



TENATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 6
Council Chambers, City Hall

March 7, 2023
5:30 O'Clock P.M.

PLEDGE OF ALLEGIANCE

- A. ROLL CALL: Council Member Pope, Roe, Galloway, McAntire, Hull and Mayor Johnson.
- B. CONSENT AGENDA:
1. Minutes from Regular Meeting No. 5 on February 21, 2023 as presented.
 2. Acknowledge December financial statements and payment of bills as submitted by the Finance Department.
 3. Approve State and Community Highway Safety Grant submission to the Governor's Traffic Safety Bureau and authorize the Mayor and Chief of Police to sign all related documents.
 4. Fixing March 21, 2023 as the date for a public hearing approving the plans, specifications, form of contract and estimated cost for the Campground Shower House Parking Lot and Sewer Dump Station Project.
 5. Beer and/or liquor applications for: MAD Ave. Quick Shop, 405 S. Madison Ave.; Pizza Hut, 1247 Theater Drive; all applications pending final inspections.

C APPROVAL OF AGENDA

- D. ADMINISTRATORS REPORT TO COUNCIL AND CITIZENS:
1. Greater Ottumwa Partners in Progress (GoPIP) update

All items on this agenda are subject to discussion and/or action.

- E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:
(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to **three minutes or less**. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed, if not directly germane as determined by the Mayor will be ruled out of order.)

F. PUBLIC HEARING:

G. ORDINANCES:

- H. DEPARTMENTAL, BOARD, OR COMMISSION RECOMMENDATIONS/REPORTS:
1. Bid report to reject bids received on the City Hall Improvements Project.

RECOMMENDATION: Reject bids received on City Hall Improvements Project.

2. Consider Greater Ottumwa Park Tennis Complex – Phase 1 Bids.

RECOMMENDATION: Consider bid presented by PCC Sports and take potential action on awarding project.

I. RESOLUTIONS:

1. Resolution No. 33-2023, approving amendment to Professional Services Agreement between the City of Ottumwa and Veenstra & Kimm, Inc. to add construction services for the CSO Blake's Branch, Phase 8, Division 1, East of Iowa Avenue Project.

RECOMMENDATION: Pass and adopt Resolution No. 33-2023.

2. Resolution No. 34-2023, set March 21, 2023 at 5:30 P.M. for a Public Hearing on the FY24 Maximum Property Tax Levy.

RECOMMENDATION: Pass and adopt Resolution No. 34-2023.

3. Resolution No. 36-2023, resolution to register opposition to Proposed Legislative Changes related to City Finance.

RECOMMENDATION: Pass and adopt Resolution No. 36-2023.

4. Resolution No. 37-2023, adopting the Policy Statements governing the operation of the City of Ottumwa's West End Ignite Gateway Transformation Fund Grant Program

RECOMMENDATION: Pass and adopt Resolution No. 37-2023.

J. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

K. MAYOR/CITY COUNCIL REPORT AND/OR COMMUNICATIONS

ADJOURN

***** It is the goal of the City of Ottumwa that all City Council public meetings are accessible to people with disabilities. If you need assistance in participating in City Council meetings due to a disability as defined under the ADA, please call the City Clerk's Office at (641) 683-0621 at least one (1) business day prior to the scheduled meeting to request an accommodation. *****



[CITY OF]
O T T U M W A

FAX COVER SHEET

City of Ottumwa

DATE: 3/3/2023 TIME: 10:00 AM NO. OF PAGES 3
(Including Cover Sheet)

TO: News Media CO: _____

FAX NO: _____

FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #6 to be held on 3/7/2023
at 5:30 P.M.

*** FAX MULTI TX REPORT ***

JOB NO. 2845
DEPT. ID 4717
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ERROR 916416828482

Ottumwa Courier
KTVO
Ottumwa Waterworks
Tom FM



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*** TX REPORT ***

JOB NO.	2845	
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	916606271885	KTVO
	916416823269	Ottumwa Waterworks
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FROM: Christina Reinhard

FAX NO: 641-683-0613 PHONE NO: 641-683-0620

MEMO: Tentative Agenda for the Regular City Council Meeting #6 to be held on 3/7/2023 at 5:30 P.M.

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 5
Council Chambers, City Hall

February 21, 2023
5:30 O'Clock P.M.

The meeting was called to order at 5:30 P.M.

Present were Council Member Hull, Pope, Roe, Galloway, McAntire and Mayor Johnson.

Roe moved, seconded by Galloway to approve consent agenda items: Mins. from Special Mtg. No. 3 on Jan. 31, 2023 and Regular Mtg. No. 4 on Feb. 7, 2023 as presented; Approve Drug Task Force Bryne-JAG Grant Submission; Approve purchase of new Muffle Furnace from Fisher Scientific for \$9,620.78 for WPCF; Approve replacement of Quincy Storm Lift Station Pump from Electric Pump for \$8,753 for WPCF; Approve pymt. to Bear Creek Archeology, Inc. in the amt. \$3,974.26 for CSO, Blake's Branch, Ph. 8, Div. 2 project; Approve pymt. to Chickering Foundation, Inc. in the amt. \$5,460 for street repair in front of Elliott Oil BP Station on W. Second; Res. No. 28-2023, approving contract, bonds and cert. of ins. for Lake Rd. Culverts Project; Res. No. 30-2023, auth. destruction of certain records according to Code of IA 2015, as amended, and the IA Municipal Records Retention Manual; Beer and/or liquor applications for: Albia Rd. BP, 1340 Albia Rd; N. Court BP, 1301 N. Court; Penn. & Jeff BP, 1147 N. Jefferson; Hy-Vee Drugstore, 1140 N. Jefferson St.; all applications pending final inspections. All ayes.

McAntire moved, seconded by Pope to approve the agenda as presented. All ayes.

City Admin. Rath introduced Tim Richmond, Dir., Wapello County Emergency Mgmt., Wapello County COVID Response After Action Report and Response Summary.

Mayor Johnson inquired if there was anyone from the audience who wished to address an item on the agenda. There were none.

This was the time, place and date set for a public hearing on proposal to convey certain real property l/k/a 2417 Emma St., Ottumwa, IA to Wapello County Emergency Mgmt. (WCEM) Commission. Rath explained WCEM expressed interest in purchasing the former location of Ottumwa Transit to use as their central location for operations. Purchase price \$182,500. No objections rec'd. McAntire moved, seconded by Pope to close public hearing. All ayes.

Roe moved, seconded by Galloway that Res. No. 20-2023, approving and auth. conveyance of certain real property l/k/a 2417 Emma St., Ottumwa, IA to WCEM Commission, be passed and adopted. All ayes.

Hull moved, seconded by McAntire to pass the second consid. of Ord. No. 3211-2023, an Ord. est. regulations applicable to the use of Utility Terrain Vehicles and Amending Ch. 23 and 26 of the Code of Ord. of the City of Ottumwa.

Galloway moved, seconded by Roe to Amend the recommendation to pass the second consid., waive the third consid. and pass and adopt Ord. No. 3211-2023, an Ord. est. regulations applicable to the use of Utility Terrain Vehicles and Amending Ch. 23 and 26 of the Code of Ord. of the City of Ottumwa. All ayes.

Rath presented Annual City Street Finance Report FY 2022.

Galloway moved, seconded by Pope that Res. No. 26-2023, approving and updating Comp. Fleet Usage and Driver Safety Policy, be passed and adopted. All ayes.

Hull moved, seconded by McAntire that Res. No. 27-2023, approving updates to Personnel Policy Handbook, be passed and adopted. Roe requested to have some guidance inserted to the Personnel Policy that addresses health ins. and/or changes to plan documentation (retirement, Affordable Care Act, etc.). HR Dir. Codjoe will look into this request. All ayes.

Roe moved, seconded by McAntire that Res. No. 29-2023, approving CO No. 2 and accepting work as final and complete and approving final pay request for Milner Multi Use Trail Project, be passed and adopted. PW Dir. Seals reported CO No. 2 decreases contract sum \$36,857.62; new contract sum \$256,209.78. All ayes.

Mayor Johnson inquired if anyone from the audience wished to address an item not on the agenda. Yas Torres wished to discuss some properties that he is interested in purchasing. Roe responded that council must look at each property and decide if disposing is the best use for entirety of community or if the city has any future plans for use and protection of city assets.

There being no further business, Roe moved, seconded by Galloway that the mtg. adjourn. All ayes.

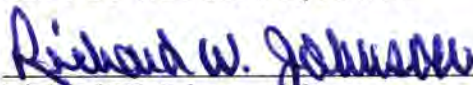
Adjournment was at 6:19 P.M.



ATTEST:


Christina Reinhard, CMC, City Clerk

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

Published in the Ottumwa Courier on 3/2/2023.

Item No. B.-2.

**CITY OF OTTUMWA
STATEMENT OF CHANGES IN CASH BALANCE
DECEMBER, 2022**

		BEG. PERIOD	CASH	CASH
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BALANCE	DEBITS	CREDITS
TOTALS FOR FUND 001	GENERAL OPER	1757341.28	853199.55	1435001.16
TOTALS FOR FUND 002	PARKING RAMP	49283.72	3770	205.95
TOTALS FOR FUND 003	GENERAL-ARPA	3081458.1		
TOTALS FOR FUND 110	ROAD USE TAX	5438481.77	305100.45	253788.15
TOTALS FOR FUND 112	EMPLOYEE BEN	4227828.9	268668.79	
TOTALS FOR FUND 119	EMERGENCY FU	97064.5	9801.43	
TOTALS FOR FUND 121	SALES TAX 1%	7617379.12	770584.97	
TOTALS FOR FUND 122	*****			
TOTALS FOR FUND 123	AGASSI TIF D			
TOTALS FOR FUND 124	VOGEL URBAN			
TOTALS FOR FUND 125	WESTGATE TIF	-199967.28	65454.78	
TOTALS FOR FUND 126	AIRPORT TIF	101537.43	20370.32	
TOTALS FOR FUND 127	PENNSYLVANIA			
TOTALS FOR FUND 128	WILDWOOD HWY	91435	1368.29	
TOTALS FOR FUND 129	RISK MANAGEM	725029.45	27229.78	45554.83
TOTALS FOR FUND 131	AIRPORT FUND	49494.52	110237.73	142410.12
TOTALS FOR FUND 133	LIBRARY FUND	160850.69	50658.17	111962.37
TOTALS FOR FUND 135	CEMETERY FUN	-73161.3	16290.57	36248.28
TOTALS FOR FUND 137	HAZ-MAT FUND	175694.89		26108.97
TOTALS FOR FUND 141	2023 UPPER S	255271.88		
TOTALS FOR FUND 142	HOAP/HILP ES			
TOTALS FOR FUND 143	EPA BROWNFIE			
TOTALS FOR FUND 144	2013 CDBG HO			
TOTALS FOR FUND 145	DOWNTOWN REV			
TOTALS FOR FUND 146	DOWNTOWN STR	142220.06		
TOTALS FOR FUND 147	CDBG P-2 MAS	17628.32		
TOTALS FOR FUND 148	2016 OWW CDB			
TOTALS FOR FUND 151	OTHER BOND P	2478445.91	9230	100234.38
TOTALS FOR FUND 162	SSMID DISTRI	59167.46	17370.67	
TOTALS FOR FUND 167	FIRE BEQUEST	13748.3		
TOTALS FOR FUND 169	START UP/DON	-165.2		
TOTALS FOR FUND 171	RETIREE HEAL	-1698.17		
TOTALS FOR FUND 173	LIBRARY BEQU	96472.61	91305	34423.96
TOTALS FOR FUND 174	COMMUNITY DE	437691.15		9075
TOTALS FOR FUND 175	POLICE BEQUE	200745.6	100	69602.42
TOTALS FOR FUND 177	HISTORIC PRE	1446.09		
TOTALS FOR FUND 200	DEBT SERVICE	1942897.88	166165.21	1650
TOTALS FOR FUND 301	STREET PROJE	1867878.91		153030.78
TOTALS FOR FUND 303	AIRPORT PROJ	358702.56		
TOTALS FOR FUND 307	SIDEWALK & C	175576.53		
TOTALS FOR FUND 309	PARK PROJECT	1508435.16		116150.07
TOTALS FOR FUND 311	LEVEE PROJEC	-147982.75		6000.11
TOTALS FOR FUND 313	EVENT CENTER	1279954.1		619.7

