00	EMPLOYERS SHARE OF STATE TAX
ACH	TREASURER STATE OF IOWA			21,266.00	EMPLOYERS SHARE OF STATE TAX
ACH	IPERS			43,854.34	EMPLOYERS SHARE OF IPERS
ACH	IOWA WORKFORCE			4,964.00	2ND QTR 2021 UNEMPLOYMENT

Totals for July

4,312,759.64

CITY OF OTTUMWA
 STATEMENT OF CHANGES IN CASH BALANCE
 AS OF 08/31/2021

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. PERIOD	CASH	CASH	END PERIOD	OUTSTANDING	TREASURY
		BALANCE	DEBITS	CREDITS	BALANCE	CHECKS	BALANCE
TOTALS FOR FUND	001 GENERAL OPER	3689891.11	263604.01	1206876.34	2746618.78	361472.54	3108091.32
TOTALS FOR FUND	002 PARKING RAMP	34309.33	74.00	60.00	34323.33	305.12	34628.45
TOTALS FOR FUND	003 GENERAL-ARPA		1815704.30		1815704.30		1815704.30
TOTALS FOR FUND	110 ROAD USE TAX	4401981.85	233030.26	274991.09	4360021.02	147209.71	4507230.73
TOTALS FOR FUND	112 EMPLOYEE BEN	674085.39			674085.39		674085.39
TOTALS FOR FUND	119 EMERGENCY FU						
TOTALS FOR FUND	121 SALES TAX 1%	4244433.11			4244433.11		4244433.11
TOTALS FOR FUND	122 *****						
TOTALS FOR FUND	123 AGASSI TIF D						
TOTALS FOR FUND	124 VOGEL URBAN						
TOTALS FOR FUND	125 WESTGATE TIF	-406640.39		9784.50	-416424.89	19569.00	-396855.89
TOTALS FOR FUND	126 AIRPORT TIF	-5451.27			-5451.27		-5451.27
TOTALS FOR FUND	127 PENNSYLVANIA						
TOTALS FOR FUND	128 WILDWOOD HWY	-11145.33			-11145.33		-11145.33
TOTALS FOR FUND	129 RISK MANAGEM	777862.83		23808.37	754054.46	14569.00	768623.46
TOTALS FOR FUND	131 AIRPORT FUND	-88923.41	245631.31	78368.83	78339.07	78927.32	157266.39
TOTALS FOR FUND	133 LIBRARY FUND	218367.69	28266.22	54440.70	192193.21	17335.27	209528.48
TOTALS FOR FUND	135 CEMETERY FUN	-4398.73	6934.60	26548.43	-24012.56	15048.11	-8964.45
TOTALS FOR FUND	137 HAZ-MAT FUND	163002.48	11023.27	9235.26	164790.49	6031.27	170821.76
TOTALS FOR FUND	141 2018 UPPER S	8078.12			8078.12		8078.12
TOTALS FOR FUND	142 HOAP/HILF ES						
TOTALS FOR FUND	143 EPA BROWNPIE						
TOTALS FOR FUND	144 2013 CDBG HO						
TOTALS FOR FUND	145 DOWNTOWN REV						
TOTALS FOR FUND	146 DOWNTOWN STR	71279.41		3062.20	68217.21	190900.34	259117.55
TOTALS FOR FUND	147 CDBG P-2 MAS	17628.32			17628.32		17628.32
TOTALS FOR FUND	148 2016 OWN CDB						
TOTALS FOR FUND	151 OTHER BOND P	1363114.32		52760.39	1310353.93	88929.26	1399283.19
TOTALS FOR FUND	162 SSMID DISTRI	39928.86			39928.86		39928.86
TOTALS FOR FUND	167 FIRE BEQUEST	18682.23			18682.23		18682.23
TOTALS FOR FUND	169 START UP/DON	-165.20			-165.20		-165.20
TOTALS FOR FUND	171 RETIREE HEAL	1233706.18	672.00		1234378.18		1234378.18
TOTALS FOR FUND	173 LIBRARY BEQU	133904.16	520.08	4918.71	129505.53	6588.60	136094.13
TOTALS FOR FUND	174 COMMUNITY DE	134710.47	55.00		134765.47		134765.47
TOTALS FOR FUND	175 POLICE BEQUE	169284.33	20418.00	2151.99	187550.34	2167.99	189718.33
TOTALS FOR FUND	177 HISTORIC PRE	1499.19			1499.19		1499.19
TOTALS FOR FUND	200 DEBT SERVICE	395836.46			395836.46		395836.46
TOTALS FOR FUND	301 STREET PROJE	3769329.76	12296.00	354215.58	3427410.18	331066.90	3758477.08
TOTALS FOR FUND	303 AIRPORT PROJ	309947.70		2344.37	307603.33	2344.37	309947.70
TOTALS FOR FUND	307 SIDEWALK & C	218964.35		58045.88	160918.47	56859.57	217778.04
TOTALS FOR FUND	309 PARK PROJECT	363567.07		2531.26	361035.81		361035.81
TOTALS FOR FUND	311 LEVEE PROJEC	457000.59		47921.85	409078.74	45473.42	454552.16
TOTALS FOR FUND	313 EVENT CENTER	101042.12		341.44	100700.68		100700.68
TOTALS FOR FUND	315 SEWER CONSTR	7338716.22		327777.63	7010938.59	378816.48	7389755.07
TOTALS FOR FUND	320 WEST END PLO						
TOTALS FOR FUND	501 CEMETERY MEM	2713.29			2713.29		2713.29
TOTALS FOR FUND	503 CEMETERY PER	744.60	115.40	744.60	115.40	744.60	860.00
TOTALS FOR FUND	610 SEWER UTILIT	2952163.28	442107.72	270019.98	3124251.02	142952.03	3267203.05
TOTALS FOR FUND	611 SEWER SINKIN	1377000.00			1377000.00		1377000.00
TOTALS FOR FUND	612 STORM WATER						
TOTALS FOR FUND	613 SEWER IMPROV	3591667.00			3591667.00		3591667.00
TOTALS FOR FUND	670 LANDFILL FUN	1012490.63	14439.09	65155.16	961774.56	41673.72	1003448.28

REPORT DATE 08/31/2021
SYSTEM DATE 08/31/2021
FILES ID 0

CITY OF OTTUMWA
STATEMENT OF CHANGES IN CASH BALANCE
AS OF 08/31/2021

PAGE 3
TIME 08:02:56
USER TJ

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

END OF REPORT



September 2, 2021

TO: Ottumwa City Council Members

FROM: Tom X. Lazio, Mayor

SUBJECT: APPOINTMENT TO CITY BOARDS AND/OR COMMISSIONS

Recommend appointment to the Cemetery Board of Trustees, term to expire 07/01/2028 due to a vacancy.

Constance Lewis
316 E. Maple

received
9-1-21

CITY OF OTTUMWA
Biographical Data for Appointment to City Advisory Board

The information contained on this form is for the use of the Mayor and City Council in order to fill vacancies on City Advisory Boards Commissions, Committees, or Task Forces.

Biographical forms may be submitted at any time during the year; however, they will be purged January 31 of each year. If you have not been appointed to an advisory board during the preceding year, and still desire appointment, please resubmit an updated biographical form or advise in writing that the initial form is still usable.

Board, Commission, Committee, or Task Force to which appointment is desired:

Cemetery Board

Name: Constance Lewis Telephone: 641 6825175

Email: (optional) _____

Address: 316 E Maple ZIP: 52501

Business: _____ Telephone: _____

Address: _____ ZIP: _____

Date Available for Appointment _____ E-Mail: _____

Present occupation: retired teacher

Previous Employment: Ott Community Schools

Answer the following: (Use additional sheets if necessary)

Community Service:

(List boards, commissions, committees and organizations currently serving or have served on, offices held and in what city).

Courier Board Marlene L. King Brd.
Service League Mistress of Ceremony
Park Ball for Community
Community Advisory Board (Education) Mkt Program

Please list any professional or vocational licenses or certificates you hold.

teaching license (expired)
Elementary Teacher
DOR 33 JH (ot)



Personal:

(Have you ever worked for the City of Ottumwa?
(If yes, please list dates and names of departments)

Yes _____ No X

Are you related to any employee or appointee of
the City of Ottumwa? (If yes, please indicate name
and relationship.)

Yes _____ No X

Rules of law and ethics prohibit members from
participating in and voting on matters in which they
pay have a direct or indirect financial interest. Are
you aware of any potential conflicts of interest
which may develop from your occupation or financial
holdings in relation to your responsibilities as a
member of the advisory body to which you seek
appointment). (If yes, please indicate any potential
conflicts).

Yes _____ No X

Are you aware of the time commitment necessary
to fulfill the obligations of the advisory body to
which you seek appointment?

Yes ✓ No _____

Please furnish brief written responses to the three following questions: (Use additional sheets if
necessary.)

1. What is there specifically in your background, training, education, or interests which
qualifies you as an appointee? *I like to be an active
member of our community and
I'm interested in the history of Ott.*
2. What do you see as the objectives and goals of the advisory body to which you seek
appointment? *To improve the land of
Cemetery and the neighborhood.*
3. How would you help achieve these objectives and goals? What special qualities can you
bring to the advisory body? *Just my interest
in the building and the
history of the building and
learning. There was a lot of
history that people are not
aware of.*

I hereby certify that the following information is correct to the best of my knowledge.

Andrew Lewis
Signature

9/1/21
Date

You are invited to attach additional pages or submit supplemental information which you feel may assist the Mayor and City Council in their evaluation of your application.

WHEN COMPLETED MAIL ORIGINAL TO:

OFFICE OF THE MAYOR
Ottumwa City Hall
105 E Third Street
Ottumwa, IA 52501

One of the goals of the City Council is to balance advisory board appointments in terms of gender and age. and race

The following information is desirable but not required for appointment.

Year of Birth 1950 Male _____ Female X

Number of years a city resident 76

**YOUTH BOARD
MEMBER APPLICANT ONLY**

Name of School

Year

I am very happy that Ott
has several places on the
NRT Place. I think City Hall
is a very interesting building
with its fabulous architecture.

OTTUMWA CIVIL SERVICE COMMISSION

**Airport Line Technician
Entrance Eligibility List**

1. Stanley Thomas
2. Thomas Finelli
2. Austin Kennedy
2. Colton Mitchell
5. Cooper Shelton

Certified August 25, 2021

OTTUMWA CIVIL SERVICE COMMISSION

Ed Wilson, Chairman
Ann Youngman
Amy Gardner

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Sep 7, 2021


Administration
Department

Barbara Codjoe

Prepared By

Barbara Codjoe *BC*

Department Head



City Administrator Approval

AGENDA TITLE: Approve the appointment of Troy Fadiga to the position of Pre-Treatment Coordinator at the Water Pollution Control Facility.

Public hearing required if this box is checked.

RECOMMENDATION: Approve the appointment of Troy Fadiga to the position of Pre-Treatment Coordinator at the Water Pollution Control Facility on or about September 12, 2021.

DISCUSSION: Troy Fadiga successfully bid for the contract position of Pre-Treatment Coordinator for the Water Pollution Control Facility.

As per the contract, Troy will start at a pay grade that will give him at minimum a 4% increase from his current pay. Therefore, Troy will start at the 1-year step for the Pre-Treatment Coordinator which is \$22.64 per hour. Troy will also receive a monthly stipend of \$20 for a personal cell phone due to need for periodic contact.

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed:

CITY OF OTTUMWA
Staff Summary

2021 SEP -2 PM 11:39

**** ACTION ITEM ****

Council Meeting of : Sep 7, 2021

Administration
Department

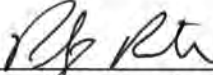
Barbara Codjoe

Prepared By

Barbara Codjoe

Department Head

BC



City Administrator Approval

AGENDA TITLE: Approve updated Salary Schedule

Public hearing required if this box is checked.

RECOMMENDATION: Approve updated Salary Schedule

DISCUSSION: Working through the transition to the UKG platform, a number of inconsistencies have been identified. Please see attached for more information.

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed:

Summary of changes (all changes are also highlighted):

*Add back in job description of Secretary - previous update we had added Administrative Assistant and inadvertently removed Secretary.

*Police Sergeant changed letters ONLY from GSJ to GSS. The Police Sergeant codes (GSJ) were the same as the Accountant codes (GSJ) but the pay rates were different. CHANGE IS CODES ONLY. NO PAY CHANGES.

*Police Lieutenant changed letters ONLY from GSL to GST. The Police Lieutenant codes (GSL) were the same as the Deputy Fire Chief codes (GSL) but the pay rates were different. CHANGE IS CODES ONLY. NO PAY CHANGES.

*Changed title from Housing and Zoning Coordinator to Zoning and Housing Coordinator to be consistent.

*Added pay code for Water Aerobic / Swim Instructors for the beach.

CITY OF OTTUMWA SALARY SCHEDULE
Fiscal Year 2022

The compensation schedule identified below reflects the base wage or salary for individuals in the identified non-represented¹ position. The wage or salary identified below or in the compensation schedule (grade and step) is the base pay and does not reflect an individual employee's longevity or other compensation modifiers now or in the future.

DEPARTMENT HEADS

CITY ADMINISTRATOR
\$139,750*

DIRECTOR OF PUBLIC WORKS
\$106,903*

DIRECTOR OF FINANCE
\$102,007*

POLICE CHIEF
\$100,988*

FIRE CHIEF
\$100,786*

DIRECTOR OF PARK, RECREATION & CEMETERY
\$89,069*

DIRECTOR OF AIRPORT SERVICES
\$81,618*

DIRECTOR OF COMMUNITY DEVELOPMENT
\$81,618*

DIRECTOR OF LIBRARY SERVICES
\$78,104*#

DIRECTOR OF HUMAN RESOURCES
\$76,500(10/11/2021 - \$81,500) (04/11/2022 - \$86,500)*

CITY CLERK
\$65,791*

ASSISTANT DIRECTOR OF LIBRARY SERVICES
\$52,000*#

*Compensation is rounded to the nearest whole dollar

#Current compensation as established by the Board of Library Trustees

¹ Non-Represented is an employee not covered or identified under a Collective Bargaining Agreement (CBA)

GENERAL SERVICE EMPLOYEES

No one at present (02)

Secretary (04)

Administrative Assistant**

GSB1	GSB2	GSB3	GSB4	GSB5	GSB6
17.30	18.19	19.06	20.06	21.02	22.13

Zoning Technician (06)

GSC1	GSC2	GSC3	GSC4	GSC5	GSC6
18.19	19.06	20.06	21.02	22.13	23.16

No one at present (08)

GSD1	GSD2	GSD3	GSD4	GSD5	GSD6
19.06	20.06	21.02	22.13	23.16	24.11

Payroll & Benefits Manager (10)

Risk / Purchasing Manager

Grants Administrator / Accounts Receivable Accountant

GSE1	GSE2	GSE3	GSE4	GSE5	GSE6
20.06	21.02	22.13	23.16	24.11	25.58

No one at present (12)

GSF1	GSF2	GSF3	GSF4	GSF5	GSF6
21.02	22.13	23.16	24.11	25.58	26.85

Data Communications Supervisor (14)

Street Maintenance Supervisor

Park Maintenance Supervisor

Sewer Maintenance Supervisor

Traffic Maintenance Supervisor

Lab Supervisor

Landfill Supervisor

GSG1	GSG2	GSG3	GSG4	GSG5	GSG6
22.13	23.16	24.11	25.58	26.85	28.18

Recycling Coordinator (16)

Planner I

Zoning and Housing Coordinator

Garage Supervisor

GSH1	GSH2	GSH3	GSH4	GSH5	GSH6
23.16	24.11	25.58	26.85	28.18	29.58

Operations Supervisor (WPCF) (18)
 Maintenance Supervisor (WPCF)
 Airport Facilities Manager

GSI1	GSI2	GSI3	GSI4	GSI5	GSI6
24.11	25.58	26.85	28.18	29.58	31.04

Accountant (20)

GSJ1	GSJ2	GSJ3	GSJ4	GSJ5	GSJ6
25.58	26.85	28.18	29.58	31.04	32.63

^ Police Sergeant (21)

GSS1	GSS2	GSS3	GSS4	GSS5	GSS6
28.14	29.38	30.69	32.06	33.49	35.05

Engineering Supervisor (22)

GSK1	GSK2	GSK3	GSK4	GSK5	GSK6
26.85	28.18	29.58	31.04	32.63	34.24

Deputy Fire Chief (24)

GSL1	GSL2	GSL3	GSL4	GSL5	GSL6
28.18	29.58	31.04	32.63	34.24	35.96

^ Police Lieutenant (25)

GST1	GST2	GST3	GST4	GST5	GST6
30.69	32.06	33.49	35.05	36.63	38.31

Public Works Operations Superintendent (26)

GSM1	GSM2	GSM3	GSM4	GSM5	GSM6
29.58	31.04	32.63	34.24	35.96	37.72

^ City Engineer (30)

GSN1	GSN2	GSN3	GSN4	GSN5	GSN6
40.72	42.75	44.87	47.12	49.48	51.95

^ Assistant City Engineer (28)

GSO1	GSO2	GSO3	GSO4	GSO5	GSO6
36.42	38.25	40.16	42.18	44.27	46.48

^ Senior Planner (32)

GSP1	GSP2	GSP3	GSP4	GSP5	GSP6
36.44	38.27	40.18	42.19	44.30	46.51

^ Information Technology Manager (34)

GSQ1	GSQ2	GSQ3	GSQ4	GSQ5	GSQ6
34.85	36.58	38.41	40.34	42.35	44.48

^ WPCF SUPERINTENDENT (36)						
GSR1	GSR2	GSR3	GSR4	GSR5	GSR6	
34.58	36.31	38.13	40.03	42.03	44.13	

**Administrative Assistant is also currently an HR Coordinator. An additional \$5,000 per year in 2020 (\$2.40 per hour) was provided for the HR Coordinator responsibilities. This amount will add the additional 2% COLA for 2021 which will make it \$2.45 an hour.

^ This will not be in line with other Pay Codes – It is not the 5% above previous pay grades.

PART-TIME EMPLOYEES

AIRPORT LINE TECHNICIAN (50)

Year 1: (ALT1)	\$12.00
Year 2: (ALT2)	\$13.00
Year 3: (ALT3)	\$14.00

SEASONAL EMPLOYEES

(This includes all departments with no exceptions unless approved by the City Administrator.)

STREETS, AIRPORT, PARKS, CEMETERY & WPCF MAINTENANCE (SPW) (52):

1 st year of employment – (SPW1)	\$11.00 per hour
2 nd year of employment – (SPW2)	\$12.00 per hour

BEACH EMPLOYEES:

Seasonal Aquatics Supervisor (SAS) (54):	Seasonal Concessions Supervisor (SCS) (56):
Year 1: (SAS1) \$11.00	Year 1: (SCS1) \$10.00
Year 2: (SAS2) \$12.00	Year 2: (SCS2) \$11.00
Year 3: (SAS3) \$13.00	Year 3: (SCS3) \$12.00

Lifeguards: (58)	Water Aerobics / Swim Instructors (60)
Year 1: (BL1) \$9.00	Year 1: (WASI1) \$10.00
Year 2: (BL2) \$9.25	Year 2: (WASI2) \$11.00
Year 3: (BL3) \$9.50	Year 3: (WASI3) \$12.00

Admissions: (BA1) (62) \$8.00	Evening Janitor/Seasonal Maintenance (66):
Concessions: (BC1) (64) \$8.00	Year 1: (BME1) \$9.25
	Year 2: (BME2) \$9.50

LONGEVITY SCHEDULE APPLIED TO ALL FULL-TIME NON-UNION POSITIONS:

5 Yrs.	10 Yrs.	15 Yrs.	20 Yrs.	25 Yrs.	30 Yrs.
\$300	\$600	\$900	\$1,200	\$1,500	\$1,800
0.14	0.29	0.43	0.58	0.72	0.87

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 7, 2021

Gene Rathje

Prepared By

Gene Rathje

Department Head

Park & Recreation



Department

City Administrator Approval

AGENDA TITLE: Fence Bid for the Beach Ottumwa

Public hearing required if this box is checked.

RECOMMENDATION: Approve the bid from Pierce Fence for \$11,100 for fencing along the lagoon adjacent to the Beach.

DISCUSSION: The City of Ottumwa Parks Department has received a bid from Pierce Fence for \$11,100 for a fence that will run along the edge of the Lagoon on the East side of the Beach Ottumwa property. When constructed, this fence will prevent the geese from walking into the Beach pools. When geese are in the pools at the Beach, they defecate and create bacteria problems and unsafe swimming conditions which can cause the outdoor pools at the Beach to be closed. A bid was also requested from another fence contractor, however they did not show up for the meeting.

Source of Funds: Capital Improvement Program

Budgeted Item:



Budget Amendment Needed:

Pierce Fence

Ottumwa, IA
52501
641-682-3646

Estimate

Date	Estimat...
8/12/2021	6567

Name / Address
City Of Ottumwa 105 E. Third St. Ottumwa, Iowa 52501

www.piercefenceco.com

www.piercefenceco.com		Fax #	641-683-1076	jpierce@piercefenceco.com	
Description	Qty	Rate	Total		
Beach Ottumwa Lagoon Fence--- Install approx. 575' of 4' tall ga. extruded vinyl coated chain link fence (commercial grade) --Using 2" ss40 line post --Using 3" ss40 term post --Using 1 5/8" top rail Using green vinyl coated wire and pipe---\$12,880.00 Using black vinyl coated wire and pipe---\$11,100.00		0.00	0.00		
We look forward to working with you.. Jerred Pierce 641-777-0899				Total	
				\$0.00	

***THE PERMIT IS THE RESPONSIBILITY OF THE HOMEOWNER UNLESS OTHERWISE SPECIFIED Customer Assumes Responsibility For The Location Of All Property Pins And Staking For Fence To Go. Pierce Fence assumes no responsibility for any damaged private utilities such as but not limited to sprinkler systems, cable, drain tile etc..Any dirt that customer wants hauled away will be added to bill at a rate of \$15.00 per hole. Any holes that has to be hand dug due to utilities will be added to bill at a rate of \$25.00 per hole.All Work To Be In A Workmanlike Manner. This Proposal Cannot Be Withdrawn By Customer After The Acceptance. Any Additional Work Will Be Added To Bill. 60% (non-refundable) down payment (Residential only) and Remainder due upon completion.

Signature

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 7, 2021

Chad Carlson
Prepared By

Public Works
Department

Larry Seals *Larry Seals*
Department Head

[Signature]
City Administrator Approval

AGENDA TITLE: Approve the replacement of an over-head garage door on the east side of the Public Works Garage.

****Public hearing required if this box is checked. ****

****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.****

RECOMMENDATION: Approve the replacement of an over-head garage door.

DISCUSSION: The overhead doors at the Public Works garage are original from when the building was built in 1978. Most of these doors were in poor condition, would no longer seal well, were prone to mechanical failures and had significant corrosion. To date, three of the eight overhead doors have been replaced.

Bids to replace a single overhead door were received from Klodt Door Service and Mast Overhead Doors. Klodt Door Service submitted the best bid of \$9,956.00 which includes all components of a new overhead door, a new motor unit with rail and chain, new tracks, torsion springs, rebuilt torsion spring anchors and all other incidental components. The door measures 20' 2" wide by 14' tall, is white, steel backed and insulated. It also has two insulated windows, a 3" RAT track, perimeter seals, and two remotes. Any needed modifications to the electrical wiring will be completed by the City Electricians.

Since the time of budget preparation, material costs for these overhead doors have risen approximately 29%.

Budgeted: \$8,000.00
Actual Cost: \$9,956.00

Source of Funds: Road Use/Sewer

Budgeted Item: Yes

Budget Amendment Needed: No

Mast Overhead Doors Inc
 15220 Hwy 63
 Bloomfield, IA 52537

Estimate



ADDRESS
 City -Ottumwa

SHIP TO
 City -Ottumwa
 550 Gateway
 Ottumwa, IA 52501

ESTIMATE # **DATE**
 7882 08/20/2021

P.O. NUMBER **SALES REP**
 New Door Jen

QTY	DESCRIPTION	RATE	AMOUNT
	Steel Frame/Frame work looked good		
1	Midland (20-2 x14-0) Complete Door Polyurethane Steel Back Insulated (R18), 27 Gauge 2" Thick Thermo Guard Panel, Prepainted WHITE, 15" RADIUS 3" Reverse ANGLE Mounted Track-With 2-Insulated 24"x12" Window	6,979.76	6,979.76T
1	LiftMaster T501 L5 (14 ft Trolley) 1/2 HP Chain Drive Commercial Opener with 1 remote	911.33	911.33T
1	Install (20-2 x 14-0) Sectional Overhead Door, Includes Labor, Hanger Angle and Fasteners for up to 3' of Headroom, Weather Seal Nails, and 1 YR. Service Warranty,	1,207.50	1,207.50T
1	Install (14 ft Trolley) Opener, Includes Labor, Hanger Angle and Fasteners for up to 3' of Headroom, Door Operator Bracket if Needed, Wiring, and 1 YR Service Warranty,	260.00	260.00T
1	Removal and/or Disposal of old Door	262.50	262.50T
1	LiftMaster 3 Button Dip Switch Gate Security + 2.0@ Remote	50.96	50.96T
Estimate Good for today, Please sign and return 1 copy		SUBTOTAL	9,672.05
With 30% Down Payment if estimate is acceptable. Thank		TAX (7%)	677.04
You for Your Business.		TOTAL	\$10,349.09

Accepted By

Accepted Date

KLODT DOOR SERVICE
10574 BLADENSBURG RD.
OTTUMWA, IA 52501

Proposal

PROPOSAL NO.	3209
SHEET NO.	1
DATE	8-30-21 7-27-21

PROPOSAL SUBMITTED TO:	WORK TO BE PERFORMED AT:
NAME Chad Carlson	ADDRESS City Garage
ADDRESS Gateway Drive	DATE OF PLANS
PHONE NO. Ottumwa, IA 52501	ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of

Remove and haul existing door & operator, install new 20.2 x 14 steel back insulated commercial door and operator with new seals, 2 remotes, Angle mount track, two insulated glass windows, and rebuild Spring Anchors.

\$9,956.00
~~\$8,889.00~~

Above Price valid until my prices change.

Power/Conduit by your electrician

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____

Dollars (\$ _____) with payments to be made as follows. *Completion*

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted *Klodt Door Service*
 Per *James Klodt*

Note — this proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date _____ Signature _____

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 7, 2021

Chad Carlson

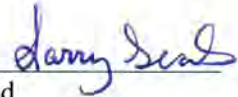
Prepared By


Street Lighting

Department

Larry Seals

Department Head




City Administrator Approval

AGENDA TITLE: Purchase four (4) galvanized light poles in the amount of \$15,068.00.

****Public hearing required if this box is checked. ****

****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda. ****

RECOMMENDATION: Approve the purchase of four (4) galvanized light poles in the amount of \$15,068.00.

DISCUSSION: The Electrical Department has been replacing the City's metal street light poles that the City maintains with galvanized poles that require less maintenance. The current poles are 33 years old and rusting out at the base. Two requests for quotes were distributed, only one quote was received. Crescent Electric returned the quote of \$3767.00 per pole. The costs of these poles have risen roughly 37% since preparing this years budget. To remain under the budgeted amount, only 4 light poles will be purchased versus the planned 6 light poles. The total cost for those 4 poles is \$15,068.00.

The annual replacement of the poles started with the 2015/2016 budget year. This is a CIP item and is included in the 2021/2022 budget year.

Budgeted: \$16,770.00
Actual Cost: \$15,068.00

Source of Funds: Street Lighting

Budgeted Item: Yes

Budget Amendment Needed: No

From: Clint Witt <Clint.Witt@3e-co.com>
Sent: Friday, August 27, 2021 9:10 AM
To: Electrical Dept <electrical@ottumwa.us>
Subject: FW: Valmont pole

Sorry, no quote on the poles.

Clint Witt
Branch Manager

From: Katie Joynes <kjoynes@nrgsales.com>
Sent: Friday, August 27, 2021 8:54 AM
To: Clint Witt <Clint.Witt@3e-co.com>
Subject: RE: Valmont pole

CAUTION: Email from outside source.

Morning, Clint!

I heard back from Valmont & they cannot quote this to me, therefore, I cannot quote you. It's considered Municipal/Utility which we are not the Valmont agent for that line of poles. She told me that it's already been quoted through their DOT agent.

Thank you!



Katie L Joynes

NRG Sales Lighting & Controls, LLC
Inside Sales/Quoting – Central Iowa
(515) 528-8201

NRG Sales Lighting & Controls LLC no longer has a fax #

kjoynes@nrgsales.com

NRG SALES
LIGHTING & CONTROLS, LLC
SINCE 1979



610 GATEWAY DR
OTTUMWA, IA 52501-2305
P 641-682-8181 F 641-682-0922



QUOTATION

QUOTE DATE	QUOTE #	PAGE #
08/26/2021	S509474340	1 of 1

CUST #: 190632

QUOTE TO:

CITY OF OTTUMWA
ACCOUNTS PAYABLE
105 E 3RD ST
OTTUMWA, IA 52501-2999

SHIP TO:

CITY OF OTTUMWA-SHOP ACCT
ACCOUNTS PAYABLE
105 E 3RD ST
OTTUMWA, IA 52501-2999

REQUESTED BY		REFERENCE	ACCOUNT MANAGER	
BRIAN LEWIS			ERIC E GRIFFITHS	
QUOTED BY		TERMS	FREIGHT TERMS	
ROGER D MCCOY			FREIGHT IF APPLICABLE	
ORDER QTY	AVAILABLE	DESCRIPTION	UNIT PRICE	EXT PRICE
6 ea		DS50-900A320-6SGV-HH-FST-LAB-M201 VALMONT 35' RND TAPERED STEEL POLE WITH 6' ARM, HAND HOLE, FESTOON BOX & STEEL XFMR BASE WITH TRAPIZIOD WASHERS AND NO BOLT HOLES IN BASE **NON-STOCK / SPECIAL ORDER **	3767.000/ea	22602.00

PRICES SUBJECT TO CHANGE
QUANTITIES AVAILABLE SUBJECT TO PRIOR SALE
PLEASE SEE WWW.CESCO.COM FOR STANDARD TERMS
AND CONDITIONS

* This line is taxable

SUBTOTAL	22602.00
S&H CHARGES	0.00
ESTIMATED TAX	0.00
AMOUNT DUE	22602.00

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 7, 2021

Public Works - WPCF
Department

Ron Jacobsen
Prepared By

Larry Seals *Larry Seals*
Department Head

RJ Rtr

City Administrator Approval

AGENDA TITLE: Approve the replacement of a Vaughan Chopper Pump for the WPCF.

**Public hearing required if this box is checked. **

**The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda **

RECOMMENDATION:

Approve the purchase of a new Vaughan Chopper pump from Allied Systems Inc. for the quoted price of \$8,390.

DISCUSSION:

The Primary Clarifiers separate sludge, floatable solids, and oils from the waste stream. Sludge that settles to the bottom of each cell is collected and pumped to the Digesters for treatment and disposal. This pump is used to move sludge from Cell #1 to the Digester. The pump was purchased in 2005 which makes it 16 years old. The repair cost would be \$6,910 with a 90 day warranty. A replacement is \$8,390 and comes with a 1 year warranty. When the cost of a new pump is within 25% of the repair cost we believe it is advantageous to purchase new. Also the piping configuration was initially designed for a Vaughan pump, which makes other brands cost probative.

WPCF budgeted \$65,000 in account 610-8-815-6727 for pump replacement in FY 2021-2022. This will be the first item taken out of it.

2005- Primary Cell 1



QUOTATION

DATE: May 27, 2020
TO: City of Ottumwa
SUBJECT: Vaughan Pump Repair Parts
RE: HE3L6CSB-080 Serial # 80399C-05/05

We are pleased to offer the following repair materials/Services for the above referenced pump. Find attached a Bill of Materials. In addition to the items requested I have added normal items that would typically be replaced during a pump overhaul.

SCOPE OF SUPPLY

- Impeller
- Thrust Bearings
- Radial Bearings
- Flushless Seal
- Upper Cutter
- Cutter Nut
- O-Rings/Gaskets
- Mechanical Seal
- Etc., per attached

TOTAL: \$5,380.00
FREIGHT ESTIMATE: \$ 200.00

SERVICES

- Free pick up and delivery.
- Shop labor estimate for teardown, inspection and repair based on the above materials.
- One (1) year warranty on repairs.

TOTAL: \$1,330.00

NOTES:

- Availability of materials 2-3 weeks after receipt of order.

Thank you for the opportunity to offer this proposal. Feel free to contact me with any questions or if additional data is required.

Sincerely;

ALLIED SYSTEMS, INC.

Larry Landphair

Larry Landphair



QUOTATION

DATE: August 24, 20210
TO: City of Ottumwa
SUBJECT: Vaughan Pump Replacement
RE: HE3L6CSB-080 Serial # 80399C-05/05

We are pleased to offer the following replacement for the above referenced pump.

SCOPE OF SUPPLY

- 1 EA Vaughan Model HE3L6CSB-080
"Bare" Horizontal End Suction Chopper Pump
consisting of:
Casing and Backplate, cast ductile iron.
Impeller, Cutter Bar, Cutter Nut and Upper Cutter, cast steel, heat treated to minimum Rockwell C60.
Shaft, heat treated steel supported by rolling element bearings.
Bearings, oil bath lubricated with minimum 100,000 hour L-10 bearing life.
Bearing Housing, cast ductile iron with sight glass and bronze non-contacting labyrinth bearing isolators at each end.
Flushless Mechanical Seal, cartridge type with stainless steel housing, integral stainless steel shaft sleeve, and tungsten carbide faces.
Elastomers, Buna N
Flanges, 3" discharge & 6" inlet, ANSI Class 125.
Pump Finish: Solvent wash and coated with Tnemec Perma-Shield PL Series 431 epoxy. (Except Motor & powder coated base.)