TOTALS FOR FUND	315	SEWER CONSTR	4679233.17		316472.38
TOTALS FOR FUND	320	WEST END FLO			
TOTALS FOR FUND	501	CEMETERY MEM	2713.29		
TOTALS FOR FUND	503	CEMETERY PER	910	730	900
TOTALS FOR FUND	610	SEWER UTILIT	2911939.56	718642.22	432236.4
TOTALS FOR FUND	611	SEWER SINKIN	1377000		
TOTALS FOR FUND	612	STORM WATER			
TOTALS FOR FUND	613	SEWER IMPROV	4050000		
TOTALS FOR FUND	670	LANDFILL FUN	1899744.96	139655.88	82325.52
TOTALS FOR FUND	671	LANDFILL RES	1191555		
TOTALS FOR FUND	673	RECYCLING	370521.05	11973.98	49864.19
TOTALS FOR FUND	690	TRANSIT FUND	634036.54		85.52
TOTALS FOR FUND	695	1015 TRANSIT			
TOTALS FOR FUND	720	BRIDGEVIEW E	-22361.38		31.73
TOTALS FOR FUND	750	GOLF COURSE	40748.62		
TOTALS FOR FUND	810	POOLED INVES	-47767178.65	2630.14	
TOTALS FOR FUND	820	PAYROLL CLEA	499730.74	536265.93	505740.05
TOTALS FOR FUND	840	EQUIPMENT PU	2923280.31		
TOTALS FOR FUND	860	GROUP HEALTH	6383529.33	308661.73	562945.08
TOTALS FOR FUND	861	POST 65 RETI	352881.36	10179.02	24803.04
TOTALS FOR FUND	862	DENTAL INSUR	75137.3	7585	15686.66
TOTALS FOR FUND	863	LIFE INSURAN	39120.1	7184.91	4401.56
		TOTALS	13,628,728.49	4,530,414.52	4,537,558.38

City of Ottumwa
Vender Payment Report
December, 2022

Vendor #	Vendor Name	Check #	Check Date	Amount	Reason
672	ADVANTAGE ARCHIVES, LLC	216670	12/22/2022	4,950.00	CONTRACTUAL SERVICES
800	AHLERS & COONEY P.C.	216467	12/2/2022	21,358.20	LEGAL FEES
1700	ALLIANT ENERGY/IPL	216599	12/16/2022	80,410.33	ELECTRIC
2080	ALTORFER INC.	216671	12/22/2022	841.03	VHCL MTCE SUPPLIES
5368	AREA 15 REGIONAL PLANNING	216469	12/2/2022	951.77	CONTRACTUAL SERVICES
5694	AUTOMATIC SYSTEMS CO.	216529	12/9/2022	962.50	OTHER MAINT & REPAIR
5700	ATOMIC TERMITE & PEST	216600	12/16/2022	195.00	RAMP MAINT & REPAIR
5860	AUTOZONE INC	216601	12/16/2022	323.64	VHCL MTCE SUPPLIES
5862	AVFUEL CORP	216672	12/22/2022	52,358.58	AVIATION FUEL
6481	BAILEY OFFICE OUTFITTERS	216532	12/9/2022	1,481.53	OFFICE SUPPLIES
6740	JANICE BAIN	216602	12/16/2022	12.00	TRAVEL & CONFERENCE
6749	HOLLY BAIRD	216673	12/22/2022	2,500.00	CONTRACTUAL SERVICES
7019	BRADLEY T BARNES	216470	12/2/2022	7,938.00	CONTRACTUAL SERVICES
9341	BLACKHAWK BODYSHOP AND	216674	12/22/2022	637.99	VHCL MTCE SUPPLIES
9352	BLACKSTONE PUBLISHING	216675	12/22/2022	100.00	LIBRARY MAT.-JAMES ESTA
9360	BLACK'S TIRE COMPANY LLC	216676	12/22/2022	36.00	VHCL MTCE SUPPLIES
9515	BLOOMFIELD COMMUNICATIONS	216603	12/16/2022	71.28	TELEPHONE/IT
10233	C & C MANUFACTURING, LLC	216533	12/9/2022	458.94	VHCL MTCE SUPPLIES
10298	BOWLING MOTORS & RV SALES	216534	12/9/2022	1,671.99	OTHER SMALL CAPITAL
11495	BRIDGE CITY TRUCK REPAIR	216535	12/9/2022	4,625.30	VHCL MTCE SUPPLIES
11496	BRIDGE CITY SANITATION LL	216605	12/16/2022	161,255.65	REFUSE HAULING
12500	BUB'S TREE CARE	216536	12/9/2022	6,625.00	GROUNDS MAINT & REPAIR
13646	CALHOUN-BURNS & ASSOC INC	216679	12/22/2022	1,207.38	CONTRACTUAL SERVICES
14236	GREG CANTRELL	216607	12/16/2022	77.06	DUES & MEMBERSHIPS
14317	CAPITAL ONE	216537	12/9/2022	741.21	PROGRAM SUPPLIES
15760	CARROLL CONSTRUCTION SUPP	216474	12/2/2022	1,008.54	STREET MAINT SUPPLIES
15788	CATERPILLAR GLOBAL SERVIC	216538	12/9/2022	3,712.88	VHCL MTCE SUPPLIES
16300	CENTRAL IOWA FASTENERS	216608	12/16/2022	98.66	MISCELLANEOUS
16402	CENTURYLINK	216539	12/9/2022	767.62	TELEPHONE/IT
16403	CENTURYLINK	216609	12/16/2022	21.17	TELEPHONE/IT
17500	CHRISTNER CONTRACTING INC	216476	12/2/2022	11,652.59	CONTRACTUAL SERVICES
17825	CITY OF OTTUMWA, CEMETERY	216477	12/2/2022	900.00	CASH INVESTED PASSBK SV
17945	CIVICPLUS	216610	12/16/2022	170.00	OTHER PROF SERV
18740	COBAN TECHNOLOGIES, INC	216478	12/2/2022	2,763.74	TECHNOLOGY SERVICES
18980	COLLECTION SERVICES	216681	12/22/2022	4,786.00	CHILD SUPPORT PAYABLE
21404	COUNTY MATERIALS CORP.	216479	12/2/2022	1,980.00	SEWER/DRAINAGE SUPPLIE
21818	CREATIVE FORMS & CONCEPTS	216541	12/9/2022	225.13	OFFICE SUPPLIES
21825	CREDIT UNION	216682	12/22/2022	34,877.47	CREDIT UNION PAYABLE
21830	LORI CREECH	216611	12/16/2022	155.00	TRAVEL & CONFERENCE
22012	DAVID CRONIN	216683	12/22/2022	90.00	TRAVEL & CONFERENCE
22020	DAN CROSSM0N	216480	12/2/2022	74.99	SUSTENANCE SUPPLIES
22479	D P PLUMBING PLUS	216612	12/16/2022	4,520.00	CONTRACTUAL SERVICES
22594	DANIELS FILTER SERVICE	216481	12/2/2022	65.04	OPERATING SUPPLIES
23018	DAVIS COUNTY EXCAVATION L	216685	12/22/2022	3,800.00	GROUNDS MAINT & REPAIR
23985	DENISES ALTERATIONS	216686	12/22/2022	61.00	OPERATING SUPPLIES
24375	DESIGN WORKSHOP, INC	216613	12/16/2022	33,975.01	COMPREHENSIVE PLAN
25355	GARY DOUD	216614	12/16/2022	173.30	TRAVEL & CONFERENCE
25390	ADVANTAGE ADMINISTRATORS	216544	12/9/2022	3,351.00	R.D. DRENKOW/FLEX PAY
25394	DRISH CONSTRUCTION, INC.	216545	12/9/2022	28,156.40	MISCELLANEOUS