TOTAL PRICE:	\$ 7,890.00
FREIGHT:	\$ 500.00
TOTAL:	\$8,390.00

Thank you for the opportunity to offer this proposal. Feel free to contact me with any questions or if additional data is required.

Sincerely;

ALLIED SYSTEMS, INC.

Larry Landphair

Larry Landphair

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 7, 2021


Chad Carlson

Prepared By

Street Lighting
Department

Larry Seals

Department Head


City Administrator Approval

AGENDA TITLE: Approve the annual purchase of LED Street lights in the amount of \$13,181.25.

****Public hearing required if this box is checked. ****

****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.****

RECOMMENDATION: Approve the purchase of thirty-eight LED Street lights in the amount of \$13,181.25.

DISCUSSION: The City of Ottumwa is responsible for an estimated 477 Street Lights. In 2016, an effort began to replace the existing fluorescent cobra head street lights with longer life, energy efficient LED lights. For Street Lights, Alliant Energy has been issuing a 50% rebate. Between annual budgeting and taking advantage of the significant Alliant Energy rebates, the City Electrical Department has been able to replace the existing fluorescent lights at a much faster pace than anticipated. To date, there are 46 street lights remaining to be converted to LED's.

Quotes were taken with Van Meter providing the lowest quote of \$346.875 per LED street light. These material costs have risen roughly 10% since preparing this years budget. To remain within budget, 38 LED street lights will be purchased versus the planned 40 LED lights. The total cost is \$13,181.25.

As Alliant Energy rebates are received, additional LED street lights will be purchased. If the rebates continue, it is anticipated that all City owned Street lights will be converted to energy efficient LED lights this fiscal year.

Budget: \$13,336.00
Actual Purchase Price: \$13,181.25

Source of Funds: Street Lighting

Budgeted Item: Yes

Budget Amendment Needed: No



800 Gateway Drive
 Ottumwa, IA 52501-2206
 641-682-6932 Fax 641-682-7838

Quotation

QUOTE DATE		QUOTE NUMBER	
08/20/21		S011564889	
ORDER TO:			PAGE NO.
(4) VAN METER INC. 800 Gateway Drive Ottumwa, IA 52501-2206 641-682-6932 Fax 641-682-7838			1

QUOTE TO:
 CITY OF OTTUMWA
 105 EAST 3RD STREET
 FINANCE DEPARTMENT
 OTTUMWA, IA 52501-2999

SHIP TO:
 CITY OF OTTUMWA
 STREET LIGHTING
 OTTUMWA CITY HALL
 105 E. 3RD STREET
 OTTUMWA, IA 52501

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	ORDERED BY	SALESPERSON	PRC BR	SHIP BR
299	32 COBRAS	RICK	IA-E_HSE	4	10
WRITER	SHIP VIA	TERMS	BID EXP DATE	FREIGHT ALLOWED	
Koree Strong OTT	04 PICKUP	NET 30 DAYS	See Below	No	
ORDER QTY	DESCRIPTION	Unit Price	Ext		
32ea	PHIL-LUMEC RFM-160W48LED4K-G2-R2M-UNV-DMG -RCD-FAWS-GY3 TAXES NOT INCLUDED	346.875e	11100.00		
			Subtotal	11100.00	
			S&H CHGS	0.00	
			Amount Due	11100.00	

Wire, conduit, and solar modules quoted prices valid for 24 hours. Quoted prices for other items valid 30 days, based on qty's supplied. Any nonstock item that is not returnable to the manufacturer may not be returned to Van Meter for a refund or credit. Any nonstock item that is returnable to the manufacturer may be returned to Van Meter for a credit, but subject to any recocking charges, based on the manufacturer's terms and conditions. Freight charges or applicable tax not included. All pricing on sales quotes and orders impacted by trade tariffs are subject to adjustment. Van Meter shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting therefrom. For complete terms and conditions as well as EEO Compliance regulations please go to: <https://www.vanmeterinc.com/terms-conditions.html>



610 GATEWAY DR
OTTUMWA, IA 52501-2305
P 541-682-8181 F 641-682-0922



QUOTATION

QUOTE DATE	QUOTE #	PAGE #
08/19/2021	S509130438	1 of 1

CUST # 190632

QUOTE TO:

CITY OF OTTUMWA
ACCOUNTS PAYABLE
105 E 3RD ST
OTTUMWA, IA 52501-2999

SHIP TO:

CITY OF OTTUMWA SHOP ACCT
ACCOUNTS PAYABLE
105 E 3RD ST
OTTUMWA, IA 52501-2999

REQUESTED BY		REFERENCE	ACCOUNT MANAGER	
QUOTED BY		TERMS	FREIGHT TERMS	
ORDER QTY	AVAILABLE	DESCRIPTION	UNIT PRICE	EXT PRICE
GREG CANTRELL			ERIC E GRIFFITHS	
ERIC E GRIFFITHS			FREIGHT IF APPLICABLE	
34 ea		RFM-160W48LED4K-G2-R2M UNV-DMG-RCD-FAWS-GY3 PHILIPS LED ROAD FOCUS **NON-STOCK / SPECIAL ORDER **	150.5267ea	11917.88

PRICES SUBJECT TO CHANGE
QUANTITIES AVAILABLE SUBJECT TO PRIOR SALE
PLEASE SEE WWW.CESCO.COM FOR STANDARD TERMS
AND CONDITIONS

* This line is taxable

SUBTOTAL	11917.88
S&H CHARGES	0.00
ESTIMATED TAX	0.00
AMOUNT DUE	11917.88

Item No. B.-12.

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 7, 2021

Central Garage
Department

Chad Carlson
Prepared By

Larry Seals *Larry Seals*
Department Head

Rg Rk
City Administrator Approval

AGENDA TITLE: Purchase a Traffic Signal Microwave Detection system from MoboTrex for the sum of \$22,215.00.

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Approve the purchase of a traffic signal microwave detection system from MoboTrex in the amount of \$22,215.00

DISCUSSION: The traffic signal on Hwy 149 and Woodland Avenue has experienced multiple loop detector failures and is in need of repair. At this time, the traffic signal is in large being run off a set timing system instead of the intended loop "detection" system. Instead of reconstructing the entire intersection and installing the standard Loop Detectors, which are prone to failure, a microwave detection system will be permanently installed.

This system was previously tested on Quincy Avenue with great success and one of these systems was purchased last fiscal year. This purchase will be the same unit, allowing for interchangeable programming, hardware and software.

A quote was received from Mobotrex in the sum of \$22,215.00. This item has been budgeted through Electrical Maintenance for the sum of \$25,000.

Budgeted: \$25,000

Actual Cost: \$22,215.00

Source of Funds: Electrical Maintenance

Budgeted Item: Yes

Budget Amendment Needed: No



Quote

Quote Number: 1091069

109 West 55th Street | Davenport, IA 52806 | (563) 323-0009

Customer: OTT0001

Ottumwa, City Of
Electrical Department
550 Gateway Dr
Ottumwa IA 52501-2303
United States

Date: 02/22/2021

Expire Date: 9/28/2021

Prepared By: Zank, Justin D.

Part #	Description	Quantity	Price	Extended
MOD-03738-MSS	IA Ottumwa IA149(BUS63) & Woodland Ave	1	\$21,327.00	\$21,327.00
FS-LABOR		4	\$222.00	\$888.00

Sale Amount:	\$22,215.00
Sales Tax:	0.00
Misc Charges:	0.00
Total Amount:	\$22,215.00

Notes:

Shipping included

Terms:

THIS QUOTE IS BASED ON THE ENTIRE VALUE AND VOLUME OF ALL LINE ITEMS - Prices listed on this quote are valid only in the event of purchase of all line items in the quantities listed, in their entirety. Purchases of individual line items will require a new quote prior to acceptance of any purchase orders.

Shipment of the material will be approximately 90 days after receipt of both an acceptable purchase order and approved submittal data if required. PAYMENT TERMS ARE NET 30 DAYS with prior approved credit. MoboTrex, Inc. retains title to material until paid in full. A service charge of 1.5% per month (18% annual rate) will be assessed against all past due accounts. Prices and delivery quoted are firm for 30 days from the date of bid. The above quote does not include installation of the products quoted. On-Site technical assistance is available and will be quoted upon request.

Quotation does not include sales tax. Sales tax will be added at time of invoice unless a valid Sales Tax Exempt certificate has been provided. Sales tax exempt certificate should accompany customer Purchase Order.

Limited Warranty: MoboTrex, Inc. only obligations shall be to replace such quantity of the product proven to be defective.

Warranty Period: The length of warranty manufacturers have conveyed to the seller and which can be passed on to the buyer.

Additional terms and conditions apply - See MoboTrex, Inc. Terms & Conditions document at our website: www.mobotrex.com.

Thank you for the opportunity to provide this quote.

CITY OF OTTUMWA Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 7, 2021

Christina Reinhard *CJR*
Prepared By

City Clerk _____
Department

_____ Department Head

PJ RTA
_____ City Administrator Approval

AGENDA TITLE: Resolution No. 171-2021, adopting the 2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa

Public hearing required if this box is checked.

RECOMMENDATION: Open public hearing
Close public hearing
Pass and adopt Resolution No. 171-2021.

DISCUSSION: The United States Congress passed the Disaster Mitigation Act of 2000 (DMA2K) emphasizing the need for pre-disaster mitigation of potential hazards; and an approved and adopted local hazard mitigation plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre-disaster mitigation grant programs.

The City of Ottumwa desires to comply with the requirements of the DMA2K and to augment its emergency planning efforts by formally adopting the 2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa.

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed: No

Adoption by Ottumwa City Council demonstrates the City of Ottumwa's commitment to fulfilling the mitigation goals and objective outlined in the 2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa.

**A RESOLUTION TO ADOPT THE 2021 MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN FOR WAPELLO COUNTY, IOWA**

WHEREAS, the City of Ottumwa recognizes the threat that natural hazards pose to the people and property within the community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000 (DMA2K) emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, the DMA2K made available hazard mitigation grants to state and local governments; and

WHEREAS, an approved and adopted local hazard mitigation plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre-disaster mitigation grant programs; and

WHEREAS, the City of Ottumwa participated in the hazard mitigation planning process to prepare the *2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa*; and

WHEREAS, Iowa Homeland Security and Emergency Management (IHSEMD) and FEMA have reviewed the *2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa*, and approved it contingent upon this official adoption by the participating governing body; and

WHEREAS, the City of Ottumwa desires to comply with the requirements of the DMA2K and to augment its emergency planning efforts by formally adopting the *2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa*; and

WHEREAS, adoption by Ottumwa City Council demonstrates the City of Ottumwa's commitment to fulfilling the mitigation goals and objective outlined in the *2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa*; and

WHEREAS, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan;

NOW, THEREFORE, BE IT RESOLVED, that the City of Ottumwa adopts the *2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa*, as an official plan; and

BE IT FURTHER RESOLVED, that the Area 15 Regional Planning Commission on behalf of the City of Ottumwa will submit this adoption resolution to IHSEMD and FEMA Region VII officials to enable the plan's final approval.

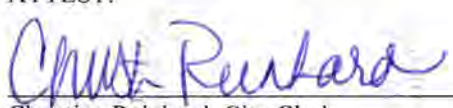
Approved and Adopted this 7th day of September, 2021.

SIGNED:



Tom Lazio, Mayor
City of Ottumwa

ATTEST:



Christina Reinhard, City Clerk
City of Ottumwa



Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa

May 2021 Update



Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa

Adopted: 05/06/2021

Expires: 05/05/2026



Prepared by: Area 15 Regional Planning Commission

Special thanks to the Wapello County Emergency Management Commission, Wapello County Emergency Management Agency, and the Wapello County Hazard Mitigation Planning Team

*This plan was developed in coordination with
the Federal Emergency Management Agency
and Iowa Homeland Security and Emergency Management*

www.wapelloready.org

www.area15rpc.com

Local Contact Information¹

Emergency Management Agency

Tim Richmond - EMC
(641) 814-8333
ema@wapellocounty.org

Wapello County Board of Supervisors

(641) 683-4630
jparker@wapellocounty.org

Sheriff – Don Phillips

(641) 684-4350
dphillips@wapellocounty.org

Hospital (Ottumwa Regional Health Center)

1001 Pennsylvania Ave
Ottumwa, IA 52501
(641) 684-2300

Fire Departments (Non-Emergency)

Agency (641) 937-5002

Blakesburg (641) 938-2287

Eldon (641) 652-3411

Eddyville (641) 969-4870

Ottumwa (641) 683-0665

Wapello Rural (641) 682-5673

Cardinal Community Schools

(641) 652-7531

Eddyville-Blakesburg-Fremont Community Schools

(641) 969-4281

Ottumwa Community Schools

(641) 684-6597

Agency

(641) 637-5215
cityofagency@mchsi.com

Blakesburg

(641) 938-2413
bbtownhall@gmail.com

Chillicothe

(641) 226-7780
chillicotheclerk@gmail.com

Eddyville

(641) 969-4267
eddyville@iowatelecom.net

Eldon

(641) 652-7510
cityeld@iowatelecom.net

Kirkville

(641) 680-6924

Ottumwa

(641) 683-0600
mayor@ottumwa.us

¹ Current as of the date of adoption. Information is subject to change without notice.

Mitigation Project/Activity	Hazard(s) Addressed	Applicable Jurisdiction(s)	Priority
-----------------------------	---------------------	----------------------------	----------

EMA Lead Projects

24/7 Situational Awareness for the public and officials

Maintain a dedicated Emergency Operations Center with 24 hr capability and backup location	All	All	High
Development and promotion of the Wapello Ready Alerts program that is part of the statewide Alert Iowa system	All	All	High
Continual monitoring of river levels and forecasts. Maintain situational awareness in EOC	Levee Failure	Unincorporated county, Eddyville, Ottumwa	High
Provide a public accessible data center online for the public	Flooding	Unincorporated county, Eddyville, Ottumwa	High

EMA Equipment acquisition

Acquire backup generators for shelters to be used in event of a power loss	Tornado	All	High
--	---------	-----	------

Policy development - Process Improvement

Improve process for reporting utility outages between utilities and public safety	All	All	High
Implement MABAS (Mutual Aid Box Alarm System)	All	All	High

Public Education

Provide public education on hazards	All	All	High
Encourage the use of NOAA All Hazards Alert Radios	All	All	High
Encourage citizens to create a family preparedness kit	All	All	High
Promote active public participation including efforts to check in on elderly populations during an event	All	All	High
Develop debris disposal sites	All	All	Medium
Enforce burning restrictions to lower fire risk	Drought & Grass or Wildland Fire	Agency, Blakesburg, Chillicothe, Eldon, Ottumwa, Indian Hills CC, Cardinal Schools	Medium
Maintain snowplow/snow removal equipment and enact policies for access to emergency services during extreme weather events	Severe Winter Storm, Tornado	All	Medium

Severe storm facility hardening, shelters and outdoor warning

Install recreational area storm shelter	Tornado	Unincorporated county (Pioneer Ridge Nature Center)	Medium
Install outdoor siren	Tornado	Unincorporated county (Pioneer Ridge Nature Center), Chillicothe, Kirksville	Medium

Designate shelters with backup power	All	All	Medium
Encourage owners of manufactured housing communities and schools to build shelters	Tornado	All	Low

Information sharing on processes in

Levee, Dam and Watershed Maintenance programs (Primarily Ottumwa & Eddyville)			
Maintain levee maintenance programs and inspections	Levee Failure	Eddyville, Ottumwa	High
Maintain dam inspections & maintenance as required	Dam Failure	Unincorporated county, Eddyville, Ottumwa	High
Maintain watershed. Ensure that drainage flow is not disrupted	Dam Failure	Unincorporated county, Eddyville, Ottumwa	Medium

Community Specific Initiative

Eddyville specific projects			
Construct storm sewer drainage	Levee Failure, Flash Flood	Eddyville	High
Repair/replace sewer line	Levee Failure, Flash Flood	Eddyville	High
Install backup generator on well pumps	Levee Failure, Flash Flood	Eddyville	Medium
Install flood gates at railroad crossings	Flooding	Eddyville	Medium
Control flow of water to lessen shifting soil	Drought	Eddyville	Low
Eldon specific projects			
Provide for backup power supply to sewer lift station	Tornado, River Flood, Flash Flood	Eldon	Medium
Kirkville specific projects			
Fill in abandoned mines and wells once discovered	Landslides	Kirkville	Low

Lower Priority Initiatives to be dev

County-wide engineering/NRCS projects related to flooding			
Install buffer strips against river/flash flooding	River Flood & Flash Flood	Unincorporated county, Agency, Blakesburg, Chillicothe, Eddyville, Eldon, Ottumwa	Low
Develop soil erosion stabilization projects	River Flood & Flash Flood	Unincorporated county, Agency, Blakesburg, Chillicothe, Eddyville, Eldon, Ottumwa	Low
Develop stream modification	River Flood & Flash Flood	Unincorporated county, Agency, Blakesburg, Chillicothe, Eddyville, Eldon, Ottumwa	Low
Implement channel improvement projects	River Flood & Flash Flood	Unincorporated county, Agency, Blakesburg, Chillicothe, Eddyville, Eldon, Ottumwa	Low

IT/Public Records protection from storm damage

Provide for back up of records and files and an alternate location for storage of backup	River Flood, Flash Flood, Tornado	All	Low
--	--------------------------------------	-----	-----

Responsible Entity(ies)	Cost Estimates	Potential Funding Sources	Timeline
-------------------------	----------------	---------------------------	----------

EMA	>\$250,000	Local funds, Federal grants	Ongoing
EMA	<\$1,000	Local funds	Ongoing
EMA, Municipalities	<\$1,000	Local funds	Ongoing
EMA, Municipalities	<\$1,000	Local funds	Ongoing

EMA	\$10,000-\$25,000	Local funds, Federal grants	1-5 years
-----	-------------------	-----------------------------	-----------

EMA, Police and Fire Departments	<\$1,000	Local funds	1-5 years
EMA, Police and Fire Departments	<\$1,000	Local funds	1-5 years

EMA, Fire Departments	<\$1,000	Local Funds	Ongoing
EMA	<\$1,000	Local funds	Ongoing
EMA	<\$1,000	Local funds	Ongoing
EMA	<\$1,000	Local funds	Ongoing
EMA, Municipalities	<\$1,000	Local funds	1-5 years
Police and Fire Departments	<\$1,000	Local funds	Ongoing
EMA, Municipalities	\$10,000-\$25,000	Local funds	Ongoing

EMA, Municipality	\$25,000-\$100,000	Local funds, Federal and local grants	1-5 years
Municipalities	\$10,000-\$25,000	Local funds, Federal and local grants	1-5 years

EMA	<\$1,000	Local funds	1-5 years
EMA, Municipalities	<\$1,000	Local funds	5-10 years

place

Share information with EMA			
EMA, Municipalities	\$10,000-\$25,000	Local funds	Ongoing
Municipalities	\$10,000-\$25,000	Local funds	Ongoing
Municipalities	>\$250,000	Federal grants	Ongoing

S

Municipality	>\$250,000	Local funds, Federal grants	5-10 years
Municipality	>\$250,000	Local funds, Federal grants	5-10 years
Municipality	\$25,000-\$100,000	Local funds, Federal grants	5-10 years
EMA, Municipality	>\$250,000	Federal grants	5-10 years
Municipality, NRCS	>\$250,000	Local funds, Federal grants	Ongoing

Municipality	\$25,000-\$100,000	Local funds, Federal grants	5-10 years
--------------	--------------------	-----------------------------	------------

Municipality, NRCS	>\$250,000	Federal grants	Ongoing
--------------------	------------	----------------	---------

eloped

NRCS	>\$250,000	Federal grants	5-10 years
Municipalities, NRCS	>\$250,000	Federal grants	5-10 years
Municipalities, NRCS	>\$250,000	Federal grants	5-10 years
Municipalities, NRCS	>\$250,000	Federal grants	5-10 years

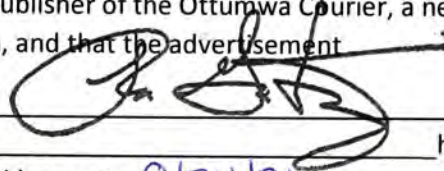
Municipalities, School Districts	<\$1,000	Local funds	Ongoing

PROOF OF PUBLICATION

STATE OF IOWA
WAPELLO COUNTY

I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

Notice of Public Hearing
City of Ottumwa



_____ hereto attached was published in said newspaper for 1 consecutive week's to-wit: 8/24/21 Subscribed and sworn to before me, and in my presence, by the said 24th day of August, 2021



Traci Counterman

Notary Public

In and for Wapello County

Printer's fee \$10.87

COPY OF ADVERTISEMENT

Notice of Public Hearing
Notice is hereby given that the City Council of the City of Ottumwa will hold a public hearing on September 7, 2021, at 5:30 P.M. in the City Hall in the City of Ottumwa, Iowa on its intent to adopt the 2021 Multi-Jurisdictional Hazard Mitigation Plan for Wapello County, Iowa. All written public comments may be submitted to the City Clerk's Office, City Hall by 4:30 P.M. on September 7, 2021. All persons interested in the adoption of said plan are invited to be present at the above time, place and date to present their arguments for or against. This plan has been approved by FEMA and adoption by Ottumwa will make the city eligible to receive mitigation funding from FEMA.
FOR THE CITY OF OTTUMWA:
Christina Reinhard, City Clerk

PH Notice
Adopt 2021 Multi-Jurisdictional
Haz. Mit. for Wap. County

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 7, 2021

Police
Department

Karen Bumsted
Prepared By

Department Head


City Administrator Approval

AGENDA TITLE: Consider accepting the 2021 Justice Assistance Grant (JAG) from the Bureau of Justice Assistance in the amount of \$19,839.00

Public hearing required if this box is checked.

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: To approve the submission of the grant over the Internet and authorize the Mayor, City Administrator, and Chief of Police to sign any related documents as may be required.

DISCUSSION: The 2021 Justice Assistance Grant (JAG) does not require a local match. The Department's proposed use of the funds is for the purchase of equipment to include the LEMUR Drone S kit, accessories kit, battery pack, repeater equipment and training. Federal requirements state the funds can only be used to supplement the Department's budget, not supplant it.

The amount of funds we receive from the JAG Grant is based on the number of violent crimes we report to the Federal government. As in

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed: No

previous years, the Wapello County Sheriff's Department is considered a disparate agency within the JAG Program. They are considered a disparate agency because they do not qualify for a direct award; yet the county is responsible for providing criminal justice services such as incarceration for the municipality.

Because the Sheriff's Department is considered a disparate agency, the Bureau of Justice Assistance requires that we discuss with the Sheriff the sharing of our JAG Grant funds. After reviewing the grant with Sheriff Phillips, it was agreed that the County would receive 15% of the grant funds (\$2,976.00), the Police Department would receive 85% (\$16,863.00), and the Police Department would administer the grant.

Staff recommends approving the submission of the grant over the Internet and authorizing the Mayor, City Administrator, and Chief of Police to sign any related documents as may be required.

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Justice Assistance Grant Program FY 2021 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2021 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.



Signature of Chief Executive of the Applicant Unit of
Local Government

Tom X. Lazio

Printed Name of Chief Executive

City of Ottumwa

Name of Applicant Unit of Local Government

8/13/21

Date of Certification

Mayor

Title of Chief Executive



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: **City of Ottumwa**
 Street1: **105 East Third Street**
 Street2:
 City: **Ottumwa**
 State: **IA**
 Zip Code: **52501**

2. Authorized Representative's Name and Title:

Prefix: First Name: **Chad** Middle Name:
 Last Name: **Farrington** Suffix:
 Title: **Chief of Police**

3. Phone: **(641) 683-0636** 4. Fax: **(641) 683-4584**

5. Email: **farringtonc@ottumwa.us**

6. Year Established: 1851	7. Employer Identification Number (EIN): 426005094	8. DUNS Number: 106708212
-------------------------------------	--	-------------------------------------

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

<p>9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?</p> <p>If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.</p> <p>10. Has the applicant entity undergone any of the following types of audit(s)(Please check all that apply):</p> <p><input checked="" type="checkbox"/> "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200</p> <p><input type="checkbox"/> Financial Statement Audit</p> <p><input type="checkbox"/> Defense Contract Agency Audit (DCAA)</p> <p><input type="checkbox"/> Other Audit & Agency (list type of audit):</p> <p style="background-color: #cccccc; padding: 2px;">[REDACTED]</p> <p><input type="checkbox"/> None (if none, skip to question 13)</p>	
<p>11. Most Recent Audit Report Issued: <input checked="" type="checkbox"/> Within the last 12 months <input type="checkbox"/> Within the last 2 years <input type="checkbox"/> Over 2 years ago <input type="checkbox"/> N/A</p> <p>Name of Audit Agency/Firm: Anderson Larkin & Co.</p>	
<p>AUDITOR'S OPINION</p>	
<p>12. On the most recent audit, what was the auditor's opinion?</p> <p><input checked="" type="checkbox"/> Unqualified Opinion <input type="checkbox"/> Qualified Opinion <input type="checkbox"/> Disclaimer, Going Concern or Adverse Opinions <input type="checkbox"/> N/A: No audits as described above</p>	
<p>Enter the number of findings (if none, enter "0"): 0</p> <p>Enter the dollar amount of questioned costs (if none, enter "\$0"): \$0</p>	
<p>Were material weaknesses noted in the report or opinion? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	
<p>13. Which of the following best describes the applicant entity's accounting system:</p> <p><input type="checkbox"/> Manual <input checked="" type="checkbox"/> Automated <input type="checkbox"/> Combination of manual and automated</p>	
<p>14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>



<p>17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
PROPERTY STANDARDS AND PROCUREMENT STANDARDS	
<p>20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
<p>23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
TRAVEL POLICY	
<p>24. Does the applicant entity:</p> <p>(a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
SUBRECIPIENT MANAGEMENT AND MONITORING	
<p>25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure</p> <p><input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p>



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

- Yes No Not Sure
 N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

- Yes No Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

[Redacted]

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

[Redacted]

(c) Contact information for the "high risk" point of contact at the federal agency:

Name: [Redacted]

Phone: [Redacted]

Email: [Redacted]

(d) Reason for "high risk" status, as set out by the federal agency:

[Redacted]

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: **Kala Mulder**

Date: **2021-08-11**

Title: Executive Director Chief Financial Officer Chairman

Other: [Redacted]

Phone: **(641) 683-0622**

Standard Applicant Information

Project Information

Project Title Edward Byrne Memorial Justice Assistance Grant (JAG)	Proposed Project Start Date 10/1/21	Proposed Project End Date 9/30/22
Federal Estimated Funding (Federal Share) 19839.00	Applicant Estimated Funding (Non-Federal Share) 0.00	Program Income Estimated Funding 0.00
Total Estimated Funding 19839.00		

Areas Affected by Project (Cities, Counties, States, etc.)

52501
52530
52536
52548
52553
52554
52566

Type Of Applicant

Type of Applicant 1: Select

Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

—

Type of Applicant 3: Select Applicant Type:

—

Other (specify):

—

Application Submitter Contact Information

Application POC

Prefix Name

Mr.

Application POC First Name

Chad

Application POC Middle Name

—

Application POC Last Name

Farrington

Application POC Suffix Name

—

Organizational Affiliation

—

Title

Chief of Police

Email ID

farringtonc@ottumwa.us

Phone Number

6416830636

Fax Number

6416834584

ORINumber

—

Executive Order and Delinquent Debt Information

Executive Order and Delinquent Debt Information


Is Application Subject to Review by State Under Executive Order 12372? *


b. Program is subject to E.O. 12372 but has not been selected by the State for review


Is the Applicant Delinquent on Federal Debt?


No

SF424 Attachments (4)

	Name	Date Added
	manifest.txt	8/9/21

	Name	Date Added
	Form SFLLL_2_0-V2.0.pdf	8/9/21

	Name	Date Added
	Form SF424_3_0-V3.0.pdf	8/9/21

	Name	Date Added
	GrantApplication.xml	8/9/21

Authorized Representative

Authorized Representative Information
Prefix Name

First Name	Middle Name	Last Name	Suffix Name
MICKEY	—	HUCKS	—
Title			
Lieutenant			

Verify Legal Name, Doing Business As, and Legal Address

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name

MICKEY HUCKS

Certification Date / Time

08/13/2021 03:09 PM


2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- Contact your Entity Administrator.
- Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct DUNS/SAM profile.

Proposal Abstract

Proposal Narrative


	Name	Category	Created by	Application Number	Date Added
	Progrm Narrative 2021.pdf	Proposal Narrative	MICKEY HUCKS	—	08/12/2021

Budget and Associated Documentation

Budget Summary

Budget / Financial Attachments


Budget Worksheet and Budget Narrative

	Name	Category	Created by	Application Number	Date Added
	Budget worksheet ar narrative.XL£	Budget Worksheet	MICKEY HUCKS	—	08/12/2021

Indirect Cost Rate Agreement

No documents have been uploaded for Indirect Cost Rate Agreement

Financial Management Questionnaire (Including applicant disclosure of high-risk status)

	Name	Category	Created by	Application	Date Added
	FinancialCap	Budget	MICKEY		
		Financial Management Questionnaire	BUCKS	Number	08/12/2021

Additional Attachments

No documents have been uploaded for Additional Attachments

Additional Application Components

Research and Evaluation Independence and Integrity Statement


No documents have been uploaded for Research and Evaluation Independence and Integrity Statement

Additional Attachments

No documents have been uploaded for Additional Attachments

Disclosures and Assurances

Disclosure of Lobbying Activities

	Name	Category	Created by	Application Number	Date Added
	Form SFLLL_2_0-V2.0.pdf	LobbyingActivitiesDisclosure	---	---	08/09/2021

Disclosure of Duplication in Cost Items

No. [Applicant Name on SF-424] does not have (and is not proposed as a subrecipient under) any pending applications submitted within the last 12 months for federally funded grants or cooperative agreements (or for subawards under federal grants or cooperative agreements) that request funding to support the same project being proposed in this application to OJP and that would cover any identical cost items outlined in the budget submitted as part of this application.

OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

a. the Applicant will comply with all award requirements and all federal

statutes and regulations applicable to the award;

- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with

the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and

Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their

women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c) (11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Signed

SignerID

hucksm@ottumwa.us

Signing Date / Time

8/13/21 11:20 AM

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction.

grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

(a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and

(b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see
<https://cons.usdoj.gov/SafePolicingEQ>

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Certified


SignerID

hucksm@ottumwa.us

Signing Date / Time

8/13/21 11:20 AM

Other Disclosures and Assurances

	Name	Category	Created by	Application Number	Date Added
	Cert and Assurances by Chief Exec.pdf	Disclosures and Assurances	MICKEY HUCKS	—	08/13/2021

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.

2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action

pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I

understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Signed

SignerID

hucksm@ottumwa.us

Signing Date / Time

8/13/21 11:21 AM

Other

No documents have been uploaded for Other

Certified

**Ottumwa Police Department
Ottumwa, Iowa
2021 Justice Assistance Grant Local Program
BJA FY 21 JAG LOCAL
Application Case ID: A-430029
Grant Package Application Number: 13442494**

Program Narrative – Attachment

The Wapello County (Iowa) Sheriff's Department is considered a disparate agency by the Bureau of Justice Assistance. Therefore, the City of Ottumwa negotiated with the Sheriff's Department a mutually agreeable settlement to share funding received from the Justice Assistance Grant Program. The settlement provides for the following: the Wapello County Sheriff's Department would receive approximately 15% of the grant funds (\$2,976.00), the Ottumwa Police Department would receive approximately 85% (\$16,863.00), and the Ottumwa Police Department would administer the grant. This is the same settlement both entities have always agreed to when sharing funds from the former Local Law Enforcement Block Grant Program and past Justice Assistance Grants.

The Ottumwa Police Department and the Wapello County Sheriff's Department's strategy for the FY 2021 JAG funds is to identify and prioritize needed equipment; identify and select vendors; and then purchase the equipment.

The Ottumwa Police Department will act as the applicant, fiscal agent, and will gather the information needed to complete all required reports, including performance measures.

The Wapello County Sheriff's Department will be using its funds under the purpose area of "Law Enforcement Programs". The Sheriff's Department will use funds to purchase equipment for law enforcement use, to include:

(Two) Digital Watchdog PTZ Cameras and Mounts (\$2,976.00) – The Sheriff's Department would like to purchase two Digital Watchdog Network cameras for the purpose of surveillance of criminal activity passing through specific locations in Wapello County. The ability for the department to observe vehicle traffic in specific areas of the county as well as roadway conditions. In the event of a traffic accident, the cameras will be able to provide emergency services with situational awareness prior to arrival and provide for the appropriate emergency response. The *Digital Watchdog PTZ* cameras offer cost-effective high performance for versatile surveillance. The cameras have the ability to pan, tilt and 36 x optical zoom. The cameras will allow for nighttime or low-light observations as well. The department will utilize the cameras for purposes of observing severe weather approaching. The information will be shared on social media and local broadcast for additional safety of the citizens in Wapello County. In addition, the department will utilize the cameras to detect and deter criminal activity. The ability to observe video saved and live-streamed are essential investigative tools for law enforcement.