25587 DURHAM SCHOOL SERVICES	216688	12/22/2022	288.64 OPERATING SUPPLIES
26640 ECOSYSTEMS INC	216615	12/16/2022	4,725.00 CONTRACTUAL SERVICES
27272 ELLIOTT BULK SERVICES LLC	216689	12/22/2022	22,134.42 VHCL-FUEL
27280 ELLIOTT OIL COMPANY	216546	12/9/2022	10,390.42 VHCL-FUEL
27521 EMERGENCY SERVICES	216483	12/2/2022	10.00 OPERATING SUPPLIES
27552 EMPOWER RETIREMENT	216690	12/22/2022	700.00 HARTFORD DEF COMP PAY/
27823 ERHARDT, CLAYTON	216548	12/9/2022	580.00 RENTS & LEASES
28208 EUROFINS ENVIRONMENT	216549	12/9/2022	1,292.56 LAB SUPPLIES
28449 EVORA CONSULTING, LTD	216618	12/16/2022	1,969.50 ENGINEERING
29090 FAMILY ANIMAL CARE	216691	12/22/2022	571.00 OTHER PROF SERV
29300 FASTENAL COMPANY	216484	12/2/2022	1,015.51 STREET MAINT SUPPLIES
29630 SONJA FERRELL	216620	12/16/2022	85.75 TRAVEL & CONFERENCE
29829 FIDELITY SECURITY LIFE	216693	12/22/2022	2,482.88 AVESIS PAYABLE
30040 FIFTH ASSET, INC.	216550	12/9/2022	6,500.00 OTHER PROF SERV
30130 1ST AYD CORPORATION	216621	12/16/2022	152.88 MISCELLANEOUS
31454 GPM ENVIRONMENTAL	216694	12/22/2022	2,355.49 OPERATING SUPPLIES
31459 GRP & ASSOCIATES	216622	12/16/2022	104.00 HAZARDOUS WASTE DISPO:
31677 GALLAGHER	216623	12/16/2022	47,750.00 CONTRACTUAL SERVICES
32374 ELIZABETH GEE	216486	12/2/2022	16.00 PLUMBING PERMITS
33653 GREGG YOUNG AUTOMOTIVE	216551	12/9/2022	476.25 VHCL MTCE SUPPLIES
36083 HAWKEYE TRUCK EQUIPMENT	216552	12/9/2022	635.02 VHCL MTCE SUPPLIES
36085 HAWKINS INC	216696	12/22/2022	6,034.20 OPERATING SUPPLIES
36302 HEARTLAND HUMANE SOCIETY	216624	12/16/2022	1,005.00 OTHER PROF SERV
37476 HILL PRODUCTIONS & MEDIA	216553	12/9/2022	74.00 ADVERT/LEGAL PUBL
37560 HINDMAN PERSON HEATING	216554	12/9/2022	372.00 BLDG MAINT & REPAIR
38281 WALTER HORNBACK	216625	12/16/2022	770.63 DUES & MEMBERSHIPS
39185 HUMANA INSURANCE CO	216487	12/2/2022	24,361.52 MEDICARE PREMIUMS
39438 HY-VEE ACCOUNTS RECEIVABL	216697	12/22/2022	11.38 OPERATING SUPPLIES
41505A IMWCA	216488	12/2/2022	37,021.82 POLICE W/C 411 CLAIMS
41600 IDEAL READY MIX	216489	12/2/2022	265.55 STREET MAINT SUPPLIES
41920A INDUSTRIAL CHEMICAL	216556	12/9/2022	148.00 MISC CONTRACT WORK
42090 INFOMAX OFF SYSTEMS INC	216557	12/9/2022	3,712.51 PHOTOCOPIES
42160 INGRAM LIBRARY SERVICES	216491	12/2/2022	4,709.20 LIBRARY MAT.-JAMES ESTA
42550 INTERNAL MEDICINE	216558	12/9/2022	842.00 EMPLOYEE PHYSICALS/TEST
42560 INTERNAL REVENUE SERVICE	216699	12/22/2022	68,850.00 MISCELLANEOUS
43265 INTERSTATE BATTERY	216559	12/9/2022	139.95 VHCL MTCE SUPPLIES
43465 IOWA COMMUNITIES ASSURANC	216627	12/16/2022	360.00 VHCL INSURANCE
43495 IOWA DEPT AGRICULTURE	216492	12/2/2022	15.00 TRAINING
43501 IA DEPT OF TRANSPORTATION	216628	12/16/2022	960.00 TRAINING
43880A IA LAW ENFORCEMENT ACADEM	216700	12/22/2022	825.00 TRAINING
43999 IOWA ONE CALL	216560	12/9/2022	207.90 TELEPHONE/IT
44025 IOWA POLICE CHIEFS ASSOC	216701	12/22/2022	125.00 DUES & MEMBERSHIPS
44039 IOWA PUBLIC AIRPORTS ASSC	216702	12/22/2022	175.00 DUES & MEMBERSHIPS
45044 JEO CONSULTING GROUP, INC	216703	12/22/2022	4,647.25 ENGINEERING
45974 JOHN DEERE FINANCIAL	216494	12/2/2022	1,267.44 SUSTENANCE SUPPLIES
46694 JONES CONTRACTING CORP	216629	12/16/2022	71,674.18 CONTRACTUAL SERVICES
48017 KELTEK INCORPORATED	216705	12/22/2022	107.97 VHCL MTCE SUPPLIES
48798 KIECK'S CAREER APPAREL	216495	12/2/2022	287.95 OPERATING SUPPLIES
49041 ALLYSON KIRKING-RUSSO	216630	12/16/2022	12.00 TRAVEL & CONFERENCE
49206 KLODT DOOR SERVICE LLC	216706	12/22/2022	123.00 OPERATING SUPPLIES
49795 KRISS PREMIUM PRODUCTS	216707	12/22/2022	309.68 BLDG MAINT & REPAIR
49804D KRONOS, A UKG COMPANY	216708	12/22/2022	5,764.15 CONTRACTUAL SERVICES
50620 LANGMAN CONSTRUCTION, INC	216561	12/9/2022	258,786.25 UTILITY SYSTEM
50845A DAN LAURSEN EXCAVATING	216631	12/16/2022	22,900.00 CONTRACTUAL SERVICES
51435 JERRY LEMEUSE	216710	12/22/2022	94.00 TRAVEL & CONFERENCE

51968	LIBERTY TIRE	216711	12/22/2022	4,602.66	TIRE DISPOSAL
51969	LIBERTY TIRE SERVICES LLC	216496	12/2/2022	1,918.88	TIRE DISPOSAL
52087	LICK CREEK, INC	216634	12/16/2022	9,075.00	CAPITAL IMPROVEMENTS
52655	JOHN LLOYD	216712	12/22/2022	180.00	SUSTENANCE SUPPLIES
52990	LOKTRONICS SECURITY CORP	216635	12/16/2022	61.00	OPERATING SUPPLIES
53090	LOU'S GLOVES INC.	216562	12/9/2022	1,406.00	OPERATING SUPPLIES
53691	MACQUEEN EQUIPMENT	216563	12/9/2022	22.24	VHCL MTCE SUPPLIES
54390	MANATT'S INC	216564	12/9/2022	2,360.30	STREET MAINT SUPPLIES
54531	MARCO TECHNOLOGIES, LLC	216497	12/2/2022	3,372.62	CAPITAL IMPROVEMENTS
55190	MARTIN EQUIPMENT CEDAR RA	216498	12/2/2022	1,296.00	VHCL MTCE SUPPLIES
55535	SCOTT MCCARTY	216636	12/16/2022	31.69	TRAINING
56656	MCKEE CONSTRUCTION AND	216499	12/2/2022	37,980.00	CONTRACTUAL SERVICES
57340	MEET OTTUMWA	216500	12/2/2022	95,186.28	CONV & VISITOR BUREAU
57367	MEDIACOM	216501	12/2/2022	326.00	OPERATING SUPPLIES
57385	MENARDS	216567	12/9/2022	2,435.80	OPERATING SUPPLIES
57518	SYMETRA LIFE INSURANCE CO	216502	12/2/2022	4,401.56	GROUP LIFE PREMIUMS
58450	MICKMAN BROS	216503	12/2/2022	7,668.00	MERCHANDISE - RESALE
58500	MIDAMERICAN ENERGY CO	216505	12/2/2022	3,566.70	NATURAL GAS
59317	MIDWEST INJECTION, INC.	216638	12/16/2022	18,758.13	SLUDGE HAULING
59382	MIDWEST TAPE	216715	12/22/2022	315.86	LIBRARY MAT.-JAMES ESTA
60278	MSA SAFETY SALES LLC	216716	12/22/2022	2,110.24	OPERATING SUPPLIES
60299	MISSIONSQUARE	216717	12/22/2022	2,315.42	ICMA DEF COMP PAYABLE
60554	CALEB MITCHELL	216639	12/16/2022	200.00	SUSTENANCE SUPPLIES
60580	KRISTEN MITCHELL	216718	12/22/2022	115.75	TRAVEL & CONFERENCE
60780	MOBILE LOCKSMITH & ALARM,	216719	12/22/2022	994.00	EQUIP REPAIR
62580	MUNICIPAL PIPE TOOL CO LL	216570	12/9/2022	345.27	VHCL MTCE SUPPLIES
62600	MUNICIPAL SUPPLY INC	216571	12/9/2022	211.90	OPERATING SUPPLIES
64893	ROBERT NEWMASER	216506	12/2/2022	5.00	CEMETERY SPEC SERVICES
65489	NICHOLS EQUIPMENT LLC	216507	12/2/2022	2,169.00	RENTS & LEASES
65494	TODD NICKEL	216508	12/2/2022	174.90	SUSTENANCE SUPPLIES
65617	WASEEM NISAR	216509	12/2/2022	128.00	TRAVEL & CONFERENCE
65680	NOEL INSURANCE INC	216640	12/16/2022	15,291.00	PROPERTY INSURANCE
65985	NORSOLV SYSTEMS ENVIRONM	216572	12/9/2022	169.95	MISCELLANEOUS
66001	NORRIS ASPHALT PAVING INC	216573	12/9/2022	716.45	STREET MAINT SUPPLIES
66561	OFFICIAL PEST CONTROL	216574	12/9/2022	50.00	SUSTENANCE SUPPLIES
66730	OHARA HARDWARE	216512	12/2/2022	1,328.39	MISCELLANEOUS
67058	ONSITE SERVICE SOLUTIONS	216575	12/9/2022	4,110.00	CONTRACTUAL SERVICES
67098	O'REILLY AUTOMOTIVE	216641	12/16/2022	1,019.77	VHCL MTCE SUPPLIES
68237	OTTUMWA LEADERSHIP ACADEM	216642	12/16/2022	75.00	DUES & MEMBERSHIPS
68560	OTTUMWA PRINTING, INC.	216643	12/16/2022	3,299.79	PRINTING
68576	OTTUMWA RADIO	216644	12/16/2022	112.05	ADVERT/LEGAL PUBL
68588	OTTUMWA REGIONAL HEALTH	216645	12/16/2022	1,600.00	WELLNESS PROGRAM
69040	OTTUMWA WATER AND HYDRO	216577	12/9/2022	12,103.58	BILLING FEES-WW
69340	PBC GURU	216722	12/22/2022	2,500.00	PROGRAM SUPPLIES
69688	DIXIE L PARKER	216513	12/2/2022	1,600.00	JANITORIAL
72230	PITNEY BOWES BANK INC	216514	12/2/2022	420.99	POSTAGE & SHIPPING
72235	PITNEY BOWES	216723	12/22/2022	14.99	POSTAGE & SHIPPING
72238	PURCHASE POWER	216646	12/16/2022	474.69	POSTAGE & SHIPPING
72250	PITNEY BOWES GLOBAL	216647	12/16/2022	159.57	RENTS & LEASES
73290	POWERPLAN	216724	12/22/2022	7,568.82	VHCL MTCE SUPPLIES
73426	PRAIRIE PINES CHRISTMAS	216515	12/2/2022	150.00	OPERATING SUPPLIES
73490	DXP ENTERPRISES, INC	216516	12/2/2022	870.31	VHCL MTCE SUPPLIES
73926	PRODUCTIVITY PLUS ACCOUNT	216517	12/2/2022	885.23	VHCL MTCE SUPPLIES
73971	PROFESSIONAL JANITORIAL	216579	12/9/2022	2,100.00	JANITORIAL
74094	PRO-TAINER INC	216580	12/9/2022	136.07	VHCL MTCE SUPPLIES