The Ottumwa Police Department will also be using its funds under the purpose area of "Law Enforcement Programs". The Police Department will use funds to purchase equipment for law enforcement use to include:

brincDrones LEMUR Drone S kit (\$8,999.00) – The Police Department would like to purchase the LEMUR Drone S kit that will provide the department the ability to quickly locate, isolate, and communicate with suspects. Three functions are critical in increasing safety, allowing for better decision-making in de-escalating dangerous situations. The LEMUR is designed to peacefully resolve high-risk incidents without directly confronting civilians.

LEMUR Drone accessory kit (\$1,999.00) – The department would like to purchase the LEMUR drone accessory kit as it allows officers to gain direct communication with suspects or victims. The kit provides a mechanism for remote access through closed windows or open. The kit has an adjustable light to eliminate the area being searched. The kit provides for a general purpose dropper that will enhance the capability to deliver items as needed. The accessory kit will allow for direct communications between officers and suspects improving the probability of a positive outcome through de-escalation techniques.

LEMUR Drone battery pack (\$1,998.00) – The department would like to purchase an extra LEMUR drone battery including a Pelican carrying case to provide for more consecutive flight time. The battery pack will allow a quicker response back to the scene or for search and rescue purposes.

LTE & Repeater equipped drone video receiver box (\$2,999.00) – The department would like to purchase the receiver box allowing live streaming video through multiple layers of interior walls via ultra-high gain antennas. The repeater allows officers to see what is going on in the interior of a structure without direct physical contact with suspects.

Communication is key without the need for face to face contact where situations can escalate quickly.

3-day mandatory training (\$868.00) – The department would like to purchase the training course. The course provided intensive understanding of the LEMUR drone, capabilities from real-time instruction. The full range of capabilities such as two-way communication, flight, durability and repairs in the field are key for a successful mission outcome.

Without funding from the Justice Assistance Grant Program, neither agency would be able to purchase the needed equipment listed above. Both agencies anticipate utilizing the funds within the first 18 months of the grant program.

Ottumwa Police Department
Ottumwa, Iowa
2021 Justice Assistance Grant Local Program
BJA FY 21 JAG LOCAL
Application Case ID: A-430029
Grant Package Application Number: 13442494

Proposed Spending Plan of Grant Funds

2 - Digital Watchdog PTZ Cameras and Mounts	(County)	- 2,976.00
1 - LEMUR Drone S Kit	(City)	- 8,999.00
1 - LEMUR Drone accessory kit	(City)	- 1,999.00
1 - LEMUR Drone battery pack	(City)	- 1,998.00
1 - LTR & Repeater equipped Drone video receiver box	(City)	- 2,999.00
<hr style="border: 0.5px solid black;"/>		
Total Expenditures	-	\$19,839.00

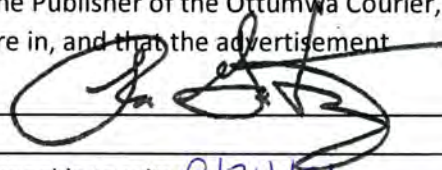
<u>Ottumwa Police Department</u> 85%	<u>Wapello County Sheriff's Department</u> 15%
Federal Funds: \$19,839.00 <u>x (approx.)</u> <u>.85</u> Total Amount: \$16,863.00	Federal Funds: \$19,839.00 <u>x (approx.)</u> <u>.15</u> Total Amount: \$ 2,976.00

PROOF OF PUBLICATION

STATE OF IOWA
WAPELLO COUNTY

I, Ron Gutierrez, being duly sworn on my oath, say I am the Publisher of the Ottumwa Courier, a newspaper printed in said Wapello County, Iowa and of general circulation there in, and that the advertisement

Notice of Public Hearing
City of Ottumwa



_____ hereto attached was published in said newspaper for 1 consecutive week's to-wit: 8/24/21 Subscribed and sworn to before me, and in my presence, by the said 24th day of August, 2021



Traci Counterman

Notary Public

In and for Wapello County

Printer's fee \$9.61

COPY OF ADVERTISEMENT

Notice of Public Hearing
Notice is hereby given that the
City Council of the City of Ottumwa will hold a public hearing on September 7, 2021 at 5:30 P.M. in City Hall in the City of Ottumwa, Iowa on proposed spending plans for the 2021 Justice Assistance Grant (JAG) Program funds to be obtained from the Bureau of Justice Assistance. All written public comments may be submitted to the City Clerk's Office, City Hall by 4:30 pm on September 7, 2021. All persons interested in the proposed spending plans are invited to be present at the above time, place and date to present their arguments for or against. FOR THE CITY OF OTTUMWA: Christina Reinhard, City Clerk

PH Notice
JAG Program

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 7, 2021

Administration
Department

Barbara Codjoe

Prepared By

Barbara Codjoe

Department Head

BC

[Handwritten Signature]

City Administrator Approval

AGENDA TITLE: Resolution #169-2021 - Approve and authorize signature of MOU between the City of Ottumwa and Teamsters local No. 238 for the Police Department.

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt resolution #169-2021.

DISCUSSION: Approve and authorize the mayor to sign the MOU between the City of Ottumwa and Teamsters local No. 238 for the Police Department. The language in the current contract and in the letter of understanding is contradictory of each other. This MOU cleans up the language regarding officers holiday pay.

Past practice has been that officers have until June 30th to use all holiday pay for that year. This removed language that stated otherwise.

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed:

MEMORANDUM OF UNDERSTANDING

Between

OTTUMWA, IOWA And

TEAMSTERS LOCAL NO. 238

Ottumwa, Iowa (hereinafter "the City") and Teamsters Local 238 (hereinafter "the Union") enter this Memorandum of Understanding.

WHEREAS, the City and the Union are parties to a collective bargaining agreement effective July 1, 2019 and continuing through June 30, 2023.

WHEREAS the collective bargaining agreement (**Article 7, Section H**) states:

"Holidays not used by the end of the last full pay period of the fiscal year shall be lost and shall not be carried over to the following year."

WHEREAS the City and the Union agree to remove (**Article 7, Section H**)

WHEREAS the collective bargaining agreement (**Letter of Understanding, Section 8 (A)**) states:

"Officers will continue to receive 88 hours of holiday time to be used as time off during each fiscal year."

WHEREAS the City and the Union agree to remove (**Letter of Understanding, Section 8 (A)**)


WHEREAS the City and the Union agree to only use Article 7 (e) - states:

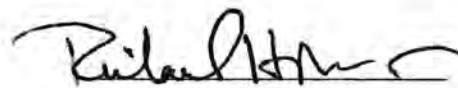
"Holiday leave not used by June 30th will be forfeited."

IT IS THEREFORE AGREED AS FOLLOWS:

The City and the Union will remove Article 7, Section H, Letter of Understanding, Section 8 (A) and follow Article 7, Section E.

This MOU will be attached to the current Collective Bargaining Agreement and the adjustment will be incorporated for future collective bargaining agreements.


FOR THE CITY


FOR THE UNION

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 7, 2021

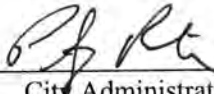
Administration
Department

Barbara Codjoe

Prepared By

Barbara Codjoe *BC*

Department Head



City Administrator Approval

AGENDA TITLE: Resolution #170-2021 - Approve employee Light Duty Policy

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt resolution #170-2021

DISCUSSION: See attached

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed:

This is a revision of our current light duty policy. The section that is highlighted will be removed from our current policy and procedure manual and replaced with the wording below.

"The City of Ottumwa has established a policy for employees to Return-to-Work or Light Duty assignments after injury or illness for employees who are unable to return to their regular job classifications. This includes employees who are temporarily unable to perform the full functions of their position.

This policy is not intended to supersede or modify the procedures applicable to employees eligible for reasonable accommodation under the Americans with Disabilities Act (ADA) or leave benefits under the Family and Medical Leave Act (FMLA). Inquiries about the ADA or FMLA should be directed to the human resource department (HR).

For further information, please refer to our current Return-to-Work/Light Duty Policy."

This new policy will provide an opportunity for employees to phase back in to working after an injury (on the job or off the job). We have worked with IMWCA and our legal team to ensure we are compliant and up to date with this policy.

This will also provide a consistent and trackable process which will integrate with our new UKG system. There are forms for the employee to fill out and verify along with information from the department head working with HR.

ARTICLE 19. WORKER'S COMPENSATION/ RESTRICTED DUTY ASSIGNMENTS

Employees who are injured on the job could be eligible for worker's compensation coverage. The Employee is required to promptly report any injury by calling the "Company Nurse" telephone number on the card provided to each employee upon employment. Additional cards may be obtained from Human Resources. The cards are also posted in each department. This is the First Report of Injury. Failure to report an injury promptly without a reasonable explanation may result in disciplinary action against an employee, the supervisor if he/she fails to report the injury, and potentially could result in a denial of work related injury benefits. The injured employee must as soon as possible call the "Company Nurse," report the injury and symptoms and follow the advice of the medical provider for treatment. The "Company Nurse" will direct the injured employee for treatment. If the injury is severe and the employee is unable to call, the employee should seek immediate treatment and the employee's immediate supervisor will make the report. Employees are required to follow all treatment protocol as directed. Medical bills for treatment are to be forwarded to the Human Resource Department. IMWCA is the City's Worker's Compensation administrator.

It is the policy of the City of Ottumwa to establish a policy relative to restricted duty assignments for City employees who are temporarily disabled due to work related injuries.

The purpose of this policy is to establish guidelines for retaining employees in restricted duty assignments when they are temporarily partially disabled as a result of work related injuries or illnesses. Employees who are temporarily partially disabled because of an occupational injury or illness and who are deemed capable of any work by the City's designated physician for work related injuries will be required to perform restricted duties as assigned. Employees who are eligible for leave under the Family Medical Leave Act (FMLA) may have the discretion to not be forced to return to work. However, eligibility for certain worker's compensation benefits for rejection of the modified or restricted duty assignment could be lost.

Procedures for restricted light duty:

1. Determination of medical eligibility for light duty assignment will be made by the City designated health care provider and where warranted in conjunction with the employee's personal physician.
2. Each injured employee will report to the Human Resource Department and perform restricted duty assignments as directed.
 - a. Employees will be first sent back to their own department when work is available.
 - b. If no light duty is available within the employee's own department, he/she may be assigned to any duties within the City.
 - c. Employees will not be assigned to any duties that they are not physically capable of performing.

- d. Exceptions to the above policy may be approved by the City Administrator or his designated representative when it is in the best interest of the City to do so.
- e. The Department Head in conjunction with the Human Resource Manager will determine the appropriate plan for returning to unrestricted job duties.

Exclusions

1. The City's designated health care provider has the authority to excuse an injured employee from any work activity.
2. The provisions of this policy are not applicable to employees temporarily rendered physically unfit to perform normal duties due to non-work related circumstances, nor shall such employees be allowed to work restricted duty.

Restricted leave will be periodically reviewed and will not normally exceed 90 calendar days. This policy does not imply entitlement to a permanently modified position.

ARTICLE 20. EMPLOYEE PHYSICALS AND MEDICAL SERVICES

This policy is established relative to physical examinations for new employees and for medical services for work related injuries and illnesses. The purpose of the policy is to establish a designated Physician or Clinic to perform physical examinations for all new City employees including Police and Fire and to perform medical services for all work related injuries and illnesses. Emergency care will be handled by the Emergency Department of Ottumwa Regional Health Center if after the doctor's regularly scheduled office hours or in case of medical emergencies. New employee physicals are required for all regular full and part-time employees, which also includes a drug screen. Those physicals are currently conducted by Occupational Health at the Ottumwa Regional Health Center. Drug testing will also occur at the Ottumwa Regional Health Center. All pre-employment physicals and drug testing are paid for by the City.

Any work related injury shall be reported to the on-call Company Nurse promptly. Please see Article 18 for further information regarding Worker's Compensation claims. Under the Iowa Worker's Compensation law Chapter 85, the City is authorized to choose the medical care provided for employees who are injured on the job.

Any employee who is required to hold a CDL pursuant to his/her position, may be required to undergo drug and/or alcohol testing as a result of any accident while on duty.

ARTICLE 21. FITNESS FOR DUTY

Fitness for Duty:

The City endeavors to provide a safe workplace. This policy applies when an employee is having observable difficulty performing his/her work duties in a manner that is safe for the employee and/or for his or her co-workers, or is posing a safety threat to self or others.

The City of Ottumwa has established a policy for employees to Return-to-Work or Light Duty assignments after injury or illness for employees who are unable to return to their regular job classifications. This includes employees who are temporarily unable to perform the full functions of their position.

This policy is not intended to supersede or modify the procedures applicable to employees eligible for reasonable accommodation under the Americans with Disabilities Act (ADA) or leave benefits under the Family and Medical Leave Act (FMLA). Inquiries about the ADA or FMLA should be directed to the human resource department (HR).

PURPOSE

The City of Ottumwa strives to assist employees to return to work at the earliest possible date following an injury or illness. Returning an employee back to work in a safe and timely manner is the general purpose of this policy. The feasibility of reasonable accommodations will be determined on a case-by-case basis taking into consideration the employee's specific physical or mental impairment, the essential functions of the job, the work environment and the ability to provide accommodations.

A return-to-work / light duty program has several benefits for both the employer and employees by minimizing time lost from work. Employees benefit from a return-to-work program because:

- They maintain some or all of their earnings
- They maintain their skills and are productive contributors to the organization
- They are likely to return to their pre-injury jobs more quickly
- They maintain social connections and a sense of purpose with their work routine

ELIGIBILITY

The policy applies to regular full- and part-time employees who are on leave as a result of injury or illness including those who are receiving workers' compensation benefits. Whether the City of Ottumwa offers temporary modified work is always dependent upon the individual circumstances.

LIGHT DUTY

Light Duty assignments are for employees that are temporarily unable to perform regular duty assignment due to illness, injury or medical conditions (including pregnancy) regardless of job-relatedness. The City of Ottumwa defines "light duty" as temporary, modified work assignments within the worker's physical abilities, knowledge and skills, when the physician indicates they can return to work but who are not yet physically capable of handling the entire job duties normally assigned, or if their work-related injury has not reached maximum medical improvement.

When possible, light duty will be made available to injured workers to minimize or eliminate time lost from work. The City of Ottumwa cannot guarantee light duty and is under no obligation to offer, create or encumber any specific position for purposes of offering placement to such a position.

Employees who are temporarily partially disabled because of an occupational injury or illness and who are deemed capable of any work by the City's designated physician for work related injuries will be required to perform restricted duties as assigned. In the event an employee refuses light duty (outside the employee's FMLA benefits period) and the employee satisfies the restrictions and ability to perform the transitional position, the City of Ottumwa is not obligated to provide an alternative position.

If temporary light-duty is available, the employee will be assigned to that duty as soon as medically feasible. A temporary light-duty assignment may be either within the employee's department, if available, or within another department, as coordinated by the Department Head and the Human Resources Department.

An employee in a light-duty assignment will continue to receive salary and benefits of their job classification. The temporary assignment will be reviewed and potentially modified after each medical appointment, to verify the medical restrictions of the injured employee. Temporary assignments shall not exceed three months (90 calendar days) unless approved by the Department Head and the Human Resources Department.

PROCEDURE

An employee must notify their department head and/or Human Resources Department once they have received a statement of medical certification to support the requested light-duty assignment with current restrictions.

For circumstances covered by the Americans with Disabilities Act (ADA), please utilize our Reasonable Accommodation Request Form.

Procedures:

Human Resources, or Employees Direct Supervisor:

- Provides the employee with a job description that reflects the essential functions and physical demands of the position and a Work Status Report for the designated medical provider to complete
- Reviews the completed Work Status Report or medical certification in conjunction with the job description to determine if a temporary modified work is available in any department within the City of Ottumwa. Consults with the Designated Medical Provider if necessary
- Fills out the Return-to-Work Agreement and meets with the employee to review
- Monitors on-going medical and work adjustment, meets with employee as needed to review status
- Determines from Medical Provider whether restrictions apply both at home and at work or other non-work location.

Employee

- Takes required paperwork to designated medical provider appointments (job description, Work Status Report)
- Reviews and signs Return-to-Work Agreement
- Follows work restrictions as prescribed by designated medical provider

- Adheres to the temporary restrictions and accommodations, does not perform any activities that exceed work restrictions Adheres to restrictions both at work and elsewhere as determined by Medical Provider.
- Reports immediately to supervisor any work duties or activities that exceed work restrictions
- Reports immediately to supervisor if any work restriction(s)/accommodation(s) cause discomfort or make medical condition worse
- Informs supervisor in advance of medical appointments, schedule any medical appointments during non-work time, if possible
- Updates supervisor with current Work Status Report or updated certification from designated medical provider after every appointment

In the event an employee refuses a temporary modified assignment, which is within the restrictions identified by the designated medical provider, workers compensation benefits could be affected. In such cases, the City of Ottumwa will notify the insurance carrier of the employee's refusal of the temporary modified assignment. For an employee covered by the FMLA, an employee may refuse a light duty or modified work assignment, but it may have an adverse effect on the employee's workers' compensation benefits.

Restricted leave will be periodically reviewed and will not normally exceed 90 calendar days. This policy does not imply entitlement to a permanently modified position.

End of Assignment

If, during or at the end of the temporary modified duty assignment, the employee is able to perform his/her regular job duties with or without reasonable accommodations, then the employee may return to his/her regular position.

If, at the end of the temporary modified duty assignment, the employee is not able to perform his/her regular job duties with or without reasonable accommodations, the City of Ottumwa will review the employee's medical condition and determine whether the individual is a qualified individual with a disability and whether the employee's work restriction can be reasonably accommodated to allow the employee to return to work in some capacity. If no reasonable accommodation is available to return the employee to the previous or different position, the City of Ottumwa will then consider placing the employee on a time limited unpaid leave of absence or ending the employment.



Request for Temporary Light Duty

Employee Name:
Job Title:

Section 1 - Health Care Provider

Health care provider: Please review the attached job description for this employee, complete this form, and return it to the patient.

Date Condition Began: _____

Please indicate below the patient's ability to perform the following tasks continuously or intermittently, and give the number of hours per day they may perform each task.

Activity	Continuous	Intermittent	#HRS/Day
1. Lifting / Carrying: (State Max. Weight)	#LBS	#LBS	
2. Sitting			
3. Standing			
4. Walking			
5. Climbing			
6. Kneeling			
7. Bending / Stooping			
8. Twisting			
9. Pulling/Pushing			
10. Simple Grasping			
11. Fine Manipulation (includes keyboarding)			
12. Reaching above shoulder			
13. Driving a vehicle (Specify)			
14. Operating Machinery (Specify)			
15. Temperature Extremes			
16. High Humidity			
17. Chemical, Solvents, etc. (Identify)			
18. Fumes / Dust (Identify Type)			
19. Noise (give dBa)			
20. Other: Describe			
21. Are interpersonal relations affected because of a neuropsychiatric condition? (e.g., Ability to give or take supervision, meet deadlines, etc.) _____ Yes _____ No (Describe) _____			

Other restrictions: _____

Please check one of the following:

- The employee is able to work a full, regular schedule with no restrictions, beginning _____ (date).
- The employee is unable to return to work until _____ (date).
- The employee is able to return to work on a reduced schedule for _____ hours a day from _____ (date) through _____ (date).
- The employee is able to return to work with restrictions from _____ (date) through _____ (date).

Health care provider's signature: _____

Health care provider's printed name: _____

Date: _____

Section 2 – Employee

Employee: *Have your health care provider review your attached job description and ask them to complete the first page of this form. Complete the portion here and return the completed form to your supervisor or Human Resources department before you return to work.*

Today's date: _____

I further certify that the purpose of the leave is for the reason cited and I will/did return to work on:

Employee's signature: _____

Employee's printed name: _____

Date: _____

Section 3 – Employer

Employer: *Verify form is completely filled out. Human Resources and Department Head review form together.*

Based on the medical restrictions outlined above:

_____ Work is available

_____ Work is not available

Supervisor's signature: _____

Supervisor's printed name: _____

Date: _____

**Once employer has reviewed and request is complete, employer fills out the Return to Work Agreement. A copy of the agreement is signed by employer and employee. A copy is given to the employee and a second copy is filed in the employee's medical file.*

Model Return-To-Work Agreement

[Date]

[Name of temporarily restricted worker]

I understand a temporary modified assignment that complies with my temporary work restrictions as identified by my designated medical professional is being offered to me.

I understand that if I am eligible for leave under the Family Medical Leave Act (FMLA), I cannot be forced to return to work. I also understand that I may lose my eligibility for certain worker's compensation benefits for rejection of the modified assignment.

I understand this offer is for a temporary period of time.

I agree to follow the work restrictions as prescribed by the designated medical provider and understand that I need to adhere to the agreed upon temporary restrictions and accommodations. Pursuant to the healthcare provider, these restrictions may apply both at work and at non-work locations. I also understand that if I am asked to perform any work assignments or activities that exceed my work restrictions, I will immediately report the situation to my direct supervisor and that I will not perform these activities. Furthermore, I will immediately report to my direct supervisor if any of the work restriction(s)/accommodation(s) cause me discomfort or make my medical condition worse.

I understand that I should try to schedule any medical appointments during non-work time. If I am unable to do so, I understand that I need to inform my supervisor in advance of the appointment date. I understand that these appointments may fall under Family Medical Leave Act (FMLA) and it is my responsibility to apply for FMLA leave according to my employer's policy if I cannot schedule appointments outside my work time. I understand that the time off for the appointment will be unpaid, unless otherwise covered by a paid leave policy (such as workers compensation).

I also understand that it is my responsibility to provide my supervisor with current work status reports from my physician.

I understand that a temporary modified/alternate duty assignment will be periodically reviewed and will not normally exceed 90 calendar days. This does not imply entitlement to a permanently modified position.

The City of Ottumwa follows the provisions of the Americans with Disabilities Act (ADA) and the Iowa Civil Rights Act. If the employee believes he or she is disabled within the meaning of ADA or ICRA, then he or she should discuss that belief with the Human Resources Designee. The City of Ottumwa will engage in an interactive process with the employee to determine whether the City of Ottumwa can reasonably accommodate the employee. If the City of Ottumwa agrees that the law applies, it will, when appropriate, consider reasonable accommodations to the employee's regular job. If such accommodations are not reasonable or constitute an undue hardship, then other reasonable accommodations such as placement in vacant jobs where the employee is qualified or an appropriate leave of absence may be considered.

Employee Signature

Date

Supervisor Signature

Date

TEMPORARY/MODIFIED ALTERNATE DUTY AGREEMENT FORM

Employee Name: _____ Date of Injury/Onset of Illness: _____

Job Title: _____ Supervisor Name: _____

Department: _____ Date Assigned to Temporary Light Duty by Physician: _____

Temporary Duty Start Date: _____ Temporary Duty End _____

Description of Work Restrictions, per Treating Physician: (List specifically what is stated in medical note.)

Assignment Type: Modified Alternate* (Temporary work in another position and/or location)

*If Alternative location, Supervisor's Name: _____ Alternative location: _____

Description of Accommodation(s) Offered: _____

Work schedule: Unchanged Changed _____ Work hours per Day from _____ am/pm to _____ am/pm

Work Days: Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Wage Rate: _____

If assignment not available - Reason/Discussion Points: _____

FMLA Eligible: Yes No

I understand that I am required to report directly to _____

For job duty on: _____ at: _____ am/pm, at: _____

The work restrictions and accommodations were reviewed with the employee on: _____

- Yes, I understand this agreement and I accept this work. I will comply with restrictions as prescribed by my treating physician.
- No, I understand this agreement and I do not accept this alternate work position. I understand that refusal of this return to work offer may adversely affect my worker's compensation benefits.

I refuse this offer of work restrictions and accommodations because:

Employee's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

RESOLUTION NO. 170-2021

RESOLUTION APPROVE EMPLOYEE
RETURN-TO-WORK/LIGHT DUTY POLICY

WHEREAS, the City of Ottumwa, Iowa had approved a revised Personnel Policies and Procedures manual on June 2, 2020, which incorporated the current Restricted Duty Assignment as part of the document' and;

WHEREAS, staff for the City of Ottumwa has reviewed the current policies and determined the current policy does not meet the short and long term care for employees and operational needs for the employer, and;

WHEREAS, staff has drafted and revised said Return-To-Work / Light Duty policies to meet the needs of both employee and employer and finds that approval of said policies and procedures, as revised, would be in the best interest of the City and the employees of the City, and;


WHEREAS, the City Council of the City of Ottumwa, Iowa desires to approve the new and revised Return-to-Work / Light Duty policies in accordance with the Municipal Code of the City of Ottumwa, sections 2-144 and 2-145

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ottumwa, Iowa, that the current Restricted Duty Assignment as part of the Personnel Policies and Procedures approved on June 2, 2020 and any supplements thereafter are hereby repealed and that the attached Return-To-Work / Light Duty policies are hereby adopted in their place with an effective date of August 18th, 2021.


BE IT FURTHER RESOLVED, by the Ottumwa City Council of the City of Ottumwa, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

PASSED, ADOPTED and APPROVED this 7th day of September 2021.

CITY OF OTTUMWA, IOWA


Tom X. Lazio, Mayor

ATTEST:


Christina Reinhard, City Clerk

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 7, 2021

Engineering Department
Department

Alicia Bankson
Prepared By
Larry Seals
Department Head

Rf Rte
City Administrator Approval

AGENDA TITLE: Resolution #172-2021. Approving Change Order #1 and accepting the work as final and complete and approving the Final Pay Request for the 2021 RFP #3 Eisenhower Pedestrian Bridge Repair Project.

**Public hearing required if this box is checked. **

The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.

RECOMMENDATION: Pass and adopt Resolution #172-2021.

DISCUSSION: Boulder Contracting, LLC of Grundy Center, Iowa was awarded the contract on April 6, 2021 in the amount of \$85,500.00.

Change Order #1 decreased the contract amount by \$5,053.13 for quantity adjustments. The new contract amount is \$80,446.87.

The contractor has completed the above referenced work according to the request for proposals. This will authorize approval of Change Order #1, release all retainage, and approve final payment.

Original Contract Amount	\$ 85,500.00
Change Order #1	\$ (5,053.13)
New Contract Sum	\$ 80,446.87
Less Previous Payments	\$ 76,424.53
Final Amount Due	\$ 4,022.34

RESOLUTION #172-2021
A RESOLUTION APPROVING CHANGE ORDER #1 AND ACCEPTING THE WORK
AS FINAL AND COMPLETE AND APPROVING FINAL PAY REQUEST
FOR THE 2021 RFP #3 EISENHOWER PEDESTRIAN BRIDGE REPAIR PROJECT

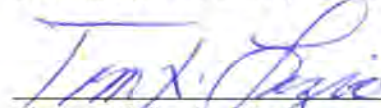
WHEREAS, The City Council of the City of Ottumwa, Iowa entered into a contract on April 6, 2021 with Boulder Contracting of Grundy Center, Iowa for the above referenced project; and

WHEREAS, Change Order #1 decreases the contract amount by \$5,053.13. The total new contract sum is \$80,446.87. The project is now completed in accordance with the contract.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The above-mentioned change order for this project is hereby approved. The 2021 RFP #3 Eisenhower Pedestrian Bridge Repair Project is hereby accepted as complete, and authorization to make final payment to Boulder Contracting, LLC of Grundy Center, Iowa in the amount of \$4,022.34 is hereby approved.

APPROVED, PASSED, AND ADOPTED, this 7th day of September, 2021.

CITY OF OTTUMWA, IOWA



Thomas X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

**Section 640
CHANGE ORDER**

Project: RFP #3 Eisenhower Bridge Repair

To Contractor: Boulder Contracting, LLC

Change Order Number: 1

The Contract is changed as follows:
Quantity Adjustments: See Tab Sheet

	20-Aug-21
	<u>-\$5,053.13</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
	<u>\$0.00</u>
Total:	(\$5,053.13)

Base bid amount \$85,500.00

NEW PROJECT TOTAL \$80,446.87

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The Original Contract Sum was	<u>\$85,500.00</u>
Net change by previously authorized Change Orders	<u>\$0.00</u>
The Contract Sum prior to this change order	<u>\$85,500.00</u>
The Contract Sum will be <u>decreased</u> by this change order in the amount of	<u>(\$5,053.13)</u>
The new Contract Sum including this change order	<u>\$80,446.87</u>
The Contract Time will be <u>unchanged</u> by	<u>0</u> days

The date of Substantial Completion as of the date of this Change Order is in accordance with contract documents.

Larry Seal
ENGINEER/
DIRECTOR OF PUBLIC WORKS

8-31-2021
DATE

Boulder Contracting, LLC
CONTRACTOR

8/23/2021
DATE

DAVID CHASPOULOS
BY

P.M. / ESTIMATOR
TITLE

**SECTION 630
PAY ESTIMATE**

CITY OF OTTUMWA

APPLICATION FOR PAYMENT

TO OWNER: City of Ottumwa

PROJECT: RFP #3 Eisenhower Bridge Repair

PAY REQUEST NO. 2

FROM CONTRACTOR: Boulder Contracting, LLC

PAY PERIOD: 20-Aug-21

Final

CONTRACTOR'S APPLICATION FOR PAYMENT

Application for payment is made as follows:

1. Original Contract Sum	\$85,500.00
2. Net change by Change Orders	(\$5,053.13)
3. Contract Sum to Date (Line 1+ Line 2)	\$80,446.87
4. Total Completed and Stored to Date	\$80,446.87
5. Retainage: <u>0</u> % of Completed work	\$0.00
6. Total Earned Less Retainage Amount	\$80,446.87
7. Less Previous Payments	\$76,424.53
8. Current Payment Due	\$4,022.34

The undersigned Contractor certifies that to the best of their knowledge, the Work covered by this Application has been completed in accordance with the Contract Documents, that the Contractor has paid for all Work which previous Applications for Payment were issued and payments received from the Owner, and that current payment (Line 8) is now due.

CONTRACTOR: Boulder Contracting LLC

DATE: 8/23/2021

BY: DAVID APSORPOULOS

TITLE: P.M. / ESTIMATOR

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observations and the information contained in this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge the Work has progressed as indicated, the quality of the Work is in accordance with the contract Documents, and the Contract entitled to payment of the AMOUNT CERTIFIED.

Larry Sead
ENGINEER/DIRECTOR OF PUBLIC WORKS

AMOUNT CERTIFIED: \$4,022.34

DATE: 8-23-21

RFP #3 Eisenhower Bridge Repair

1
8/20/2021

ITEM	DESCRIPTION	Boulder Contracting, LLC			AS BUILT		QUANTITY OVER/UNDER	% OF CONTRACT	
		UNIT	QTY	PRICE	EXTENSION	QTY			EXTENSION
1	BONDS AND MOBILIZATION	LS	1	\$9,700.00	\$9,700.00	1	\$9,700.00	\$0.00	100.00%
2	SHALLOW CONCRETE REPAIR	SF	250	\$115.00	\$28,750.00	64.49	\$7,416.35	(\$21,333.65)	25.80%
3	REGULAR CONCRETE REPAIR	SF	250	\$140.00	\$35,000.00	395.83	\$55,416.20	\$20,416.20	158.33%
4	EPOXY CRACK INJECTION	LF	10	\$360.00	\$3,600.00	0	\$0.00	(\$3,600.00)	0.00%
5	WATERPROOF COATING	SF	750	\$9.00	\$6,750.00	690.48	\$6,214.32	(\$535.68)	92.06%
6	ONE YEAR PERFORMANCE AND PAYMENT BONDS	LS	1	\$1,700.00	\$1,700.00	1	\$1,700.00	\$0.00	100.00%
TOTAL					\$85,500.00				
ASBUILT TOTAL						\$80,446.87			
							(\$5,053.13)		

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of: Sep 7, 2021

Planning & Development
Department

Zach Simonson
Prepared By
Zach Simonson
Department Head



City Administrator Approval

AGENDA TITLE: Resolution No. 173-2021: A RESOLUTION APPROVING A COLLATERAL ASSIGNMENT RELATED TO THE DEVELOPMENT AGREEMENT BETWEEN WASHINGTON APARTMENTS, L.L.L.P. AND THE CITY OF OTTUMWA, IOWA

Public hearing required if this box is checked.

RECOMMENDATION: Approve and Pass Resolution No. 173-2021

DISCUSSION: The developers and owners of the Washington Apartments project at 539 W Fourth are refinancing debt taken to complete the project. The Development Agreement requires a Collateral Assignment document. The Collateral Assignment does not change anything about the structure of the TIF agreement or create any new obligations for the City. The ownership of the development property has not changed.

Source of Funds:

Budgeted Item: Budget Amendment Needed:

RESOLUTION NO. 173-2021

RESOLUTION APPROVING A COLLATERAL ASSIGNMENT RELATED TO THE DEVELOPMENT AGREEMENT BETWEEN WASHINGTON APARTMENTS, L.L.L.P. AND THE CITY OF OTTUMWA, IOWA

WHEREAS, the City of Ottumwa, Iowa (“City”) and Washington Apartments, L.L.L.P. (the “Developer”) previously entered into an Agreement for Private Development dated November 7, 2017 (“Development Agreement”), pursuant to which Development Agreement the Developer agreed to undertake certain development activities on certain real property located in the City and described in the Development Agreement as the Development Property; and

WHEREAS, in exchange for the Developer’s obligations under the Development Agreement, the City agreed to provide the Developer economic development incentives referred to in the Development Agreement as “Economic Development Grants”; and

WHEREAS, pursuant to the terms of the Development Agreement, the Developer cannot assign its interests in the Development Agreement without the City’s consent; and

WHEREAS, the Developer has sought financing in connection with the development of the Development Property from Cedar Rapids Bank and Trust Company (“Lender”), and has requested that the City consent to a Collateral Assignment of Redevelopment Agreement by and among the Developer, City, and Lender (“Assignment Agreement”); and

WHEREAS, pursuant to the terms and conditions of the Assignment Agreement, the Developer would assign to the Lender its right, title, and interest in and to the Economic Development Grants under the Development Agreement, and the City would provide its consent to the same.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT:

Section 1. That the form and content of the Assignment Agreement, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved, and confirmed, and the Mayor and the City Clerk be and they hereby are authorized, empowered, and directed to execute, attest, seal, and deliver the Assignment Agreement for and on behalf of the City in substantially the form and content now before this meeting, but with such changes, modifications, additions, or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Assignment Agreement, the Mayor and City Clerk are hereby authorized, empowered, and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Assignment Agreement as executed.