74405	PYRAMID GRAPHICS & SPORTS	216648	12/16/2022	271.70	SUSTENANCE SUPPLIES
74626	QUALITY SERVICES CORP	216581	12/9/2022	235.36	VHCL MTCE SUPPLIES
74955	RACOM CORPORATION	216649	12/16/2022	111.00	EQUIP REPAIR
76053	REED OVERHEAD DOOR	216582	12/9/2022	155.30	EQUIP REPAIR
77180	RICHARD LEVI RITZ	216650	12/16/2022	242.00	VHCL-FUEL
77203	RG CONSTRUCTION, LLC	216583	12/9/2022	81,557.50	CAPITAL IMPROVEMENTS
77466	ROCHESTER ARMORED CAR	216725	12/22/2022	463.31	OTHER PROF SERV
77965	ROTARY CLUB OF OTTUMWA	216651	12/16/2022	320.00	DUES & MEMBERSHIPS
77968	RUTH ROTH	216518	12/2/2022	2,312.00	CONTRACTUAL SERVICES
78105	ROYAL PORTABLE TOILETS	216652	12/16/2022	220.32	OPERATING SUPPLIES
78279	S & L ALL SEASON	216653	12/16/2022	293.33	TOOLS & SMALL EQUIP
78718	SANDRY FIRE SUPPLY LLC	216585	12/9/2022	4,653.00	OTHER SMALL CAPITAL
79358	SCHUMACHER ELEVATOR CO	216727	12/22/2022	1,390.06	BUILDING MAINTENANCE RE
80050	SECRETARY OF STATE	216586	12/9/2022	90.00	DUES & MEMBERSHIPS
81372	SHIVE-HATTERY ENGINEERS	216587	12/9/2022	35,815.00	ENGINEERING
82136	SINCLAIR NAPA	216589	12/9/2022	2,752.76	VHCL MTCE SUPPLIES
82169	SIOUX CITY FOUNDRY CO.	216590	12/9/2022	891.85	GROUND MAINT & REPAIR
83160	SOLENIIS	216520	12/2/2022	4,602.89	OPERATING SUPPLIES
83880	SOUTHERN IOWA DIESEL, INC	216591	12/9/2022	995.37	VHCL MTCE SUPPLIES
83920	SOUTHERN IOWA ELECTRIC	216655	12/16/2022	78.36	ELECTRIC
84100	SPILMAN AUTO PARTS INC	216728	12/22/2022	45.00	VHCL MTCE SUPPLIES
84947	STANARD & ASSOC INC	216656	12/16/2022	36.00	OTHER PROF SERV
86153	STEW HANSEN	216729	12/22/2022	53,500.00	AUTOMOTIVE EQUIPMENT
86196	THE STITCH DOCTOR	216521	12/2/2022	305.88	OTHER PROF SERV
86239	JAMES STOOKESBERRY	216731	12/22/2022	5.00	CEMETERY SPEC SERVICES
86970	SUPREME STAFFING INC	216658	12/16/2022	10,501.19	MISC CONTRACT WORK
88000	TEAMSTER LOCAL UNION 238	216733	12/22/2022	1,377.84	POLICE UNION DUES PAYAB
89090	TOTAL CHOICE SHIPPING	216659	12/16/2022	335.24	VHCL MTCE SUPPLIES
89206	TRAFFIC & TRANSPORTATION	216660	12/16/2022	60.00	STREET MAINT SUPPLIES
89850	TRUCK EQUIPMENT INC	216661	12/16/2022	402.00	VHCL MTCE SUPPLIES
89855	TRUITT ABSTRACT COMPANY	216522	12/2/2022	300.00	CONTRACTUAL SERVICES
90846	UPS	216662	12/16/2022	10.75	POSTAGE & SHIPPING
92555	THE VAN METER COMPANY	216663	12/16/2022	677.64	OPERATING SUPPLIES
92640	VAUGHN AUTOMOTIVE	216593	12/9/2022	205.87	OPERATING SUPPLIES
92648	VEENSTRA & KIMM INC	216594	12/9/2022	51,733.98	MISCELLANEOUS
92854	VINTAGE FARMHOUSE SALES	216669	12/19/2022	1,350.00	BUILDINGS
94721	WAPELLO CO SHERIFF'S OFFI	216523	12/2/2022	3,363.60	DRUG TASK FORCE GRANT
95000	WAPELLO COUNTY UNITED WAY	216735	12/22/2022	14.00	UNITED WAY DED PAYABLE
95120	WAPELLO RURAL WATER ASSC	216595	12/9/2022	38.11	WATER
95368	WAYNE'S TIRE	216664	12/16/2022	538.60	VHCL MTCE SUPPLIES
95611	WELLMARK BC & BS OF IOWA	216526	12/2/2022	577,473.26	GROUP HEALTH CLAIMS
97306	WINDSTREAM ENTERPRISE	216596	12/9/2022	2,120.12	TELEPHONE/IT
97320	WINGER COMPANIES	216668	12/16/2022	48,587.47	GROUND MAINT & REPAIR
97334	WINN CORP	216597	12/9/2022	7,802.42	STREET MAINT SUPPLIES
97577	WOODRIVER ENERGY LLC	216740	12/22/2022	21,535.07	NATURAL GAS
	ACH Federal Document Management System		1/3/2023	90.00	Credit Card Equipment Lease
	ACH Bankcard		1/3/2023	44.95	Credit Card Fees
	ACH Bankcard		1/3/2023	3.22	Credit Card Fee
	ACH IA Dept of Revenue		1/4/2023	1,932.14	Sales Tax
	ACH IRS		1/4/2023	103,714.63	941 Withholding
	ACH State of Iowa		1/4/2023	19,420.14	State Withholding
	ACH Federal Document Management System		1/9/2023	32.10	Credit Card Equipment Lease
	ACH Commercial Card Payment		1/10/2023	42,990.78	Purchasing Card
	ACH Nationwide Payments		1/10/2023	1,485.00	Payroll Payment
	ACH Bankcard		1/12/2023	362.16	Credit Card Fees

ACH Ipers Payment	1/13/2023	74,545.13	Employees Retirement
ACH Advantage Administration Plan Fund	1/13/2023	2,238.09	Payroll Payment
ACH Municipal Fire & Company	1/17/2023	150,789.41	Fire & Police Retirement
ACH IRS	1/18/2023	74,359.73	941 Withholding
ACH State of Iowa	1/18/2023	14,110.45	State Withholding
ACH Advantage Administration Plan Fund	1/23/2023	2,238.09	Payroll Payment
ACH Nationwide Payments	1/24/2023	<u>1,485.00</u>	NRS Payment
		2,780,472.79	

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3-1-23 2:07pm

CITY OF OTTUMWA

Staff Summary

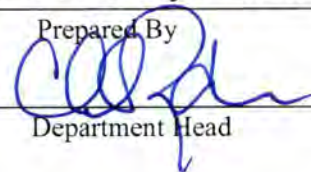
**** ACTION ITEM ****

Council Meeting of: Mar 7, 2023

Police
Department

Lt. Mickey Hucks

Prepared By



Department Head



City Administrator Approval

AGENDA TITLE: Consideration of a State and Community Highway Safety Grant application to the Governor's Traffic Safety Bureau.

****Public hearing required if this box is checked.****

The City of Ottumwa and Police are not responsible for the accuracy of the information provided in this document.

RECOMMENDATION: Approve the grant submission and authorize the Mayor and Chief of Police to sign the application and contract upon receipt.

DISCUSSION: The Police Department has partnered with the Governor's Traffic Safety Bureau since 1988 to enhance our traffic safety efforts. Previous grants have been used to purchase traffic safety related equipment and to pay overtime wages for special traffic enforcement activities. This partnership has helped us to combat both personal injury and alcohol related crashes.

We have been invited to submit an application for a one year grant. This proposal requests \$20,000.00 in grant funding to be used for enforcement overtime wages and an additional \$20,000.00 for equipment (Replace 4 in-car video systems). The grant will pay 100% of the overtime wages and \$5000 per in-car video system.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

502294 - 2024 GTSB LE Highway Safety Grants

Application Details

Funding Opportunity: 499225-2024 GTSB LE Highway Safety Grants
Funding Opportunity Due Date: Mar 22, 2023 11:59 PM
Program Area: Governor's Traffic Safety Bureau
Status: Editing
Stage: Final Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

First Name*: Mickey Middle Name Hucks
First Name Last Name
Title: Lieutenant
Email*: hucksm@ottumwa.us
Address*: 330 W. Second St.
Law Center

Ottumwa Iowa 52501
City State/Province Postal Code/Zip
Phone*: 641-683-0633 Ext.
Phone
###-###-####
Fax: 641-683-4584
###-###-####

Organization Information

Name*: Ottumwa Police Department
Organization Type*: City Government

DUNS: 10-670-8212
##-###-####
Tax Id:
Unique Entity Identifier (UEI):
Organization Website: <http://www.cityofottumwa.org>
Address*: 330 West Second Street

Ottumwa Iowa 52501
City State/Province Postal Code/Zip
Phone*: (641) 683-0636 Ext.
###-###-####
Fax: (641) 683-0656
###-###-####

Contact Information

Contractor Information

Project Contractor Information

Type the name of the agency exactly as it will appear in your contract. Do not use all caps or all lower case.
Example: Anytown Police Department

**Project Contractor Name
(Agency or Company)*:** Ottumwa Police Department
Mailing Address*: 330 W, Second St.
City*: Ottumwa Iowa 52501
County*: Wapello County
Phone Number*: 641-683-0661
Fax Number*: 641-683-4584
Web Site*: <https://www.ottumwa.us/departments/police/>

Contractor Designee

The person listed below will be the individual with authority to sign the contract and supporting documents. Type the name exactly as it will appear in your contract. Do not use all caps or all lower case.

Please enter the title of the contractor designee. Example: Director, Chief, Sheriff, Ms. Mr.

Contractor Designee Name*: Chad Farrington
First Name Last Name
Title*: Chief
E-mail Address*: farringtonc@ottumwa.us

Key Personnel Information

The person(s) listed below will be the individual(s) with authority to sign and/or submit claims and/or reports and administer the project. Type the name exactly as it will appear in the contract. Do not use all caps or all lower case.

Please enter the title of the key personnel. Example: Officer, Deputy, Clerk, Ms, Mr.

Key Personnel Name*: Mickey Hucks
 First Name Last Name

Key Personnel Title*: Lieutenant

Key Personnel E-mail Address*: hucksm@ottumwa.us

Key Personnel Phone Number*: 641-683-0633 Ext

Additional Key Personnel Information

Does the applicant wish to add another Key Personnel?	Key Personnel Name	Key Personnel Last Name	Key Personnel Title	Key Personnel E-mail Address	Key Personnel Phone Number	Key Personnel Extension
No Data for Table						

Payment Information

Does the applicant participate in Electronic Funds Transfer (EFT)?*: No

Visit EFT Form to sign up for Electronic Funds Transfer.

Did the applicant complete the EFT Form?: No

Mail or fax the completed form to:
 Department Admin Services - State Accounting Enterprise
 Attn: EFT Coordinator
 Hoover State Office Building - 3rd Floor
 Des Moines, IA 50319
 Fax Number: (515) 281-5255
 Phone Number: (515) 281-0246

Payment Information

The information entered below **MUST match the contractor's W-9 form and will be used to provide reimbursement payments.**

The information can be obtained from the contractor's finance department.

Issue Payment To (City/County/Sheriff's Office/Business)*: City of Ottumwa

Payment Mailing Address*: 105 E. Third St.

Payment City*: Ottumwa Iowa 52501

The person listed below will be the individual who will handle financial issues. Type the name exactly as it will appear in your contract. Do not use all caps or all lower case.

Please enter the title of the financial person. Example: Auditor, Clerk, etc.

Financial Contact Name*: Waseem Nisar
 First Name Last Name

Financial Person Title*: Finance Director

Finance Phone Number*: 641-683-0622
Finance E-mail*: nisarw@ottumwa.us

Agency Data and Information

Unique Entity ID

To view the UEI, log into SAM.gov, use the search function to find the entity, and enter both the UEI and expiration date into the application. [Click here for an example.](#)

Unique Entity ID*: EBZ4BALLJJV6
Expiration Date*: 05/18/2023

SAM Verification

Please visit the SAM Website to obtain an active status. The city clerk, county auditor or finance person should be able to provide this information.

[Click here for an active SAM example.](#) Business names on the example are fictitious for privacy. Please do not redact information on the applicant form which gets uploaded.

If further assistance is needed, please call SAM at 1-866-606-8220.

Please upload a pdf of the SAM document showing the UEI, active status, and expiration date. SAM registration must be active to award a grant contract.

SAM Verification*: EntityInformation-20230223-085109.pdf

Officer Data

Full Time Officers*: 40 \$50.19
FT Officers Employed Avg. OT Rate of Pay

12
Standard number of hours worked/regular shift
If multiple shift hours, use longest shift.

Part Time Officers: 0 \$0.00
PT Officers Employed Avg. OT Rate of Pay

0
Standard number of hours worked/regular shift

Equipment

Patrol Vehicles*: 14
Include both marked and unmarked vehicles.

In-Car Video Cameras*: 14

Lidars*: 2

Radars*: 14

Preliminary Breath Test
Devices*: 14

Project Description

Traffic Data

Provide the traffic crash data in the agency jurisdiction for the previous three calendar years (January 1 - December 31).

Information should be obtained at Iowa Crash Analysis Tool. Click the following links for ICAT Instructions and ICAT Website

If data is not available for activity/year combination, enter 0.

Total Traffic Crashes*:	357	356	355
	CY #1	CY #2	CY #3

Using TraCS or other internal system, provide the enforcement activity for the entire agency for the previous three Federal Fiscal years (October 1 - September 30). Include all citations and warnings for each category.

If data is not available for activity/year combination, enter 0.

Impaired Driving Contacts*:	669	580	570
	FFY #1	FFY #2	FFY #3

Occupant Protection Contacts*:	78	37	70
	FFY #1	FFY #2	FFY #3

Speed Contacts*:	189	174	225
	FFY #1	FFY #2	FFY #3

Provide the level of occupant protection compliance rate for the city or county for the previous three Federal Fiscal years (October 1 - September 30) using the August data.

If previously a 405d (Impaired Driving contract) or data is not available for activity/year combination, enter 0.

Occupant Protection Compliance Rate*:	94.00%	96.00%	93.00%
	FFY #1	FFY #2	FFY #3

Cost Effectiveness

Provide the total number of contacts while working GTSB overtime for each of the previous three Federal Fiscal Years. (October 1 - September 30).

If data is not available, enter 0.

Total Number of GTSB Contacts*:	613	500	563
	FFY #1	FFY #2	FFY #3

Provide the total contract GTSB overtime enforcement dollars expended during each of the previous three Federal Fiscal Years. (October 1 - September 30).

If data is not available, enter 0.

Total GTSB Overtime Dollars Expended*:	\$13,104.81	\$12,000.00	\$11,983.18
	FFY #1	FFY #2	FFY #3

Cost per contact:	\$21.38	\$24.00	\$21.28
	FFY #1	FFY #2	FFY #3

Impaired Driving

Problem statements indicate what the overall issue is to be addressed.

The problem statement should clearly present:

Who? - Older adults, youth, etc.

When? - Is it day, night, weekends, holidays, etc?

Where? - In school districts, on rural roads, in crosswalks, etc.

Why? - Why do these things occur, during these hours, etc.?

Describe the impaired driving issues in the city or county; include geographical traffic issues, traffic flow on highways, populations, statistics regarding impaired driving in the area.

Problem Statement IMPAIRED

DRIVING*:

Impaired driving in Ottumwa during 2022 increased from previous years. The department had 669 impaired person contacts with a result of 33 drug/alcohol related crashes. Of the 669 contacts the department made 222 OWI-alcohol/drug arrests. The locations throughout the city varied similarly did the age range of offenders. Crash data indicates 83 accidents were reported between the hours of 8PM to 4AM. These hours are typically driven by persons that potentially under the influence of alcohol/drugs. Also, data shows most accidents are on Friday. In Ottumwa, impaired driving continues to affect the motoring public. With the trend upwards further focused enforcement throughout the city is a necessity reduce crash numbers and impaired driving.

Goals are multiple broad statements of intent that provide planning, focus and vision addressing the problem statement.

Examples: Reduce impaired driving related crashes in our city/community by 5% from the previous year crashes during the contract year. (89 to 85)

Increase patrol presence in the entertainment district by 10% each month from the previous year. (32 hours to 35 hours)

Goals IMPAIRED DRIVING*:

The goal for the department is to reduce the impaired driving related crashes by 10% from 33 to 30. The department will increase directed overtime during evening hours where alcohol is served by increasing directed patrol activities. The department will increase OWI arrests by 3% from 222 to 230. The department will reduce fatality related accidents by 50% from 2 to 1.

Objectives are statements that indicate how the goal will be accomplished. Objectives are SMART (Specific, Measurable, Achievable, Relevant and Time Sensitive).

Examples: Increase the impaired driving arrests by 2.0 percent from 4,966 (2014-2018 rolling average) to 5,065, based on past trends, by the end of the contract year.

Provide 17 educational programs related to impaired driving to the community during the contract year; 10 of which will be geared towards young drivers.

Conduct 8 hours of high visibility OWI enforcement each month.

Objectives IMPAIRED DRIVING*:

The department will conduct both high-visibility traffic enforcement, covert enforcement in and around traffic areas in the city during the evening hours when impaired/aggressive driving occurs. The department will conduct at least 2 joint projects with sister departments focusing on impairment. The department will be adding 2 - K9 units to the Patrol division FY23 to increase our presence on the roadways. The added K9 teams will reduce drug trafficking in and around the Ottumwa area. By reducing the availability of drugs in the city, the reduction of drug impaired driving will decrease. The department is requesting 4 replacement in-car camera systems to replace 4 systems purchased 2017/2018 by GTSB for our department. The new systems will improve court room testimony and evidence procedures for successful prosecutions. The department will distribute media release information prior to major holidays linked to impaired driving during the FY24.

Occupant Protection

Problem statements indicate what the overall issue is to be addressed.

The problem statement should clearly present:

Who? - Older adults, youth, etc.

When? - Is it day, night, weekends, holidays, etc?

Where? - In school districts, on rural roads, in crosswalks, etc.

Why? - Why do these things occur, during these hours, etc.?

Describe the occupant protection issues in the city or county; include geographical traffic issues, traffic flow on highways, populations, statistics regarding occupant protection in the area.

Problem Statement OCCUPANT PROTECTION*:

Occupant protection enforcement is important in our community to lower accident related injury. The department responded to 357 total crashes in 2022. The vast majority of accidents were property damage at 250, minor/unknown injury 103, serious injury crash 2 and 2 fatality accident. In 2022, occupant protection was 94% during the compliance checks.

Goals are multiple broad statements of intent that provide planning, focus and vision addressing the problem statement.

Examples: To increase the observed seat belt use of front seat occupants 4.1 percentage points from the 20XX calendar year usage rate 79.7% to 83.8% by the end of the contract year.

Achieve a 96% occupant protection compliance rate in the community.

Goals OCCUPANT PROTECTION*:

The goal of the department is to continue trending above the average for occupant protection compliance rate during observed seat belt surveys above 94% for 2022. The department will increase occupant protection by increasing contacts from 78 in 2022 to 100 in 2024. The department will utilize public media releases prior to high volume holidays during the year to increase compliance.

Objectives are statements that indicate how the goal will be accomplished. Objectives are SMART (Specific, Measurable, Achievable, Relevant and Time Sensitive).

Examples: Achieve 480 contacts for occupant protection during the contract year.

Educate 2,000 new student drivers in the city/county on the importance of wearing a seat belt during the contract year.

Participate in 1 fit station event and distribute 10 car safety seats each month in our community during the contract year.

Objectives OCCUPANT PROTECTION*:

The department will conduct directed projects towards occupant protection both during the day and evening. The department will provide educational information to new drivers at the High School via the School Resource Officers. The department will conduct 2 occupant protection surveys throughout the year to measure compliance.

Speed

Problem statements indicate what the overall issue is to be addressed.

The problem statement should clearly present:

Who? - Older adults, youth, etc.

When? - Is it day, night, weekends, holidays, etc?

Where? - In school districts, on rural roads, in crosswalks, etc.

Why? - Why do these things occur, during these hours, etc,?

Describe the speeding issues in the city or county; include geographical traffic issues, traffic flow on highways, populations, statistics regarding speeding in the area.

Problem Statement SPEED*:

Safety of the motoring public in and around the Ottumwa area is one of the department's primary missions. The department is committed to reduce high speed accidents. The department in 2022 had 1894 speed related contacts. Speed continues to be a factor in accidents and affects reaction time for the motoring public. Speed has played a major impact on accidents as the faster vehicles travel the slower the decision and reaction time can be to avoid accidents. The department will lower accidents by conducting speed enforcement in Ottumwa.

Goals are multiple broad statements of intent that provide planning, focus and vision addressing the problem statement.

Examples: Reduce speed-related fatal and personal injury crashes by 22.5 percent from 284 (2014-2018 rolling average) to 220, by the end of the contract year.