PASSED AND APPROVED this 7 day of September, 2021.

Tom D. Poyri
Mayor

ATTEST:

Christi Ruskard
City Clerk

01936049-1\10981-092

COLLATERAL ASSIGNMENT OF REDEVELOPMENT AGREEMENT

THIS COLLATERAL ASSIGNMENT OF REDEVELOPMENT AGREEMENT (this "**Agreement**"), is made and entered into as of the ___ day of _____, 2021, by and among the CITY OF OTTUMWA, IOWA (the "**City**"), WASHINGTON APARTMENTS, L.L.L.P., an Iowa limited liability limited partnership (the "**Developer**"), and CEDAR RAPIDS BANK AND TRUST COMPANY, an Iowa state-chartered banking corporation (the "**Lender**").

WITNESSETH:

WHEREAS, the City and Developer have entered into that certain Agreement for Private Development dated as of November 7, 2017 (the "**Redevelopment Agreement**"), pertaining to the development of certain Minimum Improvements (as that term is defined in the Redevelopment Agreement) (collectively, the "**Improvements**") on the property legally described on Exhibit A attached hereto and hereby made a part hereof (the "**Land**" and, together with the Improvements, the "**Project**"); and

WHEREAS, pursuant to the Redevelopment Agreement, the City is to make certain Economic Development Grants (as that term is defined in the Redevelopment Agreement) (the "**Payments**") to Developer upon Developer's compliance with and subject to the terms and conditions of the Redevelopment Agreement; and

WHEREAS, the Developer and the Lender have entered into that certain Loan Agreement dated as of even date herewith (the "**Loan Agreement**"), concerning the extension by the Lender to the Developer of (i) a loan in the amount of \$[_____] (the "**Term Loan**"), and (ii) a loan in the amount of \$[_____] (the "**TIF Loan**" and, together with the Term Loan, the "**Loans**"), each to finance the development of the Land; and

WHEREAS, the obligation of the Developer to repay the Term Loan is evidenced by that certain Term Note dated as of even date herewith in the original principal amount of \$[_____] ("**Term Note**"), and the obligation of the Developer to repay the TIF Loan is evidenced by that certain TIF Note dated as of even date herewith in the original principal amount of \$[_____] (the "**TIF Note**", and together with the Term Note, the "**Notes**"), each executed by the Developer in favor of the Lender; and

WHEREAS, the Notes are secured by, among other things, that certain Mortgage, Security Agreement, Assignment of Leases and Rents and Fixture Financing Statement dated as of [] (the "**Mortgage**"), executed by the Developer in favor of the Lender; and

WHEREAS, the Lender has required, as an express condition to extending the Loans pursuant to the Loan Agreement (a) that the Developer assign all of its rights to receive the Payments under the Redevelopment Agreement to the Lender to secure the obligations of the Developer to the Lender under the Notes, and (b) that the City agrees to the Developer's assignment of its rights to receive the Payments, all as more fully contained herein.

NOW THEREFORE, in consideration of the foregoing recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. The Developer hereby assigns to the Lender all of its right, title and interest in the Payments under and pursuant to the Redevelopment Agreement, to secure the Developer's obligations under the Notes and the Loan Agreement.

2. The City hereby acknowledges and agrees that, after written notice from Lender to the City of an Event of Default (as that term is defined in the Loan Agreement), with a copy thereof provided by Lender to Developer, all Payments due to Developer under the Redevelopment Agreement shall be paid to Lender at the address set forth in Section 15 until such time as Lender notifies the City that the Loans have been paid in full or otherwise. Unless and until such written notice is received by the City, the parties agree that the City shall pay all Payments under the Redevelopment Agreement to the Developer, under the terms and conditions of the Redevelopment Agreement. To the extent any Payments are paid to the Lender, Developer agrees that the City shall have no further liability to the Developer for the same, and the Developer releases the City from any claims related to or arising out of the City's payment of such Payments to the Lender as described in this Agreement. Lender hereby acknowledges and agrees that Lender's right to receive Payments pursuant to the Redevelopment Agreement is wholly contingent upon Developer's compliance with, and as applicable, fulfillment of, the terms and conditions of the Redevelopment Agreement, or upon Lender's compliance with and fulfillment of the terms and conditions of the Redevelopment Agreement to the extent that Lender has assumed Developer's duties or obligations under the Redevelopment Agreement as described in this Agreement. In no case shall Lender's rights to the Payments under the Redevelopment Agreement be greater than Developer's rights to the same.

3. The Developer hereby represents and warrants to the Lender that there have been no prior assignments of the Redevelopment Agreement, that the Redevelopment Agreement is a valid enforceable agreement and that neither the Developer nor the City is in default thereunder and that all covenants, conditions and agreements have been performed as required therein, except those not to be performed until after the date hereof. The Developer hereby agrees not to sell, assign, pledge, mortgage or otherwise transfer or encumber its interest in the Redevelopment Agreement as long as this Agreement is in effect. The Developer hereby irrevocably constitutes and appoints the Lender as its attorney-in-fact to demand, receive and enforce the Developer's rights with respect to the Redevelopment Agreement for and on behalf of and in the name of the

Developer or, at the option of the Lender, in the name of the Lender, with the same force and effect as the Developer could do if this Agreement had not been made.

4. This Agreement shall constitute a perfected, absolute and present assignment, provided that the Lender shall have no right under this Agreement to enforce the provisions of the Redevelopment Agreement or exercise any rights or remedies under this Agreement until an Event of Default (as that term is defined in the Loan Agreement) shall occur and be continuing and any cure period set forth in the Loan Agreement has expired.

5. Upon the occurrence of an Event of Default and following the expiration of any cure period set forth in the Loan Agreement, the Lender may, without affecting any of its rights or remedies against the Developer under any other instrument, document or agreement, exercise its rights under this Agreement as the Developer's attorney-in-fact in any manner permitted by law and in addition the Lender shall have the right to exercise and enforce any and all rights and remedies available after a default to a secured party under the Uniform Commercial Code as adopted in the State of Iowa. If notice to the Developer of any intended disposition of collateral or of any intended action is required by law in any particular instance, such notice shall be commercially reasonable if given in writing at least ten (10) days prior to the intended disposition or other action. Any payments received by the Lender pursuant to the Redevelopment Agreement shall be applied by the Lender against amounts owed by the Developer under the Notes and the Loan Agreement.

6. The City hereby consents and agrees to the terms and conditions of this Agreement to the extent applicable to the payment of the Payments. The City further represents to the Lender that the Redevelopment Agreement is a valid agreement and that neither the City nor the Developer is in default thereunder and that all covenants, conditions and agreements have been performed as required therein, except those not to be performed until after the date hereof.

7. The City hereby acknowledges that it has approved the Construction Plans, as defined in the Redevelopment Agreement.

8. The City hereby subordinates the Redevelopment Agreement to the Mortgage; provided however, that no provision of this Agreement shall be deemed or construed to alter, amend, or modify, in any way, the terms of the Minimum Assessment Agreement executed by the City and the Developer in connection with the Redevelopment Agreement, which Minimum Assessment Agreement is recorded at Book 2017 Page 5195 in the records of the Wapello County, Iowa Recorder.

9. The City hereby agrees to provide the Lender with copies of any notice of default given under the Redevelopment Agreement, and that the Lender shall have the right, but not the obligation, to cure any such default on behalf of the Developer within the time period specified in the Redevelopment Agreement.

10. The City hereby approves the assignment by the Developer of its rights to the Payments under the Redevelopment Agreement to the Lender pursuant to the terms of this Agreement.

11. The parties hereto hereby agree that no change or amendment shall be made to the terms of the Redevelopment Agreement without the prior written consent of the Lender.

12. The City and the Developer acknowledge that the Lender is not a party to the Redevelopment Agreement, and the Lender shall not, by executing this Agreement or by exercising its rights and remedies hereunder or under the Mortgage or the Loan Agreement, incur any obligations of any kind or otherwise be or become liable to the City or anyone, whether under the Redevelopment Agreement or otherwise; nor shall the City, by executing this Agreement, incur any obligations of any kind or otherwise be or become liable to the Developer or the Lender or anyone, whether under the Mortgage, the Loan Agreement or otherwise.

13. The City hereby represents to the Lender that the making, execution, delivery and performance of this Agreement by the City has been authorized by all necessary action of the City, and that this Agreement is the valid and binding obligation of the City, enforceable against the City and its respective successors and assigns in accordance with its terms.

14. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when mailed by certified mail, return receipt requested, postage prepaid, and addressed as indicated below. The City, the Developer and the Lender may, by written notice by each to the others, designate any other address or addresses to which notices, certificates or other communications to them may be sent. Unless otherwise provided by the respective parties, all notices, certificates and communications to each of them shall be addressed as follows:

IF TO THE CITY:

105 E 3rd Street,
Ottumwa, IA 52501
Attention: City Clerk

IF TO THE DEVELOPER:

Washington Apartments, L.L.L.P.
1171 7th Street #1
Des Moines, IA 50314
Attention: Russ Frazier

IF TO THE LENDER:

Cedar Rapids Bank and Trust Company
500 First Avenue Northeast
Cedar Rapids, Iowa 52401
Attention: Sam D. Kramer

With a copy to:

Winthrop & Weinstine, P.A.
225 South Sixth Street, Suite 3500
Minneapolis, Minnesota 55402
Attention: Holly A. Stocker

15. The City agrees that in the event the Lender, a transferee of the Lender, or a purchaser at foreclosure sale, acquires title to the Project pursuant to foreclosure, or a deed in lieu thereof, the Lender, transferee or purchaser shall not be bound by the terms and conditions of the Redevelopment Agreement; provided, however, that this Agreement does not modify the terms of the Redevelopment Agreement and such acquisition by the Lender, a transferee of the Lender, or a purchaser at foreclosure sale may constitute a default under the Redevelopment Agreement.

16. This Agreement may be waived, modified, amended, terminated, or discharged only explicitly in a writing signed by the Lender, City, and Developer. A waiver by the Lender shall be effective only in a specific instance and for the specific purpose given. Mere delay or failure to act shall not preclude the exercise or enforcement of any of the Lender's rights or remedies hereunder. All rights and remedies of the Lender shall be cumulative and may be exercised singularly or concurrently, at the Lender's option, and any exercise or enforcement of any one such right or remedy shall neither be a condition to nor bar the exercise or enforcement of any other.

17. No provision of this Agreement shall be deemed or construed to alter, amend or modify, in any way, the rights and remedies of the City contained in the Redevelopment Agreement.

18. This Agreement shall be binding upon the City, the Developer and the Lender and their respective successors and assigns and shall inure to the benefit of and may be enforced by the Lender and its successors and assigns, including the purchaser in any foreclosure sale or the transferee in any transfer in lieu of foreclosure of the Project.

19. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the parties hereto have made and entered into this Agreement as of the day and year first above written.

14823.402
22394285v2

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

CITY:

CITY OF OTTUMWA, IOWA

By Tom X. Lazio
Tom X. Lazio, Mayor

ATTEST:

By Christina Reinhard
Christina Reinhard, City Clerk

STATE OF IOWA)
) ss.
COUNTY OF WAPELLO)

The foregoing instrument was acknowledged before me on this 7th day of September, 2021, by Tom X. Lazio and Christina Reinhard, the Mayor and City Clerk, respectively, of the City of Ottumwa, Iowa.



Katy King
Notary Public

EXHIBIT A

(Legal Description)

Parcel "A" as shown on the Plat of Survey recorded in Book 14-M, Page 402 as Document 20173904 in the Wapello County Iowa Records, being a parcel of land in Lots 2, 3, 4, 5 and 15 in A. G. Harrow's Addition, and that certain alley lying between Lots 1, 2, 3, 4, 5 on the South and Lot 15 on the North in A.G. Harrow's Addition, and a part of Lot 1 in A. G. Harrow's Addition, and a part of Lot 6 in Harlan's Subdivision of Outlot 22, all in the City of Ottumwa, County of Wapello, State of Iowa, being more particularly described as follows:

Commencing at the Southeast Corner of Lot 2, Harlan's Addition; thence $N46^{\circ}36'25''W$, along the South line of Lots 2, 3, 4, 5, and 6 of Harlan's Addition, a distance of 321.26 feet to the Point of Beginning; thence continuing $N46^{\circ}36'25''W$, along the South line of Lots 1, 2, 3, 4, and 5 of A. G. Harrow's Addition and Lot 6 of Harlan's Subdivision, 297.50 feet to the Southwest Corner of Lot 5 of said A. G. Harrow's Addition; thence $N43^{\circ}58'09''E$, along the North line of said Lot 5, 197.43 feet to the North line of Lot 15 of A.G. Harrow's Addition; thence $N89^{\circ}26'06''E$, along the North line of said Lot 15, 264.81 feet to the Northeast corner of said Lot 15; thence $S00^{\circ}42'59''E$ along the East line of said Lot 15, 160.34 feet; thence $S44^{\circ}50'19''W$, 266.19 feet to the Point of Beginning. Described Parcel "A" contains 2.08 Acres. Described Parcel "A" is subject to easements and restrictions of record.

CITY OF OTTUMWA
Staff Summary

**** ACTION ITEM ****

Council Meeting of : Sep 7, 2021

Planning & Development
Department

Zach Simonson
Prepared By
Zach Simonson
Department Head



City Administrator Approval

AGENDA TITLE: Resolution No. 174-2021: RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH COBBLESTONE HOTEL DEVELOPMENT, LLC, WHICH INCLUDES THE SALE OF REAL PROPERTY, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

Public hearing required if this box is checked.

RECOMMENDATION: Approve and Pass Resolution No. 174-2021

DISCUSSION: This resolution sets a public hearing for the proposal to enter a development agreement with Cobblestone Hotel Development for a convention center hotel at Bridge View Center. The development agreement includes the transfer of property to the developer and incentives for development including a TIF rebate. Developing a hotel is expected to boost the number and scope of events BVC can host and provide an economic development benefit.

Source of Funds:

Budgeted Item: Budget Amendment Needed:

ITEM TO INCLUDE ON AGENDA

CITY OF OTTUMWA, IOWA

September 7, 2021

5:30 P.M.

West Gate Economic Development Urban Renewal Plan

- Resolution fixing date for a public hearing on the proposal to enter into a Development Agreement with Cobblestone Hotel Development, LLC, which includes the sale of real property.

IMPORTANT INFORMATION

1. The above agenda items should be included, along with any other agenda items, in the meeting agenda. The agenda should be posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the body holding the meeting. If no such office exists, the notice must be posted at the building in which the meeting is to be held.
2. If you do not now have a bulletin board designated as above mentioned, designate one and establish a uniform policy of posting your notices of meeting and tentative agenda.
3. Notice and tentative agenda must be posted at least 24 hours prior to the commencement of the meeting.

NOTICE MUST BE GIVEN PURSUANT TO CHAPTER 21,
CODE OF IOWA, AND THE LOCAL RULES OF THE CITY.