Reduce vehicle collisions resulting from speed by 3% from the previous year. (1,000 from 1,030)

Goals SPEED*:

The department goal is to increase speed contacts by 10% from 189 to 208. The department will reduce vehicle collisions resulting from speed related causes from 141 to 125 or 12%.

Objectives are statements that indicate how the goal will be accomplished. Objectives are SMART (Specific, Measurable, Achievable, Relevant and Time Sensitive).

Examples: Conduct 10 pedestrian contacts monthly for vehicles failing to yield to pedestrians while working a speed project in the same area.

Initiate 250 contacts for speeding violations before and after school hours on the rural roadways near the community high school during the contract year.

Achieve 500 speed contacts during the contract year.

Objectives SPEED *:

The department will conduct high-visibility traffic enforcement and at least 2 projects where speed enforcement is conducted. The department will provide information to the media to educate the public on traffic safety measures including enforcement projects during holidays. The department will conduct at least 375 hours of enforcement. The department will partner with adjacent departments to conduct speed enforcement during directed projects. The department will increase speed contacts from 189 to 208 during the year.

Additional Traffic Safety Issue

Does the agency have an additional traffic safety issue to be addressed? This may include pedestrian, bicycles, teen drivers, older drivers, etc.*:

No

Problem statements indicate what the overall issue is to be addressed.

The problem statement should clearly present:

Who? - Older adults, youth, etc.

When? - Is it day, night, weekends, holidays, etc?

Where? - In school districts, on rural roads, in crosswalks, etc.

Why? - Why do these things occur, during these hours, etc.?

Describe the other traffic safety issue in the city or county; include geographical traffic issues, traffic flow on highways, populations, statistics regarding the other traffic issue in the area.

Problem Statement ADDITIONAL

TRAFFIC ISSUE:

Goals are multiple broad statements of intent that provide planning, focus and vision addressing the problem statement.

Examples: Reduce distracted driving related crashes in our city/community by 5% from the previous year crashes during the contract year. (90 to 85)

Increase patrol presence while pedestrians are present in the school zone by 10% each month from the previous year. (40 hours to 44 hours)

Goals ADDITIONAL TRAFFIC

ISSUE:

Objectives are statements that indicate how the goal will be accomplished. Objectives are SMART (Specific, Measurable, Achievable, Relevant and Time Sensitive).

Examples: Increase the texting while driving arrests by 5.0 percent from 66 (2019-2020 rolling average) to 70, based on past trends, by the end of the contract year.

Provide 3 CarFit events during the contract year offering older drivers the opportunity to check how well their personal vehicles "fit".

Conduct 8 hours of high visibility enforcement each month on rural or county roads.

Objectives ADDITIONAL

TRAFFIC ISSUE:

Special Project

Special Projects

Would your agency be interested in an additional contract or funding to help with special projects in the following areas?

Nighttime Seat Belt Enforcement*: No

Pedestrian Safety*: No

Speed Enforcement*: No

LE Budget

Personnel Services

Item	Amount	Number of Overtime Hours	Total Amount Requested
Overtime for General Enforcement	\$10,000.00	250.00	\$10,000.00
Overtime for Impaired Driving Enforcement	\$10,000.00	250.00	\$10,000.00
	\$20,000.00		\$20,000.00

Equipment

Quantity of Item to be purchased	Item to be purchased	Maximum GTSB Reimbursement Amount per Item	Total Amount Requested	Other Item - Please Specify.
4	In-Car Video Camera	\$5,000.00	\$20,000.00	\$20,000.00
			\$20,000.00	

Minority Impact Statement (2020)

Minority Impact Statement

Does the proposed grant program or policy have a disproportionate or unique positive impact on minority persons? *: No

Describe the positive impact expected from this project.:

Detail the rationale for the existence of the proposed program or policy.:

Indicate the group(s) positively impacted.:

Could the proposed grant program or policy have a disproportionate or unique negative impact on minority persons? *: No

Describe the negative impact expected from this project.:

Detail the rationale for the existence of the proposed program or policy. :

Indicate the group(s) negatively impacted.:

Explain how you provided consultation with representatives of the minority groups impacted.:

I hereby certify the information above is complete and accurate to the best of my knowledge.*:

Yes

Lieutenant Mickey Hucks
Title First Name Last Name

Comments

Comments

Limited to 2000 characters or approximately 1/2 typed page:

The department is in the process of improving the in-car video systems. Each new systems will have body worn cameras to improve evidence collection and officer safety. Each in-car system the department is requesting replacement were purchased via GTSB grant 2017/2018.

received
3.2.23 7:50M

Item No. B.-4.



CITY OF OTTUMWA Staff Summary

**** ACTION ITEM ****

Council Meeting of: Mar 7, 2023

Park & Recreation
Department

Gene Rathje

Prepared By

Gene Rathje

Department Head

City Administrator Approval

AGENDA TITLE: Set the date for the Public Hearing for the Plans, Specifications, and Form of Contract for the Campground Shower House Parking Lot and Sewer Dump Station project.

Public hearing required if this box is checked.

RECOMMENDATION: Set March 21, 2023 at 5:30 p.m. for the Public Hearing for Plans, Soecifications, and Form of Contract for the Campground Shower House Parking Lot and Sewer Dump Station project.

DISCUSSION: This will be a public hearing for the plans, specifications, and form of contract for the campground shower house parking lot and sewer dump station project. Plans, specifications, and form of contract need to be approved by the City Council before putting the project out for bid.

Source of Funds:

Budgeted Item:

Budget Amendment Needed:

Item No. D.-1.



GREATER
OTTUMWA

[PARTNERS IN PROGRESS]

OTTUMWA CITY COUNCIL

MARCH 7, 2023

ORGANIZATIONAL HEALTH

- **Membership**
 - **Celebrated 6 new member investments**
 - **1 increased member investment**
 - **Maintaining 95% Member Retention Year over Year**
- **GOPIP Ambassadors**
 - **Increased engagement: 2 new Ambassadors, 1 reactivated Ambassador**
 - **18 Ribbon Cutting Events**

BOARD OF DIRECTORS

- **New Directors**

- **David Will**

- **Plant Manager, John Deere Ottumwa Works**

- **Dr. Jill Budde**

- **Vice President, Learning & Engagement, Indian Hills Community College**

- **Executive Leadership Announcements**

- **Mike Sprau, President**

- **Kelly Genners, Vice President**

- **AJ Gevock, Treasurer**

- **Zenna Boyd, Secretary**



BRAND AWARENESS

- **GOPIP.ORG**
 - **Mission 500 Landing Page Complete**
 - **55% Increase in Traffic to “Available Buildings/Sites” since remapping**
 - **4% Overall increase in new unique visitors to website**
- **Social Media**
 - **35% Organic growth since March, 2022**
 - **94 Engagements specific to Wapello County Businesses/Economic Development**
 - **Over 7,000 Ottumwa unique #BeTheAmbassador views**
- **Talk Ottumwa!**
 - **Over 750 unique downloads**
 - **Over 1,500 streams**

COMMUNITY EVENTS

- **GOPIP Annual Banquet (October 20) – Bridge View Center**
 - **148 Attendees**
- **Holiday Nights N Lights (Nov 17-Dec 30) – Greater Ottumwa Park**
 - **Over 3,400 Participants**
 - **Added 30 new displays**
- **Lean In**
 - **March 8, 2023**
 - **Estimated Attendance 200**



ADVOCACY

- **Eggs And Issues – January 28, 2023 – Rural Infrastructure**
 - **Panelists: Larry Seals (City of Ottumwa), Brian Morgan (Wapello County Supervisors), Scott Arnold (ITC Midwest), Kelly Genners (Ottumwa Regional Legacy Foundation)**
- **Next Eggs And Issues: Workforce Discussion**
 - **April 26, 2023**
 - **Hotel Ottumwa**



ECONOMIC DEVELOPMENT

- **\$80K Economic Development Investment**
 - **Church St. Business District**
 - **Wayfinding Signage**
 - **Workforce Development**
 - **Regional Data Analytics**
 - **Marketing**

ECONOMIC DEVELOPMENT

- **Church St. District**
 - **March 20, 2023 Meeting with Property Owners to discuss improvements**
- **Childcare Center**
 - **Downtown Architectural Design Completed**
 - **February 14, 2023 – Launch of Capital Campaign**
- **Helgerson Flats**
 - **2 RFI's completed for future use**
 - **Re-evaluation of marketing efforts**
- **Land Acquisition assistance**
 - **2 retail, 1 service, 1 multi-state operator, 1 restaurant**

RETAIL STRATEGIES

- **City of Ottumwa**
 - Ottumwa focused conversations
 - Market Guide for City created
 - Chicago, Dallas
 - Consistent engagement with Quincy Place Mall, Albanese Cormier
 - Work has commenced for market engagement with retailers
- **Downtown Ottumwa**
 - Jan 17, 2023, Stakeholder session in Ottumwa
 - March 7, 2023, market analysis results delivery

QUESTIONS?



CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: March 7, 2023

Engineering
Department

Larry Seals
Prepared By
Larry Seals

Department Head

[Signature]
City Administrator Approval

AGENDA TITLE: Bid report to reject bids received on the City Hall Improvements Project.

 ****Public hearing required if this box is checked. **** ****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.****

RECOMMENDATION: Reject bid received on City Hall Improvements Project.

DISCUSSION: The bids for the City Hall Improvements Project were opened on January 24, 2023 at 2:00 p.m. Two bids were received, both bids exceed the opinion of probable cost. After reviewing bids we discussed with each General Contractor items that may have contributed to higher than expected bids. We then reviewed possible scope changes to reduce the project cost, including the possibility of value engineering. We were unable to identify any sufficient reductions.

Our plan would be to revisit the design and look for alternate material selections and evaluate options to separate projects and methods to reduce uncertainty in bid items that lead to higher base prices.

The following bids were received:

Christner Contracting, Inc.	\$4,800,000.00
RG Construction	\$4,570,300.00

Staff is recommending rejection of the bids.

Funding:

2022 Bond	\$ 700,000
ARPA Yr1	809,000
ARPA Yr2	1,321,788
Franchise Fee	<u>660,775</u>
Total	\$3,491,563

Source of Funds: CIP, ARPA YR 1 & 2, Franchise Budgeted Item:

Budget Amendment Needed:



WILLETT HOFMANN
ASSOCIATES INC
ENGINEERING ARCHITECTURE LAND SURVEYING

February 28, 2023

City of Ottumwa
105 3rd St E
Ottumwa, Iowa 52501

ATTN: Mr. Larry Seals
Director of Public Works

Re: Ottumwa City Hall Remodeling
Award Recommendation
WHA #1194C21

Dear Larry:

Proposals for the Ottumwa City Hall Remodeling Project were opened in the 1st Level Conference Room at 2:00 PM on Tuesday, January 24, 2023. The project was publicly advertised on December 15, 2022 and posted on an online bidding platform called QUEST. Eleven (11) General Contractors and numerous sub-contractors downloaded plans. A pre-bid meeting was conducted on January 05, 2023 and two (2) general contractors and five (5) sub-contractors were in attendance. Two (2) bid proposals were received, opened and read aloud and a summary of the bids received is attached herewith. Both bids received exceeded the project budget.

RECOMMENDATION

We discussed with each bidder what items in the plans they saw that may have contributed to the higher than expected bids. Items mentioned were the following – HVAC system, uncertainty of the condition of unseen plaster & marble, terrazo restoration, milwork for 1st level restoration. Based on the information obtained during the phone interviews with the (2) bidders we ascertained that even taking into consideration the scope items discussed during the phone calls, the project was not going to be with-in budget . It is worth noting that these contractors also communicated that they would like to be made aware of the project if it was to be rebid at another time and stated they would likely submit a bid.

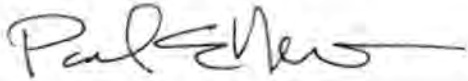
Based on receiving two (2) bids and having those bids exceed the project budget it is the recommendation of Willett, Hofmann & Associates, Inc. that the City of Ottumwa not accept either of the bids received and re-evaluate the scope and budget for the project.

City of Ottumwa
February 28, 2023
Page 2

If you have any other questions or require any further information, please do not hesitate to call.

Sincerely,

WILLETT, HOFMANN & ASSOCIATES, INC.

BY 

Paul E. Newman, AIA, PE, LEED AP^{BD+C}
Architect

PEN

Encl.

cc: Mr. Larry Seals, City of Ottumwa w/ encl. (via email)
file

received
3.3.23 150A

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of : Mar 6, 2023

Planning & Development
Department

Zach Simonson
Prepared By
Zach Simonson
Department Head



City Administrator Approval

AGENDA TITLE: CONSIDER GREATER OTTUMWA PARK TENNIS COMPLEX -
PHASE 1 BIDS

Public hearing required if this box is checked.

RECOMMENDATION: CONSIDER BID PRESENTED BY PCC SPORTS AND TAKE
POTENTIAL ACTION ON AWARDDING PROJECT

DISCUSSION: Bids for the Greater Ottumwa Park Tennis Complex - Phase 1 project were received on February 15, 2023. One bid was received from PPC Sports in the sum of \$2,483,771 for the base bid. PCC has also proposed reviewing nine areas for value engineering to reduce the bid sum. If available, the reduced bid sum will be presented and considered for possible action.

Source of Funds:

Budgeted Item: Budget Amendment Needed:

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****



Council Meeting of: March 7, 2023

Engineering Department
Department

Larry Seals
Prepared By
Larry Seals

Department Head

PLK RL
City Administrator Approval

AGENDA TITLE: Resolution #33-2023. Approving Amendment to Professional Services Agreement between the City of Ottumwa and Veenstra & Kimm, Inc. to add construction services for the CSO Blake's Branch, Phase 8, Division 1, East of Iowa Avenue Project.

****Public hearing required if this box is checked. ****

****The Proof of Publication for each Public Hearing must be attached to this Staff Summary. If the Proof of Publication is not attached, the item will not be placed on the agenda.****

RECOMMENDATION: Pass and adopt Resolution #33-2023.

DISCUSSION: The City of Ottumwa entered into an Agreement for Professional Services with Veenstra & Kimm, Inc. on June 1, 2021. The Amendment to Agreement for Blake's Branch Sewer Separation Phase 8, Division 1 will add fees for General Services During Construction and Resident Review.

Under the original Agreement, Item #18, Compensation, paragraphs c and d refer to general services and resident review and it is stated the fees for those services shall be by separate agreement. The Amendment to the Professional Services Agreement is now clarifying those paragraphs and the following is being added:

The total fee for General Services During Construction shall not exceed the sum of \$46,200.00.

The total fee for Resident Review and Construction Staking shall not exceed \$131,300.00. The fee for resident review services is based on a maximum of 1,300 hours based on standard hourly fees.

Base design contract	\$ 226,500
Amendment – General Services	\$ 46,200
Amendment – Resident Review	\$ 131,300
Total Contract	\$ 404,000

Source of Funds: Sewer Fund

Budgeted Item: No

Budget Amendment Needed: Yes

RESOLUTION #33-2023

A RESOLUTION APPROVING AMENDMENT TO AGREEMENT BETWEEN THE CITY OF OTTUMWA AND VEENSTRA & KIMM, INC. FOR THE CSO BLAKE'S BRANCH, PHASE 8, DIVISION 1, EAST OF IOWA AVENUE PROJECT

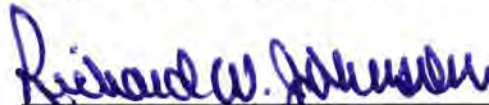
WHEREAS, An Agreement for Professional Services was entered into on June 1, 2021 between the City of Ottumwa and Veenstra & Kimm, Inc.; and

WHEREAS, This resolution will amend the Agreement to add fees for General Services During Construction and Resident Review services for the project.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT: The said Amendment to Agreement between the City of Ottumwa and Veenstra & Kimm, Inc. is hereby approved and the Mayor is authorized to sign the Amendment.

APPROVED, PASSED, AND ADOPTED, this 7th day of March, 2023.

CITY OF OTTUMWA, IOWA


Richard W. Johnson, Mayor

ATTEST:



Christina Reinhard, City Clerk

AMENDMENT TO AGREEMENT

OTTUMWA, IOWA BLAKE'S BRANCH SEWER SEPARATION, PHASE 8, DIVISION 1 EAST OF IOWA AVENUE SEWER SEPARATION PROFESSIONAL ENGINEERING SERVICES

THIS AMENDMENT TO AGREEMENT, made and entered into this 7 day of March, 2023, by and between the **CITY OF OTTUMWA, IOWA**, hereinafter referred to as the **Owner** or **City**, party of the first part, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, party of the second part, hereinafter referred to as the **Engineers**.

WITNESSETH, THAT WHEREAS, in an Agreement dated June 1, 2021, the City retained the services of the Engineers to provide design engineering services for the construction of a sewer separation project referred to as **Blake's Branch Sewer Separation, Phase 8, Division 1 East of Iowa Avenue Sewer Separation**, or **Project**, and

WHEREAS, the City requested the Engineers to perform General Service for Construction and Resident Review for the Project, and

WHEREAS, the City desires to amend the Agreement dated June 1, 2021 to add General Services for Construction and Resident Review for the Project.

NOW, THEREFORE, it is agreed by and between the parties hereto that the Agreement dated June 1, 2021 be amended by the following additions, deletions and modifications, to wit:

2. Under "**18. COMPENSATION**", delete paragraph "c.", add the following:

- "c. The total fee for engineering services during construction as set forth in **14. PRECONSTRUCTION CONFERENCE**, **15. GENERAL SERVICES DURING CONSTRUCTION**, and **17. FINAL REVIEW** shall not exceed the sum of Forty Six Thousand Two Hundred Dollars (\$46,200).
- d. The total fee for engineering services during construction as set forth in **16. RESIDENT REVIEW AND CONSTRUCTION STAKING SERVICES** shall not exceed the sum of One Hundred Thirty-One Thousand Three Hundred Dollars (\$131,300). The fee for resident review services is based on a maximum of one thousand three hundred (1,300) hours of resident review based on standard hourly fees."

3. Except as amended herein the Agreement dated June 1, 2021 shall remain in full force and effect.

The undersigned do hereby covenant and state this Amendment to Agreement is executed in duplicate as though each were an original and there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated there are no other considerations or monies contingent upon or resulting from the execution of this Amendment to Agreement, nor have any of the above been implied by or for any party to this Amendment to Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date first written above.

CITY OF OTTUMWA, IOWA

ATTEST:

By Richard W. Johnson
Mayor

By Christina Reinhard
City Clerk

VEENSTRA & KIMM, INC.

ATTEST:

By Randy Johnson

By Rebecca Baldwin

received
3-23 10304

Item No. I.-2.

CITY OF OTTUMWA Staff Summary

**** ACTION ITEM ****

Council Meeting of: Mar 7, 2023

Philip Rath

Prepared By

Administration

Department

Department Head



City Administrator Approval

AGENDA TITLE: Resolution 34-2023 - Resolution to set March 21, 2023 at 5:30 PM for a Public Hearing on the FY24 Maximum Property Tax Levy

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution 34-2023

DISCUSSION: Iowa law requires the City Council to hold a public hearing on the proposed maximum levy of tax dollars ahead of adopting the budget for the following fiscal year. This resolution sets the date and time for that hearing as March 21, 2023 at 5:30 PM. Due to the passage of SF 181 and the impacts upon the taxable valuation, it is proposed to revise the maximum levy to adjust for the anticipated impacts to the levy.

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed:

RESOLUTION NO. 34-2023

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR
THE PURPOSE OF CONSIDERING THE MAXIMUM TAX DOLLARS
FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED
FISCAL YEAR 2023-2024 BUDGET**

WHEREAS, the city staff is preparing the annual budget for the City of Ottumwa, Iowa for Fiscal Year 2023-24; and

WHEREAS, Iowa SF 634 requires a public hearing on the proposed maximum property tax dollars from certain levies where any resident or taxpayer of the City may present to the City Council objections or arguments in favor of the tax dollars before the budget is adopted and certified to the county auditor; and

WHEREAS, interested residents or taxpayers having comment for or against the maximum property tax dollar proposal from certain levies may appear and be heard at a public hearing held during the meeting of the City Council at the Ottumwa City Hall, at 105 East Third Street, Ottumwa, Iowa; and

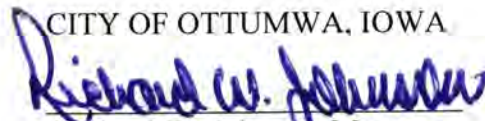
WHEREAS, the City Council of the City of Ottumwa, Iowa held a public hearing on February 7, 2023 to set a maximum levy for the proposed Fiscal Year 2023-24; and

WHEREAS, Iowa SF 181 was adopted following the establishment of that meeting which has resulted in a reduction in the taxable valuation for the City of Ottumwa, Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ottumwa, Iowa, that a public hearing will be scheduled and held on March 21, 2023 during the meeting of the City Council scheduled to begin at 5:30 PM for the purpose of hearing public comment related to the maximum property tax dollar proposal from certain levies; and

BE IT FURTHER RESOLVED, by the Ottumwa City Council of the City of Ottumwa, Iowa, that the City Clerk is directed to publish notice of said meeting in accordance with law and that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

APPROVED, PASSED AND ADOPTED, this 7th day of March, 2023.