September 7, 2021

The City Council of the City of Ottumwa in the State of Iowa, met in regular session, in the Council Chambers, City Hall, 105 East Third Street, Ottumwa, Iowa, at 5:30 P.M., on the above date. There were present Mayor Lazio, in the chair, and the following named Council Members:

Bob Meyers, Rick Johnson, Holly Berg, Marc Roe

Absent: Matt Dalbey

Vacant: None

* * * * *

Council Member Berg then introduced the following proposed Resolution entitled "RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH COBBLESTONE HOTEL DEVELOPMENT, LLC, WHICH INCLUDES THE SALE OF REAL PROPERTY, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member Roe seconded the motion to adopt. The roll was called, and the vote was:

AYES: Meyers, Johnson, Berg, Roe

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION NO. 174-2021

RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH COBBLESTONE HOTEL DEVELOPMENT, LLC, WHICH INCLUDES THE SALE OF REAL PROPERTY, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, by Resolution No. 39-1989, adopted May 2, 1989, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the West Gate Economic Development Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the West Gate Economic Development Urban Renewal Area (the "Area" or "Urban Renewal Area") described therein, which Plan is on file in the office of the Recorder of Wapello County; and

WHEREAS, the Plan has subsequently been amended eight times, lastly by the adoption of Amendment No. 8 to the Plan, adopted by Resolution No. 217-2019, on October 1, 2019; and

WHEREAS, it is desirable that properties within the Area be redeveloped as part of the overall redevelopment area covered by said Plan; and

WHEREAS, the City has received a proposal from Cobblestone Hotel Development, LLC (the "Developer"), in the form of a proposed Development Agreement (the "Agreement") by and between the City and the Developer, pursuant to which, among other things, the City would agree to sell to the Developer, and the Developer would agree to purchase, in consideration of Developer's other obligations under the Agreement, certain real property located within the Urban Renewal Area as defined and legally described in the Agreement (the "Development Property"); and

WHEREAS, pursuant to the terms of the Agreement, the Developer would agree to construct certain Minimum Improvements (as defined in the Agreement) on the Development Property consisting of the construction of an approximately 45,916 square foot, 84 unit, 4-story hotel, to include standard and extended stay rooms, guest cocktail lounge, hot breakfast, fitness room, elevator, pool, guest laundry, meeting/conference space, and restaurant, together with all related site improvements, as outlined in the proposed Agreement; and

WHEREAS, the Agreement further proposes that the City will make up to twenty (20) consecutive annual payments of Economic Development Grants to Developer consisting of 100% of the Tax Increments annually generated by the construction of the Minimum Improvements and collected pursuant to Iowa Code Section 403.19, but not to exceed \$120,000 annually; the cumulative total for all such payments not to exceed the lesser of \$2,400,000, or the amount accrued under the formula outlined in the proposed Agreement, under the terms and following satisfaction of the conditions set forth in the Agreement; and

WHEREAS, the Agreement further proposes that the City would advance the Developer's costs for conditional use and/or variance fees, site and building plan review fees, building permit

fees, and inspection fees related to construction of the Minimum Improvements, and the City would seek to recover the amount of those expenses by certifying the advanced costs for reimbursement through Tax Increment Financing; and

WHEREAS, the Agreement further proposes that the City would, subject to terms and conditions of the Agreement, provide the Developer with a \$500,000 Site Improvement Allowance from the City's Community Development Fund, and reimburse the Developer for up to \$75,000 in additional site remediation/preparation costs; and

WHEREAS, because the Development Property is located within an urban renewal area, the City's sale of the Development Property to Developer is subject to the provisions of Iowa Code Section 403.8; and

WHEREAS, the Agreement also proposes that, to satisfy the requirements in Iowa Code Section 403.8, Developer and the City will enter into a Minimum Assessment Agreement with the County setting the minimum actual value of the Minimum Improvements for tax purposes at not less than \$3,500,000, which allows the City to proceed without a competitive bidding process for sale of the Development Property; and

WHEREAS, one of the obligations of the Developer relates to employment retention and/or creation; and

WHEREAS, Chapters 15A and 403, Code of Iowa, (the "Urban Renewal Law") authorize cities to dispose of real property and to make grants for blight remediation and economic development in furtherance of the objectives of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Chapter, and to levy taxes and assessments for such purposes; and

WHEREAS, the Council has determined that the Agreement is in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Agreement and the City's performance thereunder is in furtherance of appropriate blight remediation and economic development activities and objectives of the City within the meaning of Chapters 15A and 403, Code of Iowa, taking into account the factors set forth therein; and

WHEREAS, the Council has previously identified its support for a hotel adjacent to the convention center as an urban renewal project in the Plan; and, although the identity of the proposed developer and certain other details have changed over time, this proposed Agreement is the hotel project described in the Plan; and

WHEREAS, pursuant to Sections 364.6 and 364.7, Code of Iowa, the City Clerk shall publish notice of the proposal and of the time and place of the meeting at which the Council proposes to take action thereon and to receive oral and/or written objections from any resident or property owner of said City to such action.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA IN THE STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 105 East Third Street, Ottumwa, Iowa, at 5:30 P.M. on September 21, 2021, for the purpose of taking action on the matter of the proposal to enter into a Development Agreement with Cobblestone Hotel Development, LLC.

Section 2. That the City Clerk is hereby directed to cause at least one publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said City, said publication to be not less than four (4) clear days nor more than twenty (20) days before the date of said public meeting.

Section 3. The notice of the proposed action shall be in substantially the following form:

(One publication required)

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF
THE CITY OF OTTUMWA IN THE STATE OF IOWA, ON THE
MATTER OF THE PROPOSAL TO ENTER INTO A
DEVELOPMENT AGREEMENT WITH COBBLESTONE
HOTEL DEVELOPMENT, LLC, WHICH INCLUDES THE SALE
OF REAL PROPERTY, AND THE HEARING THEREON

PUBLIC NOTICE is hereby given that the Council of the City of Ottumwa in the State of Iowa, will hold a public hearing on September 21, 2021, at 5:30 P.M. in the Council Chambers, City Hall, 105 East Third Street, Ottumwa, Iowa, at which meeting the Council proposes to take action on the proposal to enter into a Development Agreement (the "Agreement") with Cobblestone Hotel Development, LLC (the "Developer").

Pursuant to the terms and conditions of the Agreement, the City would agree to sell to the Developer, and the Developer would agree to purchase, in consideration of Developer's other obligations under the Agreement, certain real property located within the West Gate Economic Development Urban Renewal Area as defined and legally described in the Agreement (the "Development Property"). The Agreement would obligate the Developer to construct certain Minimum Improvements (as defined in the Agreement) on the Development Property, consisting of the construction of an approximately 45,916 square foot, 84 unit, 4-story hotel, to include standard and extended stay rooms, guest cocktail lounge, hot breakfast, fitness room, elevator, pool, guest laundry, meeting/conference space, and restaurant, together with all related site improvements, under the terms and following satisfaction of the conditions set forth in the Agreement. One of the obligations of Developer relates to employment retention and/or creation.

The Agreement would obligate the City to make up to twenty (20) consecutive annual payments of Economic Development Grants to Developer consisting of 100% of the Tax Increments annually generated by the construction of the Minimum Improvements and collected pursuant to Iowa Code Section 403.19, but not to exceed \$120,000 annually; the cumulative total for all such payments not to exceed the lesser of \$2,400,000, or the amount accrued under the formula outlined in the proposed Agreement, under the terms and following satisfaction of the conditions set forth in the Agreement. The Agreement further proposes that the City would advance the Developer's costs for conditional use and/or variance fees, site and building plan review fees, building permit fees, and inspection fees related to construction of the Minimum Improvements, and the City would seek to recover the amount of those expenses by certifying the advanced costs for reimbursement through Tax Increment Financing. The Agreement further proposes that the City would, subject to terms and conditions of the Agreement, provide the Developer with a \$500,000 Site Improvement Allowance from the City's Community Development Fund, and reimburse the Developer for up to \$75,000 in additional site remediation/preparation costs.

Pursuant to the Agreement, the Developer and the City would enter into a Minimum Assessment Agreement with the County setting the minimum actual value of the Minimum Improvements for tax purposes at not less than \$3,500,000.

A copy of the Agreement is on file for public inspection during regular business hours in the office of the City Clerk, City Hall, City of Ottumwa, Iowa.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of said City, to the proposal to enter into the Agreement with the Developer. After all objections have been received and considered, the Council will at this meeting or at any adjournment thereof, take additional action on the proposal or will abandon the proposal to authorize said Agreement.

This notice is given by order of the City Council of the City of Ottumwa in the State of Iowa, as provided by Sections 364.6 and 364.7, Code of Iowa.

Dated this 9th day of September, 2021.

Christina Reinhard
City Clerk, City of Ottumwa in the State of Iowa



(End of Notice)

PASSED AND APPROVED this 7th day of September, 2021.



Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF WAPELLO

)

I, the undersigned City Clerk of the City of Ottumwa, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective city offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2021.

City Clerk, City of Ottumwa, State of Iowa

(SEAL)

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: September 7, 2021

Alicia Bankson

Prepared By

Engineering
Department

Darryl Seals
Department Head

[Signature]

City Administrator Approval

AGENDA TITLE: Resolution #175-2021. Awarding the contract for the Forrest Avenue Flood Wall Project.

****Public hearing required if this box is checked. ****

****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.****

RECOMMENDATION: Pass and adopt Resolution #175-2021.

DISCUSSION: This project will construct a reinforced concrete flood wall along the east side of Forrest Avenue, between the street and the drainage ditch. Ancillary work includes pavement removal, excavation, dewatering, sub drain, backfill, and seeding. This work is required as a step to complete the Levee Accreditation process. Without FEMA accreditation property owners behind the levee would not be eligible for Flood Insurance through the National Flood Insurance program. The numerous levee projects currently under design or under contract are necessary to meet new freeboard requirements which changed due to an increase of the calculated 100 year flood profile and re-rating of the flood release rates.

Plans for the project were posted on the City's website, submitted to Master Builders of Iowa for publication with their Construction Update plan service, and available for pick up in the Engineering Office. An announcement was published in the Ottumwa Courier notifying the public of the project.

Bids were received and opened by the City of Ottumwa on June 30, 2021 at 2:00 p.m. Five (5) bids were received. The low bidder is Iowa Bridge and Culvert of Washington, Iowa in the amount of \$527,175.00

Further discussions with FEMA and the USACE have allowed the City to reduce the scope of work for this project. The length of wall will be decreased from 600' to 300'. This has been discussed with the low bidder, who has agreed to honor the as-bid unit prices. The anticipated construction cost, with the reduced scope of work, is \$315,000.

Bid Tab and Plan Holders List are attached.

Funding: \$500,000 CIP
Estimate: \$296,100

Source of Funds: CIP

Budgeted Item: Yes

Budget Amendment Needed: No

RESOLUTION #175-2021

A RESOLUTION AWARDING THE CONTRACT FOR THE
FORREST AVENUE FLOOD WALL PROJECT

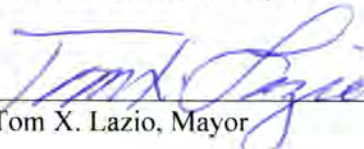
WHEREAS, The City Council of the City of Ottumwa, Iowa did advertise and accept bids for the above referenced project; and,

WHEREAS, Bids were received, proper, and mathematically correct.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The award of contract for the above referenced project is made to the lowest responsible bidder, Iowa Bridge and Culvert of Washington, Iowa in the amount of \$527,175.00.

APPROVED, PASSED, AND ADOPTED, this 7th day of September, 2021.

CITY OF OTTUMWA, IOWA



Tom X. Lazio, Mayor

ATTEST:



Christina Reinhard, City Clerk

FORREST AVE FLOOD WALL

6/23/2021

ITEM	DESCRIPTION	UNIT	CONSTRUCTION ESTIMATE			Iowa Bridge and Culvert		Peterson Contractors		Carl A Nelson		Tricon		S.M. Hentges & Sons	
			QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	FLOOD WALL	LF	600	\$ 250.00	\$150,000.00	\$ 410.00	\$246,000.00	\$536.50	\$321,900.00	\$ 348.95	\$209,370.00	427	\$256,200.00	\$700.00	\$420,000.00
2	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	200	\$ 35.00	\$7,000.00	\$ 47.00	\$9,400.00	\$30.25	\$6,050.00	\$ 48.00	\$9,600.00	20	\$4,000.00	\$20.00	\$4,000.00
3	EXCAVATION, CLASS 10	CY	3350	\$ 15.00	\$50,250.00	\$ 38.00	\$127,300.00	\$23.40	\$78,390.00	\$ 28.10	\$94,135.00	39	\$130,650.00	\$15.00	\$50,250.00
4	EXCAVATION, CLASS 10, REPLACEMENT OF SUITABLE FILL	CY	200	\$ 40.00	\$8,000.00	\$ 32.50	\$6,500.00	\$30.95	\$6,190.00	\$ 58.54	\$11,708.00	60	\$12,000.00	\$39.00	\$7,800.00
5	COMPACTION TESTING	LS	1	\$ 5,000.00	\$5,000.00	\$ 10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$ 7,628.00	\$7,628.00	11500	\$11,500.00	\$3,225.00	\$3,225.00
6	OUTLET PIPE FOR SUBDRAIN, 6" CMP, 16 GA	LF	390	\$ 35.00	\$13,650.00	\$ 36.50	\$14,235.00	\$35.20	\$13,728.00	\$ 42.20	\$16,458.00	45	\$17,550.00	\$41.00	\$15,990.00
7	CONNECTION TO EXISTING INTAKE	EA	1	\$ 500.00	\$500.00	\$ 400.00	\$400.00	\$10,525.00	\$10,525.00	\$ 865.00	\$865.00	1500	\$1,500.00	\$800.00	\$800.00
8	SUBDRAIN, PERFORATED, 6"	LF	600	\$ 20.00	\$12,000.00	\$ 28.35	\$17,010.00	\$29.65	\$17,790.00	\$ 14.80	\$8,880.00	25	\$15,000.00	\$22.00	\$13,200.00
9	SUBDRAIN CLEANOUT, TYPE B	EA	1	\$ 2,000.00	\$2,000.00	\$ 750.00	\$750.00	\$8,419.00	\$8,419.00	\$ 3,904.00	\$3,904.00	500	\$500.00	\$650.00	\$650.00
10	PAVEMENT REMOVAL	SY	520	\$ 7.50	\$3,900.00	\$ 12.50	\$6,500.00	\$46.60	\$24,232.00	\$ 26.95	\$14,014.00	18	\$9,360.00	\$5.50	\$2,860.00
11	GRANULAR SURFACING	TN	460	\$ 30.00	\$13,800.00	\$ 48.00	\$22,080.00	\$25.95	\$11,937.00	\$ 27.65	\$12,719.00	32	\$14,720.00	\$21.25	\$9,775.00
12	TRAFFIC CONTROL	LS	1	\$ 5,000.00	\$5,000.00	\$ 2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$ 3,449.00	\$3,449.00	2200	\$2,200.00	\$1,850.00	\$1,850.00
13	SEEDING, FERTILIZING, & MULCHING, TYPE 2	LS	1	\$ 3,000.00	\$3,000.00	\$ 10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$ 5,431.00	\$5,431.00	4500	\$4,500.00	\$11,000.00	\$11,000.00
14	CONSTRUCTION SURVEY	LS	1	\$ 2,000.00	\$2,000.00	\$ 4,500.00	\$4,500.00	\$2,500.00	\$2,500.00	\$ 12,907.00	\$12,907.00	4500	\$4,500.00	\$4,590.00	\$4,590.00
15	MOBILIZATION	LS	1	\$ 20,000.00	\$20,000.00	\$ 50,000.00	\$50,000.00	\$33,250.00	\$33,250.00	\$ 143,272.00	\$143,272.00	\$110,542.00	\$110,542.00	\$72,200.00	\$72,200.00
TOTAL					\$296,100.00		\$527,175.00		\$549,411.00		\$554,340.00		\$594,722.00		\$618,190.00

I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION OF THE BIDS RECEIVED AT 2:00 P.M. ON DATE OF BID OPENING

BY: 

PLAN HOLDERS LIST

**Forrest Avenue Flood Wall
Ottumwa, Iowa 52501**

Engineer's Estimate:

Bids Received:

Plan Deposit: \$40.00 (\$40.00 refundable)

Set No	Name & Address of Plan Holder	Phone/Fax	Plans Mailed	Deposit Received	Plans Returned Refund Mailed	Addendum No. 1
1	Peterson Contractors, Inc. 104 Blackhawk St. Reinbeck, IA 50669 sam@pci.us	319-345-2713	City Website 6/17/2021			
2	Carl A Nelson & Company 1815 Des Moines Ave Burlington, IA 52601 kketcham@carlanelsonco.com	319-754-8415	City Website 6/18/2021			
3	S.M. Hentges & Sons, Inc. 650 Quaker Avenue Jordan, MN 55352 admin@smhentges.com	952-492-5700	City Website 6/21/2021			
4	Tricon Construction 1230 E 12th St Dubuque, IA 52001 contracts@triconcg.com	563-588-9516	City Website 6/21/2021			
5	Minturn PO Box 369 Brooklyn, IA 52211 Estimating@minturninc.com	641-455-0331	City Website 6/23/2021			
6	French-Reneker-Associates 1501 S Main St Fairfield, IA 52556 jasonh@french-reneker.com	641-472-5145	City Website 6/24/2021			
7	Cramer and Associates, Inc. 3100 SW Brookside Drive Grimes IA 50111 bjacob@cramerbridges.com	515-265-1447	City Website 6/24/2021			
8	Iowa Bridge & Culvert, LC 409 N Avenue B Washington, IA 52353 bhammond@iowabridge.com	319-653-5436	City Website 6/25/2021			
9	Jackson Contracting LLC 3409 Brook Ridge Ct Des Moines, IA 50317 jacksoncontractinggroup@gmail.com	515-306-4487	City Website 6/30/2021			
	Master Builders 221 Park Street Des Moines, IA 50309 CAdams@mbionline.com	800-362-2578 515-288-8718	Emailed 6/16/2021			
	City of Ottumwa 105 E Third St Ottumwa, IA 52501	641-683-0680	Emailed 6/16/2021			