CITY OF OTTUMWA, IOWA

Richard W. Johnson, Mayor

ATTEST:


Christina Reinhard, City Clerk

CITY NAME OTTUMWA	NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY Fiscal Year July 1, 2023 - June 30, 2024	CITY CODE 90-868
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The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 3/21/2023	Meeting Time: 5:30pm	Meeting Location: COUNCIL CHAMBERS 105 E THIRD ST OTTUMWA IOWA
-----------------------------------	--------------------------------	--

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Council will publish notice and hold a hearing on the proposed city budget.

Iowa Department of Management	Current Year Certified Property Tax 2022/2023	Budget Year Effective Property Tax 2023/2024**	Budget Year Proposed Maximum Property Tax 2023/2024	Annual % CHG
Regular Taxable Valuation 643716660	1 679,001,735	643,716,660	643,716,660	
Tax Levies:				
Regular General	2 \$5,499,914	\$5,499,914	\$5,214,105	\$8.10000
Contract for Use of Bridge	3 \$0	\$0	\$0	\$0.00000
Opr & Maint Publicly Owned Transit	4 \$0	\$0	\$0	\$0.00000
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.	5 \$0	\$0	\$0	\$0.00000
Opr & Maint of City-Owned Civic Center	6 \$91,665	\$91,665	\$86,902	\$0.13500
Planning a Sanitary Disposal Project	7 \$0	\$0	\$0	\$0.00000
Liability, Property & Self-Insurance Costs	8 \$509,251	\$509,251	\$550,000	\$0.85441
Support of Local Emer. Mgmt. Commission	9 \$0	\$0	\$0	\$0.00000
Emergency	10 \$183,300	\$183,300	\$173,803	\$0.27000
Police & Fire Retirement	11 \$1,222,203	\$1,222,203	\$1,168,466	\$1.81519
FICA & IPERS	12 \$814,802	\$814,802	\$828,132	\$1.28649
Other Employee Benefits	13 \$2,987,608	\$2,987,608	\$3,143,075	\$4.88270
*Total 384.15A Maximum Tax Levy	14 \$11,308,743	\$11,308,743	\$11,164,483	-1.28%
Calculated 384.15A Maximum Tax Rate	15 \$16.65495	\$17.56789	\$17.34379	

Explanation of significant increases in the budget:

If applicable, the above notice also available online at:
ottumwa.us; <https://www.facebook.com/cityofottumwa>

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

received
3-2-23 11AM

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of : Mar 7, 2023

Philip Rath

Prepared By

Administration

Department

Department Head



City Administrator Approval

AGENDA TITLE: Resolution 36-2023 - Resolution to Register Opposition to Proposed Legislative Changes Related to City Finance

Public hearing required if this box is checked.

RECOMMENDATION: Pass and adopt Resolution 36-2023

DISCUSSION: The Iowa Legislature is currently considering legislation estimated to have negative impacts upon the ability for the City of Ottumwa to provide services for its residents and commercial enterprises. The attached resolution opposes the adoption of these bills.

Source of Funds: N/A

Budgeted Item: Budget Amendment Needed:

RESOLUTION NO. 36-2023

A RESOLUTION OPPOSING PROPOSED LEGISLATIVE CHANGES IN CITY FINANCE

WHEREAS, several proposals are currently being considered by the Iowa Legislature concerning revenue growth caps, extended rollback reduction for certain properties, repealing the Local Option Sales and Service Tax (LOSST) for Iowa cities, and other changes in established city finance law; and,

WHEREAS, upon review and consideration of the city finance proposals currently under review by the Iowa Legislature, the City Council of the City of Ottumwa, Iowa has determined that the proposed changes to the city finance system are not in the best interest of the citizens of Ottumwa, are unnecessary and would have a negative impact on the city and its citizens.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ottumwa, Iowa as follows:

Section 1. The City of Ottumwa opposes the proposed repeal of the Local Option Sales and Service Tax (LOSST).

Section 2. The City of Ottumwa opposes the proposed extension of the rollback reduction on commercial and industrial properties.

Section 3. The City of Ottumwa opposes the aggregation of various levies into one "Combined General Fund Levy" specifically providing caps on future growth.

Section 4. The City of Ottumwa's opposition is based on the following considerations:

- A. City budgeting and spending should be determined and controlled at the local level in the spirit of constitutional city Home Rule.
- B. The City of Ottumwa has demonstrated fiscal responsibility by maintaining a stable property tax levy over many years – lowering the levy over the past three years.
- C. Proposed legislation would have the effect of reducing the levy, which will result in a reduction in the amount of revenue. This will lead to the provision of less services for the city.

- D. Proposed limitations would have the effect of requiring the City of Ottumwa to issue more debt while, at the same time, reducing the city's credit rating and increasing the cost of debt.
- E. Increasing annual city expenditures are often the result of state mandates, such as a city's contribution to the Iowa Public Employees Retirement System and the Municipal Fire and Police Retirement System, over which the city has no control.
- F. Each city has differing needs, goals, and financial circumstances; uniform caps are not appropriate and speak against "local control."

Section 5. All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Section 6. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

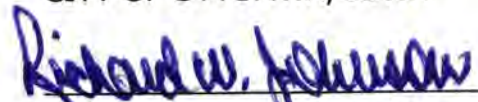
Section 7. This resolution shall be in effect after its final passage and approval as provided by law.

APPROVED, PASSED, AND ADOPTED this 7th day of March 2023.

AYES: Roe, McAntire, Hull

NAYS: Pope, Galloway (Absent)

CITY OF OTTUMWA, IOWA



Richard W. Johnson, Mayor

ATTEST:



Christina Reinhard, City Clerk



received
3-3-23 750A

CITY OF OTTUMWA

Staff Summary

**** ACTION ITEM ****

Council Meeting of: Mar 6, 2023

Planning & Development
Department

Zach Simonson
Prepared By
Zach Simonson
Department Head



City Administrator Approval

AGENDA TITLE: RESOLUTION NO. 37-2023: A RESOLUTION ADOPTING THE POLICY STATEMENTS GOVERNING THE OPERATION OF THE CITY OF OTTUMWA'S WEST END IGNITE GATEWAY TRANSFORMATION FUND GRANT PROGRAM

Public hearing required if this box is checked.

RECOMMENDATION: PASS AND ADOPT RESOLUTION NO. 37-2023

DISCUSSION: The Comprehensive Plan and the Housing Plan both identify a need to develop neighborhood-level programming that supports home improvement. This resolution would adopt policy statements for the West End Ignite Gateway Transformation Fund Grant Program. The Legacy Foundation will commit all funds for this project. The project will provide grants of up to \$5,000 per project for exterior home improvements and

Source of Funds:

Budgeted Item: Budget Amendment Needed:

beautification projects for residential projects on West Second Street from Kitterman Ave. west to the City limits.

The policy statements would establish a review team for the grants. The required match is just \$250. Eligible activities would include exterior improvements such as paint, siding, windows, etc.

RESOLUTION NO. 37-2023

A RESOLUTION ADOPTING THE POLICY STATEMENTS GOVERNING THE OPERATION OF THE CITY OF OTTUMWA'S WEST END IGNITED GATEWAY TRANSFORMATION FUND GRANT PROGRAM

WHEREAS, the *Our Ottumwa 2040 Comprehensive Plan* and the *2022 Ottumwa Housing Plan* identify a need for improved home improvement incentives and neighborhood-level programs; and

WHEREAS, the Ottumwa Legacy Foundation has provided funds to incentivize home improvement and beautification projects in the West Second Corridor which will not require any City matching funds; and

WHEREAS, the West End Ignited Gateway Transformation Fund Grant Program will provide grants up to \$5,000 for exterior home improvement projects and require only \$250 match from property owners; and

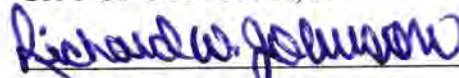
WHEREAS, targeted improvement projects will magnify the economic development impact of home improvement projects while developing a sense of place and identity in Ottumwa's neighborhoods;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF OTTUMWA, IOWA THAT:

The Policy Statements Governing the Operation of the City of Ottumwa's West End Ignited Gateway Transformational Fund Grant Program are hereby adopted.

APPROVED, PASSED, AND ADOPTED this 7th day of March 2023.

CITY OF OTTUMWA, IOWA



Richard W. Johnson, Mayor

ATTEST:



Christina Reinhard, City Clerk

March 6, 2023

**Policy Statements Governing the Operation of the City of Ottumwa's
West End Ignited Gateway Transformation Fund Grant Program**

GENERAL CONDITIONS:

The City of Ottumwa, Iowa, pursuant to the *2022 Ottumwa Housing Plan* and the *Our Ottumwa 2040 Comprehensive Plan* shall provide and administer a grant program to encourage targeted home improvement and beautification in the West End Gateway Corridor. The West End Ignited Gateway Transformation Fund Grant Program ("Program") shall operate in compliance with the following policy statements:

POLICY STATEMENTS:

1. Financial assistance is subject to available funds budgeted for the program. All funds for the program will come from the Ottumwa Legacy Foundation.
2. The Planning and Development Department shall act as the administrative agency as provided in Chapter 2 of the Municipal Code of the City of Ottumwa and shall be responsible for the implementation of the program.
3. Improvements under any grant must be approved by the Planning and Development Department and West End Ignited Team prior to start of work. All funded projects shall be consistent with the City of Ottumwa Municipal Code.
4. Projects funded shall be existing residential dwellings and residential accessory buildings located on West Second Street from Kitterman Avenue west to the City limits. Projects may include owner- or renter-occupied dwellings. Ineligible projects include non-residential buildings, interior improvement projects, new residential dwellings or accessory buildings and projects which primarily benefit a home-based occupation.
5. Projects will be approved on a rolling basis until project funds are exhausted. The West End Ignited Team will review and approve applications.
6. The West End Ignited Team shall set the program schedule including the application release date, application due date and project completion deadline.
7. The West End Ignited Team shall be comprised of two to five members and will include at a minimum:
 - a. Community Development Director
 - b. Ottumwa Legacy Foundation Representative

The team may also include members from any of the following positions of expertise: City administration, , City Council, construction, non-profit housing development, real estate.



Planning and Development
Room 200, City Hall
105 East Third Street
Ottumwa, IA 52501

8. The Program will provide grants to property-owners for exterior improvement and beautification projects. The maximum grant participation is \$5,000.00 per property. Property owners must provide at least \$250.00 match.
9. The West End Ignited Team shall develop and approve the grant application.
10. The West End Ignited Team may offer partial grants. The Team may also offer to only fund certain projects within an application.
11. Applicants will be requested to allow before-and-after and progress photos, videos and other media to be shared publicly to promote and advertise the program.
12. The City Administrator shall hear and decide upon any appeal to decisions of the West End Ignited Team.

Resolution No. 37-2023 approving and adopting these policy statements was approved March 7, 2023 by the Ottumwa City Council.